

NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at **4:00 p.m.** on Wednesday, May 6, 2020 in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006 and 016, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to info@ivgid.org by 1:30 p.m. on Wednesday, May 6, 2020) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. ROLL CALL OF THE AUDIT COMMITTEE MEMBERS*
- B. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- C. APPROVAL OF AGENDA *(for possible action)*
- D. GENERAL BUSINESS ITEM *(for possible action)*
 - 1. Review, discuss and provide feedback on Draft Framework for Implementing System of Internal Controls (Requesting Staff Member: Director of Finance Paul Navazio)
 - 2. Review, discuss and possibly take action to approve the amendments to Policy 15.1.0.; these changes will take effect upon the completion of the transition plan (Requesting Trustee: Sara Schmitz)
 - 3. Review, discuss and possibly approve the Engagement Letter with Eide Bailly for the Independent Audit of the District's FY2019-20 Financial Statements (Requesting Staff Member: Director of Finance Paul Navazio)
 - 4. Review, discuss and possibly take action related to the following communications that have been received and are included: (Requesting Trustee: Sara Schmitz)
 - a. Memorandum dated April 22, 2020 (12 pages) from Cliff Dobler and Linda Newman; Subject: Second request to amend budget form 4404LGF with the Department of Taxation for the FY 2019/2020 budget to comply with IVGID Board Resolution 1838, GASB 54, and NRS 354
 - b. April 2, 2020 e-mail communication regarding Dillon's Rule from Ms. Diane Heirschberg (8 pages)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

www.yourtahoeplace.com

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- c. 14 points of errors in the CAFR from Cliff Dobler and Linda Newman dated April 7, 2020 (20 pages)
- 5. Set the date/time for the next Audit Committee Meeting (Requesting Trustee: Audit Committee Chairman Matthew Dent)
- E. APPROVAL OF THE MEETING MINUTES *(for possible action)*
 - 1. Audit Committee Meeting of April 1, 2020
- F. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- G. ADJOURNMENT *(for possible action)*

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, May 1, 2020, 2019 at 9:00 a.m., a copy of this agenda (Audit Committee Session of May 6, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; mailed to those people who posted at the following six Village/Crystal Bay in

- 1. IVGID Anne
- 2. Incline Village
- 3. Crystal Bay
- 4. Raley's
- 5. Incline Village Branch of Washoe County Library
- 6. IVGID's Recreation Center

SUSPENDED – STATE OF NEVADA EXECUTIVE DEPARTMENT, DECLARATION OF EMERGENCY, DIRECTIVE 006 (SECTION 3) AND 016

copies were either faxed or e-have requested; and a copy was locations within Incline accordance with NRS 241.020:

Vorderbruggen Building
(Administrative Offices)
Post Office
Post Office
Shopping Center

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

Clerk to the Board of Trustees (e-mail: sah@ivgid.org/phone # 775-832-1207)

Audit Committee Members: *Matthew Dent – Chairman, Tim Callicrate, and Sara Schmitz*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.*

IVGID'S agenda packets are now available at IVGID's web site, www.yourtahoeplace.com; go to "Board Meetings and Agendas". ~~A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.~~