

NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be Held Starting at 6:00 PM on September 11, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is allowed and Members of the Public are Welcome to Provide Public Comment via Telephone at (877) 853-5247 (the Webinar ID will be Posted to the IVGID Website on the Day of the Meeting). The Meeting will be Available for Viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

~ Moment of Silence to Remember and Honor the Victims of September the 11th ~

C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. **SUBJECT:** District General Manager's Monthly Status Report. (Requesting Staff Member: Acting General Manager Karen Crocker)
2. **SUBJECT:** Receive, and File Food and Beverage Report, by Consultant Chris Sarten. (Requesting Staff Member: Acting General Manager Karen Crocker)
3. **SUBJECT:** Report to the Board Regarding Grease Interceptor Policy (Requesting Staff Member: Director of Public Works Kate Nelson).

F. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for August 6, 2024. (Requesting Staff Member: District Clerk Heidi White)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of September 11, 2024 - Page 2

2. **SUBJECT:** Review, discuss and possibly authorize the District’s Acting General Manager to extend the lease agreement between the Hyatt Corporation and the Incline Village General Improvement District, and Approve the Seventh Amendment Document. (Requesting Staff Member: Diamond Peak Ski General Manager Mike Bandelin)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Authorize the District’s Acting General Manager to Extend the Lease Agreement between the Hyatt Corporation and the Incline Village General Improvement District and Approve the Seventh Amendment document for a term extending through May 31, 2025, at a Lease Payment Structure of 10% of Gross Sales each Calendar Month throughout the Term of the Lease.

3. **SUBJECT:** Review, Discuss, and Approve the Agreement for the Replacement of the Public Works Entrance Security Gate Actuator Loops and Pavement Section; FY 2024/25 Public Works; Utilities: Shared; Pavement Maintenance Utility Facilities; CIP #2097DI1401 in the Amount of \$58,401. (Requesting Staff Member: Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Award the Construction Contract to Colbre Grading and Paving of Nevada, Incorporated in the Amount of \$58,401 and,
2. Direct the Interim General Manager to Sign and Execute the Agreement.

4. **SUBJECT:** Review, Discuss and Approve the Purchase Order Agreement for the Ski Beach Boat Ramp Inspection; FY 2024/25 General; Parks: Operating #39003999-7545; in the Amount of \$700, (Requesting Staff Member: Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Purchase Order Agreement for Services with Scott Fontecchio dba Diverobotix in the amount of \$700, and
2. Direct the Interim General Manager to Sign and Execute the Agreement.

5. **SUBJECT:** Review, Discuss and Approve the Purchase Order Agreement for the Ozone Analyzers Inspection and Calibration; FY 2024/25 Public Works; Water: Operating #20002223-7330; in the Amount of \$18,000. (Requesting Staff Member: Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of September 11, 2024 - Page 3

1. Approve the Purchase Order Agreement for Services with GS03 in the amount of \$18,000, and
2. Direct the Acting General Manager to Sign and Execute the Agreement.

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss, and possibly Approve the Revisions to District Policy and Procedure 142, Resolution No. 1898 – Personnel Management. (Requesting Board Member: Trustee Raymond Tulloch)

Recommendation for Action: That the Board make a Motion to Approve the Revisions to District Policy and Procedure 142, Resolution No.1898 – Personnel Management.

2. **SUBJECT:** Appoint Interim General Manager, Consider Candidate (s): Karen Crocker for Interim General Manager; and Set Salary for Interim General Manager. Provide Direction to Interim General Manager regarding Priorities During Interim Appointment Period. (Requesting Staff Member: Legal Counsel Sergio Rudin)

Recommendation for Action: That the Board of Trustees make a Motion to Appoint a Person to Serve as Interim General Manager until the Board Fills the Permanent General Manager Position, and to Set a Salary for the Period of Service.

3. **SUBJECT:** Discussion, and Possible Direction relating to a Legal Services RFP. (Requesting Staff Member: Acting General Manager Karen Crocker)

Recommendation for Action: Review and discuss options for Request for Proposal for Legal Services for Incline Village General Improvement District. Recommended Options, by Motion:

1. Month-to-Month Legal Services until a New Request for Proposal is Completed.
2. Direct Staff to prepare an Amendment to the Existing Contract for a One-Year Extension, which would Commence on January 1, 2025, and Expire on December 31, 2025.

4. **SUBJECT:** Review, Discuss, and Possibly Approve a Written Request to Washoe County for Interim Finance Director and Related Services under NRS 318.098. (Requesting Staff Member: Best Best & Krieger LLP, District Legal Counsel)

Recommendation for Action: The Board Discuss and Provide Direction to Staff to Contact Washoe County to Seek Assistance in Providing an Interim Finance Director and related Advisory Services.

5. **SUBJECT:** Discussion related to the proposed IVGID Town Hall Meeting Scheduled for Tuesday, September 24, 2024. (Requesting Board Member: Chair Sara Schmitz)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of September 11, 2024 - Page 4

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
 - 1. **SUBJECT:** Long Range Calendar 0911
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, September 6, 2024, a copy of this agenda (IVGID Board of Trustees Session of September 11, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com