

MEMORANDUM

TO: Board of Trustees

FROM: Sara Schmitz

SUBJECT: Interim General Manager

DATE: 8/14/2024

I. RECOMMENDATION

The Board makes a motion to appoint an Interim General Manager to fulfill the role until the Board fills the position. The Board may also determine specific goals to be achieved by the Interim General Manager (ie: to address specific issues in the Rubin Brown Report, address the budget vs. actual for staffing, etc.)

II. BACKGROUND

The Board of Trustees hired Bobby Magee in March of 2024 to fulfill the role of General Manager in a multi-year contract. Mr. Magee tendered his resignation in June and is anticipated to conclude his employment on or before October 4th, 2024.

The Board is actively seeking both potential individuals and management companies to fill the role.

To allow staff time to conduct the search and for the Board to decide, appointing an Interim General Manager is recommended.

III. BID RESULTS

N/A

IV. FINANCIAL IMPACT AND BUDGET

Should the Board elect to hire an Interim General Manager, there may be additional costs for salaries and benefits should this person overlap with Mr. Magee.

V. ALTERNATIVES

Options for appointment could include appointing a member of staff, appointing a Trustee, or other options the Board may consider.