

# NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at **4:00 p.m.** on **March 30, 2023** via Livestream/Zoom only.

**Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>. (Remote only meeting permitted by AB 253 as Audit Committee contains non-elected members.)**

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- A. ROLL CALL OF THE AUDIT COMMITTEE MEMBERS\*  
Vito Brandle (At-Large Member), Mick Homan (At-Large Member), Raymond Tulloch (Trustee), and Sara Schmitz (Trustee), Chris Nolet (At-Large Member)
- B. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration. The Audit Committee may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.
- C. APPROVAL OF AGENDA *(for possible action)*

*The Audit Committee may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Audit Committee may make a motion to accept and follow the agenda as submitted/posted.*

- D. GENERAL BUSINESS ITEMS *(for possible action)*
1. Election of Audit Committee Officers for the 2023 Term.
  2. Review and discuss possible next steps on potentially outstanding accounting and financial reporting matters identified by the former Audit Committee and through past Correspondence, as well as discuss process for addressing future matters brought before the Committee. (Requesting Committee Members Homan and Nolet)
  3. Independent Auditor's Draft Report: Agreed-Upon Procedures Related to Capitalization of Assets (Requesting Staff Member: Director of Finance Navazio).
  4. Consider recommendation to the Board of Trustees to include supplemental funding in the FY2023/24 budget for audit-related activities (Requesting Committee Member Nolet).
  5. Discuss and possibly provide direction for a liaison of the Audit Committee to meet with the District's Independent Auditor to review 2021/22 audit procedures (Requesting Committee Member Nolet).
  6. Whistleblower Policy, as adopted by the Board of Trustees on January 11, 2023 (Requesting Trustee Tulloch)

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**Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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Agenda for the Audit Committee Meeting of March 30, 2023 - Page 2

7. Review, discuss, and determine if any further action is required for correspondence and memos received by Audit Committee.
- E. LONG-RANGE CALENDAR
1. Discuss and provide input to inform 2023 Audit Committee meeting schedule, work plan priorities and long-range calendar
- F. MEETING MINUTES (for possible action)
1. Meeting Minutes of February 7, 2023
- G. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- H. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Monday, March 27, 2023 at 9:00 a.m., a copy of this agenda (Audit Committee Session of March 30, 2023) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following three locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Melissa Robertson

Melissa Robertson

District Clerk (e-mail: [mnr@ivgid.org](mailto:mnr@ivgid.org)/phone # 775-832-1268)

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**Audit Committee Members:** *Vito Brandle (At-Large Member), Mick Homan (At-Large Member), Raymond Tulloch (Trustee), Sara Schmitz (Trustee) and Chris Nolet (At-Large Member).*

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**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".***