

# NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at 3:00 PM on November 18, 2024 in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number is (877) 853-5247 and the webinar ID will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. **ROLL CALL OF THE AUDIT COMMITTEE MEMBERS** *Chair Raymond Tulloch (Trustee), Vito Brandle (At-Large Member), and Sara Schmitz (Trustee). \*Note that there are two vacant At-Large Member positions presently.*

B. **PUBLIC COMMENTS** - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Audit Committee may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

C. **APPROVAL OF AGENDA** *(for possible action)*

*The Audit Committee may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

*-OR-*

*The Audit Committee may make a motion to accept and follow the agenda as submitted/posted.*

D. **GENERAL BUSINESS ITEMS** *(for possible action)*

1. **SUBJECT:** Report and Status update on Annual Audit  
(Requesting Staff Member: Interim Director of Finance Susan Griffith, Jennifer Farr of Davis Farr)
2. **SUBJECT:** Corrective action plan for CLGF as presented to the Board of Trustees. (Requesting Committee Member Chair Tulloch)
3. **SUBJECT:** Review, and Discuss Revisions to Board Policy 8.1.0 - Capitalization of Fixed Assets. And provide recommendations to Board of Trustees (Requesting Committee Member ChairTulloch)
4. **SUBJECT:** Review the 2023 Accounting and Reporting Look Back Project documents and agree actions to progress and complete. (Requesting Committee Members: Chair Tulloch, and Trustee Schmitz)
5. **SUBJECT:** Update on Applications for at-large Audit Committee members and discuss next steps to recommend to Board of Trustees (Requesting Committee Members: Chair Tulloch, and Trustee Schmitz)

E. **LONG RANGE CALENDAR REVIEW**

F. **MEETING MINUTES** *(for possible action)*

1. **SUBJECT:** Approval of the Audit Committee Meeting Minutes for October 15, 2024. (Requesting

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: [info@ivgid.org](mailto:info@ivgid.org)

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Staff Member: District Clerk Heidi White)

- G. PUBLIC COMMENTS - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three minutes in duration.
- H. ADJOURNMENT (for possible action)

## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Wednesday, November 13, 2024, a copy of this agenda (Audit Committee Session of October 15, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas](http://www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: [hwh@ivgid.org](mailto:hwh@ivgid.org)/phone # 775-832-1268)

**Audit Committee:** Vito Brandle (At-Large Member), Chair Raymond Tulloch (Trustee), and Sara Schmitz (Trustee), 2 Vacant (At-Large Members)

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".**