
NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be held Starting at 5:00 PM on March 12, 2025, in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment

Public comment is welcomed during Public Comment Periods and is Limited to 3 minutes per person per Public Comment Period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. Not to include comments on General Business items with scheduled public comments. The Board of Trustees may address matters brought up during public comments at the conclusion of the comment period but may not deliberate on any non-agendized item.

Members of the Public are welcome to provide Public Comment by Telephone at (877) 853-5247 and in the Civic Plus Portal at <https://ivgid.portal.civicclerk.com/event/574/media> (the Webinar ID will be Posted to the District Website on the Day of the Meeting). The Meeting will be Available for viewing at <https://ivgid.portal.civicclerk.com/>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- D. APPROVAL OF AGENDA *(for possible action)*

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting or voting on items in a block.

-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
 - 1. **SUBJECT:** District General Manager's Monthly Status Report. (Requesting Staff Member: District General Manager Robert Harrison)

- F. CONSENT CALENDAR (for possible action)
 - 1. **SUBJECT:** Approve and Authorize the District General Manager to execute a Payment between Incline General Improvement District and the Nevada Department of Transportation for the Adjustment of Manholes, Valve Covers and Meter Boxes; FY 2024/25 Utilities Fund Operating Budget #20002297-7510; in the Amount of \$102,385.58; Discussion and Possible Action. (Requesting Staff Member: Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

- 1. Authorize the Director of Public Works to Execute a Payment Between the District and NDOT in the Amount of \$102,385.58 in Accordance with NRS 277.045.

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community-oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

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G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss and Appoint a Board Liaison to attend the Interviews of Candidates for the General Manager of Golf Operations Position and Provide Feedback to Staff. (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: That the Board of Trustees Appoint a Liaison to attend the Interviews of Candidates for the General Manager of Golf Operations position.

2. **SUBJECT:** Approve and Authorize the Board Chair and Secretary to Sign an Agreement between the District and CORE West Inc. dba CORE Construction for the 100% Construction Development Contract for Incline Beach House Project - FY 2024/25 Capital Improvement Project; Fund: Community Services; Division: Beaches; Project #3973LI1302; in the amount of \$755,000; Discussion and Possible Action. (Requesting Staff Member: Public Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Agreement for the 100% Construction Development Documents for the Incline Beach House Project - 2024/25 Capital Improvement Project; Fund: Community Services; Division: Beaches; Project #3973LI1302; Contractor: CORE West Inc. dba CORE Construction for the Amount of \$755,000; and,
2. Direct the Chair and Secretary to Sign and Execute the Agreement.

3. **SUBJECT:** Review, Discuss and Provide Direction for the Final Design-Build Construction Contract for Skate Park Enhancement Project - FY 2024/25 Capital Improvement Project Fund: General; Division: Parks; Project #4378BD2202; (Requesting Staff Member: Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to Approve a Project Budget of \$500,000 to include Final Design, Entitlements, Permitting, District Engineering Staff Time, Construction Management, Contingency, and the Construction of an Addition to the existing Skate Park.

4. **SUBJECT:** Review, Discuss, and Possibly Provide Budgetary Feedback on the Point-of-Sale Assessment Project. (Requesting Staff Member: Director of Information Technology Mike Gove)

Recommendation for Action: That the Board of Trustees Review, Discuss, and Possibly Provide Budgetary Feedback on the Point-of-Sale Assessment Project

5. **SUBJECT:** Review, Discuss and Possibly Approve Engagement Letter Agreement with Thorndal Armstrong, PC. (Requesting Staff Members: District General Manager Robert Harrison and District Legal Counsel Sergio Rudin)

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Recommendation for Action: That the Board of Trustees make a Motion to Approve the Engagement with Thorndal Armstrong, PC for Defense of Litigation filed against the District in *Timothy L. Taggard v. Karen Crocker, Incline Village General Improvement District*, Washoe County Second Judicial District Court Case No. CV25-00452 and Authorize the District General Manager to Approve an Engagement Agreement.

6. **SUBJECT:** Budget Workshop for Fiscal Year 2025-26 for the General Fund and Utilities Fund; Discussion, Direction, and possible Action. (Requesting Staff Member: District General Manager Robert Harrison, and Director of Finance Jessica O'Connell)

Recommendation for Action: That the Board of Trustees Review and Discuss the Fiscal Year 2025-26 Budget, General Fund, and Utility Fund, and provide Feedback to Staff.

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, March 7, 2025, a copy of this agenda (IVGID Board of Trustees Session of March 12, 2025) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. IVGID's CivicPlus Portal (<https://ivgid.portal.civicclerk.com/>)
4. State of Nevada public noticing website (<https://notice.nv.gov/>)
5. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Individuals may request copies of all agenda materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Board Chair Michaela Tonking, Vice-Chair Michelle Jezycki, Treasurer Mick Homan, Secretary Dave Noble and Trustee Raymond Tulloch

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

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