

MEMORANDUM

TO: Board of Trustees

FROM: Kate Nelson, Interim Public Works Director

SUBJECT: Receive a report on the Capital Projects Status. (Requesting Staff Members: Interim Director of Public Works Kate Nelson)

RELATED STRATEGIC PLAN BUDGET INITIATIVE(S): Long Range Principle #5 - Assets and Infrastructure

RELATED DISTRICT POLICIES, PRACTICES, RESOLUTIONS OR ORDINANCES Capital Planning Multi-Year Capital Planning Policy 12.1.0; Capital Planning Capital Project Budgeting Policy 13.1.0; Capital Planning Capital Expenditures Practice 13.2.0

DATE: January 10, 2024

The Public Works Engineering Department had a busy year with many CIP projects moving forward after a few years of not being fully staffed. The Engineering Department was fully staffed between June 2022 through August 2023. In August, the Director of Public Works resigned, which resulted in the Engineering Manager moving to Interim Director of Public Works and the Principal Engineer moving to the Interim Engineering Manager position. Below is a brief summary of the completed projects in 2023. See Attachment 1 for the Engineering Department Project Summary which includes information on each project.

Projects Completed in 2023

Effluent Pipeline Replacement GMP 1
 Crystal Peak Waterline Replacement
 Diamond Peak Kitchen Remodel
 Mountain Golf Cart Path Rehabilitation Phase II - Fall 2023 Work
 Mountain Golf Cart Path Rehabilitation Phase III
 Wetlands 2023 Improvements
 Burnt Cedar Backflow Replacement
 NDOT Utility Relocates (Associated with NDOT's SR 28 paving project)
 Burnt Cedar RFID Access Gate
 Pavement Maintenance Fall 2023

VIII. ATTACHMENTS

1. Eng Mtg Mins_20240110 - BOT

Engineering Meeting
Agenda/Meeting Minutes: January 10, 2024

Attendees: Hudson Klein (HK), Bree Waters (BW), Randolph Maclean (RM), Kate Nelson (KN), Darel Barlow (DB), Jim Youngblood (JY), Ronnie Rector (RR), Andrew Ansotegui (AA), Mike Bandelin (MB)

Next meeting date: January 24, 2024, 08:00

UPDATED ITEMS shown in bold. Or LATE.

ITEM #	DESCRIPTION	DUE DATE	Resp. Party	STATUS
I – Project Updates				
1. RFPs/RFQs/Initial scoping				
A	Incline Beach House - RFQ has been issued. - Selection committee info provided 01/03/23 - Scoring due 01/08/24	01/08	BW	Open
B	Skate Park (CIP #4378BD2202) - RFQ to go to CIC Committee - Next mtg has not been set – get RFQ to CIC Committee for review ASAP	11/06	BW	Open
C	Rec HVAC (CIP #NEW tbd) - RFQ to go to CIC Committee - Next mtg has not been set – get RFQ to CIC Committee for review ASAP		BW	Open
D	Dog Park (CIP #4378LI2104) - RM providing plans for options for Dog Park committee to review.	?	Rec/	Open
E	Snowflake Lodge (No CIP established) - Survey by Odyssey completed - Meeting with SE Group – Bree setting up w/ Mike and SE Group (tentative Jan 2024); to include Trustee Noble - BW to contact Curtis RE: asbestos testing	TBD 01/10	BW BW	Open Open
F	PW Bldg A walkway entry re-coating - RFP issued w/one bid received in excess of budget \$20k v \$34.5k - To be re-budget 24/25 and/or internal staff repair			
G	Tennis Courts rebuild (No CIP established) - RFP for survey from Odyssey due this week; target survey contract for next week to BBK - Develop draft/tentative schedule - Review funding source (Bobby M)	11/02	RR/BW	Open
H	Ponderosa waterline survey – (CIP #2299WS1803) - Survey contract currently in approval process - Complete full survey and delivery by end of January	01/31	HK	Open

ITEM #	DESCRIPTION	DUE DATE	Resp. Party	STATUS
I	WRRF Roof replacement (CIP #2599BD1105) - Project bid is opening on 01/18/24 - 1x contractor at pre-bid meeting	01/18	RM AA	
J	PW Bldg A - Interior Paint (CIP #2097BD1202) - Carpet (CIP #2097BD1204)			
K	Bldg C Rain Gutters / Drainage project (CIP #2097BD2201)			
2. Design Updates				
A	Res. 3-1WPS 4-2/5-1 (CIP #2097LI1701) - Reduced scope following boundary and site reviews - Delete mass grading and include in ongoing pavement maintenance	05/2024	RM	Open
B	Boat Ramp (CIP #3972BD2101) - Limited availability of divers. No contract in place - Consider Summit plumbing for video of structure (NovaTech marine?) - Meet w/TRPA to explore potential regulatory options	11/09	RM	Open
		11/15	HK	Open
C	Alder Ave water main replacement (CIP #2299WS1802) - DOWL underway with design, 30% reviewed and feedback provided - 75% plans due 01/05/24	01/05	RM	Open
D	Ski Way - Engineer Cost estimate to be reviewed - Previous road cores representative of parking areas, not main road travelway – add'l cores advised	11/03 05/2024	HK tbd	Open
E	Diamond Peak UST / Grease Interceptor / - Set up meeting w/ Mike Bandelin to discuss budget - Est. May 2025 construction (limited urgency to UST replacement)	~12/04	BW	Open Note
F	Utility Master Plan (CIP #2097DI2202) - 90% MPs received 12/22 - PW Staff to review and comment	01/12	HK/JY	Open
G	Champ Course cart path improvements (CIP #3141LI1202) - Preparing plans currently for discussion with next Golf Director or Jeff, as appropriate	02/02	RM	Open
3. Construction Updates				
BIDDING				
A	Sewer Pump Station #1 Improvements (CIP #2599DI1703) - Awarded to SJE on 12/13/23, contract executed - Initial schedule, SOV, and submittal sch. Provided 12/28 - Staff to review and respond, as required	01/05/24	BW	Open
B	Ski Way Electrical Entry (CIP #3469BD2101) - Put out to Bid Nov. 16		BW	Open

ITEM #	DESCRIPTION	DUE DATE	Resp. Party	STATUS
	- Confirm BUDGET – verify w/Mike B. schedule mtg 11/07	11/07		
C	WRRF Effluent Storage Tank (CIP #2599SS2010) - Jacobs preparing construction services agreement - Target Jan 31, 2024 BOT meeting - Risk meeting w/CMAR Jan 16.	01/15/24	HK/KN	Open
CONSTRUCTION				
E	Export Pipeline (CIP#2524SS1010) - GMP2 contract fully executed 12/14/23			Note
F	DP Base Lodge Walk In Cooler and Food Prep Reconfiguration (CIP #3542BD1806) - Construction complete, NOC issued - Internal close-out to be completed	01/12/24	BW	Open
G	Mtn Course Phase II (CIP #3241LI1903) - Revised scope/extra money request approved at BOT mtg 12/13/23 - Standby until May 2024			
H	Wetlands (CIP #2599SS1103) - Construction complete			Closed
I	Reservoir Coating (CIP #2299DI1204) - Delayed to May/June 2024 - EOT completed – standby until May 2024			
J	Snowmaking Pump Station - Jay working with TechnoAlpin – BW for support if needed		BW	Open
K	Mt. Golf Roof (CIP #3299BD2201) - Kodiak Roofing ordering material. On hold until spring.		BW/AA	Open
BOARD MEETING & PROJECT APPROVAL SCHEDULE – per long range calendar				
M	Will update/address Jan 10, 2024 Engineering meeting			
NEXT PROJECTS TO FOCUS ON				
	Burnt Cedar Fuel Tank Replacement (CIP #2299DI1707)		HK	
	Bike Park (CIP #4378LI1604)		KN/HK	
	FH Replacement & agreement with NLTFPD		JY/HK	
	PW Parking Lot & BMPs		RM	
	Champ Course Golf Cart Barn		BW	
	Pavement maintenance 2024 (var. CIP #s)		RM	
	BBQ Aspen Grove replacement/improvements		AA	
	SCADA Master Plan RFP	01/31/24	HK	