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# NOTICE OF MEETING

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The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be held Starting at 5:00 PM on February 12, 2025, in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

## **Public Comment**

Public comment is welcomed during Public Comment Periods and is Limited to 3 minutes per person per Public Comment Period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. Not to include comments on General Business items with scheduled public comments. The Board of Trustees may address matters brought up during public comments at the conclusion of the comment period but may not deliberate on any non-agendized item.

Members of the Public are welcome to provide Public Comment by Telephone at (877) 853-5247 and in the Civic Plus Portal at <https://ivgid.portal.civicclerk.com/event/549/overview> (the Webinar ID will be Posted to the District Website on the Day of the Meeting). The Meeting will be Available for viewing at <https://ivgid.portal.civicclerk.com/>.

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- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- D. APPROVAL OF AGENDA *(for possible action)*  
*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting or voting on items in a block.*  
*-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
  - 1. **SUBJECT: Time Certain 5:30 PM** - Presentation by Lyon County's Director of Finance Josh Foli, on Capital Planning and Funding. (Requesting Staff Member: Director of Public Works Kate Nelson)
  - 2. **SUBJECT:** District General Manager's Monthly Status Report. (Requesting Staff Member: District General Manager Robert Harrison)
  - 3. **SUBJECT:** Verbal Update on the Tyler Enterprises ERP Implementation, the Committee for Local Government Finance, and the Fiscal Year 2024/2025 Audit Progress. (Requesting Staff Member: Director of Finance Jessica O'Connell)
  - 4. **SUBJECT:** Verbal Update on the Agreement between Incline Village General Improvement District and Waste Management. (Requesting Staff Member: Director of Public Works Kate Nelson)
  - 5. **SUBJECT:** Verbal Update on the Veterans Memorial Project. (Requesting Staff Member: Director of Public Works Kate Nelson)

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## **Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community-oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: [info@ivgid.org](mailto:info@ivgid.org)

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# NOTICE OF MEETING

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F. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** Approval of the IVGID Board of Trustees Special Meeting Minutes for January 16, 2025, (for possible action). (Requesting Staff Member: District Clerk Heidi White)
2. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for January 29, 2025, (for possible action). (Requesting Staff Member: District Clerk Heidi White)
3. **SUBJECT:** Approve and Authorize the District General Manager to Execute a Purchase Order to Tyler Technologies for Invoice No. 045-491934, for Annual SASS Service Fees and Support of the Enterprise ERP System in the Amount of \$119,983.00, as Approved in the (FY 24/25) Budget, discussion and possible action. (Requesting Staff Member: Director of Information Technology Mike Gove)

*Recommendation for Action:* That the Board of Trustees will make a Motion to Approve and Authorize the District General Manager to Execute a Purchase Order to Tyler Technologies for Invoice No. 045-491934, for Annual SASS Service Fees and Support of the Enterprise ERP System in the Amount of \$119,983.00, as Approved in the (FY 24/25) Budget.

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss, and Direct Staff to Draft the District General Manager's Goals through Fiscal Year 2024-2025 (for possible action). (Requesting Staff Member: Human Resource Director Erin Feore)

*Recommendation for Action:* That the Board of Trustees make a Motion to Approve Letter of Engagement for Labor and Employment Legal Services with Kamar Zuker Abbott for Bargaining Unit Negotiation Purposes.

2. **SUBJECT:** Review, Discuss and Direct Staff to Draft the Preferred District General Manager Evaluation Process. (for possible action) (Requesting Staff Member: Director of Human Resources Erin Feore)
3. **SUBJECT:** Review, Discuss, and Direct Staff to Schedule Interviews for the At-Large Audit Committee Member Applicant(s), and/ or Extend the current Deadline for Applications by (30) days, Discussion, Direction, and possible Action. (Requesting Staff Member: District General Manager Robert Harrison)

I. LONG RANGE CALENDAR

1. **SUBJECT:** Long-Range Calendar (for possible Action)

J. BOARD OF TRUSTEES UPDATE

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- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- L. ADJOURNMENT (for possible action)

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## CERTIFICATION OF POSTING THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, February 7, 2025, a copy of this agenda (IVGID Board of Trustees Session of February 12, 2025) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas](http://www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas))
3. IVGID's CivicPlus Portal (<https://ivgid.portal.civicclerk.com/>)
4. State of Nevada public noticing website (<https://notice.nv.gov/>)
5. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: [hwh@ivgid.org](mailto:hwh@ivgid.org)/phone # 775-832-1268)

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**IVGID Board of Trustees:** Chair Michaela Tonking, Vice-Chair Michelle Jezycki, Treasurer Mick Homan, Secretary Dave Noble, and Trustee Raymond Tulloch

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".**

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