

NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at 4:00 PM on December 19, 2024 in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is allowed, and the Public is Welcome to provide Public Comments in Person, and by Telephone. (the telephone number is (877) 853-5247 and the webinar ID will be posted to the District website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. **ROLL CALL OF THE AUDIT COMMITTEE MEMBERS** *Chair Raymond Tulloch (Trustee), Vito Brandle (At-Large Member), and Sara Schmitz (Trustee). *Note that there are two vacant At-Large Member positions presently.*

B. **PUBLIC COMMENTS** - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Audit Committee may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

C. **APPROVAL OF AGENDA** *(for possible action)*

The Audit Committee may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR- The Audit Committee may make a motion to accept and follow the agenda as submitted/posted.

D. **GENERAL BUSINESS ITEMS** (for possible action)

1. **SUBJECT:** Receive an update on current status of the Incline Village General Improvement District's Draft Audited Financial Statements, Auditor's Report, and Report on Internal Control for the Fiscal Year Ending June 30, 2024. Review outstanding items and actions that have caused delays in timeline and necessitated the request for extension from the Department of Taxation and whether further extensions will be required. Discuss the potential timeline for the Audit Committee to receive the draft ACFR for review. (Requesting Staff Members: Interim Director of Finance (or Nominee) and Certified Public Accountant Jeniffer Farr)
2. **SUBJECT:** Review, Discuss, and possibly Agree on Steps to Complete the Follow-Up on the Look-Back Project, of 31 Memorandums for Consideration by Audit Committee. (Requesting Committee Member: Chair Tulloch)

E. **LONG RANGE CALENDAR REVIEW**

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community-oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

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NOTICE OF MEETING

Agenda for the Board Meeting of December 19, 2024 - Page 2

F. MEETING MINUTES (for possible action)

1. **SUBJECT:** Approval of the Audit Committee Meeting Minutes for October 15, 2024. (Requesting Staff Member: District Clerk Heidi White)
2. **SUBJECT:** Approval of the Audit Committee Meeting Minutes for November 18, 2024. (Requesting Staff Member: District Clerk Heidi White)

G. PUBLIC COMMENTS - *Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three minutes in duration.*

H. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Monday, December 16, 2024, a copy of this agenda (Audit Committee Session of December 19, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

Audit Committee: Vito Brandle (At-Large Member), Chair Raymond Tulloch (Trustee), and Sara Schmitz (Trustee), 2 Vacant (At-Large Members)

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk () are items on the agenda upon which the IVGID Audit Committee will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".***

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