

Supplemental Item J.

CONTRACTS REVIEWED BY TRUSTEE SCHMITZ PER POLICY 3.1

Date of Requested Review	Vendor	SOW	Type	Date of Contract	Date of Vendor Signature	Amount	Status
6/4/2024							
6/4/2024	Chris Sarten	Employee BBQ	New	4/15/2024	4/11/2024	\$23,455	This is NOT an emergency contract. Given the event has been publicized and funds were verified to be available, it was approved. <i>Exhibit called out not in Contract Correct</i>
6/4/2024	Granite Construction	roadway and guardrail repairs after pipeline break on SR@*	New	6/5/2024	Not signed	\$22,533	Granite changed some of the terms of the agreement to no longer be in alignment with other contracts Granite has signed with the District. Legal Counsel resolved the issue and required changes to the contract.
5/30/2024	Norton Consulting LLC	4th of July traffic control	New	5/30/2024	Not signed	\$15,046	No issues
5/17/2024	Rockwood Tree Service	Removal of a downed tree	New				Issues: contract language was clearly incorrect it stated the contract was for "construction services relating to re-coating the exterior of potable water reservoirs". Bid from vendor was \$3775 but contract was created for \$4675 as a contingency.
5/3/2024	Black Eagle Consulting	Geotechnical work at Incline Beach	New	5/3/2024	Not signed	\$10,300	No issues
5/2/2024	Palo Alto Networks	Firewall Scrubbing	Vendor Forms - required modifications			depending on work required	PO approved prior to contract. Vendors form didn't link the SOW to the contract. It was revised by the vendor.
4/30/2024	Blacktop Sealing & Striping	Seal Coating	New	5/9/2024	4/24/2024	\$12,095	No issues
4/30/2024	Lakeside Paving	Crack sealing	New	4/30/2024	4/25/2024	\$14,725	OK'd with GM approval of a 50% contingency amount

4/24/2024	Etcheberry Consttuction	retaining wall on Mountain Cart Path	PO	no date	none	\$7,000	Approved
4/17/2024	Shaw Enginerring	Survey Work at Ski and Incline Beach	New	4/16/2024	4/16/2024	\$21,750	No issues
4/5/2024	Inland Business Machine	printer for GM	sales and service agreement	No date	Not signed	\$2,800	No issues
4/5/2024	Microsoft and Sanity Solu	Lisensing Agreement and migration services	New	MS - no date: Sanity Solutions SOW 3/7/2024 and quote expires 4/12/24	MS - vendor signed, but not dated: Sanity Solutions SOW 3/7/2024 and quote expires 4/12/24 - not signed	\$45,828	PO was already created for the amount. The MS agreement had Mike Gove as the only point of contact. Requested an additional contact be added. The Sanity Solutions SOW and the Quote were not ties together by any reference, so that was requested to be changed.
3/13/2024 - BOR meeting agenda Item G2	Xylem, Inc.	WRRF	new	3/14/2024	3/6/2024	\$135,800	This contract was included in the board packet for an agenda item. It was missing Exhibit B and was missing costs for shipping. Corrections were required and provided as supplemental material. The contract and the board memo were corrected. The contract needs to be resigned by the vendor with the corrections.
2/13/2024	Jacobs Engineering	Time Extension	Time Extension	2/13/2024	2/13/2024	\$0	went through the review process without a need to revise.

2/7/2024	Pet Network	Not District template; Not reviewed by legal counsel	leasing of DP and staff for the Sip and Snowshoe Pet Network fund raiser	1/18/2024	1/18/2024	To Be Determined based on terms	Legal reviewed and had concerns, but this was discovered too late to make the needed revisions. Legal has reminded staff all contracts need to be reviewed to ensure protection of the District. Legal stated "this agreement doesn't include any indemnity requirements that Pet Network indemnify IVGID for damages, or be responsible for paying defense costs for lawsuits if someone gets injured on the slopes because they tripped over something unexpected in the dark — glow sticks aren't a good substitute for headlamps, but luckily these people are snowshoeing rather than night skiing and you will have patrollers for the event" and "The contract says we will be added as an additional insured party to Pet Network's insurance, but doesn't spell out what kinds of insurance is required (e.g. property damage coverage, injury coverage, liquor liability). However, the insurance that is listed on the COI is likely adequate, provided that we verify that the District does get added to those policies."
1/24/2024	HDR	same as below	see below	1/5/2024	not signed	\$14,815	3 weeks lapsed between the original review request and this one, the contract date is now backdated, one of the deliverable due dates was on 1/10, prior to this contract having been reviewed by DOF, GM and myself approved.

1/4/2024	HDR	Expansion of the SOW for the Utility Master Plan	Addendum	1/5/2024	not signed	\$14,815	rework requested as the Exhibit with payment terms and time to be charged were not correct. I noticed, Ms. Nelson could not explain and the vendor was required to revise the exhibit.
12/1/2023	CC Cleaning Service	Cleaning services at Diamond Peak	New	No date inserted as of review	not signed	\$44,850	Accounting needs to be added as another email address for invoicing.
11/29/2023	Lumos	Addendum to PO for water modeling at 947 Tahoe Blvd. for a change in pipe size.	Addendum	No date inserted as of review	not signed	\$5,000	The contract completion date is 12/1. In inquiring about this completion date when the review is only 2 days prior, I was informed the vendor began the work without the contract. Not a best practice.
11/15/2023	Odyssey	survey of Snowflake Lodge area for future potential work	New	11/16/2023	not signed	\$3,600	OK, inquired about lack of vendor signature.
11/14/2023	Lumos	Addendum to a PO	PO - 12-28-21 added scope for 947 project - additional water modeling	12/28/2021	none since the addendum required rework	\$5000 to be paid by developer	Required rework. Legal counsel had directed staff to change the language of the addendum to an amendment to a PO, however this change wasn't incorporated and it was presented as an addendum to a "consultant agreement" and none exists. Approved without corrections by DOF and GM.

11/2/2023	DOWL	Project Management , design and bid documents - Alder Ave. water line replacement	New	11/2/2023	No Date	\$70,580	OK
10/17/2023	Mann Built Construction	SPS#8	new - T&M - charged to NDOT ROW realignment	10/17/2023	No Date	\$8,000	Appears to have the same error - section 3.2 references Exhibit B as 'plans and specification', yet Exhibit B is Requirements for Construction Manual. Same error as prior Mann Construction contract reviewed on 10/12; Additionally, 3.7.1 b incorrectly refers to Exhibit B as the rate schedule which is Exhibit C.
10/12/2023	Resource Concepts	extend terms to 12/13/2023	amendment	10/3/2023			The amendment had a date that was backdated as a reference because the original contract was backdated. The original contract reads 12/14/2022. but was backdated to 12/5/2022
10/12/2023	Resource Concepts	extended terms through 10/31/2023	amendment	10/3/2023			The amendment had a date that was backdated as a reference because the original contract was backdated. The original contract was on 12/14/2022 but was backdated to 12/5/2022
10/12/2023	Mann Built Construction	Burnt Cedar RFID earthwork	new	10/10/2023	10/11/2023	\$10,500	There was an error and a reference to Exhibit B as plans and specs, but was the fee schedule.

10/12/2023	E-Z-Go Textron	routine maintenance of 58 golf carts	PO	10/10/2023		\$11,160	Fleet no longer does this maintenance
10/10/2023	Frontier Advisors	Nolan Umana services - MD&A for ACFR	new - T&M	10/10/2023	0/10/2023	\$6,000	the exhibit referred to the MD&A for CAFR, was changed to ACFR. Dates also required changes.
9/27/2023	GSO3 Services, LLC	annual service and calibration of ozone analyzer	PO	NO DATE on PO	9/22/2023	\$15,850	PO has amount for travel and a blanket \$4500 for parts. * on page not defined but upon question an email was received to state it meant receipts would be provided
9/26/2023	Kodiak Roofing	repair of Mountain Course Roof - covered by insurance	new	NO DATES	none provided	\$80,125	Who had signing authority? Who tracks insurance payment?
9/26/2023	DOWL, LLC	surveying services, Alder Ave.	new	9/25/2023	9/26/2023	\$12,881	OK
9/25/2023	DOWL, LLC	SPS#1 project	amendment 1 - code issues with electrical original DATED 6/29/23	8/31/2023	9/21/2023	\$17,250	Is this another backdating? The original contract was for \$33K so what was the budget?
9/13/2023	LA Perks	DP work for diesel use	PO - No Date on PO	No Date	No Date	\$16,404	OK other than no dates
9/13/2023	Armac	pavement maintenance	new	No Date		\$17,635	OK
9/1/2023	Lumos	Tahoe Resort capacity analysis	amendment 1	8/31/2023	9/1/2023	\$5,000	fees to be reimbursed by developer

9/1/2023	Lumos	Tahoe Resort sewer evaluation	amendment 2	8/31/2023	9/1/2023	\$21,300	The amendment was incorrectly referred to as Amendment 1 (corrected). No fee schedule included in the contract with Task #4 being T&M. Fees to be reimbursed by developer
8/30 (BOT), then again upon request to sign, 9/11 and 9/12	TechnoAlpin	DP Snowmaking Equipment purchase	\$413,169.22	9/12/2023	8/9/2023	\$413,169	This contract had many errors that were discovered to be introduced when converting to a .pdf. NOTE Noble AND the Vendor and Legal Counsel signed PRIOR to the final contract indicating the SIGNATURE PAGE WAS SWAPPED.
7/31/2023	Tobey Consulting Group	structural engineering work for Mountain Course Roof at entry repair	NEW - template used	7/31/2023	not signed	\$11,600	Required rework. Exhibit B was referenced, but not included. The reference to Exhibit B was removed.
7/31/2023	Walsh Odyssey Engineering	survey for Reservoir 3-1	NEW - template used	7/31/2023	not signed	\$3,600	Good - Exhibit A called out
7/31/2023	Walsh Odyssey Engineering	survey for skate park	NEW - template used	7/31/2023	not signed	\$4,300	Good - Exhibit A called out
7/31/2023	Black Eagle Consulting	GeoTechnical Investigation for Reservoir 3-1	NEW - template used	7/31/2023	not signed	\$6,400	Good - exhibits called out
7/18/2023	Q & D Construction	IVGID utility relocation in NDOT ROW	NEW - template used	7/17/2023	7/17/2023	\$36,500	Contract required modification to the Scope of Work to call out Exhibit A, the costs for the work.
5/15/2023	FW Carson	replace lateral water main prior to NDOT curb work beginning on 5/18/2023	NEW	5/15/2023	none provided	\$24,347.83	Work Complete

1/30/2023	Farr Engineering	Undefined additional work	Amendment	10/13/2022	1/23/2023	\$10,000	not approved - advised staff to make use of specific change orders for clarity and defined scope
1/30/2023	Jacobs Engineering	Extend completion date to 7/1/2023 for the 100% design of pond lining project completion	Amendment	6/9/2021	1/13/2023	No Charge	approved