



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at 6:00 p.m. on **Wednesday, May 22, 2019** in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES*
- C. **REQUIRED PUBLIC HEARING ON THE DISTRICT'S OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS, FISCAL YEAR 2019-2020**
(this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable)
- D. **REQUIRED PUBLIC HEARING ON THE REPORT FOR COLLECTION OF RECREATION STANDBY AND SERVICE CHARGES, FISCAL YEAR 2019-2020**
(this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable)
- E. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.

Public Comment Advisory Statement – *A public body has a legitimate interest in conducting orderly meetings. IVGID may adopt and enforce reasonable restrictions on public comment to ensure the orderly conduct of a public meeting and orderly behavior on the part of persons attending the meeting. Public comment, as required by the Nevada Open Meeting Law, is an opportunity for people to publicly speak to the assembled Board of Trustees. Generally, it can be on any topic, whether or not it is included on the meeting agenda. In other cases, it may be limited to the topic at hand before the Board of Trustees. Public comment cannot be limited by point of view. That is, the public has the right to make negative comments as well as positive ones. However, public comment can be limited in duration and place of presentation. While content generally cannot be a limitation, all parties are asked to be polite and respectful in their comments and refrain from personal attacks. Willful disruption of the meeting is not allowed. Equally important is the understanding that this is the time for the public to express their respective views, and is not necessarily a question and answer period. This generally is not a time where the Board of Trustees responds or directs Staff to respond. If the Chair feels there is a question that needs to be responded to, the Chair may direct the General Manager to coordinate any such response at a subsequent time. Finally, please remember that just because something is stated in public comment that does not make the statement accurate, valid, or even appropriate. The law mitigates toward allowing comments, thus even nonsensical and outrageous statements can be made. However, the Chair may cut off public comment deemed in their judgment to be slanderous, offensive, inflammatory and/or willfully disruptive. Counsel has advised the Staff and the Board of Trustees not to respond to even the most ridiculous statements. Their non-response should not be seen as acquiescence or agreement just professional behavior on their part. IVGID*

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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appreciates the public taking the time to make public comment and will do its best to keep the lines of communication open.

F. APPROVAL OF AGENDA *(for possible action)*

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

G. REPORTS TO THE BOARD OF TRUSTEES*

1. Verbal Ski Wrap Up Report – Season 2018/2019 – General Manager Diamond Peak Ski Resort Mike Bandelin

H. CONSENT CALENDAR *(for possible action)*

Excerpt from Policy 3.1.0, Conduct Meetings of the Board of Trustees

0.15 Consent Calendar. In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar." A memorandum will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section. Any member of the Board may request the removal of a particular item from the consent calendar and that the matter shall be removed and addressed in the general business section of the meeting.

1. Review, Discuss and Possibly Authorize the District General Manager to extend the Hyatt Sport Shop lease with the Hyatt Regency Lake Tahoe for a period of three (3) years at a rate of ten percent (10%) of gross sales (Requesting Staff Member: District General Manager Steve Pinkerton)

I. GENERAL BUSINESS *(for possible action)*

1. Review, discuss, and possibly provide input and guidance on legislative matters for the 2019 State of Nevada Legislative Session following a verbal presentation on legislative matters provided by Tri-Strategies representative(s)

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2. Review, Discuss and Possibly Adopt Resolution 1872 to augment the District's Operating Budget for Fiscal Year 2018-2019 budget by \$430,000, through the use of additional revenue of \$2,800,000 for Community Services Special Revenue Fund to cover additional expenses incurred providing a higher volume of services at the Diamond Peak Ski Resort during the 2018-19 season (Requesting Staff Member: Director of Finance Gerry Eick)
3. Review, Discuss, and Possibly Accept the Mountain Course Clubhouse Renovation Project final design and authorize District Staff to publically advertise for construction bids the Mountain Course Clubhouse Renovation Project; 2019/2020 Capital Improvement Project: Mountain Clubhouse Improvements Project; Fund: Community Services; Division: Golf; Project # 3299BD1902 (Requesting Staff Member: Director of Public Works Joe Pomroy)
4. Review, Discuss and Possibly Adopt Resolution Number 1873: A Resolution Approving the Residual Equity Transfer of \$174,356 from the Workers Compensation Internal Services Fund to the General Fund in the Fiscal Year 2018-2019 (Requesting Staff Member: Director of Finance Gerry Eick)
5. Review, Discuss and Possibly Approve Fiscal Year 2019/2020: Budget, Capital Improvement Project Budget, Recreation Facility Fee, Beach Facility Fee and Central Service Cost Allocation (Requesting Staff Member: District General Manager Steve Pinkerton)
 - a. Review and adopt the Incline Village General Improvement District Final Budget as prepared on the State of Nevada Form 4404LGF;
 - b. Review and adopt the Incline Village General Improvement Fiscal Year 2019/2020 Capital Improvement Project Budget;
 - c. Review and adopt the proposed Recreation Facility Fee of \$705 per parcel/dwelling unit and the proposed Beach Facility Fee of \$125 per parcel/dwelling unit; and
6. Review, Discuss and Possibly Adopt Resolution Number 1871: A Resolution Approving the Report for Collection on the Washoe County Tax Roll of Recreation Standby and Service Charges, Fiscal Year 2019/2020 (Requesting Staff Member: District General Manager Steve Pinkerton)
7. Review, discuss and possibly approve an item for the 2019/20 Fiscal Year allowing the District to enter into an agreement for media buying services for

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2019/20; Venues: Diamond Peak, Championship Golf Course, Mountain Golf Course, Facilities, Recreation Center and Tennis Center; Vendor: EXL Media; Contract Amount: \$272,500 in paid media spending, \$87,100 in trade media spending and \$65,000 in agency fees – a grand total of \$424,600 (Requesting Staff Member: Marketing Manager Paul Raymore)

8. Review, Discuss and Possibly Authorize an amended cost share funding agreement with the State of Nevada – Division of Environmental Protection (NDEP) to provide assistance and funding of up to an additional \$65,000 for the Incline Creek Restoration Project – Upstream of SR-28 (Requesting Staff Member: Director of Public Works Joe Pomroy)
 9. Review, Discuss, and Possibly Authorize Multiple Contracts for the Incline Creek Restoration Project – Upstream of SR-28 – 2018/2019 Capital Improvement Project: Fund: Community Services; Division: Parks; Project # 4378LI1504B; Vendors: Aspen Developers in the amount of \$273,000 and Cardno in the amount of \$45,000 (Requesting Staff Member: Director of Public Works Joe Pomroy)
 10. A. Review, Discuss and Possibly Receive Input from the Board of Trustees on the 2019 Final Draft of the Community Services Master Plan (Requesting Staff Member: Director of Parks and Recreation Indra Winquest)

B. Review, Discuss and Possibly Receive Input from the Board of Trustees on Master Plans/Capital Plans and Board Work Plan (Requesting Staff Member: District General Manager Steve Pinkerton)
 11. Review, Discuss and Possibly Provide Direction on the consideration of the proposed shift in allocation of Facility Fee for 2021 and 2022 (Requesting Trustee: Chairwoman Kendra Wong)
- J. DISTRICT STAFF UPDATE (*for possible action*)
1. General Manager Steve Pinkerton
- K. APPROVAL OF MINUTES (*for possible action*)
1. Regular Meeting of April 10, 2019
 2. Regular Meeting of May 1, 2019

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L. REPORTS TO THE IVGID BOARD OF TRUSTEES*

1. District General Counsel Jason Guinasso

- a. Possibly review and discuss Office of Attorney General (OAG) File No. 13897-313 Findings of Fact and Conclusions of Law – Open Meeting Law Complaint filed by Mr. Jim Smith – ***Finding by OAG of no violation***

This item is included on this agenda in accordance with NRS 241.0395 which reads as follows:

NRS 241.0395 Inclusion of item acknowledging finding by Attorney General of violation by public body on next agenda of meeting of public body; effect of inclusion.

1. *If the Attorney General makes findings of fact and conclusions of law that a public body has taken action in violation of any provision of this chapter, the public body must include an item on the next agenda posted for a meeting of the public body which acknowledges the findings of fact and conclusions of law. The opinion of the Attorney General must be treated as supporting material for the item on the agenda for the purposes of [NRS 241.020](#).*
2. *The inclusion of an item on the agenda for a meeting of a public body pursuant to subsection 1 is not an admission of wrongdoing for the purposes of a civil action, criminal prosecution or injunctive relief.*

(Added to NRS by [2011, 2384](#))

M. BOARD OF TRUSTEES UPDATE (***NO DISCUSSION OR ACTION***) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA*

N. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration; see **Public Comment Advisory Statement** above.

O. REVIEW WITH BOARD OF TRUSTEES, BY THE DISTRICT GENERAL MANAGER, THE LONG RANGE CALENDAR (*for possible action*)

P. ADJOURNMENT (*for possible action*)

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I hereby certify that on or before Friday, May 17, 2019 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of May 22, 2019) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Vorderbruggen Building (Administrative Offices)
2. Incline Village Post Office
3. Crystal Bay Post Office
4. Raley's Shopping Center
5. Incline Village Branch of Washoe County Library
6. IVGID's Recreation Center
7. The Chateau at Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: Kendra Wong, Chairwoman, Tim Callicrate, Peter Morris, Phil Horan, and Matthew Dent.

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

IVGID'S agenda packets are now available at IVGID's web site, www.yourtahoeplace.com; go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.

*NRS 241.020(2) and (10): 2.Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ... 10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.