

BOARD OF TRUSTEES LONG RANGE CALENDAR

Notes

Consent Items

Report Items

Agenda Items

August 28, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 08/16; all memos and materials due in by 08/20; Packet out on 08/22; agenda posted no later than 8:45 a.m. on 08/23</i>
FINANCE	Treasurer Report
	Budget Performance Update
	Monthly Financial Report
	Recreation Admin Fund
	Quarterly CIP Report
GOLF	Report: Board Update of Golf Season Revenue to Date.
PW	Report: Water & Sewer CIP Analysis
PW	Report: Defensible Space Revenue Collected vs Expenses (5-year Review)
ADMIN	Board Practice 6.1.0- Adoption of Financial Practices
BOARD	Review and discuss possible revisions to District Policy and Procedure 142 RESOLUTION No. 1898 – Personnel Management
COUNSEL	Possible Revisions to District Policy and Procedure 138 – RESOLUTION No. 1849; Naming/ Dedication of IVGID Facilities and Acknowledging Important Local Persons, Events, or History
GOLF	Golf Club Policy per Board Direction
GOLF	Discussion, and Direction Regarding Incline Beach Food & Beverage Presentation
FINANCE	Board Policy 8.1.0 – Capitalization of Fixed Assets
FINANCE	Sole Source Procurement - Blanket Purchase Orders with Select Vendors
P&R	Report: Annual Picture Pass and Punch card report <i>(Due to BOT by March of each year to include the number of passes outstanding, the number of passes per parcel, the type of passes per parcel and the number of purchased passes that are restricted to NO GUESTS and punch cards that have NO GOLF)</i>
P&R	Review, Discuss Ordinance 7 revisions and recommendations and set Public Hearing date to Adopt Ordinance 7 revisions and recommendations
PW	Beach House Project Update & Discussion

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September 11, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 08/30; all memos and materials due in by 09/03; Venue Status Reports are Due in Folder 09/04; Packet out on 09/05; agenda posted no later than 8:45 a.m. on 09/06</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion
FINANCE	Carry Forward

September 25, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 09/13; all memos and materials due in by 09/17; Packet out on 09/19; agenda posted no later than 8:45 a.m. on 09/20</i>
PW	Beach House Project Update & Discussion
FINANCE	Treasurer Report
FINANCE	Budget Performance Update

October 9, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 09/27; all memos and materials due in by 10/01; Venue Status Reports Due in folder by 10/02; Packet out on 10/03; agenda posted no later than 8:45 a.m. on 10/04</i>
FINANCE	Report: Tax Delinquencies for Cards to be shut-off
GM	Report: GM and Venue Financial Reports and Status Reports
Golf	Quarterly discounted use of Venues
PW	Quarterly CIP Report
PW	Beach House Project Update & Discussion
Finance	1 st Quarter Est. Acc.
CMP	Review of All Pending MOU's & Contracts to be reviewed

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October 30, 2024	
<i>SCHEDULE</i> <i>*Holiday*</i>	<i>Friday, October 25th – Nevada Day *Legal Holiday</i> <i>1st draft agenda to Board Chairman on 10/11; all memos and materials due in by 10/23; Packet out on 10/24; agenda posted no later than 8:45 a.m. on 10/24</i>
Finance	Treasurer Report
Finance	Budget Performance Update
PW	Beach House Project Update & Discussion
PW	Agreement: Professional Services for the Needs Assessment of the Snowflake Lodge Replacement

November 13, 2024	
<i>SCHEDULE</i> <i>*Holiday*</i>	<i>Monday, November 11th – Veterans Day *Legal Holiday</i> <i>1st draft agenda to Board Chairman on 11/01; all memos and materials due in by 11/04; Venue Status Reports Due in folder by 11/05; Packet out on 11/07; agenda posted no later than 8:45 a.m. on 11/07</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion
P&R	Review Summer Season Rates and Performance and Review and Discuss Summer 2025 Rates for the Rec. Center Programs: Tennis Center; Golf
P&R	Review, Discuss and Provide Direction to Staff regarding Food & Beverage Service at Burnt Cedar & Incline Beaches for the Summer of 2025
	Review 2024 Summer Season Rates and Performance and Review and discuss Summer 2025 Rates for the Rec Center programs, Tennis Center and Golf?

November 27, 2024	
<i>SCHEDULE</i>	<i>1st draft agenda to Board Chairman on 11/15; all memos and materials due in by 11/19; Venue Status Reports Due in folder by 11/20; Packet final Review 11/21; agenda posted no later than 8:45 a.m. on 11/22</i>
PW	Beach House Project Update & Discussion
Finance	Treasurer Report
Finance	Budget Performance Update

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December 11, 2024	
<i>SCHEDULE</i>	<i>1st draft agenda to Board Chairman on 11/30; all memos and materials due in by 12/03; Venue Status Reports Due in folder by 12/04: Packet final Review 12/04; agenda posted no later than 8:45 a.m. on 12/07</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion

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PARKING LOT ITEMS

Date of Request	Item	Requester	Status/Notes	Date Completed
1/18/21	Possible discussion on IVGID needs as it relates to potential land use agreement with DPSEF	Trustee Schmitz	DPSEF continues to have discussion amongst themselves about this item	
2/8/23	Capitalization Policy 8.1	Trustee Schmitz	Assigned to the Finance Department	On Calendar for 07/31/2024
2/8/23	Workforce Housing for Seasonal Employees	Trustee Noble	Staff to share with Trustee Noble the current situation.	
05/25/23	Family Tree (Ordinance 7 Review)	Trustee Schmitz		Adia Presentation?
07/12/23	Writing a letter to schools regarding programs	Chairman Dent		
07/26/23	Update on Food and Beverage (from 7/26/2023 meeting)	GM Magee	Assigned to PW, Golf Operations	07/31/2024
08/09/23	UNR and Washoe County BOT's Additional Training	Trustee Tonking	Date to be determined after 2 nd training is rescheduled	
11/21/2023	Strategic Plan update	GM Magee		
07/12/2023	Waste Management	Trustee Schmitz		
03/22/2024	Ordinance 7 Reports	REC/ IT		By Feb 2025 On Calendar for 07/10/2024
03/22/2025	Marcus Faust Contract Renewal	GM Magee	Agreement Expires 05/2025	Calendar for 03/2025
03/22/2024	Report: Tax Delinquencies for Cards to be shut-off	Finance	Annually Due by October	Calendar for 10/2024
03/25/2024	Space Planning	GM		
04/10/2024	Dog Park Survey	Rec Center		
04/10/2024	Rec. Center Projects and Budget & Planning	Trustee Tulloch	Deferred Maintenance and compiled Projects and Long Range Plan/ Projection for Rec. Center	Presented 06/26
04/10/2024	Forensic Audit Results	GM	July 10, 2024?	On Calendar 07/10/2024
04/10/2024	Vacation Accrual Policy	HR/ GM		
04/10/2024	Utility Rate Study	PW		
09/2021	Review of All Pending MOU's & Contracts to be reviewed?	Trustee Schmitz		Calander for 10/2024
05/08/2024	Agreement: North Lake Tahoe Fire Protection District	GM Magee	Defensible Space (2021 LTR); Technical Rescues (Confined Space High/Low Trench) 2021	
05/31/2024	Recreation Admin Fund	Finance/Rec./ GM	Staff to bring back with explanation to the Board of what this fund is, and what items roll into it.	

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06/12	Annual Update from the Incline Tahoe Foundation	Parks and Recreation		Calendar for 08/2024
06/12	Naming Rights Policy Update	GM Magee		