

BOARD OF TRUSTEES LONG RANGE CALENDAR

Notes

Consent Items

Report Items

Agenda Items

July 10, 2024	
<i>SCHEDULE</i> <i>*Holiday*</i>	<i>1st draft agenda to Board Chairman on 06/28; all memos materials due in by 07/02 GM Venue Report Due; Packet out on 07/03; agenda posted no later than 8:45 a.m. on 07/05</i>
GM	Report: GM and Venue Financial Reports and Status Reports
GM	Recognition of Bring your Kids to Work Day for Disidance
FINANCE/ GM	Update on Forensic Due Diligence Audit
FINANCE	Report: Tax Delinquencies for Cards to be shut-off
P&R	Report: Update non-profit discounted use of Venues "1895 Report"
Golf	Quarterly discounted use of Venues
PW	Quarterly CIP Report
FINANCE	Authorization to Transact Under Blanket Purchase Orders for FY 2024/25
HR	P.O.: Vestis (Aramark Company)First Aid & Safety Kits (All Venues)
PW	Agreement: to Upgrade Sewer CCTV Equipment
ADMIN	Board Practice 6.2.0 – Budgeting and Fiscal Management Community Services and Beach Pricing for Products and Services
FINANCE	Board Policy 8.1.0 – Capitalization of Fixed Assets
FINANCE	Indebtedness Report and 5 year CIP Plan
P&R	Review, Discuss Ordinance 7 revisions and recomendations and set Public Hearing date to Adopt Ordinance 7 revisions and recommendations
PW	Beach House Project Food and Beverage Discussion and presentation
PW	Agreement: Construction of the Burnt Cedar Fuel Tank Replacement
PW	Public Hearing: Recommended Amendments to the Sewer and Water fee schedule
PW	Agreement: Construction for Replacement of the WRRF Roof
PW	Agreement: Construction Contract for SPS #5 Easement

July 31, 2024	
<i>SCHEDULE</i>	<i>1st draft agenda to Board Chairman on 07/19; all memos materials due in by 07/23; Packet out on 07/24; agenda posted no later than 8:45 a.m. on 07/26</i>
FINANCE	Treasurer Report
Golf	Golf Clubs Policy
Golf	Golf Financials per Board Direction 06/12
IT	IT Server Purchase
PW	Beach House Project: Update and Discussion
PW	Agreement: Professional Services for the Needs Assessment of the Snowflake Lodge Replacement

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August 14, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 08/02; all memos materials due in by 08/06; Venue Status Reports Due in folder by 08/07; Packet out on 08/08; agenda posted no later than 8:45 a.m. on 08/09</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion

August 28, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 08/16; all memos materials due in by 08/20; Packet out on 08/22; agenda posted no later than 8:45 a.m. on 08/23</i>
PW	Beach House Project Update & Discussion
FINANCE	Treasurer Report
FINANCE	Budget Performance Update
FINANCE	Monthly Financial Report
FINANCE	Recreation Admin Fund

September 11, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 08/30; all memos materials due in by 09/03; Venue Status Reports are Due in Folder 09/04; Packet out on 09/05; agenda posted no later than 8:45 a.m. on 09/06</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion
FINANCE	Carry Forward

September 25, 2024	
SCHEDULE	<i>1st draft agenda to Board Chairman on 09/13; all memos materials due in by 09/17; Packet out on 09/19; agenda posted no later than 8:45 a.m. on 09/20</i>
PW	Beach House Project Update & Discussion
FINANCE	Treasurer Report
FINANCE	Budget Performance Update

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October 9, 2024	
<i>SCHEDULE</i>	<i>1st draft agenda to Board Chairman on 09/27; all memos materials due in by 10/01; Venue Status Reports Due in folder by 10/02; Packet out on 10/03; agenda posted no later than 8:45 a.m. on 10/04</i>
GM	Report: GM and Venue Financial Reports and Status Reports
Golf	Quarterly discounted use of Venues
PW	Quarterly CIP Report
PW	Beach House Project Update & Discussion
Finance	1 st Quarter Est. Acc.

October 30, 2024	
<i>SCHEDULE</i> <i>*Holiday*</i>	<i>Friday, October 25th – Nevada Day *Legal Holiday</i> <i>1st draft agenda to Board Chairman on 10/11; all memos materials due in by 10/23; Packet out on 10/24; agenda posted no later than 8:45 a.m. on 10/24</i>
Finance	Treasurer Report
Finance	Budget Performance Update
PW	Beach House Project Update & Discussion
PW	Agreement: Professional Services for the Needs Assessment of the Snowflake Lodge Replacement

November 13, 2024	
<i>SCHEDULE</i> <i>*Holiday*</i>	<i>Monday, November 11th – Veterans Day *Legal Holiday</i> <i>1st draft agenda to Board Chairman on 11/01; all memos materials due in by 11/04; Venue Status Reports Due in folder by 11/05; Packet out on 11/07; agenda posted no later than 8:45 a.m. on 11/07</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion
P&R	Review Summer Season Rates and Performance and Review and Discuss Summer 2025 Rates for the Rec. Center Programs: Tennis Center; Golf
P&R	Review, Discuss and Provide Direction to Staff regarding Food & Beverage Service at Burnt Cedar & Incline Beachs for the Summer of 2025
	Review 2024 Summer Season Rates and Performance and Review and discuss Summer 2025 Rates for the Rec Center programs, Tennis Center and Golf?

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November 27, 2024	
<i>SCHEDULE</i>	<i>1st draft agenda to Board Chairman on 11/15; all memos materials due in by 11/19; Venue Status Reports Due in folder by 11/20; Packet final Review 11/21; agenda posted no later than 8:45 a.m. on 11/22</i>
PW	Beach House Project Update & Discussion
Finance	Treasurer Report
Finance	Budget Performance Update

December 11, 2024	
<i>SCHEDULE</i>	<i>1st draft agenda to Board Chairman on 11/30; all memos materials due in by 12/03; Venue Status Reports Due in folder by 12/04; Packet final Review 12/04; agenda posted no later than 8:45 a.m. on 12/07</i>
GM	Report: GM and Venue Financial Reports and Status Reports
PW	Beach House Project Update & Discussion

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PARKING LOT ITEMS

Date of Request	Item	Requester	Status/Notes	Date Completed
1/18/21	Possible discussion on IVGID needs as it relates to potential land use agreement with DPSEF	Trustee Schmitz	DPSEF continues to have discussion amongst themselves about this item	
Unknown	Next step on Diamond Peak parking lot/Ski Way—Staff added reminder	GM DPSR Bandelin	This should be a part of the Budget Planning Process.	To be removed after the Board review in December
2/8/23	Capitalization Policy 8.1	Trustee Schmitz	Assigned to the Investment/Capital Improvement Committee	
2/8/23	Update on Snowflake Lodge	GM Bandelin		
2/8/23	Workforce Housing for Seasonal Employees	Trustee Noble	Staff to share with Trustee Noble the current situation.	
5/25/23	Two (2) Policy 20.1.0 on the Website	Trustee Schmitz	This is correct and it will be corrected when one of these policies comes before the Board	02/14/2024 To be removed
05/25/23	Family Tree (Ordinance 7 Review)	Trustee Schmitz		Adia Presentation?
07/12/23	Writing a letter to schools regarding programs	Chairman Dent		
07/26/23	Update on Food and Beverage (from 7/26/2023 meeting)	GM Magee	<i>To be determined</i>	
08/09/23	UNR and Washoe County BOT's Additional Training	Trustee Tonking	<i>Date to be determined after 2nd training is rescheduled</i>	
11/21/2023	Strategic Plan update	GM Magee		
12/13/2023	Consolidate advisory Meeting Minutes	Trustee Tonking		
07/12/2023	Waste Management	Trustee Schmitz		
	Capital Investment Committee Policy Updates		Update on the Capitalization Policy (old policies 12.1, 13.1 and practice 13.2—combined into new policy 8.1) Moss Adams Recommendations related to these policies	
03/22/2024	Ordinance 7 Reports	REC/ IT		By Feb 2025 On Calendar for July 10 2024
03/22/2025	Marcus Faust Contract Renewal	GM Magee	Agreement Expires 05/2025	Calendar for 03/2025
03/22/2024	Report: Tax Delinquencies for Cards to be shut-off	Finance		
03/25/2024	Space Planning	GM		
03/25/2024	Policy 136 Update—Expression	GM		

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04/08/2024	Capitalization Policy Update	Finance		
04/10/2024	Dog Park Survey	Rec Center		
04/10/2024	Rec. Center Projects and Budget & Planning	Trustee Tulloch	Deferred Maintenance and compiled Projects and Long Range Plan/ Projection for Rec. Center	
04/10/2024	Forensic Audit Results	GM	July 10, 2024?	
04/10/2024	Vacation Accrual Policy	HR/ GM		
04/10/2024	Utility Rate Study	PW		
09/2021	Review of All Pending MOU's & Contracts to be reviewed?	Trustee Schmitz		
05/08/2024	Agreement:North Lake Tahoe Fire Protection District	GM Magee	Defensible Space (2021 LTR); Technical Rescues (Confined Space High/Low Trench) 2021	
05/31/2024	Recreation Admin Fund	Finance/Rec./ GM	Staff to bring back with explanation to the Board of what this fund is, and what items roll into it.	
06/12	Annual Update from the Incline Tahoe Foundation	Parks and Recreation		August
06/12	Naming Rights Policy Update	GM Magee		