

# NOTICE OF MEETING

**SPECIAL NOTICE TO THE PUBLIC: This meeting is scheduled for up to three days - May 29, 2024, May 30, 2024, and May 31, 2024, in order to allow the maximum flexibility to the Board of Trustees to complete the business items, and the Board may continue this meeting over a three-day period of time, with each day having a 6:00 PM start time for May 29, 2024, May 30, 2024, and May 31, 2024.**

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be held starting at 6:00 PM on May 29, 2024, and may be continued, if necessary, to 6:00 PM on May 30, 2024, and 6:00 PM on May 31, 2024, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is Allowed and Members of the Public are Welcome to Provide Public Comment via Telephone at (877)853-5247 (the Webinar ID will be Posted to the IVGID Website on the Day of the Meeting). The Meeting will be Available for Viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*
- The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*
- OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
1. **SUBJECT:** Report on the Beach Access Survey Results By Kevin Lyons of Governance Sciences Group.
- F. CONSENT CALENDAR (for possible action)
1. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for April 24, 2024. (Requesting Staff Member: District Clerk Heidi White)
  2. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for May 8, 2024. (Requesting Staff Member: District Clerk Heidi White)
  3. **SUBJECT:** Review, Discuss, and Approve the Agreement for Services for Water Pump Station 3-1 Fuel Injection Pump Repair - 2023/24 Operating Budget; Fund: Fleet; G.L. # 40415190-7330; Contractor: Cashman Equipment, in the Amount of \$4,175.87. (Requesting Staff Member: Interim Director of Public Works Kate Nelson).

## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: [info@ivgid.org](mailto:info@ivgid.org)

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# NOTICE OF MEETING

Agenda for the Board Meeting of May 29, 2024 - Page 2

*Recommendation for Action:* That the Board of Trustees make a motion to:

1. Approve the Purchase Order for Services with Cashman Equipment in the amount of \$4,175.87 for the repair of the fuel injection pump on the emergency standby generator at WPS 3-1; and,
2. Direct the General Manager to sign and execute the Agreement.

## G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss, and Approve the Construction Contract for the Tyner Way Emergency Asphalt Replacement Project - 2023/24 Water Reserves; Fund: Utility Fund; Division: Water; Contractor: Sierra Nevada Construction, in the Amount of \$149,007.00. (Requesting Staff Member: Interim Director of Public Works Kate Nelson).

*Recommendation for Action:* That the Board of Trustees make a motion to:

1. Approve the Construction Contract with Sierra Nevada Construction (SNC) in the amount of \$149,007.00 for the emergency replacement of approximately 6,100 SF of asphalt, 240 LF of asphalt curb and related materials; and,
2. Direct the Board Chair and Board Secretary to sign and execute the Agreement.

2. **SUBJECT: PUBLIC HEARING - FISCAL YEAR 2024/2025 RECREATION ROLL**  
*Public Comments will be taken Separately on this Item. The Board Chair will set the time limit for these comments at the meeting. It is anticipated that the time limit will be set at 3 minutes.*

- A. **SUBJECT:** Review, Discuss, and Adopt Resolution Number 1909: A Resolution Approving the Report for Collection of Recreation Standby and Service Charges for Fiscal year 2024/2025. Requesting Staff Member: Assistant Director of Finance Adam Cripps)

*Recommendation for Action:* That the Board of Trustees make a Motion to:

1. Set the Recreation Facility Fee and Beach Facility Fee for Fiscal Year 2024/25; and,
2. Approve Resolution Number 1909, which Approves the Report for Collection of Recreation Standby and Service Charges (also known as the Recreation Facility Fee and Beach Facility Fee) for Fiscal Year 2024/2025.

3. **SUBJECT: PUBLIC HEARING - FISCAL YEAR 2024/2025 BUDGET**  
*Public Comments will be taken Separately on this Item. The Board Chair will set the time limit for these comments at the meeting. It is anticipated that the time limit will be set at 3 minutes.*

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# NOTICE OF MEETING

Agenda for the Board Meeting of May 29, 2024 - Page 3

- A. **SUBJECT:** Adoption of the Incline Village General Improvement District Final Budget for Fiscal Year 2024/2025, State of Nevada Form 4404LGF, Recreation Facility Fee and Beach Facility Fee. Authorizing Staff Levels, and Fiscal Year 2024-25 Capital Improvement Project Budget. (Requesting Staff Member: Assistant Director of Finance Adam Cripps)

*Recommendation for Action:* That the Board of Trustees make a Motion to:

1. Approve the Incline Village General Improvement District's Final Budget for Fiscal Year 2024 - 2024 (Form 4404LGF) as Prescribed by the State if Nevada Department of Taxation; and,
2. Approve the Fiscal Year 2024 - 2025 Authorized Staffing Levels; and,
3. Approve the Incline Village General Improvement District's Capital Improvement Program Budget for Fiscal year 2024 - 2025.

- B. Approve Fiscal Year 2024 - 2025 Central Service Cost Allocation. (Requesting Staff Member: Assistant Director of Finance Adam Cripps)

*Recommendation for Action:* That the Board of Trustees make a Motion to Approve the Central Service Cost Allocation Plan for Fiscal Year 2024 - 2025.

H. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.

I. ADJOURNMENT (for possible action)

## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Thursday, May 23, 2024, a copy of this agenda (IVGID Board of Trustees Session of May 29, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas](http://www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: [hwh@ivgid.org](mailto:hwh@ivgid.org)/phone # 775-832-1268)

*IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and David Noble*

*Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".***

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