
NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 p.m. on August 31, 2022 in the **Boardroom, 893 Southwood Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- E. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.
 - 1. Presentation by Mr. Todd Lowe regarding the proposal for a City of Incline Village
 - 2. District General Manager's Report
 - 3. Treasurer's Report– Requesting Trustee: Treasurer Michaela Tonking
 - A. Payment of Bills (*For District payments exceeding \$10,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$10,000 provided they are budgeted and the expenditure is approved according to District signing authority policy*)
- F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

www.yourtahoeplace.com

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G. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Practice 6.2 – Pricing for Products and Services – Approve the cross reference update (Requesting Staff Member: District General Counsel Josh Nelson)
2. **SUBJECT:** Approve the Interlocal agreement between IVGID and Washoe County on the East/West Interpretative Parks (Requesting Staff Member: District General Manager Indra Winquest)
3. **SUBJECT:** Approve additional funds for special legal counsel work related to the review of Ordinance 7 revisions and other issues related to the District’s beach deed in the additional amount of \$20,000 (Requesting Staff Member: District General Manager Indra Winquest and Board Chairman Tim Callicrate)
4. **SUBJECT:** Award a procurement contract for installation of RFID – Software and Gantries – 2022/2023 Capital Improvement Project; Fund: Community Services; Division: Ski; Project#3499CE2201; Vendor: Axess; in the amount of \$351,528.10 (Requesting Staff Members: Director of Information Technology Mike Gove and General Manager Diamond Peak Ski Resort Mike Bandelin)

H. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review, discuss and possibly authorize Staff to modify the scope of the Mountain Golf Course Cart Path Rehabilitation - Phase 2 Project and design the Mountain Golf Course Cart Recirculation Phase 3 – Project #3241LI1903 - Fund: Community Services; Division: Mountain Golf (Requesting Staff Member: Engineering Manager Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to authorize Staff to modify the scope of the Mountain Golf Course Cart Path Rehabilitation Phase 2 and design the Mountain Golf Course Cart Recirculation Phase 3.

2. **SUBJECT:** Review, discuss and possibly approve a Code of Conduct for elected and appointed officials (Requesting Trustee: Chairman Tim Callicrate)

Recommendation for Action: That the Board of Trustees makes a motion to approve the Code of Conduct for elected and appointed officials as presented at the August 31, 2022 Board of Trustees meeting.

3. **SUBJECT:** Review, discuss and provide direction related to submittal of Letter of Intent with the Nevada Department of Environmental Protection (NDEP) related to a Clean Water Revolving Fund (SRF) loan application, to include intent to issue a Revenue Bond secured by net reviews of the District’s Utility Fund in support of the Effluent Pipeline Project (Director of Finance Paul Navazio)

Recommendation for Action: That the Board of Trustees makes a motion to approve the submittal of Letter of Intent with the Nevada Department of Environmental Protection (NDEP) related to a Clean Water Revolving Fund (SRF) loan application, to include intent to issue a Revenue Bond secured by net reviews of the District’s Utility Fund, in support of the Effluent Pipeline Project.

4. **SUBJECT:** Review, discuss and possibly approve the recommended Fiscal Year 2021/2022 Carry-Forward Appropriations (amending the Fiscal Year 2022/2023 Budget) and a review of the unaudited 4th Quarter CIP Status Report (Requesting Staff Member: Director of Finance Paul Navazio)

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Recommendation for Action: That the Board of Trustees makes a motion to approve augmentation of the Fiscal Year 2022/2023 approved budget to reflect carry-forward of available appropriations from the Fiscal Year 2021/2022 budget in support of ongoing capital improvement and other projects with funding provided in the prior fiscal year.

5. **SUBJECT:** Review, discuss, and possibly approve the District General Manager Goals for Fiscal Year 2022-2023 **and** set a date for the District General Manager’s Performance Evaluation (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: That the Board of Trustees make a motion to approve the District General Manager’s proposed and/or amended goals for Fiscal Year 2022-2023 and set the date of on or before June 30, 2023 for the District General Manager’s Performance Evaluation.

I. MEETING MINUTES (for possible action)

1. Meeting of July 27, 2022

J. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.

K. ADJOURNMENT (*for possible action*)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, August 26, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of August 31, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID’s agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID’s website (www.yourtahoepace.com/Board of Trustees/Meetings and Agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID’S agenda packets are available at IVGID’s website, www.yourtahoepace.com; go to "Board Meetings and Agendas".**