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# NOTICE OF MEETING

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The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 p.m. on December 14, 2022 in the **Boardroom, 893 Southwood Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

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A. PLEDGE OF ALLEGIANCE\*

B.1 ROLL CALL OF TRUSTEES\*

B.2. ROLL CALL OF TRUSTEES-ELECT\* (*Dave Noble and Raymond Tulloch*)

C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

E. REPORTS TO THE BOARD\* - Reports are intended to inform the Board and/or the public.

1. Verbal Presentation by North Lake Tahoe Fire Protection District Fire Chief Ryan Sommers - Public Safety Pier for Washoe County, Tahoe Regional Planning Agency and North Lake Tahoe Fire Protection District
2. Annual Audit Committee Report Follow-Up – Request by Trustee Dent for reconciliation to ACFR 2020/2021 (Presenting Staff Member: Director of Finance Paul Navazio)
3. 2022 Season Wrap Up - presented by Director of Golf/Community Services Darren Howard
  - a. Golf and Food and Beverage – Account 320
  - b. Facilities (Weddings and Events) – Account 330
4. District General Manager’s Report

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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5. Treasurer's Report - Requesting Trustee: Treasurer Michaela Tonking

A. Payment of Bills (*For District payments exceeding \$50,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$50,000 provided they are budgeted and the expenditure is approved according to District signing authority policy*)

F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

G. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Review, discuss and possibly accept the Washoe County Notice of Subaward (Non-Competitive Grant) in the amount of \$250,000 for the purpose of improving the Skate Park (CIP Project 4378BD2202) located at the corner of Southwood and Tahoe Boulevards (Requesting Staff Member: District General Manager Indra Winquest)
2. **SUBJECT:** Review, discuss and possibly accept \$100,000 from Washoe County for the purposes of supporting Youth Programming (\$50,000) and Senior Programming (\$50,000) (Requesting Staff Member: District General Manager Indra Winquest)
3. **SUBJECT:** Review, discuss and possibly authorize the District's General Manager to extend the lease agreement between the Hyatt Corporation and the Incline Village General Improvement District as per the Fifth Amendment document (Requesting Staff Member: Diamond Peak Ski Resort General Manager Mike Bandelin)

H. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review and discuss the transmittal of the District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ended June 30, 2022 and Related Audit Report(s) (Requesting Staff Member: Director of Finance Paul Navazio along with Jennifer Farr, Partner, Davis Farr, LLP)
2. **SUBJECT:** Receive a project update on the Effluent Pipeline Project **and** review, discuss and possibly authorize approval of a purchase order with Western Nevada Supply to purchase approximately 8,500 lineal feet of competitively bid pipeline materials and appurtenances for the Effluent Pipeline Project not to exceed \$1,402,000, Project: 2524SS1010 – Fund: Utilities; Division: Sewer. (Requesting Staff Member: Director of Public Works Brad Underwood)

*Recommendation for Action:* That the Board of Trustees receive a project update that discusses the following topics: CMAR Process; 90% Opinion of Probable Construction Cost; Independent Cost Estimator Presentation; Granite Construction Presentation; Potential State Route 28 Road Closure; and Project Phasing **and** make a motion to authorize approval of a purchase order with Western Nevada Supply to purchase 8,500 linear feet (LF) of pipeline materials and appurtenances for the Effluent Pipeline Project not to exceed \$1,402,000, Project: 2524SS1010 – Fund: Utilities; Division: Sewer.

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3. **SUBJECT:** Review, discuss and possibly approve Resolution Number 1897 concerning the Financing of Sewer Projects for the Incline Village Improvement District; Declaring the Intent to Issue Utility Revenue Bond(s) in the Maximum Amount of \$52,740,000; and authorizing the transmittal of the Resolution to the State Department of Conservation and Natural Resources, Division of Environmental Protection in conjunction with the District's Loan Application from the State Revolving Fund/Clean Water program (Requesting Staff Member: Director of Finance Paul Navazio)

*Recommendations for Action:* That the Board of Trustees adopt Resolution No. 1897 concerning the financing of the Effluent Pipeline Replacement Project:

- a) Declaring the intention to issue Utility Revenue Bonds in the maximum principal amount of \$52,740,000;
  - b) Authorizing reimbursement of costs incurred with respect to the project prior to the issuance of the Bonds for financing the project;
  - c) Authoring the General Manager and Director of Finance to request the State to purchase the Bonds in connection with the loan being sought through the State Department of Conservation and Natural Resources, Division of Environmental Protection, subject to the approval of the loan contract by the Board of Trustees via separate resolution.
4. **SUBJECT:** Review, discuss and possibly provide direction to move forward on the geothermal concept within the District (Requesting Trustee: Chairman Tim Callicrate)

*Recommendation for Action:* That the Board of Trustees make a motion to move forward on the geothermal concept by directing District Legal Counsel to spend the time and resources to review the attached lease agreement.

5. **SUBJECT:** Review, discuss and possibly approve a budget amendment for the Recreation Center Expansion Project (Requesting Staff Member: Director of Finance Paul Navazio)

*Recommendation for Action:* That the Board of Trustees make a motion to authorize Fiscal Year 2022/2023 budget amendment related to the Recreation Center Expansion Project (CIP# BI23350100) to reduce the appropriation provided for in the Fiscal Year 2022/2023 Capital Budget, Recreation Fund (350) in the amount of \$24,346,656 representing unexpended appropriations at project close-out; and reduce the estimated amount of grant revenue included in the Fiscal Year 2022/2023 Capital Budget, Recreation Fund (350) by \$24,303,932, representing grant revenue that will not be billed or collected as a result of termination of the project.

I. MEETING MINUTES (*for possible action*)

1. Meeting Minutes of November 9, 2022

J. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

K. BOARD OF TRUSTEES UPDATE

L. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, December 9, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of December 14, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Melissa N. Robertson

Melissa N. Robertson

District Clerk (e-mail: [mnr@ivgid.org](mailto:mnr@ivgid.org)/phone # 775-832-1268)

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***Board of Trustees: Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.***

***Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".***