



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **4:00 p.m.** on **Wednesday, March 31, 2021** in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directives 006, 016, 018, 021, 026, and 029, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to info@ivgid.org by 2:00 p.m. on Wednesday, March 31, 2021) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. DISTRICT STAFF UPDATES (*for possible action*)

- 1. District General Manager Indra Winqwest

F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

G. DISTRICT GENERAL COUNSEL UPDATE (*for possible action*)

- 1. District General Counsel Joshua Nelson – Mark Smith vs IVGID: Case No. CV18-01564

H. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.

- 1. Treasurers Report (*for possible action*)

- A. Payment of Bills (*for possible action*) (*For District payments exceeding \$10,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$10,000 provided they are budgeted and the expenditure is approved according to District signing authority policy*)

I. CONSENT CALENDAR (*for possible action*) (In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to budget, user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar". A memorandum containing all relevant information will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section. Any member of the Board may request the removal of a particular item from the consent calendar and that the matter shall be removed and addressed in the General Business section of the meeting. A unanimous affirmative vote shall be recorded as a favorable motion and approval of each individual item included on the Consent Calendar.)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

www.yourtahoeplace.com



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1. Review, discuss, and possibly approve authority to contract with Jacobs Engineering in the amount of not-to-exceed \$120,000 for the purposes of mitigating an identified imperfection in the District's SCADA system (Requesting Staff Member: Director of Information Technology Mike Gove)

J. GENERAL BUSINESS (*for possible action*)

1. Review, discuss and possibly award a Procurement Contract for the Purchase of Replacement Rental Shop Equipment – 2020/2021 Capital Improvement Project: Fund: Community Service; Division: Ski; Project #3468RE0002; Vendor: Salomon in the amount of \$264,840.48 (Requesting Staff Member: Diamond Peak Ski Resort General Manager Mike Bandelin)
2. Review, discuss and possibly approve a Procurement Contract for the Manufacturing and Delivery of Diamond Peak Staff Outdoor Uniforms; 2020/2021 Capital Improvement Project: Fund: Community Services; Program: Ski; Project #3499OE1205; Vendor: Pacific Crest Uniform Company dba Mountain Uniforms in the amount of \$92,460 (Requesting Staff Member: Diamond Peak Ski Resort General Manager Mike Bandelin)
3. Review, discuss and possibly award Emergency Construction Contracts for Reconstruction of Sewer Pump Station #13 – Fund: Utilities; Vendor: San Joaquin Electric in the amount of \$89,500 and Burt and Burt, Inc. in the amount of \$14,000 (Requesting Staff Member: Engineering Manager Nathan Chorey)
4. Review, discuss and possibly approve Golf Play Pass rate structure, Daily Green fees and Range fee rates for the Incline Village Golf Courses 2021 (Requesting Staff Member: Director of Community Services/Golf Darren Howard)
5. Review, discuss and possibly approve facility rates for the Chateau and Aspen Grove, effective immediately for all future bookings (Requesting Staff Member: Director of Community Services/Golf Darren Howard)
6. Review, discuss and possibly approve a retainer of \$10,000 to Erickson, Thorpe & Swainston, LTD. for legal services in Mark Smith v. IVGID Case No. CV18-01564 under the rates and other terms and conditions set forth in the parties' existing engagement agreement (Requesting Staff Member: District General Manager Indra Winquest)

K. APPROVAL OF MINUTES (*for possible action*)

1. Meeting Minutes of February 24, 2021
2. Meeting Minutes of March 10, 2021
3. Meeting Minutes of March 24, 2021

L. REPORTS* (*Reports are intended to inform the Board and/or public*)

There are no Reports for this agenda.

M. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.

N. ADJOURNMENT (*for possible action*)



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CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday March 26, 2021 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of March 31, 2021) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne
2. Incline Village
3. Crystal Bay Post
4. Raley's Shopping
5. Incline Village
6. IVGID's
7. The Chateau at Incline Village

SUSPENDED – STATE OF NEVADA EXECUTIVE DEPARTMENT, DECLARATION OF EMERGENCY, DIRECTIVES 006, 016, 018, 021, 026, AND 029.

Vorderbruggen Building (Administrative Offices)
Post Office
Office
Center
Branch of Washoe County Library
Recreation Center

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.*

IVGID'S agenda packets are now available at IVGID's web site, www.yourtahoepace.com; go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.

**NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.*