

## BOARD OF TRUSTEES LONG RANGE CALENDAR

Notes

Consent Items

Report Items

Agenda Items

<b>September 11, 2024</b>	
<b><i>SCHEDULE</i></b>	<b><i>1<sup>st</sup> draft agenda to Board Chairman on 08/30; all memos and materials due in by 09/03; Venue Status Reports are Due in Folder 09/04; Packet out on 09/05; agenda posted no later than 8:45 a.m. on 09/06</i></b>
GM	Report: GM and Venue Financial Reports and Status Reports
GM	Report: Forensic Audit Due Diligence Report Regarding Observations and Progress
GM	Staff Response to the Food & Beverage Consultant Report
GOLF	Report: Board Update of Golf Season Revenue to Date.
PW	Quarterly CIP Report
PW	Review and discuss and possibly receive Direction Grease Interceptor Policy
PW	Beach House Project Update & Discussion
PW	Purchase Order Agreement for GS03 Services, LLC
FINANCE	Carry Forward
GM	Discussion and Direction regarding Legal Services RFP
GOLF	Golf Club Policy per Board Direction

<b>September 25, 2024 – Possible TOWNHALL ?</b>	
<b><i>SCHEDULE</i></b>	<b><i>1<sup>st</sup> draft agenda to Board Chairman on 09/13; all memos and materials due in by 09/17; Packet out on 09/19; agenda posted no later than 8:45 a.m. on 09/20</i></b>
GM	Staff Response to the Food & Beverage Consultant Report
FINANCE	Treasurer Report
FINANCE	Budget Performance Update
FINANCE	Board Policy 8.1.0 – Capitalization of Fixed Assets
PW	Beach House Project Update & Discussion
GOLF	Discussion, and Direction Regarding Incline Beach Food & Beverage Presentation

BOARD OF TRUSTEES LONG RANGE CALENDAR

- Notes
- Consent Items
- Report Items
- Agenda Items

<b>October 9, 2024</b>	
<b><i>SCHEDULE</i></b>	<b><i>1<sup>st</sup> draft agenda to Board Chairman on 09/27; all memos and materials due in by 10/01; Venue Status Reports Due in folder by 10/02: Packet out on 10/03; agenda posted no later than 8:45 a.m. on 10/04</i></b>
FINANCE	Report: Tax Delinquencies for Cards to be shut-off
GM	Report: GM and Venue Financial Reports and Status Reports
Golf	Quarterly discounted use of Venues
PW	Quarterly CIP Report
PW	Beach House Project Update & Discussion
Finance	1 <sup>st</sup> Quarter Est. Acc.
CMP	Review of All Pending MOU's & Contracts to be reviewed

<b>October 30, 2024</b>	
<b><i>SCHEDULE</i></b> <b><i>*Holiday*</i></b>	<b><i>Friday, October 25<sup>th</sup> – Nevada Day *Legal Holiday</i></b> <b><i>1<sup>st</sup> draft agenda to Board Chairman on 10/11; all memos and materials due in by 10/23; Packet out on 10/24; agenda posted no later than 8:45 a.m. on 10/24</i></b>
Finance	Treasurer Report
Finance	Budget Performance Update
PW	Beach House Project Update & Discussion
PW	Agreement: Professional Services for the Needs Assessment of the Snowflake Lodge Replacement

<b>November 13, 2024</b>	
<b><i>SCHEDULE</i></b> <b><i>*Holiday*</i></b>	<b><i>Monday, November 11<sup>th</sup> – Veterans Day *Legal Holiday</i></b> <b><i>1<sup>st</sup> draft agenda to Board Chairman on 11/01; all memos and materials due in by 11/04; Venue Status Reports Due in folder by 11/05: Packet out on 11/07; agenda posted no later than 8:45 a.m. on 11/07</i></b>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion
P&R	Review Summer Season Rates and Performance and Review and Discuss Summer 2025 Rates for the Rec. Center Programs: Tennis Center; Golf
P&R	Review, Discuss and Provide Direction to Staff regarding Food & Beverage Service at Burnt Cedar & Incline Beaches for the Summer of 2025
	Review 2024 Summer Season Rates and Performance and Review and discuss Summer 2025 Rates for the Rec Center programs, Tennis Center and Golf?

BOARD OF TRUSTEES LONG RANGE CALENDAR

Notes

Consent Items

Report Items

Agenda Items

<b>November 27, 2024</b>	
<b><i>SCHEDULE</i></b>	<b><i>1<sup>st</sup> draft agenda to Board Chairman on 11/15; all memos and materials due in by 11/19; Venue Status Reports Due in folder by 11/20: Packet final Review 11/21; agenda posted no later than 8:45 a.m. on 11/22</i></b>
<b>PW</b>	Beach House Project Update & Discussion
Finance	Treasurer Report
Finance	Budget Performance Update

<b>December 11, 2024</b>	
<b><i>SCHEDULE</i></b>	<b><i>1<sup>st</sup> draft agenda to Board Chairman on 11/30; all memos and materials due in by 12/03; Venue Status Reports Due in folder by 12/04: Packet final Review 12/04; agenda posted no later than 8:45 a.m. on 12/07</i></b>
GM	Report: GM and Venue Financial Reports and Status Reports
<b>PW</b>	Beach House Project Update & Discussion

**BOARD OF TRUSTEES LONG RANGE CALENDAR**

Notes

Consent Items

Report Items

Agenda Items

**PARKING LOT ITEMS**

<b>Date of Request</b>	<b>Item</b>	<b>Requester</b>	<b>Status/Notes</b>	<b>Date Completed</b>
1/18/21	Possible discussion on IVGID needs as it relates to potential land use agreement with DPSEF	Trustee Schmitz	DPSEF continues to have discussion amongst themselves about this item	
<del>2/8/23</del>	<del>Capitalization Policy 8.1</del>	<del>Trustee Schmitz</del>	<del>Assigned to the Finance Department</del>	<del>On Calendar for 07/31/2024</del>
2/8/23	Workforce Housing for Seasonal Employees	Trustee Noble	Staff to share with Trustee Noble the current situation.	
<del>05/25/23</del>	<del>Family Tree (Ordinance 7 Review)</del>	<del>Trustee Schmitz</del>		<del>Adia Presentation?</del>
07/12/23	Writing a letter to schools regarding programs	Chairman Dent		
<del>07/26/23</del>	<del>Update on Food and Beverage (from 7/26/2023 meeting)</del>	<del>GM Magee</del>	<del>Assigned to PW, Golf Operations</del>	<del>07/31/2024</del>
08/09/23	UNR and Washoe County BOT's Additional Training	Trustee Tonking	<i>Date to be determined after 2<sup>nd</sup> training is rescheduled</i>	
11/21/2023	Strategic Plan update	GM Magee		
07/12/2023	Waste Management	Trustee Schmitz		
03/22/2024	Ordinance 7 Reports	REC/ IT		By Feb 2025 On Calendar for 07/10/2024
03/22/2025	Marcus Faust Contract Renewal	GM Magee	Agreement Expires 05/2025	Calendar for 03/2025
03/22/2024	Report: Tax Delinquencies for Cards to be shut-off	Finance	Annually Due by October	Calendar for 10/2024
03/25/2024	Space Planning	GM		
04/10/2024	Dog Park Survey	Rec Center		
04/10/2024	Forensic Audit Results	GM	July 10, 2024?	On Calendar 08/28/2024
04/10/2024	Vacation Accrual Policy	HR/ GM		
04/10/2024	Utility Rate Study	PW		
09/2021	Review of All Pending MOU's & Contracts to be reviewed?	Trustee Schmitz		Calendar for 10/2024
05/08/2024	Agreement: North Lake Tahoe Fire Protection District	GM Magee	Defensible Space (2021 LTR); Technical Rescues (Confined Space High/Low Trench) 2021	
05/31/2024	Recreation Admin Fund	Finance/Rec./ GM	Staff to bring back with explanation to the Board of what this fund is, and what items roll into it.	
06/12	Annual Update from the Incline Tahoe Foundation	Parks and Recreation		Calendar for 08/2024
08/06	IVGID Magazine Input for Annual Report	Marketing & Communications		