

## MEMORANDUM

**TO:** Board of Trustees

**FROM:** Erin Feore, Director of Human Resources

**SUBJECT:** Review, Discuss and Appoint a Board Liaison to attend the interviews of Candidates for the Director of Finance Position and Provide Feedback to Staff

**RELATED DISTRICT POLICY, PRACTICES, RESOLUTIONS or ORDINANCES:** Policy and Procedure 144, Resolution No. 1911, Personnel Management

**DATE:** November 5, 2024

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### **I. RECOMMENDATION**

The Board appoint a liaison to attend the interviews of candidates for the Director of Finance position.

### **II. BACKGROUND**

Following Board direction on August 28, 2024, the Human Resources Department prepared a dynamic recruiting flyer and posted the opened position for the Director of Finance position. Since then, the District has received approximately 25 candidates' information

The IVGID team has identified candidates we would like to interview. To ensure compliance with Policy and Procedure 144, Resolution 1911, we would like to have the Board appoint its liaison to participate in this process with us so we can move this process forward.

### **III. BID RESULTS** Not Applicable

### **IV. ALTERNATIVES**

The Board may direct the Human Resources Director to proceed with the recruitment process without a Board Liaison.

### **V. ATTACHMENTS** None

### **VI. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES**

Board Liaison to work with Human Resources in the recruitment process of the Director of Finance position.