

NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be Held Starting at 6:00 PM on December 11, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is allowed and Members of the Public are Welcome to Provide Public Comment via Telephone at (877) 853-5247 (the Webinar ID will be Posted to the IVGID Website on the Day of the Meeting). The Meeting will be Available for Viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. **SUBJECT:** District General Manager's Monthly Status Report. (Requesting Staff Member: District General Manager Kent Walrack)
2. **SUBJECT:** Report and Update on the Status of the Skate Park Project. (Requesting Staff Member: Director of Public Works Kate Nelson)
3. **SUBJECT:** Review, and Discuss Fiscal 2023-24 Capital Improvement Report (unaudited) (Requesting Staff Member: Director of Public Works Kate Nelson)

F. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for October 30, 2024. (Requesting Staff Member: District Clerk Heidi White)
2. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for November 13, 2024. (Requesting Staff Member: District Clerk Heidi White)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of December 11, 2024 - Page 2

3. **SUBJECT:**

Review, Discuss, and Possibly Accept a Donation in the Amount of no less than \$22,000 from a Community Fund-Raising Effort Coordinated by Assistant High School Swim Coach, IVGID Swim Coach, Instructor, and Junior Guard Head Coach Ken Reese to Replace the Recreation Center Diving Board and Stand. (Requesting Staff Member: Director of Parks and Recreation Karen Crocker)

Recommendation for Action: That the Board of Trustees make a Motion to Accept a Donation in the Amount of no less than \$22,000 from a Community Fund-Raising Effort Coordinated by Assistant High School Swim Coach, IVGID Swim Coach, Instructor, and Junior Guard Head Coach Ken Reese to Replace the Recreation Center Diving Board and Stand.

G. PUBLIC HEARING (for possible action) Reference: Nevada Revised Statutes 288.153

1. **SUBJECT:** Public Hearing: Possible Approval of the Proposed One-Year Extension of the Collective Bargaining Agreements with the Operating Engineers Local Union No. 3, Skilled Workforce Bargaining Unit, Supervisors Bargaining Unit, and the Superintendents' Bargaining Unit. (for possible action) Reference: Nevada Revised Statutes 288.153

Public Comments will be taken on this item: The Board Chair will set the time limit for these comments at the meeting. It is anticipated that it will be 3 minutes.

Review, Discuss, and Possibly Approve the Proposed One-Year Extension of the Operating Engineers Local Union No. 3, for three (3) Bargaining Units through and including June 30, 2025. (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: That the Board of Trustees make a Motion to Approve the Proposed One-Year Extensions for the Skilled Labor, Supervisory, and Superintendent Contracts between Incline Village General Improvement District and the Operating Engineers Local Union No. 3, three (3) Bargaining Units through and including June 30, 2025.

H. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss, and Possibly Approve a Contract Award with First NonProfit, the District's Third-party Administrator for Unemployment Claims; Annual Contract for Calendar Year 2025 in the Amount of \$206,400. (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: That the Board of Trustees make a Motion to Approve a Contract Award to First NonProfit, the District's Third-Party Administrator for Unemployment Claims for Plan Year 2025 in the Amount of \$206,400.

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of December 11, 2024 - Page 3

2. **SUBJECT:** Review, Discuss and Approve:

1. The Construction Agreement for the Capital Improvement Water Main Replacement - Ponderosa Ranch Road, FY 2024/25 Utilities: Water: CIP #2224WS2501, in the Amount of \$596,610.50 with F.W. Carson Construction; and,
2. Authorize Staff to Execute Change Orders for Additional Work if Required up to Approximately 10% of the Construction Contract Value; not to Exceed \$60,000.00; FY 2024/25 Utilities: Water: CIP #2224WS2501 (Requesting Staff Member: Director of Public Works Kate Nelson).

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Award the Construction Contract to F.W. Carson Construction in the Amount of \$596,610.50; and,
2. Authorize Staff to Execute Change Orders for Additional Work, if required, of Approximately 10% of the Construction Contract value; not to Exceed \$60,000; and,
3. Authorize the Board Chair and Board Secretary to Execute Contracts with F.W. Carson Construction based on a review by General Counsel and Staff.

3. **SUBJECT:** Review, Discuss, and Possibly Approve a Legal Services Agreement with Best, Best & Krieger LLP for General Counsel Services. (Requesting Staff Member: District General Manager Kent Walrack)

Recommendation for Action: That the Board of Trustees make a Motion to Approve a Legal Services Agreement with Best, Best & Krieger LLP for General Counsel Services effective January 1, 2025, and ending on or before June 30, 2025.

4. **SUBJECT:** Review, Discuss and Possibly Approve Staffs recommended updates to Board Policy 6.1.0 and Practice 6.2.0. (Requesting Staff Member: District General Manager Kent Walrack)

Recommendation for Action: That the Board of Trustees make a Motion to Approve Staffs recommended updates to Board Policy 6.1.0 and Practice 6.2.0.

5. **SUBJECT:** Review, Discuss, and Possibly Approve District Policy and Procedure 138 – Resolution No. 1910 ; Naming/ Dedication of IVGID Facilities and Acknowledging Important Local Persons, Events, or History. (Requesting Staff Member: Legal Counsel Sergio Rudin)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of December 11, 2024 - Page 4

Recommendation for Action: That the Board of Trustees make a Motion to Approve the Recommended Updates to District Policy and Procedure 138 – and Adopt Resolution No. 1910 ; Naming/ Dedication of IVGID Facilities and Acknowledging Important Local Persons, Events, or History.

6. **SUBJECT:** Review, and Discuss the 2024 Board of Trustees Goals. (Requesting Board Member: Chair Schmitz)
7. **SUBJECT:** Review, Discuss, and provide Feedback on District Manager's Benchmarks and Goals. (Requesting Staff Member: District General Manager Kent Walrack)

Recommendation for Action: That the Board of Trustees provide Feedback related to the District Manager's Benchmarks and Goals.

- I. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- J. LONG RANGE CALENDAR
 1. **SUBJECT:** 2025 - Long - Range Calendar
- K. BOARD OF TRUSTEES UPDATE
- L. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- M. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, December 6, 2024, a copy of this agenda (IVGID Board of Trustees Session of December 11, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoepace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada Public Noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White
Heidi H. White
District Clerk (e-mail: hhw@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoepace.com; go to "Board Meetings and Agendas".**

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoepace.com