

MEETING MINUTES - 1

General Managers Advisory Committee Meeting on a Dog Park
5:00 p.m., Thursday, July 28, 2022.

- A. Roll call of the committee members – All members were present.

Committee Members: Leighton Pratt, Simi Balter, Myles Riner, Judith Miller, Michelle Lintzner, Janet Pahl, Indra Winquest, IVGID District General Manager, Shelia Leijon, Director of Parks and Recreation, and Sara Schmitz, IVGID Board of Trustees, Treasurer. Administrative Support Staff: Susan Herron

Rules of Engagement: All committee members shall be respectful of one another and treat each other with kindness. No one member shall talk over another member. All ideas are welcome however they may not be discussed in depth or in detail depending upon time and/or merit and that determination is solely held with the General Manager. All committee members are equal participants.

Mr. Winquest made an opening statement about the expectations and outline of this committee's work.

- B. Introductions of Committee Members and Staff

Introductions were made and each person shared a little bit about themselves.

- C. Discussion about structure of the committee

1. Meeting frequency/Term of Committee commitment
2. Day/Time/Length of Meetings
3. In Person/Zoom
4. Discuss ground rules and structure of meetings

Meet once every two weeks; Wednesday on non-Board meeting weeks; start no earlier than 4 p.m. – next meeting would be August 10 – 2-hour meeting maximum. Always have a Zoom option for each meeting. Mr. Winquest, Ms. Leijon and Ms. Herron will put together the agenda but if any committee member wants an item on the agenda, please let us know and we will get it on the agenda. Maybe guest

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speakers and Steve Dolan was mentioned as a possible guest speaker to discuss stream zone areas that are in each potential site. Mr. Riner is leaving August 30 and returning late September – agenda will be emailed to him for feedback options. Ms. Lintzner will not be at the next meeting but may be able to do Zoom.

Mr. Winquest and Ms. Leijon will be managing with the assistance of Trustee Schmitz. Mr. Winquest said that the recommendations that will be made to the Board and coming from him but he will have committee members participating as this is a community effort. Mr. Riner asked about the structure. Mr. Winquest said that we will have an agenda, always start on time, if missing three or four people, will wait 5 minutes. Will try and stick to the agenda. Straw polling will be conducted with the majority ruling and if it is close, may reset to get to center on a discussion point. We understand that we may not have total agreement on issues. May be asking committee members to give the Board updates at Board meetings. Mr. Riner asked if we can discuss issues amongst themselves? Mr. Winquest said yes but no gang up. Mr. Riner asked any material to be distributed should be sent to Ms. Herron. Mr. Winquest will review and then will it be sent out if appropriate.

D. Overall Goals of the Committee

1. Historical review
2. Site visits and analysis
3. Community engagement to solicit feedback on the project (Survey)
4. Develop design and operational concepts to include high level budgetary assumptions
5. Develop recommendations and solutions for a permanent dedicated community dog park to be presented to the Board of Trustees

Mr. Winquest went over all 5 items at once. Three sites looking at: across from the Incline High School, within Incline Park – adjacent to the Visitors Center near the Tennis Center, and then Village Green where the temporary dog park is located. Mr. Winquest said that he is working with Washoe County and trying to receive some funding and that there is close to \$1 million dollars for 4B funds; he has already filled out all the applications and submitted them to Washoe County. Ms. Pahl asked if Commissioner Hill has been contacted? Mr. Winquest said he has reached out to her and will continue that discussion with Ms. Hill. Mr. Winquest said is anxious to have a targeted community survey. Mr. Riner said if we are going to survey the community as a dog park as a general idea versus giving them choices, he would like to see us have plans, amenity lists, costs, etc. so they can see

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what will work at each site and then ask which site you like better. Also have some idea about financial support so people will know what they are on the hook for. Mr. Winquest said he would like to do the site visits first and then do the survey. Mr. Riner said he has walked all of these sites multiple times and if you have the time, please do it. Mr. Pratt said we have three groups we are dealing with – full time residents, part time residents and tourists – are we taking those three groups into consideration with a survey? Ms. Pahl said it should be who owns property. Mr. Winquest said we will use long term tenants as well but not include visitors but we have to keep visitor usage. It will be open to the public so that is why he thinks that Washoe County should contribute. We will use an internal survey tool, Alchemer, and our Staff are very well versed in using the software. Ms. Balter asked about the survey questions – how high a priority to the person taking the survey. Mr. Winquest said yes, that will be a question as this is a priority project. If the project doesn't want this anymore, that's fine, believes that re-surveying is vital to getting the information. Mr. Riner asked if it was true that there are more dogs in this community? Ms. Miller said yes, she thought so. Mr. Winquest said there will be a link to send an e-mail to the committee which will then be distributed. Ms. Pahl asked if the committee is going to get to see the survey before it goes out? Mr. Winquest said yes as we want to make sure that it is right. The Board has its expectations on this effort. Mr. Winquest said on the site – he would like to have preferred site and then a backup plan and maybe even a backup back up plan. Ms. Lintzner asked if there was an ETA on the USFS site? Mr. Winquest said the USFS don't have the band width to do the review and they take a long time and that they expect to get back at it in the fall. Trustee Schmitz said we have the scope to identify a permanent dog park and is it also in our scope about Ski Beach – part of our scope? Mr. Winquest said yes, we will be discussing the Ski Beach situation. He has gotten feedback in both directions. Trustee Schmitz said that she goes down there a lot and in the winter there are a lot of non-residents there. Ms. Miller said she thought there was something on the table about access. Mr. Winquest said that the District did hire a consultant to access the beaches and tell us about access on all three beaches as well as RFID technology. The purpose is to secure the beaches year-round which could help alleviate the non-resident usage at Ski Beach. Mr. Riner said in the Q&A's on the website, it does suggest that Ski Beach will remain open to dogs in the winter time. Mr. Winquest said it's ok, no plans to eliminate that amenity. Mr. Pratt said once you site the new dog park, what is the enforcement going to be? Mr. Winquest said IVGID will be responsible and we will be talking about that. There are different types of restrictions that we may want to suggest. There is a lot of great information out there and that we can borrow. Mr. Winquest said that the CSMP contained very high cost estimates – please ignore that

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as there could be a wide range of costs. We hope to build this park with community raised funds, etc. and we will address construction costs as well as the maintenance costs. Trustee Schmitz said that she knows there are funds that are dedicated to Crystal Bay and is it possible to look at a maybe smaller park in Crystal Bay to utilize those funds? Mr. Winquest said that this is an open committee and that we did look at the area near the new condominiums and yes, we can evaluate that idea. Mr. Riner said say we decide on a site and an alternative and at what point do you bring in a design professional? Mr. Winquest said we do have dollars in the current year's budget for things like that. When we get to that point, we will make a determination and we will probably hire a designer with the experience of designing a dog park and develop conceptual graphics. Trustee Schmitz said it would be really good to tap into the drawings that Washoe County has developed and she would think they might have some really good things to take a look at. Mr. Winquest said that there are other agencies that we can take a look. Ms. Miller said NTPUD has a dog park at the regional park in Tahoe City. Mr. Riner said he has looked at the dog parks in Reno and around the lake, one of the consistent themes, when they were designed, they were designed as bare bones and basic. He didn't come away impressed and they seem to have a big financial constraint that we might not have. Mr. Winquest said that at the next meeting he will give an update on where we are with the USFS site.

E. Set next meeting date/time

August 10, 2022 at 4 p.m. at the Administrative offices, Large Conference Room; duration will be 2 hours.

F. Adjournment – 6:01 p.m.