

MEMORANDUM

TO: Board of Trustees

THROUGH: Indra Winquest
District General Manager

FROM: Brad Underwood, P.E.
Director of Public Works

James Youngblood
Utilities Superintendent

SUBJECT: Review, Discuss, and Possibly Award a Construction Contract for the replacement of the main electrical breaker as part of the Water Resource Recovery Facility Improvements Project – 2021-2022 Capital Improvement Project: Fund: Utilities; Division: Sewer; Project # 2599SS1102; Vendor: Merit Electric Company, in the amount of \$50,117.00 plus \$5,000.00 for Contingencies.

STRATEGIC PLAN: Long Range Principle 5 – Assets and Infrastructure

DATE: January 26, 2022

I. RECOMMENDATION

That the Board of Trustees makes a motion to:

1. Award a construction contract to Merit Electric in the amount of \$50,117.00 for the replacement of the main electrical breaker at the District’s Water Resource Recovery Facility (WRRF).
2. Authorize \$5,000.00 in contingency to account for unforeseen conditions and for Staff to expend up to this amount as needed.
3. Authorize Staff to execute the contract based on a review by General Counsel.

II. DISTRICT STRATEGIC PLAN

Long Range Principle #5 – Assets and Infrastructure – The District will practice perpetual asset renewal, replacement, and improvement to provide safe and superior long term utility services and recreation activities.

- The District will maintain, renew, expand, and enhance District infrastructure to meet the capacity needs and desires of the community for future generations.
- The District will maintain, procure, and construct District assets to ensure safe and accessible operations for the public and the District's workforce.

III. **BACKGROUND**

The District's WRRF treats all of the raw sewage from the communities of Incline Village and Crystal Bay. The original treatment plant was built in 1962 and went through many upgrades as the community grew in size and flows increased. The current plant configuration is largely the same from the major renovation in 1992 that replaced most equipment and processes. The plant is rated to treat 2.14 MGD by the State of Nevada. The plant has preliminary treatment, aeration, sedimentation, disinfection, and solids dewatering processes to treat the raw sewage. Each of these processes consist of electrical, mechanical, instrumentation, and communication equipment. The plant also has odor control, chemical storage, fuel storage, overflow ponds, effluent storage reservoir, emergency generator, and other miscellaneous structures. Fiscal year 2022 includes the installation of an air gap on the domestic water service. Future years include the development, design, and construction of odor control upgrades.

This project will replace the original (1992) main electrical breaker that serves the plant. This breaker is over 30 years old, and the re-set handle has become irreparably damaged. As a result of this damage, there is no way to reset the existing breaker should it fail and/or trip, leaving the plant to run on backup diesel generator power.

This item is placed on the Consent Calendar in accordance with Policy 3.1.0 (Consent Calendar).

IV. **BID RESULTS**

Staff held a mandatory job site visit on January 4, 2022 with three qualified electrical contractors in attendance. These three contractors submitted bids on January 25, 2022. The bid results are as follows.

Contractor	Bid Amount
San Joaquin Electric	\$72,000
Nelson Electric	\$65,000
Merit Electric	\$50,117

The lowest responsive bidder is Merit Electric Company. District Staff reviewed the bid, checked licensing and references for the contractor and recommends award of this project to Merit Electric Company. If awarded, the project is anticipated to start February 15, 2022 and be substantially complete by May 18, 2022, considering current supply chain lead-times in acquiring the equipment

V. FINANCIAL IMPACT AND BUDGET

The 2021/2022 Capital Improvement Program Budget under the Water Resource Recovery Facility Improvements Project – 2021-2022 Capital Improvement Project (Project 2599SS1102 – see attached data sheet) includes an original budget of \$140,000, of which there is \$63,880 uncommitted, to complete the proposed work. These repairs are necessary to keep the plant’s power functioning to operate this existing critical infrastructure.

VI. ALTERNATIVES

Not award the contract and hope the electrical breaker continues to operate without requiring replacement. This may greatly impact Staff’s ability to operate and maintain the sewer treatment process.

VII. BUSINESS IMPACT

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.

Attachments

- CIP Data Sheet
- Draft Contract for Merit Electric Company



Project Summary

Project Number:	2599SS1102
Title:	Water Resource Recovery Facility Improvements
Project Type:	E - Capital Maintenance
Division:	99 - General Administration - Sewer
Budget Year:	2022
Finance Option:	
Asset Type:	SS - Sewer System
Active:	Yes

Project Description	<p>The District's water resource recovery facility (WRRF) treats all of the raw sewage from the communities of Incline Village and Crystal Bay. The original treatment plant was built in 1962 and went through many upgrades as the community grew in size. The current plant configuration is largely the same from the major renovation in 1992 that replaced most equipment and processes. The plant is rated to treat 2.14 MGD by the State of Nevada. The plant has preliminary treatment, aeration, sedimentation, disinfection, and solids dewatering processes to treat the raw sewage. Each of these processes consist of electrical, mechanical, instrumentation, and communication equipment. The plant also has odor control, chemical storage, fuel storage, overflow ponds, effluent storage reservoir, emergency generator, and other miscellaneous structures. Fiscal year 2022 includes the installation of an air gap on the water service. Future years include the development, design, and construction of odor control upgrades.</p>
Project Internal Staff	<p>Staff selects, purchases, and installs small equipment projects. Larger replacement projects are bid to outside contractors.</p>
Project Justification	<p>The majority of equipment and processes at the WRRF are 25+ years old. The WRRF has sufficient capacity and redundancy that has kept the operating hours low for a number of pieces of equipment. Some equipment is run 24/7 necessitating frequent replacement. The forecast is the staff's projection of the needed equipment replacement. It is planned to upgrade network servers, firewalls, and communications equipment for improved cybersecurity, pump, and motor installs, and meters and sensors. The dewatering sludge pump needs replacement and a new city water air gap system needs to be installed.</p>

Forecast				
Budget Year	Total Expense	Total Revenue	Difference	
2022				
Concrete Tank Resurfacing and Coatings	50,000	0	50,000	
Equipment improvements	90,000	0	90,000	
Year Total	140,000	0	140,000	
2023				
Concrete Tank Resurfacing and Coatings	50,000	0	50,000	
Equipment improvements	25,000	0	25,000	
Odor Control Predesign	25,000	0	25,000	
Year Total	100,000	0	100,000	
2024				
Concrete Tank Resurfacing and Coatings	50,000	0	50,000	
Equipment improvements	25,000	0	25,000	
Odor Control Design	100,000	0	100,000	
Year Total	175,000	0	175,000	
2025				
Concrete Tank Resurfacing and Coatings	50,000	0	50,000	
Equipment improvements	25,000	0	25,000	
Odor Control Construction	400,000	0	400,000	
Year Total	475,000	0	475,000	
2026				
Emergency generator replacement	300,000	0	300,000	
Equipment improvements	100,000	0	100,000	
Year Total	400,000	0	400,000	
2027				
Centrifuge Rebuild	75,000	0	75,000	
Equipment improvements	100,000	0	100,000	
Year Total	175,000	0	175,000	
2028				
Centrifuge Rebuild	75,000	0	75,000	
Equipment improvements	100,000	0	100,000	
Year Total	175,000	0	175,000	
	1,640,000	0	1,640,000	
Year Identified	Start Date	Est. Completion Date	Manager	Project Partner
2012	Jul 1, 2020	Jun 30, 2021	Utility Superintendent	

SHORT FORM AGREEMENT

Between

INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT

and

MERIT ELECTRIC COMPANY

for

CONSTRUCTION SERVICES

This Agreement is made as of date between **INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT (IVGID)**, hereinafter referred to as "Owner," and **MERIT ELECTRIC COMPANY**, hereinafter referred to as "Contractor." Owner intends to complete the Project(s) as described in the Contract Documents and as amended from time to time, hereinafter referred to as the "Project."

ARTICLE 1 – PRELIMINARY MATTERS

1.1 Contractor shall perform the following tasks:

Services as described in the Contract Documents included with this Agreement, basically consisting of replacement of the main electrical breaker at the District's Water Resource Recovery Facility (WRRF).

1.2 All documentation, drawings, reports, and invoices submitted for this project should include IVGID's project number 2599SS1102.

1.3 The Project will begin on or about February 15, 2022 and be completed by May 18, 2022.

ARTICLE 2 – CONTRACT DOCUMENTS: INTENT, AMENDING, REFUSE

2.1 This Agreement consists of the following Contract Documents:

- A. This Short Form Agreement, pages 1 through 9, inclusive
- B. Contractor's Bid submitted on January 25, 2022
- C. Original Request for Proposals
- D. By reference herein, Contractor to follow requirements of the Incline Village Ordinances and the *Standard Specification for Public Works Construction* (aka the Orange Book)

2.2 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- A. Contractor has examined and carefully studied the project details and technical specifications, and any other related data identified in the Contract Documents.

- B. Contractor has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Project.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local laws and regulations that may affect cost, progress, and performance of the Project.
- D. Contractor has obtained and carefully studied (or assumes responsibility for having done so) all examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the site which may affect cost, progress, or performance of the Project or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by Contractor, and safety precautions and programs incident thereto.
- E. Contractor does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Project at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- F. Contractor is aware of the general nature of work to be performed by Owner and others at the site that relates to the work, as indicated in the Contract Documents.
- G. Contractor has correlated the information known to Contractor, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.
- H. Contractor has given Owner's representative written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Owner's representative is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the work.

ARTICLE 3 – INSURANCE REQUIREMENTS

- 3.1 **Commercial Insurance:** Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Contractor, his/her agents, representatives, employees, or subcontractors. Contractor shall purchase General Liability, Auto Liability, Workers' Compensation, and Professional Liability Insurance (if applicable) coverage as required.
- 3.2 **General Liability:** Contractor shall purchase General Liability including appropriate Auto Liability with a \$1,000,000 combined single limit per occurrence, for bodily injury, personal injury and property damage. Contractor shall have a Certificate of Insurance issued to the

INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT naming it as additional insured, and indicating coverage types, amounts and duration of the policy.

- 3.3 **Workman's Compensation:** It is understood and agreed that there shall be no Industrial Insurance coverage provided for the Contractor or any Subcontractor by the District; and in view of NRS 616.280 and 617.210 requiring that Contractor comply with the provisions of Chapters 616 and 617 of NRS, Contractor shall, before commencing work under the provisions of this Agreement, furnish to the District a Certificate of Insurance from an admitted insurance company in the State of Nevada.
- 3.4 All certificates shall provide for a minimum written notice of thirty (30) days to be provided to District in the event of material change, termination or non-renewal by either Contractor or carrier.

ARTICLE 4 – CONTRACTOR’S RESPONSIBILITIES

4.1 Equal Employment and Non-Discrimination

In connection with the Services under this Agreement, Contractor agrees to comply with the applicable provisions of State and Federal Equal Opportunity statutes and regulations.

4.2 Licenses

Contractor shall have a Washoe County business license, and all appropriate Contractor's licenses and certifications for the services to be performed.

4.3 Construction Dumpsters

Contractor is to be aware of District's Ordinance 1, the Solid Waste Ordinance, and pay specific attention to Section 4.5, Dumpster Use, Location and Enclosure. Any construction dumpster on the job site that is not properly enclosed shall be a fully locking roll-top, and is to remain locked and secured at all times.

4.4 Working Hours

Working hours, including equipment “warm up,” shall occur between 8 a.m. and 7 p.m. Monday through Friday. Only emergency work may occur on Saturdays, with prior approval of Owner.

4.5 Changes and Modifications

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made a part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement.

4.6 Contractor's General Warranty and Guarantee

- A. Contractor warrants and guarantees to Owner that all work will be in accordance with the Contract Documents and will not be defective. Owner's representative and its Related Entities shall be entitled to rely on representation of Contractor's warranty and guarantee.
- B. Contractor's warranty and guarantee hereunder excludes defects or damage caused by:
 - 1. Abuse, modification, or improper maintenance or operation by persons other than Contractor, Subcontractors, Suppliers, or any other individual or entity for whom Contractor is responsible; or
 - 2. Normal wear and tear under normal usage.
- C. Contractor's obligation to perform and complete the Project in accordance with the Contract Documents shall be absolute. None of the following will constitute an acceptance of work that is not in accordance with the Contract Documents or a release of Contractor's obligation to perform the work in accordance with the Contract Documents:
 - 1. Observations by Owner's representative;
 - 2. Recommendation by Owner's representative or payment by Owner of any progress or final payment;
 - 3. The issuance of a certificate of substantial completion by Owner's representative or any payment related thereto by Owner;
 - 4. Use or occupancy of the Project or any part thereof by Owner;
 - 5. Any review and approval of a shop drawing or sample submittal or the issuance of a notice of acceptability by Owner's representative;
 - 6. Any inspection, test, or approval by others; or
 - 7. Any correction of defective work by Owner.

4.7 Correction Period

- A. If within one year after the date of substantial completion (or such longer period of time as may be prescribed by the terms of any applicable special guarantee required by the Contract Documents) or by any specific provision of the Contract Documents, any work is found to be defective, or if the repair of any damages to the land or areas made available for Contractor's use by Owner or permitted by laws and regulations as contemplated in Article 8.5 is found to be defective, Contractor shall promptly, without cost to Owner and in accordance with Owner's written instructions:
 - 1. Repair such defective land or areas; or
 - 2. Correct such defective work; or
 - 3. If the defective work has been rejected by Owner, remove it from the Project and replace it with work that is not defective, and
 - 4. Satisfactorily correct or repair or remove and replace any damage to other work, to the work of others or other land or areas resulting therefrom.

- B. If Contractor does not promptly comply with the terms of Owner's written instructions, or in an emergency where delay would cause serious risk of loss or damage, Owner may have the defective work corrected or repaired or may have the rejected work removed and replaced. All claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such correction or repair or such removal and replacement (including but not limited to all costs of repair or replacement of work of others) will be paid by Contractor.
- C. In special circumstances where a particular item of equipment is placed in continuous service before Substantial Completion of all the Project, the correction period for that item may start to run from an earlier date if so provided in the Specifications.
- D. Where defective work (and damage to other work resulting therefrom) has been corrected or removed and replaced under this Article 4.7, the correction period hereunder with respect to such work will be extended for an additional period of one year after such correction or removal and replacement has been satisfactorily completed.
- E. Contractor's obligations under this Article 4.7 are in addition to any other obligation or warranty. The provisions of this Article 4.7 shall not be construed as a substitute for or a waiver of the provisions of any applicable statute of limitation or repose.

4.8 Indemnification

- A. Indemnification of Owner by Contractor: To the extent permitted by law, Contractor agrees to indemnify and hold Owner and each of its officers, employees, agents, and representatives harmless from any claims, damage, liability, or costs (including reasonable attorneys' fees and costs of defense) stemming from this project to the extent such claims, damage, liability, or costs are caused by Contractor's negligent acts, errors or omissions or by the negligent acts, errors, or omissions of Contractors, subcontractors, agents, or anyone acting on behalf of or at the direction of Contractor.
- B. Contractor's obligation to hold harmless and indemnify Owner shall include reimbursement to Owner of the loss of personnel productivity, incurred as a result of that defense. Reimbursement for the time spent by Owner's personnel shall be charged to Contractor at the then-current rate charged for such services by the private sector.
- E. Nothing herein shall prevent Owner or Contractor from relying upon any Nevada statute or case law that protects Owner or Contractor with respect to liability or damages. This Provision shall survive the termination, cancellation, or expiration of the Agreement.

ARTICLE 5 – OWNER'S RESPONSIBILITIES

- 5.1** Owner shall do the following in a timely manner so as not to delay the services of Contractor:

- A. Designate in writing a person to act as Owner's representative with respect to services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define Owner's policies and decisions with respect to Contractor's services for the Project.
- B. Assist Contractor by placing at Contractor's disposal existing data, plans, reports, and other information known to, in possession of, or under control of Owner which are relevant to the execution of Contractor's duties on the PROJECT. Also, provide all criteria and full information as to Owner's requirements for the Project, including design criteria, objectives, and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.

ARTICLE 6 – PAYMENT TO CONTRACTOR AND COMPLETION

6.1 Basis and Amount of Compensation for Basic Services

- A. Lump Sum. Owner shall pay Contractor for the Project as follows:
 - 1. A Lump Sum amount of **Fifty Thousand One Hundred Seventeen Dollars (\$50,117.00)** ("Contract Price").
 - 2. In addition to the Lump Sum amount, reimbursement of the following expenses: None.
 - 3. The portion of the compensation amount billed monthly for Contractor's services will be based upon Contractor's estimate of the percentage of the total services actually completed during the billing period.

6.2 Payment Procedures

- A. Submittal and Processing of Payments:
 - 1. Invoices shall be sent to invoices@ivgid.org with a copy to rlr@ivgid.org.
 - 2. Upon final completion and acceptance of the Project, Owner shall pay the Contract Price, as recommended by Owner's representative.

ARTICLE 7 – DISPUTE RESOLUTION

7.1 Arbitration

This Agreement to engage in alternate dispute resolution ("ADR") pursuant to NRS 338.150 and any other Agreement or consent to engage in ADR entered into in accordance herewith as provided in this Article 16 will be specifically enforceable under the prevailing Nevada law in the Second Judicial District Court of the State of Nevada in and for the County of Washoe. Any dispute arising under this contract will be sent to mediation. Any mediation shall occur in Incline Village, Washoe County, Nevada. The mediation shall be conducted through the American Arbitration Association (AAA) and be governed by the AAA's Mediation Procedures.

The mediator is authorized to conduct separate or ex parte meetings and other communications with the parties and/or their representatives, before, during and after any scheduled mediation conference. Such communications may be conducted via telephone, in writing, via email, online, in person or otherwise.

Owner and Contractor are encouraged to exchange all documents pertinent to the relief requested. The mediator may request the exchange of memorandum on all pertinent issues. The mediator does not have the authority to impose a settlement on the parties but such mediator will attempt to help Owner and Contractor reach a satisfactory resolution of their dispute. Subject to the discretion of the mediator, the mediator may make oral or written recommendations for settlement to a party privately, or if the parties agree, to all parties jointly.

Owner and Contractor shall participate in the mediation process in good faith. The mediation process shall be concluded within sixty (60) days of a mediator being assigned.

In the event of a complete settlement of all or some issues in dispute is not achieved within the scheduled mediation session(s), the mediator may continue to communicate with the parties, for a period of time, in an ongoing effort to facilitate a complete settlement. Any settlement agreed upon during mediation shall become binding if within thirty (30) days after the date that any settlement agreement is signed, either the Owner or Contractor fails to object or withdraw from the agreement. If mediation shall be unsuccessful, either Owner or Contractor may then initiate judicial proceedings by filing suit. Owner and Contractor will share the cost of mediation equally unless agreed otherwise.

ARTICLE 8 – MISCELLANEOUS

8.1 Successors and Assigns

- A. The parties hereby bind their respective partners, successors, executors, administrators, legal representatives, and, to the extent permitted by law, their assigns, to the terms, conditions, and covenants of this Agreement.
- B. Neither Owner nor Contractor shall assign, sublet, or transfer any rights under or interest in this Agreement (including, but without limitation, monies that may become due or monies that are due) without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law or the effect of this limitation may be restricted by law.
- C. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Contractor from employing such independent professional associates, subcontractors, and Contractors as Contractor may deem appropriate to assist in the performance of Services.
- D. Except as may be expressly stated otherwise in this Agreement, nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Owner and Contractor, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Contractor and not for the benefit of any other party.

8.2 Severability

In the event any provision of this Agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.

8.3 Waiver

One or more waivers by either party of any provision, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

8.4 Extent of Agreement

This Agreement, including all Exhibits, and any and all amendments, modifications, and supplements duly executed by the parties in accordance with this Agreement, govern and supersede any and all inconsistent or contradictory terms, prior oral or written representations or understandings, conditions, or provisions set forth in any purchase orders, requisition, request for proposal, authorization of services, notice to proceed, or other form or document issued by Owner with respect to the Project or Contractor's services.

8.5 Controlling Law

This Agreement is to be governed by and construed in accordance with the Laws of the State of Nevada.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and date of the year first set forth above.

OWNER:
INCLINE VILLAGE G. I. D.
Agreed to:

CONTRACTOR:
MERIT ELECTRIC COMPANY
Agreed to:

By: _____
Brad B. Underwood, P. E.
Director of Public Works

By: _____
Signature of Authorized Agent

Print or Type Name and Title

Date

Date

Reviewed as to Form:

Joshua Nelson
District General Counsel

If Contractor is a corporation, attach evidence of authority to sign.

Date

Owner's address for giving notice:
INCLINE VILLAGE GID
893 Southwood Boulevard
Incline Village, Nevada 89451
775-832-1267- Engineering Division

Contractor's address for giving notice:
MERIT ELECTRIC COMPANY
7785 White Fir
Reno, Nevada 89523
775-853-3444

REQUEST FOR PROPOSALS

Water Resource Recovery Facility Main Electrical Breaker Replacement IVGID CIP # 2599SS1102

INTRODUCTION

The Incline Village General Improvement District (IVGID or District or OWNER) is soliciting Lump Sum Price Proposals for the replacement of the main electrical breaker at 1250 Sweetwater Road, Incline Village, Washoe County, Nevada.

SCHEDULE:

- **Mandatory** Site Walk to be held at 1:00 p.m. January 4, 2022.
- Proposals due by 3:00 p.m. January 25, 2022.
- Notice to Proceed will be provided by February 15, 2022.
- Work shall be substantially complete by April 6, 2022.

MANDATORY PRE-BID SITE WALK

CONTRACTOR is required to attend a **MANDATORY** site walk, per the Schedule, above, to acquaint themselves with the scope of work and site constraints. This site walk is scheduled for January 4, 2022, at 1:00 p.m. at 1250 Sweetwater Road in Incline Village, Nevada.

DESCRIPTION OF WORK

Work is generally described as:

Water Resource Recovery Facility (WRRF) main electrical breaker replacement:

- Supply and install (1) Westinghouse SPB 65, Systems Pow-R, 2,000 AMP, Compact Frame, 3 Pole, molded case breaker (or approved equal). Replacement to include trip and all functions to match the existing breaker. Replacement breaker to fit into the existing cabinet.
- Contractor to coordinate with NV Energy for the power to the facility to be turned off and back on, to facilitate the breaker replacement.
- Breaker replacement work shall be completed within a 6-hour period.
- Contractor to coordinate installation of the breaker with the Owner 48 hours in advance of planned breaker replacement.
- Owner will have standby generator on-line during the breaker replacement.
- No work allowed on Saturdays, Sundays or government holidays.

SUBMITTAL

Proposals are to be received by the District no later than the date and time shown in the Schedule, above. Proposals may be e-mailed to rlr@ivgid.org, mailed or hand-delivered to:

Incline Village General Improvement District
Public Works Department
Attn: Ronnie Rector
1220 Sweetwater Rd.
Incline Village, Nevada 89451

IVGID reserves the right to reject any and all proposals, and/or to waive any irregularities or formalities in evaluating and awarding the work in accordance with Nevada Revised Statutes. Discrepancies in the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. In the case of a difference between written words and figures, the amount stated in written words shall govern for a Lump Sum Bid.

All inquiries for additional information and clarification of this RFP should be directed to the IVGID Engineering Division, (775) 832-1267.

INSURANCE AND LICENSING REQUIREMENTS

Licenses Successful Bidder shall have a Washoe County business license, and all appropriate Contractor's licenses and certifications for the services to be performed.

Commercial Insurance Successful Bidder shall procure and maintain for the duration of the contract General Liability, Auto Liability, Workers' Compensation, and Professional Liability Insurance (if applicable) coverages as required. IVGID shall receive Certificates of Coverage listing the District as an Additional Insured. Property Liability Insurance coverage is not required; the District maintains Course of Construction Liability as part of its overall insurance coverage program. The cost of any required insurance shall be included in the bid.

BID FORM

Project is a Lump Sum Price, to include removal, disposal, all labor, materials and incidentals.

IVGID reserves the right to award all, some or none of the proposed Schedules.

Project Location: 1250 Sweetwater Road, Incline Village, Nevada.

Schedule: <u>Water Resource Recovery Facility Main Electrical Breaker</u>	
Total Bid, In Numbers:	\$ <u>50,117.⁰⁰</u>
Total Bid, In Words:	<u>FIFTY-THOUSAND AND ONE HUNDRED AND</u>
<u>SEVENTEEN AND ⁰⁰/₁₀₀ DOLLARS</u>	

Signature of Bidder: Todd Ulma Date: 01-19-2022

PRINT OR TYPE:

Name: TODD ULMA
 Title: SERVICE MANAGER
 Firm Name: MERIT ELECTRIC
 Address: 7785 WHITE FIR
 City, St, Zip: RENO NV 89523
 Phone #: 775-853-3444 Email TULMA@MERITELECTRICRENO.COM
 Business License #: _____

DISCLOSURE OF PRINCIPALS – OFFICERS, OWNERS, PARTNERS:

Name: Jeffrey Rotsma Official Title: President
 Address: 7785 White Fir Street Reno, NV 89523
 Name: Leonard Almaraz Official Title: Secretary
 Address: 7785 White Fir Street Reno, NV 89523
 Name: Deborah Holbrook Official Title: Treasurer
 Address: 7785 White Fir Street Reno, NV 89523