

**CONTRACTS REVIEWED BY TRUSTEE SCHMITZ PER POLICY 3.1**

Date of Requested Review	Vendor	SOW	Type	Date of Contract	Date of Vendor Signature	Amount	Account Code (line item)	Status
3/3/2023	CH2M, Inc.	technical services from 1-31-2023 through 12-31-2023 - see attached SOW	On-Call Professional Services Agreement Task Order 27, dated July 31, 2009, and as amended by Task Order 27.1 dated February 10, 2020 and Amendment 2 dated February 16, 2022	3-Mar-23	N/A	using unused funds of \$18,141.25 from prior contract	not yet provided	Awaiting answers as to why this is back dated and the review of the original 2009 and 2/2022 contracts for which funds are being used for this effort. Legal counsel was asked why this contract hasn't been converted to the new template.
2/16/2023	DOWL	pond project field survey	NEW	2/14/2023	none provided	\$3,160	CIP #2599SS2010	approved with SOW language change from 'effluent export line' to 'effluent export storage tank'
1/30/2023	LSC	Traffic Study	NEW	1/9/2023	1/17/2023	\$39,550	200-25-240-8120 CIP#2524SS1010	approved with budget verification
1/30/2023	Brown & Read Engineering	Change of completion to May 30, 2023 - Replacement of WRRF	Amendment	1/5/2022	1/26/2023	No Charge	200-25-990-8120 CIP#2599SS1102	approved
1/30/2023	Farr Engineering	Undefined additional work	Amendment	10/13/2022	1/23/2023	\$10,000	200-22-91-7330 200-25-97-7330 Project-EX23200300	not approved - advised staff to make use of specific change orders for clarity and defined scope
1/30/2023	Jacobs Engineering	Extend completion date to 7/1/2023 for the 100% design of pond lining project completion	Amendment	6/9/2021	1/13/2023	No Charge	200-25-99-8120 CIP#2599SS2010	approved

## **Scope of Engineering Services**

The work to be performed consists of on-call professional services as requested by IVGID. At the request of IVGID, ENGINEER will perform technical services such as the tasks and activities presented below.

- Upgrades to control systems at Burnt Cedar Water Disinfection Plant (WDP)
- Supervisory control and data acquisition (SCADA) troubleshooting and programming
- Technical support services associated with the ongoing operation of IVGID's Burnt Cedar WDP
- Technical support services associated with the ongoing operation of IVGID's water resource recovery facility (WRRF).
- General mechanical, electrical, or civil engineering tasks to support IVGID's operation and maintenance of drinking water, wastewater treatment, wastewater lift stations, conveyance, or similar municipal systems

Technical support services will only be provided when requested verbally or in writing by IVGID. Individual task assignments will typically not exceed 40 hours of work plus expenses. The scope and estimated level of effort for each individual task assignment will be agreed upon by IVGID and ENGINEER prior to ENGINEER starting work on a specific assignment.

## **Schedule**

The period of performance will extend through December 31, 2023.