

# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **Wednesday August 12, 2020** in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

## REVISION 1

In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006, 016, 018 and 021, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 4:00 p.m. on Wednesday, August 12, 2020) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. **CLOSED SESSION – TIME CERTAIN - 5:00 p.m. to 5:45 p.m.**  
The Board may consider a motion to enter a Closed Session to consider negotiating strategy pertaining to the Operating Engineers Local Union No. 3 (pursuant to NRS 288.220).
- B. PLEDGE OF ALLEGIANCE\*
- C. ROLL CALL OF THE IVGID BOARD OF TRUSTEES\*
- D. PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.
- E. APPROVAL OF AGENDA (*for possible action*)
- The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*
- OR-**
- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*
- F. DISTRICT STAFF UPDATE (*for possible action*)
1. District General Manager Indra Winquest
    - a. Discussion only regarding possible rebate to individuals that pay the Recreation Facility Fee and/or the Beach Facility Fees
    - b. Review with the Board of Trustees, by the District General Manager, the Long Range Calendar
- G. REPORTS TO THE IVGID BOARD OF TRUSTEES\*
1. Board Treasurer Sara Schmitz

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### Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

[www.yourtahoeplace.com](http://www.yourtahoeplace.com)

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## H. CONSENT CALENDAR (*for possible action*)

1. **Review, discuss and possibly authorize the reallocation of funding amongst Fiscal Year 2020/2021 Information Technology Capital Projects as follows, re-allocate \$9,300 from Windows Office License (CIP # 1213CO1803), and re-allocate \$33,700 from Server Storage and Computing Hardware (CIP #1213CO1505), to augment, by \$43,000, Windows Server Operating System (CIP #1213CO1804) (Requesting Staff Member: Director of Information Technology Mike Gove)**

## I. GENERAL BUSINESS (*for possible action*)

1. Review, discuss and possibly confirm the goals and objectives (insert goal and objective number(s)) to be included in preparing a scope of work for a utility study and that the goals and objectives to be included in the scope of work may be all or a combination of the following items:

Goal and Objective #1 - Utility Rate Setting Methodology

Goal and Objective #2 - Reserve Fund Balance Analysis

Goal and Objective #3 - Performance Management and Asset Management Analysis

**and**

Review, discuss and possibly direct Staff to proceed with a Request for Qualifications for Professional Services consistent with the approved scope of work, through public advertising, for the set goals and objectives. (Requesting Staff Members: Director of Finance Paul Navazio and Director of Public Works Joe Pomroy)

2. Review, discuss and possibly select a preferred alternative for the Burnt Cedar Swimming Pool Improvement Project – Fund: Community Services; Division: Beaches; Project 3970BD2601. (Requesting Staff Member: Engineering Manager Nathan Chorey and District General Manager Indra Winquest)
3. Review, discuss and possibly take all or part of the following six (6) actions related to the District's Fund Balances. (Requesting Staff Member: Director of Finance Paul Navazio)
  - a. Acknowledge receipt of an update on Unaudited Fund Balances as of June 30, 2020.



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- b. Authorize additional reservation of \$1,912,767 in unexpended utility rate revenue collected during Fiscal Year 2019/2020 in support of the District's Effluent Export Pipeline Project.
- c. Authorize commitment of \$1,360,000 in available fund balance in the General Fund for anticipated settlement of the property tax dispute filed against Washoe County et al, Nevada State Board of Equalization and the Department of Taxation by the Village League to Save Incline Assets, Inc. (Case No. CV03-06922)
- d. Authorize the District's General Manager to direct the District's Director of Finance to reflect allocation of estimated FY2019-20 year-end Community Services Special Revenue Fund fund balances as follows:
  - i. Reflect commitment of \$5,594,546 in support current year FY2020-21 Capital Improvement Projects, and
  - ii. Affect transfer of additional \$1,100,000 in Community Services Special Revenue fund balance to the Community Services Capital Fund(s) in support of future priority capital improvement projects.
- e. Outline and possibly set future agenda items in order to designate additional available fund balances in support of specific future Capital Improvement Projects in conjunction with the Board's ongoing refinement of the District's Capital Improvement Plan priorities for Fiscal Year 2020/2021 through 2024/2025.

J. APPROVAL OF MINUTES (*for possible action*)

- 1. Meeting Minutes of July 22, 2020

K. BOARD OF TRUSTEES UPDATE (**NO DISCUSSION OR ACTION**) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA\*

L. PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

M. ADJOURNMENT (*for possible action*)



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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, August 7, 2020 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of August 12, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Offices)
2. Incline Village
3. Crystal Bay
4. Raley's
5. Incline Village
6. IVGID's
7. The Chateau at

**SUSPENDED – STATE OF NEVADA  
EXECUTIVE DEPARTMENT,  
DECLARATION OF EMERGENCY,  
DIRECTIVE 006 (SECTION 3), 016, 018  
AND 021.**

Vorderbruggen Building (Administrative  
Post Office  
Post Office  
Shopping Center  
Branch of Washoe County Library  
Recreation Center  
Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

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**Board of Trustees:** *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Peter Morris.*

**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.*

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**

*\*NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.*