

DATE REC'D	NAME	SUBJECT	DATE OF RESPONSE	STATUS	LINK	REDACTIONS MADE (Y/N)
01/09/2023	Dobler, Cliff	Copy of LSC Contract	01/10/2023	Complete	1	NO
01/09/2023	Dobler, Cliff	Information regarding 595 Funding	01/11/2023	Complete	2	NO
01/09/2023	Gumz, Joy	Payroll Information – CY 2022		Requestor has been advised that Staff will fulfill by 2/28/2023		
01/12/2023	Dobler, Cliff	Resending of CIP Report for FY 2021 and sending of CIP Report for FY 2022	01/17/2023 01/24/2023	Resent the FY 2021 report Sent the FY 2022 report	3	NO
01/12/2023	Abel, Mike	Please provide by email: 1.unredacted invoices dated from Dec 2021 to Jan 10, 2023 from legal firm Thorndal Armstrong Delk Balkenbush Eisinger; 2. any emails, memorandum or other written materials related to the Scope of Services to be provided by Thorndal Armstrong Delk Balkenbush Eisinger per the engagement letter dated Dec 8, 2021 and accepted by General Manager Winquest Dec 20, 2021; 3. Any "work product" such as recommendations and/or opinion or report or legal definitions or other materials as the engagement letter dated Dec 9, 2021 stated opinion and recommendation were to be provided.		Requester has been notified of a date of 2/4 for a response.		
01/19/2023	Gumz, Joy	Punch Card Information	01/31/2023	Complete	4	NO
01/26/2023	Katz, Aaron	Ski Resort and Burnt Cedar Beach	02/02/2023	Burnt Cedar Beach items; Ski resort items remain outstanding	5	NO

From: [Melissa N. Robertson](mailto:Melissa.N.Robertson)
To: cfdobler@aol.com
Cc: [Susan A. Herron](mailto:Susan.A.Herron)
Subject: RE: Public records request LSc contract
Date: Tuesday, January 10, 2023 10:50:31 AM
Attachments: [0415 - LSC - Traffic Study Contract.pdf](#)

Hi Mr. Dobler,

Please find attached the documentation requested. Thank you.

Melissa Robertson

District Clerk
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1268
mnr@ivgid.org
<http://yourtahoeplace.com>

From: cfdobler@aol.com <cfdobler@aol.com>
Sent: Monday, January 9, 2023 8:57 PM
To: Melissa N. Robertson <mnr@ivgid.org>
Subject: Public records request LSc contract

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Please provide for my examination the executed contract with LSC Transportation Consultants, Inc regarding professional services for the Beach traffic access.

Cliff Dobler

02082023-002

INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into as of April 15, 2022, by and between the Incline Village General Improvement District, a Nevada general improvement district (“District”) and **LSC Transportation Consultants, Inc.**, a Colorado Corporation, with its principal place of business at **2690 Lake Forest Road, Suite C, PO Box 5875, Tahoe City, California 96145** (“Consultant”). The District and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. RECITALS.

- 2.1 District. District is a general improvement district organized under the laws of the State of Nevada, with power to contract for services necessary to achieve its purpose.
- 2.2 Consultant. Consultant desires to perform and assume responsibility for the provision of certain professional services required by the District on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing traffic studies to public clients, is licensed in the State of Nevada, and is familiar with the plans of District.
- 2.3 Project. District desires to engage Consultant to render professional services for the IVGID Beach Access Study (“Project”).

3. TERMS.

3.1 Scope of Services and Term.

- 3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the District, all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply a study of the access conditions at Ski Beach, Burnt Cedar Beach and Incline Beach to evaluate current traffic congestion and pedestrian/bicycle safety concerns at the three beaches, assess future changes in conditions, and develop recommended physical improvements and management strategies to improve overall congestion and safety conditions necessary for the Project (“Services”). The types of services to be provided are more particularly described in Exhibit A attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. As described in Section 3.3, the District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit B.
- 3.1.2 Term. The term of this Agreement shall be from April 15, 2022 to September 30, 2022, unless earlier terminated as provided herein. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project.

3.2 Responsibilities of Consultant.

- 3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement and such directions and amendments from District as herein provided. The District retains Consultant on an independent contractor basis and not as an employee. No employee or agent of Consultant shall become an employee of District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of the District and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.
- 3.2.2 Schedule of Services. Consultant shall perform its services in a prompt and timely manner within the term of this Agreement and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). The Notice to Proceed shall set forth the date of commencement of work.
- 3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the District's approval.
- 3.2.4 Substitution of Key Personnel. Consultant has represented to the District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence subject to the District's written approval. In the event that the District and Consultant cannot agree as to the substitution of key personnel, the District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the District, or who are determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the District. The key personnel for performance of this Agreement are as follows: Gordon Shaw, AICP, PE, Principal.
- 3.2.5 District's Representative. The District hereby designates Hudson Klein, PE, or his designee, to act as its representative for the performance of this Agreement ("District's Representative"). The District's Representative shall have the power to act on behalf of the District for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than the District's Representative or his or her designee.
- 3.2.6 Consultant's Representative. Consultant hereby designates Gordon Shaw, AICP, PE, Principal, or his designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

- 3.2.7 Coordination of Services. Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District's staff, consultants and other staff at all reasonable times.
- 3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of Nevada. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a Washoe County Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.
- 3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. If required, Consultant shall assist District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies. Consultant shall be liable for all violations of local, state and federal laws, rules and regulations in connection with the Project and the Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold the District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
- 3.2.10 Insurance.
- 3.2.10.1 Time for Compliance. Consultant shall not commence the Services under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section.
- 3.2.10.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance meeting the requirements set forth herein. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

- (A) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability:* A minimum of \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* A minimum of \$1,000,000 combined single limit (each accident) for bodily injury and property damage; and (3) *Industrial Insurance:* Workers' Compensation limits as required by the Labor Code of the State of Nevada. Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability/Errors and Omissions:* Consultant shall procure and maintain, and require its sub-consultants to procure and maintain, for a period of five (5) years following completion of the Services, professional liability/errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability. "Covered Professional Services" as designated in the Professional Liability/Errors and Omissions policy must specifically include work performed under this Agreement.

Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as additional insured pursuant to this Agreement. Defense costs shall be payable in addition to the limits.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

- (A) Commercial General Liability. The commercial general liability policy shall be endorsed to provide the following: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds; (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way; and (3) the insurance coverage shall contain or be endorsed to provide waiver of subrogation in favor of the District, its directors, officials, officers, employees, agents and volunteers or shall specifically allow Consultant to waive its right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
- (B) Automobile Liability. The automobile liability policy shall be endorsed to provide the following: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall

stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way; and (3) the insurance coverage shall contain or be endorsed to provide waiver of subrogation in favor of the District, its directors, officials, officers, employees, agents and volunteers or shall specifically allow Consultant to waive its right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

- (C) Industrial (Workers' Compensation and Employers Liability) Insurance. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.
- (D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its directors, officials, officers, employees, agents and volunteers.

3.2.10.4 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

3.2.10.5 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the District. Consultant shall guarantee that, at the option of the District, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its directors, officials, officers, employees, agents and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

3.2.10.6 Acceptability of Insurers. Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The District in no way warrants that the above-required minimum insurer rating is sufficient to protect the Consultant from potential insurer insolvency.

3.2.10.7 Verification of Coverage. Consultant shall furnish the District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the District if requested. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.

- 3.2.10.8 Subconsultants. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.
- 3.2.10.9 Compliance with Coverage Requirements. If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may terminate this Agreement for cause.
- 3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

3.3 Fees and Payments.

- 3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement in accordance with the Schedule of Charges set forth in Exhibit B, attached hereto and incorporated herein by reference. The total compensation to be provided under this Agreement shall not exceed Forty-Three Thousand Four Hundred Eighty Dollars (\$43,480.00) without written approval of District's Engineering Manager. Extra Work may be authorized, as described below; and if authorized, said Extra Work will be compensated at the rates and manner set forth in this Agreement.
- 3.3.2 Payment of Compensation. Consultant shall submit to District a monthly itemized invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services and supplies provided since the initial commencement date of Services under this Agreement, and since the start of the subsequent billing periods, through the date of the invoice. Invoices shall be sent to invoices@ivgid.org, with a copy to rlr@ivgid.org. Consultant shall include a Project Task Tracking Sheet with each invoice submitted. District shall, within thirty (30) days of receiving such invoice and Project Task Tracking Sheet, review the invoice and pay all approved charges thereon.
- 3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized under Exhibit B, or otherwise in writing by the District.
- 3.3.4 Extra Work. At any time during the term of this Agreement, the District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by the District to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the District's Representative. Where Extra Work is deemed

merited by the District, an amendment to the Agreement shall be prepared by the District and executed by both Parties before performance of such Extra Work, or the District will not be required to pay for the changes in the scope of work. Such amendment shall include the change in fee and/or time schedule associated with the Extra Work. Amendments for Extra Work shall not render ineffective or invalidate unaffected portions of this Agreement.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain accurate and complete books, documents, accounting records and other records pertaining to the Services for six (6) years (or longer as required by applicable law) from the date of final payment under this Agreement. Consultant shall make such records available to the District for inspection, audit, examination, reproduction, and copying at Consultant's offices at all reasonable times. However, if requested, Consultant shall furnish copies of said records at its expense to the District, within seven (7) business days of the request.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. Consultant shall not be entitled to payment for unperformed Services, and shall not be entitled to damages or compensation for termination of this Agreement by District except for the amounts authorized herein.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, the District may require Consultant to provide all finished or unfinished Documents and Data (defined below) and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, the District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

District

Incline Village General Improvement District
893 Southwood Blvd.
Incline Village, NV 89451
Attn: Kate Nelson, PE

Consultant

LSC Transportation Consultants
2690 Lake Forest Road, Ste. C
Tahoe City, CA 96145
Attn: Gordon Shaw, AICP, PE

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data. All source code, reports, programs, manuals, disks, tapes, and any other material prepared by or worked upon by Consultant for the Services shall be the exclusive property of the District, and the District shall have the right to obtain from Consultant and to hold in District's name copyrights, trademark registrations, patents, or whatever protection Consultant may appropriate to the subject matter. Consultant shall provide District with all assistance reasonably required to perfect the rights in this subsection.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of the District, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use the District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the District.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to any negligence or willful misconduct of Consultant, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages, expert witness fees, and attorney's fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents, or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents, or volunteers, in any

such suit, action or other legal proceeding. Consultant shall reimburse District and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided, including correction of errors and omissions. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees, agents or volunteers.

- 3.5.6.1 Design Professional. To the extent required by NRS 338.155, Consultant's obligation to defend, indemnify, and hold District, its officials, officers, employees, volunteers, and agents free and harmless shall not include any liability, damage, loss, claim, action or proceeding caused by the negligence, errors, omissions, recklessness or intentional misconduct of the employees, officers or agents of the District. Moreover, Consultant's obligation to defend, indemnify, and hold District, its officials, officers, employees, volunteers, and agents free and harmless from any liability, damage, loss, claim, action or proceeding caused by the negligence, errors, omissions, recklessness or intentional misconduct of the Consultant or the employees or agents of the Consultant which are based upon or arising out of the professional services of the Consultant. If the Consultant is adjudicated to be liable by a trier of fact, the trier of fact shall award reasonable attorney's fees and costs to be paid to the District, as reimbursement for the attorney's fees and costs incurred by the District in defending the action, by the Consultant in an amount which is proportionate to the liability of the Consultant. This Section shall only apply to the extent required by NRS 338.155 and shall not otherwise limit Consultant's obligation to defend, indemnify and hold the District harmless as required under Section 3.5.6.
- 3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.
- 3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of Nevada. Venue shall be in Washoe County.
- 3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.
- 3.5.10 District's Right to Employ Other Consultants. The District reserves right to employ other consultants in connection with this Project.
- 3.5.11 Successors and Assigns. This Agreement shall be binding on and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party.
- 3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- 3.5.13 Subcontracting. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

- 3.5.14 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subcontractors of Consultant, except as otherwise specified in this Agreement. All references to the District include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 3.5.15 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- 3.5.16 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 3.5.17 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.
- 3.5.18 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 3.5.22 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.
- 3.5.23 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.
- 3.5.24 Limitation of Liability. The District does not and will not waive and expressly reserves all available defenses and limitations contained in Chapter 41 of the Nevada Revised Statutes. Contract liability of both parties shall not be subject to punitive damages.
- 3.5.25 Non-Appropriations. The District may terminate this Agreement, effective immediately upon receipt of written notice on any date specified if for any reason the District's funding source is not appropriated or is withdrawn, limited, or impaired.
- 3.5.26 Compliance with Laws. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services. Consultant shall not discriminate against any person on the grounds of race, color, creed, religion, sex, sexual orientation, gender identity or gender expression, age, disability, national origin or any other status protected under any applicable law. Consultant is not currently engaged in, and during the duration of the Agreement shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in NRS 332.065. Consultant shall be responsible for all fines, penalties, and repayment of any State of Nevada or federal funds (including those

that the District pays, becomes liable to pay, or becomes liable to repay) that may arise as a direct result of the Consultant's non-compliance with this subsection.

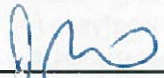
3.5.27 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

OWNER:
INCLINE VILLAGE G. I. D.
Agreed to:

By: _____
Brad B. Underwood, P. E.
Director of Public Works

Date


Reviewed as to Form:




Joshua Nelson
District General Counsel

April 18, 2022
Date

CONTRACTOR:
LSC TRAFFIC CONSULTANTS
Agreed to:

By: 

Signature of Authorized Agent


Print or Type Name and Title

4/18/22
Date

If Contractor is a corporation,
attach evidence of authority to
sign.



TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING CONSULTANTS

2690 Lake Forest Road, Suite C
Post Office Box 5875
Tahoe City, California 96145
(530) 583-4053 FAX: (530) 583-5966
info@lsc Tahoe.com
www.lsc trans.com

March 25, 2022

Mr. Hudson Klein, PE, Principal Engineer
Incline Village General Improvement District
Public Works Department
1220 Sweetwater Road, Incline Village, NV 89451

RE: IVGID Beach Access Study

Dear Mr. Klein:

Per your request, LSC Transportation Consultants, Inc. is pleased to present our proposal to conduct a study regarding the access conditions at Ski Beach, Burnt Cedar Beach and Incline Beach that are managed by IVGID. The overall purpose of this work will be to evaluate current traffic congestion and pedestrian/bicycle safety concerns at the three beaches, assess future changes in conditions, and develop recommended physical improvements and management strategies to improve overall congestion and safety conditions. Our extensive experience in transportation analyses for Tahoe recreational facilities, such as for the East Shore Trail, California State Parks and the US Forest Service, will provide us with the understanding of user needs directly applicable to this work.

We propose to conduct our work in the following tasks.

Task 1: Review of Existing Conditions and Future Growth

We will initiate the study with a meeting with IVGID staff to review existing issues and available data. As part of this meeting we will review existing study issues, beach management procedures and potentially available data, such as the following:

- Daily and hourly user count data
- Any existing parking, pedestrian counts or user surveys
- Any resident surveys

We will also discuss factors that may impact user levels, such as residential development forecasts, changes in visitor use patterns (such as short term rentals) or planned changes in operations.

02082023-014

Task 2: Data Collection

LSC proposes to conduct the following data collection efforts.

Traffic and Pedestrian/Bicycle Counts/Observations

On one busy summer day at each of the three access intersections, LSC will conduct 3-hour counts (summarized in 15-minute periods) of traffic turning movements, bicycle activity and pedestrian crossing activity. LSC will also collect 1 hour of data regarding the time required to process inbound drivers, as well as the length of the auto queue (on minute frequencies).

At the same time, an LSC Engineer will observe traffic/pedestrian conditions, identifying sources of traffic congestion and pedestrian delays. We will also place a radar traffic counter at two locations on Lake Shore Drive over a busy summer weekend and summarize the counts.

User Surveys

LSC staff will conduct surveys of beach users (including boaters, picnickers, etc.) with the goal of obtaining surveys representing at least 100 users at each of the three locations. A short survey will be conducted to gather data on the following:

- Travel group size
- Resident status
- Travel mode to the beach
- Parking location
- Frequency of beach visitation
- Perception of access conditions
- Suggestion for improvements

We will then summarize the survey results, cross-tabulated by location.

Public Surveys

LSC will also conduct a broader public survey of IVGID residents with regards to beach access. We will develop an online survey (for review by IVGID staff). This survey will then be distributed through available email lists and/or IVGID mailers. While the final list of survey questions will be developed as part of the study, useful data includes the following:

- Resident status
- Pattern of use (number of visits to each beach per summer, etc.)
- Travel mode
- Perception of access/traffic conditions

- Interest in potential auto alternatives, such as microtransit service
- Suggestions for improvements

We will summarize the resulting data.

Task 3: Engineering Analysis

Using the collected data and standard transportation engineering methodologies, LSC will evaluate potential improvements and strategies. These may include the following:

- Intersection modifications
- Modifications to entrance kiosk locations and configuration
- Changes in pedestrian crossing locations, signage and control
- Changes in entrance management procedures, including potential new technologies to speed access
- Real-time monitoring of parking conditions
- Information technologies, such as a beach user app or variable signage

Advantages and disadvantages of alternatives will be discussed. Planning level cost estimates will also be conducted. Note that these will be based upon a visual survey of the site and standard unit costs and project development factors and will not include detailed evaluation of utility locations.

Task 4: Report Preparation and Review

LSC will first prepare an Administrative Draft Report that includes all the collected data and analysis, as well as our recommendations. We will then meet with IVGID staff and address any staff comments to prepare a Public Draft Report.

We will then attend up to two public and/or Board meetings to present and discuss our recommendations. Working with IVGID staff, we will then prepare a Final Report reflecting any public and Board comments.

Study Cost and Schedule

As indicated in the attached table, we estimate that this analysis will require \$43,480 in professional fees and other expenses to successfully complete. We would propose to conduct this work on a time-and-materials basis with a contract maximum of \$43,480 that would not be exceeded without your prior approval. We would be happy to discuss specific elements of the proposed work scope to refine the scope and cost.

We believe that valid data regarding peak beach conditions cannot be conducted prior to July. The collection and analysis of data will be completed by August. An administrative draft report can be

completed by the end of September. While the presentation and review process will be determined by others, LSC will complete the study in a timely manner.



We would be happy to discuss any changes to the scope or contractual arrangements that you feel would be appropriate. Thank you for the opportunity to make this proposal. We look forward to your reply.

Respectfully Submitted,

LSC Transportation Consultants, Inc.

by 
 Gordon Shaw, AICP, PE, Principal

Encl: Cost Table

Cost Analysis - IVGID Beach Access Analysis						
	Personnel & Hourly Rates				TOTAL HOURS	TOTAL COSTS
	<u>Principal</u>	<u>Planner/ Engineer</u>	<u>Graphics Technician</u>	<u>Technician</u>		
Total Hourly Fee	\$230.00	\$120.00	\$85.00	\$45.00		
Task 1: Review of Existing Conditions and Future Growth	8	20	0	0	28	\$4,240
Task 2: Traffic Data Collection						
Traffic and Bike/Ped Counts	4	40	0	24	68	\$6,800
User Surveys	2	20	0	24	46	\$3,940
Public Survey	2	32	0	0	34	\$4,300
Subtotal						\$15,040
Task 3: Engineering Analysis						
Analysis of Improvements	20	24	16	0	60	\$8,840
Planning Level Cost Estimates	12	24	0	0	36	\$5,640
Subtotal						\$14,480
Task 4: Report Preparation & Discussion	32	12	8	0	52	\$9,480
TOTAL HOURS	80	172	24	48	324	
TOTAL PERSONNEL COSTS	\$18,400	\$20,640	\$2,040	\$2,160		\$43,240
Other Costs						
Count Equipment Rental						\$100
Mileage						\$140
Subtotal						\$240
TOTAL STUDY COST						\$43,480



From: Hudson Klein <hwk@ivgid.org>
Sent: Thursday, November 10, 2022 1:38 PM
To: Ronnie Rector <rlr@ivgid.org>
Subject: FW: IVGID Beach Access Study

Hi Ronnie,
Please see correspondence below re: late delivery of the Beach Access study.

Thanks,
Hudson

From: Hudson Klein
Sent: Thursday, September 8, 2022 9:59 AM
To: 'Gordon Shaw' <gordon@lsctrans.com>
Cc: Justine Marmesh <justine@lsctrans.com>
Subject: RE: IVGID Beach Access Study

Hi Gordon,
Thanks for the reply. I can live with that, no problem.

I'll pass it up the chain as there have been some specific queries around this one.

Enjoy the holiday!

Cheers,
Hudson

From: Gordon Shaw <gordon@lsctrans.com>
Sent: Thursday, September 8, 2022 9:41 AM
To: Hudson Klein <hwk@ivgid.org>
Cc: Justine Marmesh <justine@lsctrans.com>
Subject: RE: IVGID Beach Access Study

Hudson -- I have a vacation trip already scheduled for the last week of this month, and simply do not have the time (even including overtime) to pull everything together prior to that. My apologies for poor planning on my part, but I can only commit to October 15th.

Gordon Shaw, PE, AICP, Principal
LSC Transportation Consultants, Inc.
2690 Lake Forest Road / PO 5875

From: [Melissa N. Robertson](mailto:Melissa.N.Robertson)
To: cfdobler@aol.com
Cc: [Susan A. Herron](mailto:Susan.A.Herron)
Subject: RE: Public records request - support for claims made by Mr. Underwood in January 13, 2023
Date: Wednesday, January 11, 2023 11:56:39 AM
Attachments: [From Federal Legislative Advocate.pdf](#)

Hello Mr. Dobler,

Please find attached the documentation you have requested. Thank you.

Melissa Robertson

District Clerk
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1268
mnr@ivgid.org
<http://yourtahoeplace.com>

From: cfdobler@aol.com <cfdobler@aol.com>
Sent: Monday, January 9, 2023 3:50 PM
To: Melissa N. Robertson <mnr@ivgid.org>
Subject: Public records request - support for claims made by Mr. Underwood in January 13, 2023

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Please provide for my examination any written form of backup from any source (other than Mr. Underwood) that would support his claims made in his January 11, 2023 memorandum (page 152 of Board packet) regarding Section 595 programs. Attached is his claims from the Board Packet. What I seek is enclosed in the red rectangle.

Cliff Dobler

02082023-019

As you know, we were told by the US Army Corps of Engineers (USACE) that the 595 program had reached its authorized spending limit and could not support a higher cost project like the Effluent Pipeline. We worked with both Senators and Cong. Lee, Amodei, and Titus to increase the 595 spending limit as part of the Water Resources Development Act efforts this past year. We also reached out to other states to garner support for the program increase and this proved successful. The 2023 National Defense bill, which included the Water Resources Development Act of 2022, was signed into law on 12/23/22 ([Public Law 117-263](#)). The WRDA bill increases the 595 program's spending cap to \$800 million. That reference can be found under Division H--Title LXXXI Water Resources Development Act of 2022. See Section 8376 Additional Assistance for Critical Projects subsection H (13) (A) below. The authorized spending level noted in (A) authorizes the USACE to spend an additional \$365 million for the 595 program for projects in Nevada, New Mexico, Montana, Idaho, Wyoming, and Utah, which is subject to Congressional Appropriations each year. The \$200 million cap is for projects in Arizona. I included the reference below:

(13) Western rural water.--Section 595 of the Water Resources Development Act of 1999 (113 Stat. 383; 117 Stat. 139; 117 Stat. 142; 117 Stat. 1836; 118 Stat. 440; 121 Stat. 1219; 123 Stat. 2851; 128 Stat. 1316; 130 Stat. 1681; 134 Stat. 2719) is amended--
 (A) in subsection (i)(1), by striking "\$435,000,000" and inserting "\$800,000,000"; and
 (B) in subsection (i)(2), by striking "\$150,000,000" and inserting "\$200,000,000".

Now that Congress has acted and has the spending authorization in place to support the project cost of the IVGID Effluent Pipeline, our plan is to seek appropriated funding for the program for Nevada as part of the FY24 appropriations process to the benefit of IVGID's Effluent Export Pipeline. That process will start in February.

In addition, we worked with IVGID and the Nevada Congressional Delegation to secure direct

02082023-020

funding for the pipeline in the immediate through another source of federal funds called community project funding. In December, Congress passed the Fiscal Year 2023 Consolidated Appropriations Act, which provides \$1.6 million for the Effluent Export Pipeline through the Environmental Protection Agency as supported by Senator Cortez Masto and Senator Rosen. Documentation of that mark can be found at the end of the [Explanatory Statement](#) after page 78 noted under: EPA STAG – Clean Water State Revolving Loan Fund - Incline Village General Improvement District for Effluent Export Pipeline--\$1.6 million. This funding is available for the project now.

Please let me know if you have any questions or if the links don't work.

Thank you,
Olivia

Olivia Sanford, Legislative Director
Marcus G. Faust, P.C.
300 New Jersey Ave. NW, Suite 900
Washington D.C., 20001

From: Marcus Faust <MarcusFaust@msn.com>
Date: Tuesday, January 10, 2023 at 11:23 AM
To: "Susan A. Herron" <sah@ivgid.org>
Cc: Olivia Sanford <omsanford@msn.com>, Camille Mindrum <cmindrum@msn.com>, Katherine Bennett <katherinebennett11@gmail.com>
Subject: Questions about Section 595 Funding

Susan,

Yes there is funding in this bill for Sec. 595...and by copy of this email I will ask Olivia to send to you a copy of our end of year email that was sent to Indra and Brad. There are several other important provisions that became law at the end of the session that will directly benefit the effluent pipeline project...

After a visit with your team last week, it was suggested that we might want to come out and report to the Board. If it works for Indra, I would suggest the February 22nd Board meeting. Thoughts?

Finally I am copying my new Executive Assistant, Katherine Bennett. She is working closely with

02082023-021

Camille to assume her responsibilities.

Many thanks,

Marcus

Marcus G. Faust, Attorney at Law
300 New Jersey Ave. NW, Suite 900
Washington, DC 20001
MarcusFaust@msn.com
W: (202) 547-5400 M: (202) 255-8213

On Jan 9, 2023, at 7:40 PM, Susan A. Herron <sah@ivgid.org> wrote:

Hi Marcus and Olivia,

Happy 2023! I was wondering if the recent increase in Section 595 Funding was included in this bill:

[text of the bill from the 117th Congress.](#)

<https://www.congress.gov/bill/117th-congress/house-bill/3684/text>

We have a public records request for this information so if you would kindly respond soonest, it would be greatly appreciated.

Thanks,
Susan

Susan A. Herron, CMC

Director of Administrative Services/Public Records Officer
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1207

02082023-022

F: 775-832-1122

sah@ivgid.org

<http://yourtahoeplace.com>

From: Melissa N. Robertson
Sent: Tuesday, January 17, 2023 2:29 PM
To: 'cfdobler@aol.com' <cfdobler@aol.com>
Cc: Ray Tulloch <Tulloch_Trustee@ivgid.org>
Subject: RE: Public Records Request - Construction in Progress Reports for fiscal 2021 and 2022

Good Afternoon,

Attached is the FY 2021 report and Staff is researching the report for FY 2022. Thank you.

Melissa Robertson
District Clerk
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1268
mnr@ivgid.org
<http://yourtahoeplace.com>

From: cfdobler@aol.com <cfdobler@aol.com>
Sent: Thursday, January 12, 2023 7:48 AM
To: Melissa N. Robertson <mnr@ivgid.org>
Cc: Ray Tulloch <tulloch_trustee@ivgid.org>
Subject: Public Records Request - Construction in Progress Reports for fiscal 2021 and 2022

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I may have asked for these before. Do not quite remember.

Please provide for my examination the final Construction in Progress Reports for the fiscal year ending

02082023-024

June 30, 2021 and June 30,2022

I have attached the June 30, 2020 report to guide you.

If I recall I asked Trustee Tulloch to chase this down but never got anything

I did get the 2021 report but cannot locate it.

Please ignore the red highlighting on the 2020 report. This is my work

Cliff Dobler

Summary of CIP Activity by Project for the Fiscal Year Ending 6/30/2021

Project Description	CIP #	Carry Forward 2020-21	Capital Budget 2020-21	Budget Reallocations & Adjustments	Carry Forward to FY 2021-22	6/30/2020 Balance	Object 8120 & 8105		Asset in Service	6/30/2021 CIP Balance
							Additions	Cost Transfer		
<i>General Fund</i>										
Admin Roof Repairs	1099BD1501	-	12,000.00		-	-	-	-	-	-
Pavement Maintenance - Administration Building	1099LI1705	-	5,000.00		4,300.00	-	-	-	-	-
IT Master Plan - IT Security Devices	1213CE1101	-	15,000.00		-	-	-	-	-	-
Wireless Controller Upgrade	1213CE1501	-	40,000.00		-	-	16,382.20	-	16,382.20	-
District Communication Radios	1213CE1701	-	6,000.00		-	-	-	-	-	-
Completion of analog Phone System upgrade to VoIP	1213CE1901	-	60,000.00		-	-	49,955.26	-	-	49,955.26
Server Storage and Computing Hardware	1213CO1505	-	91,800.00	(33,700.00)	-	-	5,640.86	-	-	5,640.86
District Wide PC, Laptops, Peripheral Equipment and Desk Top Printers	1213CO1703	-	97,050.00		-	-	-	-	-	-
Microsoft Office Licenses	1213CO1803	-	9,300.00	(9,300.00)	-	-	-	-	-	-
Windows Server Operating System	1213CO1804	-	14,000.00	43,000.00	-	-	56,546.64	-	56,546.64	-
Human Resource Management and Payroll Processing Software	1315CO1801	300,000.00	-	-	62,647.00	-	237,353.00	-	-	237,353.00
		300,000.00	350,150.00	-	66,947.00	-	365,877.96	-	72,928.84	292,949.12
						Fund 990	Fund 100		Fund 990	Fund 990
<i>Utilities</i>										
Public Works										
Arc Flash Study - Utilities	2097BD2001	-	60,000.00	-	15,161.00	-	-	-	-	-
Public Works Billing Software Replacement	2097CO2101	-	10,000.00	-	10,000.00	-	-	-	-	-
Adjust Utility Facilities in NDOT/Washoe County Right of Way	2097DI1401	-	25,000.00	-	3,000.00	21,860.81	(21,860.81)	-	-	0.00
Water Reservoir Safety and Security Improvements (Moved from Water)	2097DI1701	389,396.00	200,000.00	(3,505.00)	67,000.00	63,238.76	518,814.84	-	582,053.60	-
1996 Peterbilt Dump Truck #299	2097HV1754	-	-	75,000.00	-	-	70,608.25	-	70,608.25	-
2004 9' Western Snow Plow #542A	2097LE1723	-	-	9,000.00	-	-	9,000.00	-	-	9,000.00
Pavement Maintenance, Utility Facilities	2097LI1401	-	-	22,763.00	-	-	-	-	-	-
2004 GMC 1-Ton Flatbed #542 Pipeline Dept.	2097LV1746	-	-	48,000.00	-	-	52,883.25	-	61,883.25	(9,000.00)
2011 Chevrolet Service Truck #647 Treatment	2097LV1749	-	45,000.00	-	-	-	43,036.25	-	43,036.25	-
Water										
Water Pumping Station Improvements	2299DI1102	-	70,000.00	-	23,000.00	-	46,998.53	-	46,998.53	-
Replace Commercial Water Meters, Vaults and Lids	2299DI1103	-	55,000.00	-	6,000.00	-	-	-	-	-
Water Reservoir Coatings and Site Improvements	2299DI1204	-	85,000.00	-	85,000.00	-	-	-	-	-
Burnt Cedar Water Disinfection Plant Improvements	2299DI1401	-	25,000.00	-	17,653.00	22,135.00	5,265.32	-	27,400.32	-
Burnt Cedar Water Disinfection Plant Emergency Generator Fuel Tank Upgrades	2299DI1707	175,000.00	-	1,072.00	174,344.00	23,928.25	1,728.00	-	-	25,656.25
Watermain Replacement - Martis Peak Road	2299WS1704	-	990,000.00	(353,910.00)	-	58,499.12	588,790.24	-	647,289.36	-
Watermain Replacement - Slott Pk Ct	2299WS1706	-	-	45,000.00	16,425.00	-	28,575.00	-	-	28,575.00
Leak Study R2-1 14inch Steel	2299WS1801	-	-	-	-	78,505.88	(78,505.88)	-	-	-
Unallocated Capital Project Funding	200UCPF			308,910.00		-	-	-	-	-
Sewer										
Effluent Export Line - Phase II	2524SS1010	11,586,890.00	2,000,000.00	-	1,889,210.00	733,739.52	110,789.90	-	-	844,529.42
Building Upgrades Water Resource Recovery Facility	2599BD1105	-	80,000.00	-	-	-	52,725.50	-	52,725.50	-
Sewer Pumping Station Improvements	2599DI1104	-	70,000.00	-	-	-	48,263.28	-	48,263.28	-
Sewer Pump Station #1 Improvements	2599DI1703	390,866.00	650,000.00	(616.00)	1,039,025.00	135,848.38	1,225.00	-	-	137,073.38
Wastewater Treatment Plant Improvements	2599SS1102	-	125,000.00	-	-	6,466.32	99,843.36	-	106,309.68	-
Wetlands Effluent Disposal Facility Improvements	2599SS1103	-	16,500.00	-	-	-	-	-	-	-
Replace & Reline Sewer Mains, Manholes and Appurtenances	2599SS1203	-	80,000.00	-	10,730.00	-	69,270.31	-	69,270.31	-
WRRF Aeration System Improvements	2599SS1707	1,598,524.00	-	(161,783.00)	-	463,550.03	1,405,668.63	-	1,869,218.66	-
	UTILITIES SUBTOTALS:	14,140,676.00	4,586,500.00	(10,069.00)	3,356,548.00	1,607,772.07	3,053,118.97	-	3,625,056.99	1,035,834.05
<i>Internal Services</i>										
Buildings										
Replace 2004 Pick-up Truck 4X4 (1/2-ton) #540 Used Internal	5394LV1722	-	5,000.00	-	-	-	-	-	-	-
	INTERNAL SERVICES SUBTOTALS:	-	5,000.00	-	-	-	-	-	-	-
<i>Golf</i>										
Championship Golf										
Champ Golf Exterior Icemaker Replacement	3141FF1804	-	10,500.00	-	-	-	7,556.00	-	7,556.00	-
Championship Golf Course Bear Boxes	3141FF1903	-	6,000.00	-	-	-	-	-	-	-

Preston Field Retaining Wall Replacement	4378BD1801	-	-		3,427.00	-	-	-	-	-
Village Green Restroom drainage improvements	4378BD1901	-	-		-	5,886.28	(5,886.28)	-	-	-
2008 JD Pro-Gator #624	4378LE1731	-	36,000.00		-	-	35,169.86	-	35,169.86	-
2015 Ball Field Groomer #706	4378LE1742	-	24,000.00		24,000.00	-	-	-	-	-
Pavement Maintenance, East & West End Parks	4378LI1207	-	7,000.00		3,890.00	1,100.00	(1,100.00)	-	-	-
Pavement Maintenance, Village Green Parking	4378LI1303	-	7,500.00		7,400.00	1,910.10	(1,910.10)	-	-	-
Pavement Maintenance, Preston Field	4378LI1403	-	5,000.00		3,370.00	1,910.10	(1,910.10)	-	-	-
Bocce Courts at Rec Center	4378LI1503	-	-		-	8,240.68	-	-	-	8,240.68
Pavement Maintenance, Overflow Parking Lot	4378LI1602	-	5,000.00		4,900.00	-	-	-	-	-
Pump Track	4378LI1604	-	-		-	-	-	-	-	-
Pavement Maintenance - Incline Park	4378LI1802	-	3,500.00		2,450.00	-	-	-	-	-
Incline Park Facility Renovations (Net of Grants)	4378LI1803	-	-		-	1,468,714.67	48,004.70	-	1,636,986.94	(120,267.57)
Bocce Courts at Recreation Center Property Design	4378LI1804	-	-		-	94,836.60	-	-	103,077.28	(8,240.68)
2003 1-Ton Service Truck #520	4378LV1736	-	-	43,063.00	-	-	43,063.25	-	43,063.25	-
2004 Pick-up Truck 4x4 (1-Ton) #541	4378LV1737	-	45,000.00		-	-	43,623.25	-	43,623.25	-
Replace Playgrounds - Preston	4378RS1601	-	7,500.00		7,500.00	-	-	-	-	-
		-	172,440.00	43,063.00	56,937.00	1,702,866.00	170,122.58	-	1,872,988.58	(0.00)
	Tennis									
Paint All Court Fences and Light Poles	4588BD1602	-	26,000.00	-	-	-	-	-	-	-
Tennis Center Renovation	4588BD1604	996,630.00	-	-	142,190.00	251,423.19	854,439.64	-	1,105,862.83	-
Pavement Maintenance, Tennis Facility	4588LI1201	-	5,000.00		5,000.00	-	-	-	-	-
Resurface Tennis Courts 8-9-10-11	4588RS1401	-	17,600.00	(17,600.00)	-	-	-	-	-	-
Resurface Tennis Courts 1 and 2	4588RS1501	-	-	-	-	15,650.00	(15,650.00)	-	-	-
Tennis Facility Study	4588RS1605	-	-	-	-	40,142.24	(40,142.24)	-	-	-
Tennis Center Pickle Ball Court Conversion	4588RS2101	-	-	17,600.00	-	-	-	-	-	-
		996,630.00	48,600.00	-	147,190.00	307,215.43	798,647.40	-	1,105,862.83	-
	Recreation Center									
Replace Walkway Bollard Lights	4884BD1703	-	-	-	-	106,053.00	-	-	106,053.00	-
Recreation Center Upstairs Lobby Restrooms Remodel	4884BD1902	-	170,000.00		126,075.00	-	45,066.67	-	-	45,066.67
Repair Deck Stairs and Powder Coat All Patio Deck Railings	4884FF1502	-	-	24,200.00	-	-	-	-	-	-
Pavement Maintenance, Recreation Center Area	4884LI1102	-	62,500.00		-	-	-	-	-	-
Fitness Equipment	4886LE0001	-	45,000.00		-	17,718.66	45,481.43	-	63,200.09	-
Rec Center Locker Room Improvements	4899FF1202	-	60,000.00		(5,807.00)	-	65,806.88	-	-	65,806.88
Recreation Center Elevator Modernization	4899ME2001	-	97,500.00		-	-	87,680.83	-	87,680.83	-
Recreation Center Printer Copier Replacement 980 Incline Way	4899OE1607	-	20,000.00		-	-	8,870.00	-	8,870.00	-
		-	455,000.00	24,200.00	120,268.00	123,771.66	252,905.81	-	265,803.92	110,873.55
	Community Services Administration									
Arc Flash Study - Community Services	4999BD2001	-	10,000.00	-	3,000.00	-	-	-	-	-
Web Site Redesign and Upgrade	4999OE1399	-	80,000.00	-	80,000.00	-	-	-	-	-
		-	90,000.00	-	83,000.00	-	-	-	-	-
	COMMUNITY SERVICES SUBTOTALS:	2,900,701.00	3,627,040.00	65,457.00	2,460,736.00	2,601,150.12	2,165,510.43	-	4,503,911.60	262,748.95
	Beaches									
Burnt Cedar Swimming and Toddler Pool Resurface and Mechanical Improvements	3970BD2601	-	225,000.00	1,258,289.00	269,983.00	149,993.81	1,226,709.70	-	-	1,376,703.51
Pavement Maintenance, Ski Beach	3972BD1301	-	6,000.00		4,800.00	-	-	-	-	-
Beaches Flatscape and Retaining Wall Enhancement and Replacement	3972BD1501	-	55,000.00		55,000.00	-	-	-	-	-
Burnt Cedar Dumpster enclosure	3972BD1707	-	35,000.00		29,140.00	1,300.00	5,860.49	-	-	7,160.49
Beach Furnishings	3972FF1704	-	7,000.00		-	-	-	-	-	-
Pavement Maintenance, Incline Beach	3972LI1201	-	6,500.00		-	-	-	-	-	-
Pavement Maintenance, Burnt Cedar Beach	3972LI1202	-	12,500.00		12,300.00	-	-	-	-	-
Replace Playgrounds - Beaches	3972RS1701	-	7,500.00		7,500.00	-	-	-	-	-
Incline Beach Facility Study	3973LI1302	-	100,000.00		100,000.00	216,131.84	(216,131.84)	-	-	-
Incline Beach Shade Structure - Unbudgeted Project from FY 15/16	3999BD1507	-	-		-	6,000.00	(6,000.00)	-	-	-
		-	454,500.00	1,258,289.00	478,723.00	373,425.65	1,010,438.35	-	-	1,383,864.00
	Grand Total	17,341,377.00	9,023,190.00	1,313,677.00	6,362,954.00	4,582,347.84	6,594,945.71	-	8,201,897.43	2,975,396.12

From: [Melissa N. Robertson](mailto:Melissa.N.Robertson)
To: cfdobler@aol.com
Cc: [Susan A. Herron](mailto:Susan.A.Herron)
Subject: RE: Public Records Request - Construction in Progress Reports for fiscal 2021 and 2022
Date: Tuesday, January 24, 2023 3:49:46 PM
Attachments: [FY2022 CIP.pdf](#)

Hello Mr. Dobler,

Attached is the FY 2022 CIP Report.

Thank you.

Melissa Robertson

District Clerk
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1268
mnr@ivgid.org
<http://yourtahoeplace.com>

From: cfdobler@aol.com <cfdobler@aol.com>
Sent: Tuesday, January 17, 2023 11:33 PM
To: Melissa N. Robertson <mnr@ivgid.org>
Cc: Ray Tulloch <tulloch_trustee@ivgid.org>; Matthew Dent <dent_trustee@ivgid.org>; Sara Schmitz <trustee_schmitz@ivgid.org>; Paul C. Navazio <pcn@ivgid.org>
Subject: Re: Public Records Request - Construction in Progress Reports for fiscal 2021 and 2022

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Mellissa - Without me being concerned about you being boxed into this position, the 2022 report has been done. It must be in order to complete the year end financials.

I got the same run around last year with 2021(before I lost it in my files but recently found it). **Ray you may remember this. The story was that the person who prepared it was out for several months.**

Ray, Matt and Sara - Dollars to donuts, we may find that previous capitalized costs have been netted against current year expenses rather than treated as a prior period adjustment.

Again please provide for my examination the FY 2022 Construction in Progress Report.

Ray, Matt and Sara - See what you can do about this. Navazio what about this?

Cliff Dobler

-----Original Message-----

From: Melissa N. Robertson <mnr@ivgid.org>

02082023-029

To: cfdobler@aol.com <cfdobler@aol.com>
Cc: Ray Tulloch <tulloch_trustee@ivgid.org>
Sent: Tue, Jan 17, 2023 2:28 pm
Subject: RE: Public Records Request - Construction in Progress Reports for fiscal 2021 and 2022

Good Afternoon,

Attached is the FY 2021 report and Staff is researching the report for FY 2022. Thank you.

Melissa Robertson
District Clerk
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1268
mnr@ivgid.org
<http://yourtahoeplace.com>

From: cfdobler@aol.com <cfdobler@aol.com>
Sent: Thursday, January 12, 2023 7:48 AM
To: Melissa N. Robertson <mnr@ivgid.org>
Cc: Ray Tulloch <tulloch_trustee@ivgid.org>
Subject: Public Records Request - Construction in Progress Reports for fiscal 2021 and 2022

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.
I may have asked for these before. Do not quite remember.

Please provide for my examination the final Construction in Progress Reports for the fiscal year ending June 30, 2021 and June 30,2022

I have attached the June 30, 2020 report to guide you.

If I recall I asked Trustee Tulloch to chase this down but never got anything

I did get the 2021 report but cannot locate it.

Please ignore the red highlighting on the 2020 report. This is my work

Cliff Dobler

02082023-030

Summary of CIP Activity by Project for the Fiscal Year Ending 6/30/2022

Project Description	CIP #	Project Budget As of 07/01/21	Carry Forward FY 2021-22	New Project Budget For FY2022	Project Budget As of 06/30/22	Budget Reallocations & Adjustments	Carry Forward to FY 2022-23	Object 8120		Asset in Service	06/30/21 CIP Balance	06/30/21 CIP Balance	Asset Number
								& 8105 Additions	Cost Transfer				
General Fund													
Pavement Maintenance - Administration Building	1099L1705		4,300.00	5,000.00	5,000.00			-	-	-	-	-	
Admin Printer Copier Replacement	1099OE1401		-	32,500.00	32,500.00			-	8,870.00	(8,870.00)	-	-	
District Communication Radios	1213CE1701		-	10,000.00	10,000.00			-	-	-	-	-	
Completion of analog Phone System upgrade to VoIP	1213CE1901		-	-	-			49,955.26	-	5,640.86	55,596.12	-	11643
Power Infrastructure Improvements	1213CE2101		-	57,500.00	57,500.00			-	12,670.00	(12,670.00)	-	-	
Network Upgrades - Switches, Controllers, WAP	1213CE2102		-	75,000.00	75,000.00			-	-	-	-	-	
Fiber Installation/Replacement	1213CE2104		-	10,000.00	10,000.00			-	3,895.92	(3,895.92)	-	-	
Security Cameras	1213CE2105		-	100,000.00	100,000.00			-	-	-	-	-	
Server Storage and Computing Hardware	1213CO1505		-	-	-			5,640.86	5,640.86	(11,281.72)	-	0.00	
District Wide PC, Laptops, Peripheral Equipment and Desk Top Printers	1213CO1703		-	75,000.00	75,000.00			-	11,756.16	(11,756.16)	-	-	
Human Resource Management and Payroll Processing Software	1315CO1801		62,647.00	91,438.00	91,438.00			237,353.00	102,390.00	(3,840.00)	-	335,903.00	
GENERAL FUND SUBTOTALS:		-	66,947.00	456,438.00	456,438.00	-	-	292,949.12	145,222.94	(46,672.94)	55,596.12	335,903.00	
Utilities													
Public Works													
Replace Roof Public Works #B	2097BD1704		-	60,000.00	60,000.00			-	-	-	-	-	
Arc Flash Study - Utilities	2097BD2001		15,161.00	-	-			-	6,708.68	(6,708.68)	-	-	
Public Works Billing Software Replacement	2097CO2101		10,000.00	10,000.00	10,000.00			-	-	-	-	-	
Adjust Utility Facilities in NDOT/Washoe County Right of Way	2097DI1401		3,000.00	180,000.00	180,000.00			-	-	-	-	-	
Water Reservoir Safety and Security Improvements (Moved from Water)	2097DI1701		67,000.00	-	-			-	-	-	-	-	
Loader Tire Chains	2097HE1725		-	20,000.00	20,000.00			-	-	-	-	-	
2002 Caterpillar 950G Loader #523	2097HE1729		-	265,000.00	265,000.00			-	-	-	-	-	
2002 Caterpillar 950G Loader #525	2097HE1730		-	265,000.00	265,000.00			-	-	-	-	-	
Snowplow #300A	2097LE1720		-	19,000.00	19,000.00			-	-	-	-	-	
Snowplow #307A	2097LE1721		-	19,000.00	19,000.00			-	-	-	-	-	
2004 9' Western Snow Plow #542A	2097LE1723		-	-	-			-	-	-	-	-	
Pavement Maintenance, Utility Facilities	2097LI1401		-	157,500.00	157,500.00			-	-	-	-	-	
Pavement Maintenance, Reservoir 3-1 WPS 4-2/5-1	2097LI1701		-	130,000.00	130,000.00			-	-	-	-	-	
2004 GMC 1-Ton Flatbed #542 Pipeline Dept.	2097LV1746		-	-	-			-	-	-	-	-	
SHARED EXPENSES SUBTOTALS:		-	95,161.00	1,125,500.00	1,125,500.00	-	-	-	6,708.68	(6,708.68)	-	-	
Water													
Water Pumping Station Improvements	2299DI1102		23,000.00	70,000.00	70,000.00			-	77,716.61	(77,716.61)	-	-	
Replace Commercial Water Meters, Vaults and Lids	2299DI1103		6,000.00	40,000.00	40,000.00			-	6,788.00	(6,788.00)	-	-	
Water Reservoir Coatings and Site Improvements	2299DI1204		85,000.00	85,000.00	85,000.00			-	140,650.97	(140,650.97)	-	-	
Burnt Cedar Water Disinfection Plant Improvements	2299DI1401		17,653.00	25,000.00	25,000.00			-	23,444.92	-	-	23,444.92	
Removal of Washoe 1 Water Intake Line	2299DI1401X		-	30,000.00	30,000.00			-	-	-	-	-	
Burnt Cedar Water Disinfection Plant Emergency Generator Fuel Tank Upgrades	2299DI1707		174,344.00	-	-			25,656.25	36,915.00	-	-	62,571.25	
Watermain Replacement - Crystal Peak Road	2299WS1705		-	50,000.00	50,000.00			-	1,358.00	-	-	1,358.00	
Watermain Replacement - Slott Pk Ct	2299WS1706		16,425.00	280,000.00	280,000.00			28,575.00	413,995.58	-	442,570.58	-	
WATER SUBTOTALS:		-	322,422.00	580,000.00	580,000.00	-	-	54,231.25	700,869.08	(225,155.58)	442,570.58	87,374.17	
Sewer													
Effluent Export Line - Phase II	2524SS1010		339,210.00	2,000,000.00	2,000,000.00			844,529.42	269,703.38	-	-	1,114,232.80	
Effluent - Pond Lining	2599SS2010		1,550,000.00	-	-			-	509,189.44	(413,026.25)	-	96,163.19	
Building Upgrades Water Resource Recovery Facility	2599BD1105		-	60,000.00	60,000.00			-	48,275.00	(48,275.00)	-	-	
Sewer Pumping Station Improvements	2599DI1104		-	70,000.00	70,000.00			-	63,739.80	(63,739.80)	-	(0.00)	
Sewer Pump Station #1 Improvements	2599DI1703		1,039,025.00	-	-			137,073.38	655.00	-	-	137,728.38	
Water Resource Recovery Facility Improvements	2599SS1102		-	140,000.00	140,000.00			-	53,392.82	-	-	53,392.82	
Wetlands Effluent Disposal Facility Improvements	2599SS1103		-	183,500.00	183,500.00			-	9,977.19	-	-	9,977.19	
Replace & Reline Sewer Mains, Manholes and Appurtenances	2599SS1203		10,730.00	60,000.00	60,000.00			-	58,472.89	(58,472.89)	-	-	
Update Camera Equipment	2599SS2107		-	60,000.00	60,000.00			-	-	-	-	-	
SEWER SUBTOTALS:		-	2,938,965.00	2,573,500.00	2,573,500.00	-	-	981,602.80	1,013,405.52	(583,513.94)	-	1,411,494.38	
UTILITIES SUBTOTALS:		-	3,356,548.00	4,279,000.00	4,279,000.00	-	-	1,035,834.05	1,720,983.28	(815,378.20)	442,570.58	1,498,868.55	
Golf													
Championship Golf													
Irrigation Improvements	3141GC1103		-	11,000.00	11,000.00			-	-	-	-	-	
Maintenance Building Drainage, Washpad and Pavement improvements	3141GC1501		30,175.00	-	-			-	372.00	(372.00)	-	-	
Championship Course Tees	3141GC1803		-	12,000.00	12,000.00			-	-	-	-	-	
Pavement Maintenance of Parking Lots - Champ Course & Chateau	3141LI1201		6,600.00	17,500.00	17,500.00			-	-	-	-	-	
Pavement Maintenance of Cart Paths - Champ Course	3141LI1202		59,975.00	55,000.00	55,000.00			-	308.28	-	-	308.28	
Championship Golf Course Electric Cart Fleet and GPS	3141LV1898		378,000.00	-	-			-	-	-	-	-	
2021 Club Car Carryall #839	3142LE1737		-	-	-			-	24,336.00	(12,168.00)	12,168.00	-	11631
2021 Club Car Carryall #840	3142LE1738		-	-	-			-	24,336.00	(12,168.00)	12,168.00	-	11632
2021 Club Car Carryall #841	3142LE1739		-	-	-			-	24,336.00	(12,168.00)	12,168.00	-	11633

2016 Bar Cart #724	3142LE1741	17,000.00	-	-	-	-	-	-	-			
2016 Bar Cart #725	3142LE1742	17,000.00	-	-	-	-	-	-	-			
2014 Toro Tri-Plex mower 3250D #694	3142LE1744	-	46,000.00	46,000.00	-	-	-	-	-			
2017 Toro 3500D Mower #743	3142LE1745	-	37,000.00	37,000.00	-	-	-	-	-			
2012 JE 8500 Fairway Mower #670	3142LE1746	-	93,500.00	93,500.00	-	-	-	-	-			
2011 Toro Groundmaster 4000D #650	3142LE1747	-	68,400.00	68,400.00	-	-	-	-	-			
2014 3500D Toro Rotary Mower #693	3142LE1759	-	37,000.00	37,000.00	-	-	-	-	-			
Replacement of 2010 John Deere 8500 #641	3142LE1760	92,000.00	-	-	-	-	-	-	-			
Driving Range Nets	3143GC1201	-	-	-	-	-	-	-	-			
Range Ball machine Replacement	3143GC2002	-	20,000.00	20,000.00	-	-	-	-	-			
Replace Icemaker Championshipo Gofl Course Cart Barn	3144FF1702	-	10,980.00	10,980.00	-	7,600.61	(7,600.61)	-	-			
1997 1-Ton Dump Truck #419	3197HV1749	-	51,000.00	51,000.00	-	46,352.25	-	46,352.25	11635			
2000 Toro Spreader #462	3197LE1724	-	17,500.00	17,500.00	-	13,355.25	-	13,355.25	11634			
Maintenance Shop Crane and Equipment Lift	3197ME1710	21,827.00	-	-	-	-	-	-	-			
CHAMP SUBTOTALS:		-	622,577.00	476,880.00	476,880.00	-	-	140,996.39	(44,476.61)	96,211.50	308.28	
Mountain Golf												
Mountain Course Greens, Tees and Bunkers	3241GC1101	-	8,000.00	8,000.00	-	-	-	-	-	-	-	
Mountain Golf Cart Path Replacement	3241LI1903	77,449.00	-	-	-	88,945.50	66,449.61	(1,881.00)	-	153,514.11	-	
Mountain Golf Cart Path Replacement	3241LI2001	-	550,000.00	550,000.00	-	-	491,931.72	(491,931.72)	-	-	-	
2016 Bar Cart #726	3242LE1726	20,000.00	-	-	-	-	-	-	-	-	-	
2015 Toro 4000D Rough Mower #709	3242LE1728	-	68,400.00	68,400.00	-	-	-	-	-	-	-	
Pavement Maintenance of Parking Lot - Mountain Golf Course	3242LI1204	4,900.00	12,500.00	12,500.00	-	-	-	-	-	-	-	
MOUNTAIN SUBTOTALS:		-	102,349.00	638,900.00	638,900.00	-	-	88,945.50	558,381.33	(493,812.72)	-	153,514.11
GOLF SUBTOTALS:		-	724,926.00	1,115,780.00	1,115,780.00	-	-	88,945.50	699,377.72	(538,289.33)	96,211.50	153,822.39
Facilities												
Paint Exterior of Chateau	3350BD1506	-	47,000.00	47,000.00	-	-	-	-	-	-	-	-
Replace Air Walls Chateau	3350BD1704	53,350.00	-	-	-	3,150.00	77,360.00	(80,510.00)	-	-	-	-
Replace Carpet in Chateau Grill	3350BD1803	-	23,000.00	23,000.00	-	-	-	-	-	-	-	-
Aspen Grove - Replace Carpet	3351BD1501	-	11,000.00	11,000.00	-	-	-	-	-	-	-	-
Aspen Grove Outdoor Seating BBQ and Landscaping	3351BD1703	-	41,400.00	41,400.00	-	-	-	-	-	-	-	-
Dumpster Enclosure - Village Green/Aspen Grove	3351BD2101	-	45,000.00	45,000.00	-	-	-	-	-	-	-	-
FACILITIES SUBTOTALS:		-	53,350.00	167,400.00	167,400.00	-	-	3,150.00	77,360.00	(80,510.00)	-	-
Ski												
Base Lodge Walk In Cooler and Food Prep Reconfiguration	3453BD1806	40,000.00	-	-	-	-	8,601.56	-	-	-	8,601.56	-
Crystal Express Ski Lift Maintenance and Improvements	3462HE1502	-	49,000.00	49,000.00	-	-	47,738.89	(47,738.89)	-	-	-	-
Lakeview Ski Lift Maintenance and Improvements	3462HE1702	-	75,000.00	75,000.00	-	-	73,387.36	(73,387.36)	-	-	-	-
Lodgepole Ski Lift Maintenance and Improvements	3462HE1711	-	55,000.00	55,000.00	-	-	203,686.53	(203,686.53)	-	-	-	-
Loader Tire Chains	3463HE1722	-	9,750.00	9,750.00	-	-	-	-	-	-	-	-
2002 Caterpillar 950G Loader #524	3463HE1723	-	265,000.00	265,000.00	-	-	-	-	-	-	-	-
Replacement of 2011 Grooming Vehicle #645	3463HE1728	-	400,000.00	400,000.00	-	-	400,000.00	-	-	400,000.00	-	11640
Ski Resort Snowmobile Fleet Replacement	3464LE1601	-	16,500.00	16,500.00	-	-	14,217.74	-	-	14,217.74	-	11641
Snowplow #304A	3464LE1729	-	19,000.00	19,000.00	-	-	-	-	-	-	-	-
2014 Yamaha ATV #695	3464LV1730	-	19,000.00	19,000.00	-	-	17,896.20	-	-	17,896.20	-	11639
2021 Polaris Ranger XP1000 #838	3464LV1732	-	-	-	-	-	40,334.88	(20,167.44)	-	20,167.44	-	11638
Fan Guns Purchase and Replacement	3464SI1002	-	160,000.00	160,000.00	-	-	154,159.00	-	-	154,159.00	-	-
Replace Child Ski Center Surface Lift	3467LE1703	-	75,000.00	75,000.00	-	-	55,565.00	-	-	-	55,565.00	-
Replace Ski Rental Equipment	3468RE0002	535,000.00	-	-	-	-	255,707.28	-	-	255,707.28	-	11637
Replace Lodget Facility Electrical Equipment	3469BD2101	-	115,000.00	115,000.00	-	-	-	-	-	-	-	-
Pavement Maintenance, Diamond Peak and Ski Way	3469LI1105	3,665.00	25,000.00	25,000.00	-	-	-	-	-	-	-	-
Ski Way and Diamond Peak Parking Lot Reconstruction	3469LI1805	500,000.00	-	-	-	59,779.90	-	-	-	-	59,779.90	-
Diamond Peak Facilities Flooring Material Replacement	3499BD1710	55,000.00	36,000.00	36,000.00	-	-	-	-	-	-	-	-
Arc Flash Study - Ski	3499BD2002	6,400.00	-	-	-	-	6,000.00	(6,000.00)	-	-	-	-
Replace Staff Uniforms	3499OE1205	135,000.00	-	-	-	-	92,460.00	(92,460.00)	-	-	-	-
Skier Services Admin Printer Copier Replacement 1210 Ski Way	3499OE1502	-	10,000.00	10,000.00	-	-	-	-	-	-	-	-
SKI SUBTOTALS:		-	1,275,065.00	1,329,250.00	1,329,250.00	-	-	59,779.90	1,369,754.44	(443,440.22)	862,147.66	123,946.46
Parks												
Resurface and Coat Preston Park Bathroom, Mechanical Room, and Bleacher floors	4378BD1604	-	53,200.00	53,200.00	-	-	-	-	-	-	-	-
Upgrade Lights for I.P. Path	4378BD1713	-	27,000.00	27,000.00	-	-	26,896.04	(26,896.04)	-	-	-	-
Incline Park Improvements - Unbudgeted	4378BD1801	3,427.00	-	-	-	-	-	-	-	-	-	-
Grout Repair Upstairs Parks Office & Tile Replacement	4378BD2001	-	10,000.00	10,000.00	-	-	-	-	-	-	-	-
2015 Ball Field Groomer #706	4378LE1742	24,000.00	-	-	-	-	-	-	-	-	-	-
Pavement Maintenance, East & West End Parks	4378LI1207	3,890.00	-	-	-	-	-	-	-	-	-	-
Pavement Maintenance, Village Green Parking	4378LI1303	7,400.00	5,000.00	5,000.00	-	-	4,354.00	(4,354.00)	-	-	-	-
Pavement Maintenance, Preston Field	4378LI1403	3,370.00	7,000.00	7,000.00	-	-	-	-	-	-	-	-
Pavement Maintenance, Overflow Parking Lot	4378LI1602	4,900.00	5,000.00	5,000.00	-	-	-	-	-	-	-	-
Pump Track	4378LI1604	-	80,000.00	80,000.00	-	-	1,804.60	-	-	-	1,804.60	-
Pavement Maintenance - Incline Park	4378LI1802	2,450.00	7,500.00	7,500.00	-	-	-	-	-	-	-	-
IVGID Community Dog Park	4378LI2104	-	75,000.00	75,000.00	-	-	4,127.91	-	-	-	4,127.91	-
2005 Pick-up Truck 4x4 (1-Ton) #554	4378LV1735	-	47,000.00	47,000.00	-	-	-	-	-	-	-	-
Replace Playgrounds - Preston	4378RS1601	7,500.00	7,500.00	7,500.00	-	-	-	-	-	-	-	-

Village Green Drainage and Park Improvement Project	4378RS2103	-	20,000.00	20,000.00	-	-	-	-	-	-	-		
PARKS SUBTOTALS:		-	56,937.00	344,200.00	344,200.00	-	-	-	37,182.55	(31,250.04)	-	5,932.51	
Tennis													
Tennis Center Renovation	4588BD1604	142,190.00				-		43,614.88	(43,614.88)			-	
Pavement Maintenance, Tennis Facility	4588LI1201	5,000.00	5,000.00	5,000.00		-		-				-	
TENNIS SUBTOTALS:		-	147,190.00	5,000.00	5,000.00	-	-	-	43,614.88	(43,614.88)	-	-	
Recreation Center													
Recreation Center Upstairs Lobby Restrooms Remodel	4884BD1902	126,075.00					45,066.67	205,994.76	(10,241.77)		240,819.66	-	11642
Recreation Center Expansion	4884BD2201						-	121,063.44				121,063.44	
Pavement Maintenance, Recreation Center Area	4884LI1102	-	7,500.00	7,500.00									
Fitness Equipment	4886LE0001	-	53,000.00	53,000.00				50,540.84	(50,540.84)				
Pain Interior of Recreation Center	4899BD1305	-	15,500.00	15,500.00									
Rec Center Locker Room Improvements	4899FF1202	(5,807.00)	800,000.00	800,000.00			65,806.88	68,822.09	(1,652.50)			132,976.47	
2017 Chevy Compact SUV #751	4899LV1723	-	32,000.00	32,000.00				27,303.25			27,303.25		11636
RECREATION SUBTOTALS:		-	120,268.00	908,000.00	908,000.00	-	-	110,873.55	473,724.38	(62,435.11)	268,122.91	254,039.91	
Community Services Administration													
Arc Flash Study - Community Services	4999BD2001	3,000.00						3,000.00	(3,000.00)			-	
Web Site Redesign and Upgrade	4999OE1399	80,000.00										-	
COMMUNITY SERVICES SUBTOTALS:		-	83,000.00	-	-	-	-	-	3,000.00	(3,000.00)	-	-	
COMMUNITY SERVICES SUBTOTALS:		-	2,460,736.00	3,869,630.00	3,869,630.00	-	-	262,748.95	2,704,013.97	(1,202,539.58)	1,226,482.07	537,741.27	
Beaches													
Burnt Cedar Swimming and Toddler Pool Resurface and Mechanical Improvements	3970BD2601	269,983.00	3,350,200.00	3,350,200.00			1,383,864.00	3,890,687.43	(681,393.15)		4,593,158.28	-	11644
Pavement Maintenance, Ski Beach	3972BD1301	4,800.00	8,500.00	8,500.00									
Beaches Flatscape and Retaining Wall Enhancement and Replacement	3972BD1501	55,000.00	55,000.00	55,000.00									
Burnt Cedar Dumpster enclosure	3972BD1707	29,140.00											
Beach Access Improvement Project	3972BD2102	-	45,000.00	45,000.00									
Beach Furnishings	3972FF1704	-	21,000.00	21,000.00									
Pavement Maintenance, Incline Beach	3972LI1201	-	6,500.00	6,500.00									
Pavement Maintenance, Burnt Cedar Beach	3972LI1202	12,300.00	12,500.00	12,500.00									
Replace Playgrounds - Beaches	3972RS1701	7,500.00	7,500.00	7,500.00									
Incline Beach Kitchen	3973FF1204	-	7,260.00	7,260.00									
Incline Beach Facility Study	3973LI1302	100,000.00											
Burnt Cedar Beach Kitchen	3974FF1101	-	6,800.00	6,800.00									
BEACHES SUBTOTALS:		-	478,723.00	3,520,260.00	3,520,260.00	-	-	1,383,864.00	3,890,687.43	(681,393.15)	4,593,158.28	-	
Grand Total		-	6,362,954.00	12,125,328.00	12,125,328.00	-	-	2,975,396.12	8,460,907.62	(2,745,983.87)	6,317,807.05	2,372,512.82	

From: [Melissa N. Robertson](#)
To: [J Gumz](#)
Cc: [Matthew Dent](#); [Ray Tulloch](#)
Subject: RE: public records request
Date: Tuesday, January 31, 2023 6:28:21 PM

Hi Ms. Gumz,

Thank you for your patience.

Please note that this public records request is exempt under the following NRS statute, specifically paragraph 1 (a), (b)(1) and (2):

NRS 239.0105 Confidentiality of certain records of local governmental entities.

1. Records of a local governmental entity are confidential and not public books or records within the meaning of [NRS 239.010](#) if:

(a) The records contain the name, address, telephone number or other identifying information of a natural person; and

(b) The natural person whose name, address, telephone number or other identifying information is contained in the records provided such information to the local governmental entity for the purpose of:

(1) Registering with or applying to the local governmental entity for the use of any recreational facility or portion thereof that the local governmental entity offers for use through the acceptance of reservations; or

(2) On his or her own behalf or on behalf of a minor child, registering or enrolling with or applying to the local governmental entity for participation in an instructional or recreational activity or event conducted, operated or sponsored by the local governmental entity.

2. The records described in subsection 1 must be disclosed by a local governmental entity only pursuant to:

(a) A subpoena or court order, lawfully issued, requiring the disclosure of such records;

(b) An affidavit of an attorney setting forth that the disclosure of such records is relevant to an investigation in anticipation of litigation;

(c) A request by a reporter or editorial employee for the disclosure of such records, if the reporter or editorial employee is employed by or affiliated with a newspaper, press association or commercially operated, federally licensed radio or television station; or

(d) The provisions of [NRS 239.0115](#).

3. Except as otherwise provided by specific statute or federal law, a natural person shall not provide, and a local governmental entity shall not require, the social security number of any natural person for the purposes described in subparagraphs (1) and (2) of paragraph (b) of subsection 1.

4. As used in this section, unless the context otherwise requires, "local governmental entity" has the meaning ascribed to it in [NRS 239.121](#).

(Added to NRS by [2005, 1040](#); A [2007, 2063](#))

We received the same request from you on 4/13/22 and responded that this request is exempt.

Thank you Ms. Gumz.

Melissa Robertson

District Clerk

Incline Village General Improvement District

893 Southwood Boulevard

Incline Village Nevada 89451

P: 775-832-1268

mnr@ivgid.org

<http://yourtahoepalace.com>

From: J Gumz <j.gumz1@gmail.com>

Sent: Tuesday, January 31, 2023 11:36 AM

02082023-034

To: Melissa N. Robertson <mnr@ivgid.org>

Cc: Matthew Dent <dent_trustee@ivgid.org>; Ray Tulloch <a7rmtmail@gmail.com>

Subject: Re: public records request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

It is now January 31, 2023. The request was made Jan 19. Unless a specific statute is cited, the information is public - NOT Confidential.

Chair Dent & Trustee Tulloch:

I have requested

- 1) the Number (control number, ID number, or other assigned number),
 - 2) Parcel APN,
 - 3) issue date and
 - 4) expiration date
- of all Property Owner picture pass holder cards.

J. Gumz

On Fri, Jan 20, 2023 at 10:49 AM Melissa N. Robertson <mnr@ivgid.org> wrote:

Hello,

Thank you for your email. I am currently researching this request and will provide an update shortly.

Melissa Robertson

District Clerk

Incline Village General Improvement District

893 Southwood Boulevard

Incline Village Nevada 89451

P: 775-832-1268

mnr@ivgid.org

<http://yourtahoeplace.com>

From: J Gumz <j.gumz1@gmail.com>

Sent: Thursday, January 19, 2023 12:23 PM

To: Melissa N. Robertson <mnr@ivgid.org>

Subject: public records request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good day:

This is a public records request under NRS 239.

02082023-035

Please provide by email

- 1) the Number (control number, ID number, or other assigned number),
 - 2) Parcel APN,
 - 3) issue date and
 - 4) expiration date
- of all Property Owner picture pass holder cards.

The name can be redacted/not included.

Please notify me in advance if there is any charge for this information.

Thank you.

J. Gumz

From: [Melissa N. Robertson](mailto:s4s@ix.netcom.com)
To: s4s@ix.netcom.com
Subject: RE: Public Records Request - Purchase of Burnt Cedar Pool Furniture and Diamond Peak Food Court/Snowflake Lodge Tables/Chairs
Date: Thursday, February 2, 2023 9:10:41 AM
Attachments: [Quote Bundle - 40338 - Pool Area Furniture 2023 \(01-19-23\).pdf](#)
[BC Pool furniture #1.pdf](#)
[BC Pool furniture #2.pdf](#)
[BC Pool furniture #3.pdf](#)

Hi Mr. Katz,

Thank you for your patience. Here is what I have been able to gather so far:

Due to storage constraints during winter, Staff is just ordering now. I have attached the quote **without shipping**.

Also attached is correspondence between Staff and Emily Jean of Prestwick Golf Group regarding the purchase of furniture for Burnt Cedar Pool.

Regarding the re-allocation of funding, the Board approved reallocation of funding from the Burnt Cedar Pool capital project to cover costs of new furnishings. This action was approved by the Board on June 29th.

The funding to cover the cost of the furniture is included in the amount requested to be carried-over to the current fiscal. A total of \$350,000 in carry-over funding was approved by the Board on August 31st.

Due to the delay in the procurement of the furnishings, the funding has yet to be allocated for this purpose. Prior to issuing a formal purchase order, funds will be re-allocated (up to the amount authorized).

As far as the old furniture, it is currently being stored under the mezzanine on the Burnt Cedar Pool deck.

I am still working on gathering information from Ski on your other inquiries.

Thank you,

Melissa Robertson
District Clerk
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village Nevada 89451
P: 775-832-1268
mnr@ivgid.org
<http://yourtahoepace.com>

From: s4s@ix.netcom.com <s4s@ix.netcom.com>
Sent: Thursday, January 26, 2023 9:34 AM

02082023-037

To: Melissa N. Robertson <mnr@ivgid.org>; Melissa N. Robertson <mnr@ivgid.org>

Subject: Public Records Request - Purchase of Burnt Cedar Pool Furniture and Diamond Peak Food Court/Snowflake Lodge Tables/Chairs

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Melissa -

As the new public records officer, I would like to examine the following public records:

1. Some months ago engineer Kate Nelson authored a memo to the Board in which she stated there was unspent budgeted monies for the Burnt Cedar Pool she wanted to spend on new pool furniture. The request was granted, so I assume the furniture was purchased.
2. I would like to examine invoicing from the mfg/seller of that furniture and IVGID which identifies what was purchased, and at what cost.
3. I would also like to examine all writings between anyone at IVGID and anyone at that mfg/seller, including e-mails, in any way exploring/inquiring about/consummating the purchase
4. I would also like to examine all writings evidencing the cost to IVGID of unreimbursed engineering staff time associated with drafting the above memo to the board, appearing before the board to promote this action, communicating with the mfg/seller of that furniture, or otherwise, related to the acquisition of this furniture
5. I would like to examine all billings to the Beach Fund for that time.evidenced in paragraph 4 above, as well as actual payment/transfer to internal services
6. I would also like to examine all writings evidencing what happened with the old Burnt Cedar pool furniture. Was it sold? Given away? Taken to the dump?

I now want to transition to the tables and chairs for food court, upstairs bar and possibly Snowflake Lodge at Diamond Peak.

1. I would like to examine invoicing from the mfg/seller of that furniture and IVGID which identifies what was purchased, and at what cost.
2. I would also like to examine all writings between anyone at IVGID and anyone at

02082023-038

that mfg/seller, including e-mails, in any way exploring/inquiring about/consummating that purchase

3. I would also like to examine all writings evidencing the cost to IVGID of unreimbursed engineering staff time communicating with the mfg/seller of that furniture, or otherwise, related to the acquisition of this furniture

4. I would like to examine all billings to the Community Services AND Beach Funds for that time evidenced in paragraph 3 above, as well as actual payments/transfers to internal services

5. I would also like to examine all writings evidencing what happened with the old tables and chairs which were replaced. Was it sold? Given away? Taken to the dump?

Thank you for your cooperation. Aaron Katz



QUOTE: 40338 - Pool Area Furniture 2023 (168803)

Account Name	Incline Village Golf Resort - NV	Ship Via	*Prepaid & Add	Rep	3GFU
Contact Name	Gwynne Cunningham	Terms	2/3 Down	Created By	Emily Jean
Phone	(775) 832-1321	PO Number	-	Created Date	5/25/22
Email	gwynne_cunningham@ivgid.org	Tracking Email	gwynne_cunningham@ivgid.org	Expiration Date	2/28/23

Bill To: gwynne_cunningham@ivgid.org	Ship To:	Shipping Contact Information:
Incline Village Golf Resort - NV 893 Southwood Blvd Incline Village, Nevada 89451 United States	Burnt Cedar Beach 665 Lakeshore Blvd Incline Village, Nevada 89451 United States	Full Name Gwynne Cunningham Phone Number (775) 832-1321

Qty.	Product	Short Description – Full details outlined on product spec sheets when applicable	Unit Price	Line Total
4	LAGUNA 48" DINING TABLE	(29-1-1411) LAGUNA 48" DINING TABLE - WHITE BASE AND TOP PERIMETER WITH TAN TABLE TOP SLATS	\$1,461.00	\$5,844.00
16	MAYWOOD SIDE CHAIR	(10-1-1411) MAYWOOD SIDE CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$499.00	\$7,984.00
8	SUMMIT ADIRONDACK CHAIR	(70-1411) SUMMIT ADIRONDACK CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$753.00	\$6,024.00
18	DELRAY CHAISE LOUNGE	(79-1411) DELRAY CHAISE LOUNGE - WHITE FRAME WITH TAN SEAT/BACK	\$1,074.00	\$19,332.00
Subtotal				\$39,184.00
	SBF Disc	SISTER BAY CUSTOMER DISCOUNT - CONTINGENT ON MEETING THE PAYMENT TERMS		-\$1,959.20
	S/H-TBD	SHIPPING AND HANDLING TO BE BILLED AT TIME OF SHIPMENT		\$0.00
Grand Total				\$37,224.80

Per US tax law, we're required to collect sales tax in the majority of states. If applicable, sales tax will be applied upon invoice.

My signature on this quote verifies that I have approved this order and all information is accurate.

SIGNATURE _____

Company Address W248N5499 Executive Drive
Sussex, Wisconsin 53089
USA

Phone (800) 505-7926
Organization (Fax) 888-868-7184

02082023-040

DATE

Spec Sheet For (29-1-1411) Laguna 48" Dining Table

Incline Village Golf Resort - NV | Qty: 4 | \$1,461.00 Each | \$5,844.00 Total

Table Top Slats	TAN
Base and Top Perimeter	WHITE
Umbrella Hole	Yes
Note	Scene image may not correctly portray umbrella hole selection



Spec Sheet For (10-1-1411) Maywood Side Chair

Incline Village Golf Resort - NV | Qty: 16 | \$499.00 Each | \$7,984.00 Total

Seat/Back

TAN

Frame

WHITE



Spec Sheet For (70-1411) Summit Adirondack Chair

Incline Village Golf Resort - NV | Qty: 8 | \$753.00 Each | \$6,024.00 Total

Seat/Back

TAN

Frame

WHITE



Spec Sheet For (79-1411) Delray Chaise Lounge

Incline Village Golf Resort - NV | Qty: 18 | \$1,074.00 Each | \$19,332.00 Total

Seat/Back	TAN
Frame	WHITE





PRESTWICK
GOLF GROUP

THE ORDER PROCESS

1 DISCOVERY

We'll learn about your project needs, as well as your organization's overall goals.

2 RECEIVE QUOTE & CONCEPTUAL RENDERINGS

We'll provide quotes, and when necessary, conceptual renderings. Depending on the size of the project, renderings may take up to a week to complete.

3 QUOTE APPROVAL

You approve the quote.

4 FINAL ARTWORK APPROVAL

All custom configured products require a detailed proof approval before the order is released into production. In addition, you may receive engineering drawings for modified or custom products. The detailed proof/engineering drawings must be approved via our online proofing software, ProofHQ.

5 ORDER CONFIRMATION & PAYMENT

After the quote has been approved, you'll receive an order confirmation that includes product details, shipping and billing information, and any special delivery instructions. Then you'll make your required payment. Orders over \$20,000 require 2/3 down payment. First time orders require payment in full.

6 PRODUCTION BEGINS

Your order is scheduled with an estimated ship date (usually 4-6 weeks following the artwork approvals, depending on workload). If necessary, the deposit is due before production. During the production process, you can contact us at any time for order status updates.

7 SHIPPED WITH TRACKING INFO

After the items are complete and ready to be shipped, you will receive tracking information for the delivery. All items are shipped from our headquarters in Sussex, WI. Transit time is approximately 2-4 days, depending on location.

Please read through the options below and notify your Sales Rep or Customer Success Specialist of all that best apply to your order and current delivery needs.

If this order is likely to ship via UPS, USPS, FedEx, or is shipping through a 3rd party carrier (your selected carrier), the below options will not apply.

All shipping methods may experience unplanned delays (covid-19, weather, local/government events). The Prestwick Group will try to account for possible delays, but cannot provide guarantees and are not responsible for late deliveries.

FREIGHT OPTIONS

Your solutions are shipped with care via a select group of third-party providers. Depending upon the size of your order and the capabilities of your receiving location, different delivery options may be necessary.

Volume shipments are typically a contactless delivery, wherein you are responsible for removing your products from the truck. LTL (less than truckload) shipments are typically offloaded by the semi or box truck driver.

SCHEDULING DELIVERY

Our third-party carriers will call to confirm their estimated delivery window. If you require a specific date and time for delivery, please notify your Sales Rep or Customer Success Specialist. If a delivery appointment or phone notification is NOT needed, please specify receiving hours.

- Call Ahead - Already Included
- Delivery Appointment - \$50

Any additional shipping options required will be added to your order with the additional costs listed. You will not receive another copy of your order confirmation unless otherwise requested. Failure to communicate shipping requirements may result in additional charges at your expense after delivery. Please feel free to reach out to your Sales Rep or Customer Success Specialist for clarity on shipping terms or to best determine your location's needs.

SHIPPING OPTIONS & PRICING

UNLOADING YOUR PRODUCT

If you have a formal loading dock, a pallet jack or forklift will be needed for your order.

If you do not have a formal loading dock or forklift for available use, a lift gate will be required for your delivery. The Liftgate option includes the order being taken off the truck and placed on the ground at the delivery point by using a motorized platform attached to the truck or trailer.

Driver assistance includes a liftgate, offloading service and moving the product to a receiving area (restrictions may apply).

- Liftgate - \$100
- Driver Assistance - \$190

Additional services such as Inside Delivery, Unpackaging, Placement, Installment, and Debris Removal are also available for an additional premium. Please speak with your Sales Rep for more details.

LIMITED ACCESS & SPECIAL SITES

Shipments are routinely delivered on a 53' long trailer. Urban areas, residential neighborhoods, or schools typically require transfer to a smaller delivery truck to get your order to you.

Limited Access sites can also include:

- Construction sites
- Government / Military sites
- Gated Communities

- Limited Access Delivery - \$60



LEGAL DISCLAIMER

Over the past 20 years we have worked very hard to be at the forefront of the industry with innovative product designs and offerings. It's unfortunate and disheartening that other recycled plastic manufacturers have blatantly copied our designs forcing us to take a more proactive legal approach to protect our intellectual property.

By engaging in a design process with us, you agree to:

- You will not copy, reproduce, distribute or transmit, or make any derivative work of, our renderings, product designs and descriptions, images, approval drawings or artwork, by any electronic or non-electronic method, apart from our prior written consent.
- You will not provide another manufacturer, vendor or supplier with any of our renderings, product designs and descriptions, images, approval drawings or artwork in any manner for any purpose, including to seek competitive pricing.
- You will not use any of our renderings, product designs and descriptions, images, approval drawings or artwork for RFQ's, RFP's or other publicly solicited bids.

We reserve the right to invoke legal and technological measures to protect and penalize copyright infringement.

Copyright infringements are not victimless crimes as many people think; the true victims are innovative companies, product designers, product engineers, creators, inventors and artists. Without these companies and individuals there would never be anything new.

Thank you for your understanding and cooperation in this matter!



PLASTIC MAINTENANCE

While our signature recycled plastic material is virtually maintenance-free, there will inevitably be times you'll want to tidy it up.

GENERAL CLEANING

For general cleaning, lightly scrub the boards lightly with a plastic bristled brush and any of the following products.

- Grease Lightning
- CLR
- Simple Green
- Crust Buster Lime and Scale Remover

WHITE PLASTIC CLEANING

Mr. Clean Magic Eraser works well for cleaning white material.

FINE CLEANING

For fine surface marks, scrub the boards with a mixture of water and TSP (Trisodium Phosphate) which can be found at Home Depot.

TOUGH CLEANING

For tougher stains including rust spots, scrub the boards with Iron Out which can be found at Home Depot.

POWER WASHING

Power Wash boards at a minimum of 12" away with 1500 PSI.



QUESTIONS ABOUT YOUR PRODUCT?

Contact our Customer Support Team: 1 (844) 334-0085

Monday-Friday, 8:00 AM - 5:00 PM CST



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On Mon, May 23, 2022 at 5:19 PM Gwynne Cunningham <Gwynne_Cunningham@ivgid.org> wrote:

Hello Emily,

My name is Gwynne Cunningham, and I am in charge of the Aquatics Department for Incline Village Parks and Recreation. I got your name from Pandora Bahlman, our Recreation Center Manager, who ordered furniture from you in the past.

We have a brand new, beautiful outdoor pool being built, and we need furniture! I've attached what we'll be needing, and I was hoping you would be able to help me with this.

Please let me know what my next steps are, and let me know if you have any questions.

Thank you,

Gwynne Cunningham, AFO
Recreation Supervisor-Aquatics
Incline Village Parks and Recreation
980 Incline Way

Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Tuesday, May 24, 2022 1:05 PM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Hi Gwynne,

Thank you so much for reaching out!

Glad to hear you are looking into us again for furnishing a new space. I will get working on an estimate for you, and send it over tomorrow!

Best Regards,



Emily
Emily Jean | Territory Account
Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com/sister



Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Wednesday, May 25, 2022 9:45 AM
To: Gwynne Cunningham
Subject: Re: Furniture needed!
Attachments: Quote Bundle - 40338 - Pool Area Furniture (05-25-22) (1).pdf

Good Morning Gwynne,

I have attached an initial quote for the items you were looking into. Please note that lead times for furniture are currently around 8-10 weeks.

Let me know how else I can help you at this moment!

Best Regards,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister



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QUOTE: 40338 - Pool Area Furniture (168803)

Account Name Incline Village Golf Resort - NV Contact Name Gwynne Cunningham Phone (775) 832-1321 Email gwynne_cunningham@ivgid.org	Ship Via *Prepaid & Add Terms 2/3 Down PO Number - Tracking Email gwynne_cunningham@ivgid.org	Rep 3GFU Created By Emily Jean Created Date 5/25/22 Expiration Date 6/24/22
Bill To: gwynne_cunningham@ivgid.org Incline Village Golf Resort - NV 893 Southwood Blvd Incline Village, Nevada 89451 United States	Ship To: Incline Village Golf Resort - NV 980 Incline Way Incline Village, Nevada 89451 United States	Shipping Contact Information: Full Name Gwynne Cunningham Phone Number (775) 832-1321

Qty.	Product	Short Description – Full details outlined on product spec sheets when applicable	Unit Price	Line Total
6	LAGUNA 48" DINING TABLE	(29-1-1411) LAGUNA 48" DINING TABLE - WHITE BASE AND TOP PERIMETER WITH TAN TABLE TOP SLATS	\$1,461.00	\$8,766.00
24	MAYWOOD SIDE CHAIR	(10-1-1411) MAYWOOD SIDE CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$499.00	\$11,976.00
12	SUMMIT ADIRONDACK CHAIR	(70-1411) SUMMIT ADIRONDACK CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$753.00	\$9,036.00
8	SUMMIT CHAT CHAIR	(71-1411) SUMMIT CHAT CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$742.00	\$5,936.00
1	LAGUNA 36" COUNTER TABLE	(28-2-1411) LAGUNA 36" COUNTER TABLE - WHITE BASE AND TOP PERIMETER WITH TAN TABLE TOP SLATS	\$1,100.00	\$1,100.00
2	MAYWOOD COUNTER SIDE CHAIR	(10-2-1411) MAYWOOD COUNTER SIDE CHAIR - WHITE FRAME/FOOTREST WITH TAN SEAT/BACK	\$582.00	\$1,164.00
24	DELRAY CHAISE LOUNGE	(79-1411) DELRAY CHAISE LOUNGE - WHITE FRAME WITH TAN SEAT/BACK	\$1,074.00	\$25,776.00
Subtotal				\$83,754.00
S/H-TBD		SHIPPING AND HANDLING TO BE BILLED AT TIME OF SHIPMENT		\$0.00
Grand Total				\$83,754.00

Company Address W248N5499 Executive Drive
 Sussex, Wisconsin 53089
 USA

Phone (800) 505-7926
 Organization (Fax) 888-868-7184

Per US tax law, we're required to collect sales tax in the majority of states. If applicable, sales tax will be applied upon invoice.

**My signature on this quote verifies that I have approved
this order and all information is accurate.**

SIGNATURE _____

DATE _____

SISTER BAY
FURNITURE CO.
— A PRESTWICK COMPANY —

Spec Sheet For (29-1-1411) Laguna 48" Dining Table

Incline Village Golf Resort - NV | Qty: 6 | \$1,461.00 Each | \$8,766.00 Total

Table Top Slats	TAN
Base and Top Perimeter	WHITE



Spec Sheet For (10-1-1411) Maywood Side Chair

Incline Village Golf Resort - NV | Qty: 24 | \$499.00 Each | \$11,976.00 Total

Seat/Back	TAN
Frame	WHITE



Spec Sheet For (70-1411) Summit Adirondack Chair

Incline Village Golf Resort - NV | Qty: 12 | \$753.00 Each | \$9,036.00 Total

Seat/Back	TAN
Frame	WHITE



SISTER BAY
FURNITURE CO.
— A PRESTWICK COMPANY —

Spec Sheet For (71-1411) Summit Chat Chair

Incline Village Golf Resort - NV | Qty: 8 | \$742.00 Each | \$5,936.00 Total

Seat/Back	TAN
Frame	WHITE



02082023-058

Spec Sheet For (28-2-1411) Laguna 36" Counter Table

Incline Village Golf Resort - NV | Qty: 1 | \$1,100.00 Each | \$1,100.00 Total

Table Top Slats	TAN
Base and Top Perimeter	WHITE



Spec Sheet For (10-2-1411) Maywood Counter Side Chair

Incline Village Golf Resort - NV | Qty: 2 | \$582.00 Each | \$1,164.00 Total

Seat/Back	TAN
Frame/Footrest	WHITE



Spec Sheet For (79-1411) Delray Chaise Lounge

Incline Village Golf Resort - NV | Qty: 24 | \$1,074.00 Each | \$25,776.00 Total

Seat/Back	TAN
Frame	WHITE





THE ORDER PROCESS

1 DISCOVERY

We'll learn about your project needs, as well as your organization's overall goals.

2 RECEIVE QUOTE & CONCEPTUAL RENDERINGS

We'll provide quotes, and when necessary, conceptual renderings. Depending on the size of the project, renderings may take up to a week to complete.

3 QUOTE APPROVAL

You approve the quote.

4 FINAL ARTWORK APPROVAL

All custom configured products require a detailed proof approval before the order is released into production. In addition, you may receive engineering drawings for modified or custom products. The detailed proof/engineering drawings must be approved via our online proofing software, ProofHQ.

5 ORDER CONFIRMATION & PAYMENT

After the quote has been approved, you'll receive an order confirmation that includes product details, shipping and billing information, and any special delivery instructions. Then you'll make your required payment. Orders over \$20,000 require 2/3 down payment. First time orders require payment in full.

6 PRODUCTION BEGINS

Your order is scheduled with an estimated ship date (usually 4-6 weeks following the artwork approvals, depending on workload). If necessary, the deposit is due before production. During the production process, you can contact us at any time for order status updates.

7 SHIPPED WITH TRACKING INFO

After the items are complete and ready to be shipped, you will receive tracking information for the delivery. All items are shipped from our headquarters in Sussex, WI. Transit time is approximately 2-4 days, depending on location.



SHIPPING OPTIONS & PRICING

FREIGHT OPTIONS

Your solutions are shipped with care via a select group of third-party providers. The shipment will be delivered to your facility via semi-truck and it is your responsibility to unload your product from the truck.

If you require any assistance beyond your product arriving on-site, please see the additional options and their associated fees. Let your Sales Rep know how they can help to ensure a great delivery experience.

UNLOADING YOUR PRODUCT

It is your responsibility to unload your product from the truck. If you have a loading dock, a pallet jack or forklift will be needed for your order.

If you do not have a loading dock, a lift gate may be needed for your order. If you do not have access to these items, fees may apply.

Includes the order being taken off the truck and placed on the ground via pallet jack or lift gate at delivery point.

Includes liftgate offloading service and moving the product to a receiving area.

Please be sure to discuss your product shipment and delivery with your Sales Rep so they can help to ensure there are no issues upon arrival at your facility.

Due to COVID-19, all shipping methods may experience unplanned delays. The Prestwick Group will try to account for possible delays, but cannot provide guarantees and are not responsible for late deliveries.

SCHEDULING DELIVERY

Our third-party companies will notify you of their planned delivery time of your order. If you need to schedule a delivery, fees may apply.

Phone notification: Included

LIMITED ACCESS & SPECIAL SITES

Are you in an area where it will be difficult to get a full-size delivery truck? Areas like Chicago, Manhattan, golf courses, and schools typically require transfer to a smaller delivery truck to get your order to you.

Limited Access sites typically include:

- Schools
- Airports
- Construction sites
- Farms
- Government sites
- Military sites
- Mines
- Places of Worship
- Prisons

If you have questions on your delivery site, please work with your sales rep.

By signing this page, you have reviewed the above shipping options. If you require any of the above options and do not have those options already listed on your order, please Decline to Sign. Failure to communicate needed shipping options may result in additional charges at your expense after delivery.

Signature _____ Date _____

02082023-063



LEGAL DISCLAIMER

Over the past 20 years we have worked very hard to be at the forefront of the industry with innovative product designs and offerings. It's unfortunate and disheartening that other recycled plastic manufacturers have blatantly copied our designs forcing us to take a more proactive legal approach to protect our intellectual property.

By engaging in a design process with us, you agree to:

- You will not copy, reproduce, distribute or transmit, or make any derivative work of, our renderings, product designs and descriptions, images, approval drawings or artwork, by any electronic or non-electronic method, apart from our prior written consent.
- You will not provide another manufacturer, vendor or supplier with any of our renderings, product designs and descriptions, images, approval drawings or artwork in any manner for any purpose, including to seek competitive pricing.
- You will not use any of our renderings, product designs and descriptions, images, approval drawings or artwork for RFQ's, RFP's or other publicly solicited bids.

We reserve the right to invoke legal and technological measures to protect and penalize copyright infringement.

Copyright infringements are not victimless crimes as many people think; the true victims are innovative companies, product designers, product engineers, creators, inventors and artists. Without these companies and individuals there would never be anything new.

Thank you for your understanding and cooperation in this matter!



PLASTIC MAINTENANCE

While our signature recycled plastic material is virtually maintenance-free, there will inevitably be times you'll want to tidy it up.

GENERAL CLEANING

For general cleaning, lightly scrub the boards lightly with a plastic bristled brush and any of the following products.

- Grease Lightning
- CLR
- Simple Green
- Crust Buster Lime and Scale Remover

WHITE PLASTIC CLEANING

Mr. Clean Magic Eraser works well for cleaning white material.

FINE CLEANING

For fine surface marks, scrub the boards with a mixture of water and TSP (Trisodium Phosphate) which can be found at Home Depot.

TOUGH CLEANING

For tougher stains including rust spots, scrub the boards with Iron Out which can be found at Home Depot.

POWER WASHING

Power Wash boards at a minimum of 12' away with 1500 PSI.



QUESTIONS ABOUT YOUR PRODUCT?

Contact our Customer Support Team: 1 (844) 334-0085

Monday-Friday, 8:00 AM - 5:00 PM CST

Gwynne Cunningham

From: Gwynne Cunningham
Sent: Wednesday, May 25, 2022 10:14 AM
To: 'Emily Jean'
Subject: RE: Furniture needed!

Hello Emily,

Thank you for the quote. I am going to run this by my supervisor, and I'll be back in touch!

Sincerely,

Gwynne Cunningham
Recreation Supervisor, Aquatics
Incline Village Parks and Recreation
980 Incline Way
Incline Village, NV 89451

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Wednesday, May 25, 2022 9:45 AM
To: Gwynne Cunningham <Gwynne_Cunningham@ivgid.org>
Subject: Re: Furniture needed!

Good Morning Gwynne,

I have attached an initial quote for the items you were looking into. Please note that lead times for furniture are currently around 8-10 weeks.

Let me know how else I can help you at this moment!

Best Regards,



Emily
Emily Jean | Territory Account Manager
O: (844) 334-0085 x1227
www.prestwickgolfgroup.com
/sister

Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Thursday, June 16, 2022 12:42 PM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Hi Gwynne,

I hope you are having a wonderful week so far!

I wanted to touch base with you to see if there's been any movement on the furniture project for your pool area? Please let me know if there's anything else I can assist you with.

Thank you!

Best Regards,



Emily
Emily Jean | Territory Account Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com/sister



Gwynne Cunningham

From: Gwynne Cunningham
Sent: Thursday, June 16, 2022 4:42 PM
To: Emily Jean
Subject: RE: Furniture needed!

Hi Emily,

We are just waiting for the Board's approval, which is scheduled to happen on June 29th. I will hopefully be able to order everything shortly after that!

Thank you,

Gwynne Cunningham
Recreation Supervisor – Aquatics
Incline Village Parks and Recreation
980 Incline Way
Incline Village, NV 89451

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Thursday, June 16, 2022 12:42 PM
To: Gwynne Cunningham <Gwynne_Cunningham@ivgid.org>
Subject: Re: Furniture needed!

Hi Gwynne,

I hope you are having a wonderful week so far!

I wanted to touch base with you to see if there's been any movement on the furniture project for your pool area? Please let me know if there's anything else I can assist you with.

Thank you!

Best Regards,



Emily
Emily | Territory Account
Jean | Manager
O: (844) 334-0085 x1227
www.prestwickgolfgroup.com
/sister

Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Friday, June 17, 2022 6:47 AM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Hi Gwynne,

Thank you for the update!

Please keep in touch if I can assist you with anything in the meantime.

Best Regards,



Emily
Emily | Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister



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Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Wednesday, July 20, 2022 8:00 AM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Hi Gwynne,

Just wanted to check in again to see if you would like me to approve the order to get the process started, or if you would like me to hold off for a PO.

Please let me know when you can, thank you!

Best,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227

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Gwynne Cunningham

From: Gwynne Cunningham
Sent: Wednesday, July 20, 2022 11:37 AM
To: Emily Jean
Subject: RE: Furniture needed!

Hi Emily,

I am working on the PO on my end. They just changed the process for this, and made it much more confusing, unfortunately! But I am getting help with it.

Thanks, Gwynne

Sent from my Verizon. Samsung Galaxy smartphone

----- Original message -----

From: Emily Jean <ejean@prestwickgolfgroup.com>
Date: 7/20/22 8:00 AM (GMT-08:00)
To: Gwynne Cunningham <gcc@ivgid.org>
Subject: Re: Furniture needed!

Hi Gwynne,

Just wanted to check in again to see if you would like me to approve the order to get the process started, or if you would like me to hold off for a PO.

Please let me know when you can, thank you!

Best,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister

Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Wednesday, July 20, 2022 1:59 PM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Gwynne,

No worries! I will be on standby. Please let me know if there's anything I can do to help.

Best,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister



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Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Thursday, September 15, 2022 8:05 AM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Good Morning Gwynne,

I hope the summer season has been treating you well!

I wanted to circle back to see if there's been any movement with the PO for this order? I know we are getting into the fall months, so I thought I would check in to see how things were looking. Keep in mind that this furniture is all-weather and can stay outside year round.

Please let me know if there's anything I can help you with. Thank you!

Best,



Emily
Emily | Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister



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Gwynne Cunningham

From: Gwynne Cunningham
Sent: Monday, September 19, 2022 12:00 PM
To: Emily Jean
Subject: RE: Furniture needed!

Hello Emily,

We've hit quite a delay, but we are still interested in the furniture! My General Manager wanted to wait until Fall before we order.

Thank you for checking in, and hopefully we'll be ordering it in the near future.

Sincerely,

Gwynne

Gwynne Cunningham
Recreation Supervisor – Aquatics
Incline Village Parks and Recreation
980 Incline Way
Incline Village, NV 89451
(775)832-1321

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Thursday, September 15, 2022 8:05 AM
To: Gwynne Cunningham <gcc@ivgid.org>
Subject: Re: Furniture needed!

Good Morning Gwynne,

I hope the summer season has been treating you well!

I wanted to circle back to see if there's been any movement with the PO for this order? I know we are getting into the fall months, so I thought I would check in to see how things were looking. Keep in mind that this furniture is all-weather and can stay outside year round.

Please let me know if there's anything I can help you with. Thank you!

Best,

Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Tuesday, September 20, 2022 11:45 AM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

Hi Gwynne,

I appreciate the update! Please let me know if there's anything else I can help you with in the meantime.

I look forward to staying connected. Thank you!

Regards,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister



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Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Tuesday, December 20, 2022 7:58 AM
To: Gwynne Cunningham
Subject: Re: Furniture needed!

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Morning Gwynne,

I hope this email finds you well today.

I just wanted to reach out to wish you Happy Holidays! Please keep in touch if there's anything I can assist you with in regards to the pool area project.

Thank you Gwynne and I look forward to reconnecting with you again soon!

Best Regards,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister

Gwynne Cunningham

From: Gwynne Cunningham
Sent: Tuesday, January 17, 2023 4:20 PM
To: 'Emily Jean'
Cc: Shelia Leijon
Subject: Furniture!

Hi Emily,

Sorry it's been so long, but I think we are ready to buy some furniture. I will only be able to order part of what I had previously wanted now, but I will put the remainder in my budget so that I can order the rest in the future. Here is what I'm looking for:

4 x Laguna 48" Dining Table
16 x Maywood Side Chair
8 x Summit Adirondack Chair
18 x Delray Chaise Lounge

I basically went through the old quote and cut numbers, plus cut a few items out. Would you be able to give me a new quote, please?

Thanks, Gwynne

Gwynne Cunningham, AFO
Recreation Supervisor-Aquatics
Incline Village Parks and Recreation
980 Incline Way
Incline Village, NV 89451
Ph: (775)832-1321
Fax: (775)832-1380

Gwynne Cunningham

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Thursday, January 19, 2023 4:18 PM
To: Gwynne Cunningham
Cc: Shelia Leijon
Subject: Re: Furniture!
Attachments: Quote Bundle - 40338 - Pool Area Furniture 2023 (01-19-23).pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Gwynne,

It's great to hear from you, that's amazing news! I hope you had a nice holiday season.

I have attached a new quote with the updated quantities. Lead times are 4-6 weeks upon receiving down payment. If you would like a later ship date, I can help with that as well.

Please let me know if you would like to proceed, or if you have any other questions. Thank you!

Best Regards,



Emily
Emily Jean | Territory Account Manager
O: (844) 334-0085 x1227

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QUOTE: 40338 - Pool Area Furniture 2023 (168803)

Account Name Indine Village Golf Resort - NV Contact Name Gwynne Cunningham Phone (775) 832-1321 Email gwynne_cunningham@ivgid.org		Ship Via *Prepaid & Add Terms 2/3 Down PO Number - Tracking Email gwynne_cunningham@ivgid.org		Rep 3GFU Created By Emily Jean Created Date 5/25/22 Expiration Date 2/28/23	
Bill To: gwynne_cunningham@ivgid.org Indine Village Golf Resort - NV 893 Southwood Blvd Indine Village, Nevada 89451 United States		Ship To: Burnt Cedar Beach 665 Lakeshore Blvd Indine Village, Nevada 89451 United States		Shipping Contact Information: Full Name Gwynne Cunningham Phone Number (775) 832-1321	
Qty.	Product	Short Description – Full details outlined on product spec sheets when applicable	Unit Price	Line Total	
4	LAGUNA 48" DINING TABLE	(29-1-1411) LAGUNA 48" DINING TABLE - WHITE BASE AND TOP PERIMETER WITH TAN TABLE TOP SLATS	\$1,461.00	\$5,844.00	
16	MAYWOOD SIDE CHAIR	(10-1-1411) MAYWOOD SIDE CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$499.00	\$7,984.00	
8	SUMMIT ADIRONDACK CHAIR	(70-1411) SUMMIT ADIRONDACK CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$753.00	\$6,024.00	
18	DELRAY CHAISE LOUNGE	(79-1411) DELRAY CHAISE LOUNGE - WHITE FRAME WITH TAN SEAT/BACK	\$1,074.00	\$19,332.00	
Subtotal				\$39,184.00	
SBF Disc		SISTER BAY CUSTOMER DISCOUNT - CONTINGENT ON MEETING THE PAYMENT TERMS		-\$1,959.20	
S/H-TBD		SHIPPING AND HANDLING TO BE BILLED AT TIME OF SHIPMENT		\$0.00	
Grand Total				\$37,224.80	

Per US tax law, we're required to collect sales tax in the majority of states. If applicable, sales tax will be applied upon invoice.

My signature on this quote verifies that I have approved this order and all information is accurate.

SIGNATURE _____

Company Address W248N5499 Executive Drive
 Sussex, Wisconsin 53089
 USA

Phone (800) 505-7926
 Organization (Fax) 888-868-7184

Gwynne Cunningham

From: Gwynne Cunningham
Sent: Tuesday, January 31, 2023 10:27 AM
To: Shelia Leijon
Subject: FW: Furniture!

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Tuesday, January 31, 2023 7:35 AM
To: Gwynne Cunningham <gcc@ivgid.org>
Subject: Re: Furniture!

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Gwynne,

I am working on this right now for you! I will send it over as soon as I get shipping. My apologies, I have been out of the office the last week.

Thanks!



Emily

Emily Territory Account
Jean | Manager

O: (844) 334-0085 x1227

www.prestwickgolfgroup.com
/sister

Gwynne Cunningham

From: Gwynne Cunningham
Sent: Wednesday, February 1, 2023 8:33 AM
To: Shelia Leijon
Subject: FW: Furniture!
Attachments: Quote Bundle - 40338 - Pool Area Furniture 2023 (02-01-23) (1).pdf

From: Emily Jean <ejean@prestwickgolfgroup.com>
Sent: Wednesday, February 1, 2023 7:59 AM
To: Gwynne Cunningham <gcc@ivgid.org>
Subject: Re: Furniture!

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Gwynne,

Please see the attached quote with shipping added. We have your tax exempt form on file as well. I added a liftgate service for delivery, but if that is not needed I can remove it.

Please review the quote and let me know if you would like to proceed or if you need any changes. If there's a certain week you would like this delivered, please let me know. Lead times are 4-6 weeks from the time we receive down payment. Thank you Gwynne!

Regards,



Emily
Emily Territory Account
Jean | Manager
O: (844) 334-0085 x1227
www.prestwickgolfgroup.com
/sister



QUOTE: 40338 - Pool Area Furniture 2023 (168803)

Account Name Incline Village Golf Resort - NV Contact Name Gwynne Cunningham Phone (775) 832-1321 Email gwynne_cunningham@ivgid.org	Ship Via *Prepaid & Add Terms 2/3 Down PO Number - Tracking Email gwynne_cunningham@ivgid.org	Rep 3GFU Created By Emily Jean Created Date 5/25/22 Expiration Date 2/28/23
Bill To: gwynne_cunningham@ivgid.org Incline Village Golf Resort - NV 893 Southwood Blvd Incline Village, Nevada 89451 United States	Ship To: Burnt Cedar Beach 665 Lakeshore Blvd Incline Village, Nevada 89451 United States	Shipping Contact Information: Full Name Gwynne Cunningham Phone Number (775) 832-1321

Qty.	Product	Short Description -- Full details outlined on product spec sheets when applicable	Unit Price	Line Total
4	LAGUNA 48" DINING TABLE	(29-1-1411) LAGUNA 48" DINING TABLE - WHITE BASE AND TOP PERIMETER WITH TAN TABLE TOP SLATS	\$1,461.00	\$5,844.00
16	MAYWOOD SIDE CHAIR	(10-1-1411) MAYWOOD SIDE CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$499.00	\$7,984.00
8	SUMMIT ADIRONDACK CHAIR	(70-1411) SUMMIT ADIRONDACK CHAIR - WHITE FRAME WITH TAN SEAT/BACK	\$753.00	\$6,024.00
18	DELRAY CHAISE LOUNGE	(79-1411) DELRAY CHAISE LOUNGE - WHITE FRAME WITH TAN SEAT/BACK	\$1,074.00	\$19,332.00
Subtotal				\$39,184.00
	SBF Disc	SISTER BAY CUSTOMER DISCOUNT - CONTINGENT ON MEETING THE PAYMENT TERMS		-\$1,959.20
	S/H	SHIPPING & HANDLING - **ADDITIONAL SERVICES AVAILABLE UPON REQUEST (CHARGES MAY APPLY)**		\$5,500.00
	SPECIAL SHIPPING	--LIFTGATE SERVICE NEEDED		\$100.00
Grand Total				\$42,824.80

Per US tax law, we're required to collect sales tax in the majority of states. If applicable, sales tax will be applied upon invoice.

Company Address W248N5499 Executive Drive
Sussex, Wisconsin 53089
USA

Phone (800) 505-7926
Organization (Fax) 888-868-7184