



NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be Held Starting at 6:00 PM on July 10, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is allowed and Members of the Public are Welcome to Provide Public Comment via Telephone at (877) 853-5247 (the webinar ID will be posted to the IVGID Website on the day of the meeting). The Meeting will be Available for Viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*
- The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*
- OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.**
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
1. **SUBJECT:** District General Manager's Monthly Status Report. (Requesting Staff Member: District General Manager Bobby Magee)
 2. **SUBJECT:** Parks and Recreation Ordinance 7 Report Punch Cards and the Volume of Punch Cards being sold, sale of Picture passes, and Usage Table over the last 5 years. (Presenting Staff Member: Recreation Center Manager Pandora Bahlman)
 3. **SUBJECT:** Verbal Report and update Regarding Research of Management Firms. (Requesting Staff Member: Director of Human Resources Erin Feore)
- F. CONSENT CALENDAR *(for possible action)*
1. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for May 31, 2024. (Requesting Staff Member: District Clerk Heidi White)
 2. **SUBJECT:** Review, Discuss and Approve Purchase Order Agreement to Upgrade Sewer CCTV Equipment - 2024/25 Operating Budget; Fund 200; Division: Sewer; General Ledger # 20002524-7510; Vendor: WECO Industries, in the Amount of \$64,565.86 (Requesting Staff Member: Director of Public Works Kate Nelson)

Incline Village General Improvement District

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Recommendation for Action: That the Board of Trustees make a motion to:

1. Approve the Purchase Order Agreement for Upgraded Sewer CCTV Equipment with Weco Industries, Operating Budget 20002524-7510 in the Amount of \$64,565.86; and,
2. Direct the General Manager to Sign and Execute the Agreement.

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Report, and Update on the Forensic Due Diligence Audit, Provided by Rubin Brown. (Requesting Trustee: Treasurer Ray Tulloch)
2. **SUBJECT: PUBLIC HEARING - Recommended Amendments to the Sewer and Water Rate Fee Schedule**
Public Comments will be taken Separately on this Item. The Board Chair will set the time limit for these comments at the meeting. It is anticipated that the time limit will be set at 3 minutes.
- A. **SUBJECT:** Discuss and adopt Resolution No. 1908: A resolution approving the amendments to the Sewer and Water rates, as well as adjustments to the Fee Schedule.

Recommendation for Action: That the Board of Trustees discuss and adopt Resolution No. 1908 for the proposed amendments to the Sewer and Water Rates, as well as Adjustments to the Fee Schedule.

3. **SUBJECT:** Review, Discuss and Approve the Construction Agreement for the Water Resource Recovery Facility Roof Replacement; FY 2023/24 Public Works; Utilities; Sewer: CIP #2599BD1105; Contractor: F & F Industrial Inc. dba Ponderosa Roofing & Steel Works; \$306,844. (Requesting Staff Member: Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a motion to:

1. Award the Construction Contract to F & F Industrial Inc. dba Ponderosa Roofing & Steel Works for the amount of \$306,844; and,
 2. Authorize Staff the Execute Change Orders for Additional Work if Required up to Approximately 10% of the Construction Contract Value; not to Exceed \$30,684; and,
 3. Direct the Board Chair and Board Secretary to sign and execute the Agreement.
4. **SUBJECT:** Review and Discuss the Agreement with the North Lake Tahoe Fire Protection District and their Report delivered to the Director of Public Works in April as Per the Agreement. (Requesting Staff Member: Director of Public Works Kate Nelson and assisted by North Lake Tahoe Fire Protection District Fire Chief Ryan Sommers and Division Chief Isaac Powning)

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5. **SUBJECT:** Review, Discuss and Approve the District’s Form NVTC-LGF-10 (Formerly 4410LGF-Indebtedness Report, as of June 30, 2024, for filing with the Nevada Department of Taxation, the Washoe County Clerk, and Washoe County Debt Management Commission; and, Approve the District’s Form NVTC-LGF-11 (Formerly 4411LGF) - Five-Year Capital Improvement Plan, to include the IVGID - prepared Five-Year Capital Plan Summary for fiscal years 2024-25 through 2028-29, for filing with the Nevada Department of Taxation, the Washoe County Clerk and the State of Nevada Legislative Counsel Bureau. (Requesting Staff Member: Assistant Director of Finance Adam Cripps)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the District’s Form NVTC-LGF-10 - Indebtedness Report, as of June 30, 2024, and direct Staff to file the documents with the State of Nevada Department of Taxation, Washoe County Clerk and Washoe County Debt Management Commission by August 1, 2024; and,
2. Approve the District’s Form NVTC-LGF-11 - Five Year Capital Improvement Plan, as of July 1, 2024, the related IVGID - prepared Five-Year Capital Plan Summary for the fiscal years starting July 1, 2024, for filing with the Nevada Department of Taxation, the Washoe County Clerk and the State of Nevada Legislative Counsel Bureau by August 1, 2024.

6. **SUBJECT:** Review, Discuss, and possibly Approve the Revisions to District Policy and Procedure 142, Resolution No. 1898 – Personnel Management. (Requesting Board Member: Trustee Raymond Tulloch)

Recommendation for Action: That the Board make a Motion to Approve the Revisions to District Policy and Procedure 142, Resolution No.1898 – Personnel Management.

7. **SUBJECT:** Review, Discuss, and Authorize staff to execute a Purchase Order to procure two Nutanix Server Clusters and Host Operating System Licenses with 3 years of manufacture support to replace current end of life systems. – FY25 Capital Improvement Project; Fund: General Division: Administration; Project # 1213CO2606; Vendor: SHI International in the amount of \$274,999.69. (Requesting Staff Member: Director of Information Technology Mike Gove)

Recommendation for Action: Review, Discuss and Authorize Staff to Execute a Purchase Order to Procure two Nutanix Server Clusters and Host Operating System Licenses with 3 years of Manufacture Support to replace the current end of life systems. – FY25 Capital Improvement Project; Fund: General Division: Administration; Project # 1213CO2606; Vendor: SHI International in the amount of \$274,999.69

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8. **SUBJECT:** Review, Discuss and Provide Direction regarding the draft Clubs Policy. (Requesting Staff Member: General Manager of Golf Operations Tim Sands)

Recommendation for Action: That the Board of Trustees Discuss and Provide Direction to Staff regarding the draft policy on Clubs.

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, July 5, 2024, a copy of this agenda (IVGID Board of Trustees Session of July 10, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hww@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

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