

NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at 1:30 PM on August 20, 2024 in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number is (877) 853-5247 and the webinar ID will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. **ROLL CALL OF THE AUDIT COMMITTEE MEMBERS** *Chair Raymond Tulloch (Trustee), Vito Brandle (At-Large Member), and Sara Schmitz (Trustee). *Note that there are two vacant At-Large Member positions presently.*
- B. **PUBLIC COMMENTS** - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Audit Committee may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- C. **APPROVAL OF AGENDA** *(for possible action)*
The Audit Committee may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-
The Audit Committee may make a motion to accept and follow the agenda as submitted/posted.
- D. **GENERAL BUSINESS ITEMS** *(for possible action)*
1. **SUBJECT:** Review, and Discuss the Rubin Brown, Final Due Diligence Audit Findings, and provide recommendations for follow-up actions. (Requesting Committee Member: Chair Raymond Tulloch)
 2. **SUBJECT:** Review, Discuss, and Approve the Davis Farr Engagement Letter, Davis Farr Annual planning Communication Timeline, and Actions for the Fiscal Year 2024 Annual Audit. (Requesting Staff Members: Finance Department, and Jeff Ball with Davis Farr)
 3. **SUBJECT:** Receive a Verbal Report from the Interim District General Manager on the staffing levels and work backlog in the accounting/finance department including current open positions (Requesting Staff Member: Director of Human Resources Erin Feore)
 4. **SUBJECT:** Update on Applications for possible Audit Committee at Large Members. (Requesting Committee Member: Raymond Tulloch)
- E. **LONG RANGE CALENDAR REVIEW**
- F. **MEETING MINUTES** *(for possible action)*
- G. **PUBLIC COMMENTS** - *Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three minutes in duration.*
- H. **ADJOURNMENT** *(for possible action)*

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

www.yourtahoeplace.com

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Agenda for the Board Meeting of August 20, 2024 - Page 2

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Thursday, August 15, 2024, a copy of this agenda (Audit Committee Session of August 20, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hhw@ivgid.org/phone # 775-832-1268)

Audit Committee: Vito Brandle (At-Large Member), Chair Raymond Tulloch (Trustee), and Sara Schmitz (Trustee), 2 Vacant (At-Large Members)

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**