

NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be Held Starting at 4:30 PM on October 30, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is allowed and Members of the Public are Welcome to Provide Public Comment via Telephone at (877) 853-5247 (the Webinar ID will be Posted to the IVGID Website on the Day of the Meeting). The Meeting will be Available for Viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*
The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.
-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
1. **SUBJECT:** Verbal Update to the Board on the CLGF and the Districts Steps Moving Forward.
(Requesting Staff Member: Interim General Manager Karen Crocker)
- F. CONSENT CALENDAR (for possible action)
1. **SUBJECT:** Approval of the Board of Trustees Meeting Minutes for July 31, 2024. (Requesting Staff Member: District Clerk Heidi White)
2. **SUBJECT:** Approval of the IVGID Board of Trustees Town Hall Meeting Minutes for September 24, 2024. (Requesting Staff Member: District Clerk Heidi White)
3. **SUBJECT:** Review, Discuss and Approve the Services Agreement with CC Cleaning Service, LLC for the Janitorial Services at the Recreation Center for FY 2024/25 in the Amount of \$77,168. (Requesting Staff Member: Interim General Manager Karen Crocker).

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Services Agreement with CC Cleaning Service, LLC for the Janitorial Services at the Recreation Center; FY 2024/25 Community Services; Recreation Center in the Amount of \$77,168; and,
2. Authorize the Interim General Manager to Execute the Agreement.

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

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4. **SUBJECT:** Review, Discuss and possibly Approve an Agreement with Get Ski Tickets LLC for AI Chatbot Services for Diamond Peak Ski Resort's Website, for an Amount Not to Exceed \$8,400. (Requesting Staff Member: Marketing & Communications Manager Paul Raymore)

Recommendation for Action: That the Board of Trustees make a Motion to Authorize Staff to enter into an Agreement with Get Ski Tickets LLC for 2024/25 Fiscal Year AI-Chatbot Services for the Diamond Peak Ski Resort Website, for a Not to Exceed Amount of \$8,400.

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss and Approve Extending the terms of the Professional Services Agreement for Janitorial Services at Various District Venues; in the Amount not to Exceed \$106,261.83 (Requesting Staff Member: Director of Public Works Kate Nelson).

Recommendation for Action: That the Board of Trustees make a motion to:

1. Approve Task Order #2 of the Agreement with Alta Vista Janitorial, Inc. for Janitorial Services at Various District Facilities in the Amount not to Exceed \$106,261.83; and,
2. Direct the Interim General Manager to sign and execute the agreement.

H. GENERAL MANAGER SELECTION - Interview of Candidates to Begin at 5:00 PM or soon thereafter.

1. **SUBJECT:** Interview Candidates Ana Cortez, Karen Crocker, Robert Harrison, Blaine Oborn and Kent Walrack for the IVGID General Manager Position; Discuss and Potentially Select a Candidate for Appointment to the General Manager Position and Possibly Select an Alternative Second Choice; Discussion and Direction to Staff and Legal Counsel Regarding Negotiation of Employment Contract for the IVGID General Manager Position. (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: Following the Interview Process with the General Manager Candidates, the Board of Trustees make a Motion to:

1. Designate a Selected Candidate and, Possibly, Designate a Second Choice; and
2. Direct Staff and Legal Counsel to Complete the Negotiation of the Employment Contract for the Newly Hired General Manager.

I. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)

J. BOARD OF TRUSTEES UPDATE

K. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.

L. ADJOURNMENT (for possible action)

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CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Thursday, October 24, 2024, a copy of this agenda (IVGID Board of Trustees Session of October 30, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

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