<u>M E M O R A N D U M</u>

TO: Board of Trustees

FROM: Sergio Rudin
              District General Counsel

SUBJECT: Appoint Interim General Manager Following Resignation of Bobby Magee as District General Manager, Consider and Set Salary for Interim General Manager, and Provide Direction to Interim General Manager re: Priorities During Interim Appointment Period

RELATED STRATEGIC: Long Range Principle #4 - Workforce
PLAN INITIATIVE(S)

DATE: September 11, 2024

I.   RECOMMENDATION

Make a motion to appoint a person to serve as Interim General Manager until the Board fills the permanent General Manager position, and to set a salary for the period of service.

II.   BACKGROUND

The Board of Trustees hired Bobby Magee in March of 2024 to fulfill the role of General Manager in a multi-year contract. Mr. Magee provided notice of intention to resign in June and resigned from employment with the District effective August 22, 2024.

The District is actively conducting a recruitment for a full-time General Manager, as well as soliciting proposals from management firms to provide management services. To allow staff time to conduct these searches and for the Board to decide, appointing an Interim General Manager is recommended.

III.   BID RESULTS
N/A

IV.   FINANCIAL IMPACT AND BUDGET

Additional compensation is typically paid to employees performing work out of class. During the last period of time when the Board appointed an existing employee to serve as Interim General Manager for an extended period of time, the Board provided a temporary salary increase for the duration of service as the

Interim General Manager, based on a $220,000 annual salary figure (paid in installments). The Board should consider providing a similar increase in this instance.

V.   ALTERNATIVES

Options for appointment include appointing a member of staff, appointing a Trustee, or other options the Board may consider.

VI.   BUSINESS IMPACT
This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.