

**MEMORANDUM****TO:** Board of Trustees**THROUGH:** Robert Harrison, District General Manager**FROM:** Mike Bandelin, Diamond Peak Ski Resort General Manager

**SUBJECT:** Review, discuss and possibly approve a District Purchase Order for the Procurement of a replacement 32 - Passenger Shuttle Bus – 2024/2025 Capital Project: Fund: Community Services; Division: Ski; Project # 3469HE1740; Project Type; Rolling Stock; Vendor: Model 1 Commercial Vehicles Inc., in the amount of \$181,042.00 and an estimated \$12,500 in additional equipment including ski racks and decals for a total project amount of \$193,542. (for possible action) (Requesting Staff Member: Diamond Peak Ski Resort General Manager)

Related District Policies      Board Policy 21.1.0 Purchasing Policy for Goods and Services; 3.1 Exceptions to Competitive Solicitation Requirements

**DATE:** February 26, 2025**I. RECOMMENDATION**

That the Board of Trustees makes a Motion to:

1. Make the following finding: IVGID's Purchase of a replacement 32-Passenger Shuttle Bus from Model 1 Commercial Vehicles Inc. is Exempt from Competitive Solicitation for the following reasons: NRS 332.115.1.(o).
2. Authorize and Award an Equipment Purchase Order between Incline General Improvement District and Model 1 Commercial Vehicles Inc. in the Amount of \$181,042.00 and an additional estimate of \$12,500 in additional equipment including ski racks and decals for a total project amount of \$193,542
3. Authorize the Board Chair and Secretary to sign and execute the purchase agreement.

**II. BACKGROUND**

The recommendation before the District Board of Trustees includes the

replacement of one of the two 32-passenger shuttle vans that serves the District's ski venue for customer and community transportation to and from the ski venue. The proposed replacement is identical in seating capacity and is manufactured with a truck chassis.

The replacement vehicle is included and approved within the Districts FY 2024-2025 Capital Improvement Plan within the Ski Division 34 community Services Fund. The current 2010 shuttle bus has served the District for fifteen seasons and is at the end of its current reliable life. Provided that the recommendation is approved by the Districts Board of Trustees staff would initiate the sale of the existing 2010 shuttle bus through a state approved auction service. If approved Staff anticipates the delivery of the new shuttle bus to arrive within 6 to 8 months of the time of purchase. Staff will also note that the ski shuttle van and busses are available and often used for District recreation programming transportation.

### **III. BID RESULTS**

The proposed purchase is in compliance with the Districts Purchasing Policy for Goods and Services, Policy 20.1.0 – 3.1 and NRS 332.115 (o). This proposed purchase is exempt from competitive solicitation requirements for the following reasons.

NRS 332.115.

Contracts not adapted to award by competitive solicitation; purchase of certain equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospitals.

1. Contracts which by their nature are not adapted to award by a competitive solicitation, including contracts for:

(o) Supplies, materials, equipment or services that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another federal governmental agency located within or outside this State.

Purchase Agreement:

Staff will inform the District Board of Trustees that this proposed purchase will utilize the agreement presented from Model 1 Commercial Vehicles Inc. versus the Districts equipment purchase agreement. Staff will also note that District counsel has agreed to this exercise and has been accommodated with their suggested changes to the agreement.

### **IV. FINANCIAL IMPACT AND BUDGET**

The Districts Capital Improvement Rolling Stock Program Budget for the FY2024/2025 includes funding of \$200,000 for the purchase of the replacement 32-passenger shuttle bus within Project # 3469HE1740.

The table below identifies the fleet replacement projects that may be included in the 5 year Community Services (ski venue) Fleet Replacement Capital Improvement Program.

Project - Ski Rolling Stock	Model Year	Budget Year	Amount
Replace 32 Passenger Shuttle Bus	2010	FY 2024/2025	\$ 200,000
Replace 32 Passenger Shuttle Bus	2010	FY 2025/2026	\$ 200,000
Replace 4WD Tram Truck	2007	FY 2025/2026	\$65,000
Replace 4WD Tram Truck	2007	FY 2025/2026	\$65,000
Replace off-season transportation OHV's 1 of 5 at 8 years of service		FY 2025/2026	\$30,000
Replace Snowmobiles 1 of 8 at 8 years of service		FY 2025/2026	\$22,000
Replace Snow Grooming Vehicles 1of 5 at 10 years of service	2017	FY 2027/2028	\$600,000
Replace Passenger Tram	1991	FY 2027/2028	\$22,000
Replace Passenger Tram	1993	FY 2027/2028	\$22,000

**V. ALTERNATIVES**

The Board of Trustees may decide not to approve the recommendation as presented.

**VI. COMMENTS**

None at this time

**VII. BUSINESS IMPACT/BENEFIT**

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.

**VIII. ATTACHMENTS**

- 1. Diamond Peak Shuttle Bus Doc.

**IX. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES**

N/A

**Diamond Peak Shuttle Bus purchased in 2010**



**Proposed Diamond Peak Shuttle Bus**

