
NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 5:30 p.m. on April 13, 2022 in the **Chateau, 955 Fairway Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.

1. Federal Legislative Advocate Verbal Report – Marcus Faust and/or Olivia Sanford

F. PUBLIC HEARING (*for possible action*) Reference: Nevada Revised Statutes 288.153

Public Comments will be taken on this item. The Board Chairman will set the time limit for these comments at the meeting. It is anticipated that will be 3 minutes.

1. Review, discuss, and possibly approve the Memorandum of Understanding between and for Incline Village General Improvement District and the Operating Engineers Local Union No. 3, Superintendent, July 1, 2020 through and including June 30, 2023 (Requesting Staff Member: District General Manager Indra Winquest)

G. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Approve Amendment 2 for additional Professional Services associated with the Effluent Export Pipeline Project: 2524SS1010 – Fund: Utilities; Division: Sewer; Vendor: HDR, Engineering Inc., in the amount of \$322,558, plus an approximate 10% contingency (Requesting Staff Member: Engineering Manager Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to approve Contract Amendment 2 for additional professional services associated with the Effluent Export Pipeline Project: 2514SS1010 – Fund: Utilities; Division: Sewer; Vendor: HDR, Inc., in the amount of \$322,558.; Authorize \$33,000 in contingency to account for unforeseen conditions, and authorize Staff to expend up to this amount if needed; and authorize Board Chair and Secretary to execute Amendment 2 based on a review by General Counsel and Staff.

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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H. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review, discuss and provide direction on proposed edits to Ordinance 7, an ordinance establishing rates, rules and regulations for recreation passes and recreation punch cards by the Incline Village General Improvement District **AND** set the public hearing date for Ordinance 7, an ordinance establishing rates, rules and regulations for recreation passes and recreation punch cards by the Incline Village General Improvement District for Thursday, May 26, 2022 at 6 p.m.

Recommendation for Action: Set the public hearing date for Ordinance 7, an ordinance establishing rates, rules and regulations for recreation passes and recreation punch cards by the Incline Village General Improvement District for Thursday, May 26, 2022 at 6 p.m. (Requesting Staff Member: District General Manager Indra Winqest)

Public Comments will be taken on this General Business Item. The Board Chairman will set the time limit for these comments at the meeting. It is anticipated that will be 3 minutes.

2. **SUBJECT:** Review, discuss, and possibly award a construction contract for the Recreation Center Locker Room Remodel Project – CIP 4899FF1202 - Fund: Community Services; Division: Recreation; Vendor: Brycon Corporation, in the amount of \$871,246; plus 10% contingency, plus \$15,000 in Inspection, plus \$2,597 for lead remediation, and a Budget Augmentation of \$236,382 from the Community Services Fund Balance (Requesting Staff Member: Kate Nelson, Engineering Manager)

Recommendation for Action: That the Board of Trustees review, discuss and possibly make a motion to award the construction contract (Attachment A) for the Recreation Center Locker Room Remodel Project – CIP 4899FF1202 - Fund: Community Services; Division: Recreation; Vendor: Brycon Corporation, in the amount of \$871,246.; authorize Staff to execute change orders for additional work not anticipated at this time of approximately 10% of the construction contract value; up to the amount of \$87,000.; authorize Staff to perform construction inspections as required throughout construction, not to exceed \$15,000.; authorize a Budget Augmentation in the amount of \$236,382 from the Community Services Fund Balance; authorize Staff to contract with Belfor Environmental, Inc. (Attachment B) for lead remediation in the amount of \$2,597. and authorize Chair and Secretary to execute contracts, based on a review by General Counsel and Staff.

3. **SUBJECT:** Receipt of Fiscal Year 2022/2023 Tentative Budget (Requesting Staff Member: Director of Finance Paul Navazio)

Recommendation for Action: That the Board of Trustees makes a motion to receive a report on the Tentative Budget for FY2022-23 to be filed with the Department of Taxation (Form 4404LGF) by April 15, 2022, as required by NRS 354.596.

4. **SUBJECT:** Review, discuss and possibly approve Resolution Number 1891: A Resolution Preliminarily Approving the Report for Collection of Recreation Standby and Service Charges per parcel of \$780 with beach privileges and \$450 without beach privileges, Fiscal Year 2022/2023 and setting the public hearing date for Thursday, May 26, 2022 at 6 p.m. (Requesting Staff Member: Director of Finance Paul Navazio)

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Recommendation for Action: That the Board of Trustees makes a motion to adopt Resolution Number 1891 which preliminarily approves the Report for Collection of Recreation Standby and Services Charges (also known as the Recreation Facility Fee and Beach Facility Fee), and sets forth the public hearing date of Thursday, May 26, 2022 at 6:00 p.m.

5. **SUBJECT:** Review, discuss and possibly take action on the written annual Audit Committee Report to the District's Board of Trustees (Requested by Audit Committee Chairman Raymond Tulloch)

Recommendation for Action: That the Board of Trustees makes a motion to accept the summary of the Audit Committee's 6 Decision Points and Recommendations for the Board of Trustees.

- I. DISTRICT GENERAL MANAGER REPORT*
- J. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)
- K. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.
- L. ADJOURNMENT (*for possible action*)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, April 8, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of April 13, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".*