



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 PM on May 25, 2023 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block -OR- the Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. Fiscal Year 2022/2023 - 3rd Quarter Budget Update (Requesting Staff Member: Director of Finance Paul Navazio) – pages 6 - 56
2. Fiscal Year 2022/2023 - 3rd Quarter CIP Popular Status Report (Requesting Staff Member: Director of Finance Paul Navazio) – pages 57 - 65

F. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Review, discuss and possibly approve a Site Use License Agreement with NV Energy (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 66 - 73

Recommendation for Action: Review, discuss and possibly approve a Site Use License Agreement with NV Energy for property at Diamond Peak Ski Resort, and authorize the General Manager to execute the agreement.

2. **SUBJECT:** Review, discuss and possibly approve a professional services agreement with DOWL LLC for water model services associated with the Watermain Replacement - Alder Avenue CIP# 2299WS1802 (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 74 - 99

Recommendation for Action:

1. Approve the professional services contract with DOWL LLC for water model services associated with the Watermain Replacement - Alder Ave CIP#2299WS1802 project in the amount of \$7,000.
2. Authorize the Director of Public Works to execute the contract in substantially the form presented.

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

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3. **SUBJECT:** Review, discuss and possibly approve a professional services agreement with DOWL LLC for the preparation of revised bidding documents associated with the Sewer Pump Station (SPS) #1 CIP#2599DI1703 project (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 100 - 153

Recommendation for Action:

1. Review, discuss and possibly approve a professional services agreement with DOWL LLC, in an amount not to exceed \$42,303 for the preparation of revised bidding documents associated with the Sewer Pump Station (SPS) #1 CIP#2599DI1703 project.
2. Authorize Director of Public Works to execute the contract in substantially the form presented.

4. **SUBJECT:** Review, discuss and possibly approve the Purchase Order Agreement with Utility Services Assoc. for the Leak Detection Survey. (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 154 - 160

Recommendation for Action:

1. Approve the purchase order agreement with Utility Services Associated for performing a leak detection survey for the amount of \$10,142.
2. Authorize the Director of Public Works to execute the contract in substantially the form presented.

5. **SUBJECT:** Review, discuss and possibly approve a purchase and professional service agreement for the replacement of the 1979 haul rope on Red Fox ski lift. 2022/2023 Capital Improvement Project: Fund; Community Services; Division: Ski; Project #3462HE1712 Project Type; E - Capital Maintenance; Vendor: Wire Rope Service in the amount of \$72,930 (Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin) – pages 161 - 170

Recommendation for Action:

That the Board of Trustees makes a motion to:

1. Approve a Purchase Agreement for a replacement haul rope; Red Fox Ski Lift – 2022/2023 Capital Improvement Project: Fund: Community Services; Division: Ski; Project # 3462HE1712; Project Type; E – Capital Maintenance; Vendor: Wire Rope Service in the amount of \$38,530.00
2. Approve a Professional Service agreement for the removal and installation of the replacement haul rope; Red Fox Ski Lift – 2022/2023 Capital Improvement Project: Fund: Community Services; Division: Ski; Project # 3462HE1712; Project Type; E – Capital Maintenance; Vendor: Wire Rope Service in the amount of \$34,400

6. **SUBJECT:** Review, discuss, and potentially approve Policy 22.1.0 Disclosure of Community Groups (Requesting Staff Member: District General Counsel Joshua Nelson) – pages 171 - 176

Recommendation for Action: That the Board of Trustees makes a motion to approve Policy 22.1.0 Disclosure of Community Groups.

7. **SUBJECT:** Meeting Minutes of May 8, 2023 – pages 177 - 422

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G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review and Discuss the Opinion of Probable Construction Cost for GMP2 of the Export Effluent Pipeline Project (CIP #2524SS1010) (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 423 - 439

Recommendation for Action: Review and Discuss the Opinion of Probable Construction Cost for GMP2 of the Export Effluent Pipeline Project (CIP #2524SS1010)

2. **SUBJECT:** Review, discuss and possibly approve an Increase to the Project Budget for the Skate Park Enhancement Project (CIP #4378BD2202) in an amount determined by the Board and currently estimated not to exceed \$500,000 (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 440 - 443

Recommendation for Action: The Board of Trustees make a motion to possibly approve funding for the Skate Park Enhancement Project (CIP #4378BD2202) in an amount determined by the Board and currently estimated not to exceed \$500,000.

3. **SUBJECT:** Review, discuss and possibly approve the rebuild of three Caterpillar 950G loaders by Empire Southwest (formerly Cashman Equipment) and purchase of tire chains from Silver State International (Requesting Staff Member: Director of Public Works Brad Underwood) – pages 444 - 482

Recommendation for Action:

That the Board of Trustees makes a motion to:

1. Approve a purchase order contract with Empire Southwest for the rebuild of three 2002 950G Caterpillar Loaders, in the total amount of \$675,000.00 (CIP Project Numbers 2097HE1729, 2097HE1730 and 3463HE1723).
2. Authorize the issuance of a purchase order with Silver State International for the purchase of loader tire chains for three 950G loaders (CIP 2097HE1725 and 3463HE1722).
3. Authorize the transfer of funds in the amount of \$6,352 from CIP project number 2097HE1729 to CIP project number 2097HE1725.
4. Authorize the transfer of funds in the amount of \$3,426 from CIP project number 3463HE1723 to CIP project number 3463HE1722.
5. Authorize the Director of Public Works to sign the Purchase Order Contract in substantially the form presented.

4. **SUBJECT:** Discussion of Resolution 1902: A Resolution Approving the Report for Collection of Recreation Standby and Service Charges for Fiscal Year 2023/2024 (Requesting Staff Member: Director of Finance Paul Navazio) – pages 483 - 499

5. **SUBJECT: PUBLIC HEARING - FISCAL YEAR 2023/2024 RECREATION ROLL** – page 500

Public Comments will be taken on this item. The Board Chairman will set the time limit for these comments at the meeting. It is anticipated that will be 3 minutes.

6. **SUBJECT:** Review, discuss and possibly approve Resolution 1902: A Resolution Approving the Report for Collection of Recreation Standby and Service Charges for Fiscal Year 2023/2024 (Requesting Staff Member: Director of Finance Paul Navazio) – pages 483 - 499

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Recommendation for Action:

- 1) Set the Recreation Facility Fee and Beach Facility Fee for FY2023/24
- 2) Review, discuss and possibly approve Resolution Number 1902 which approves the Report for Collection of Recreation Standby and Services Charges (also known as the Recreation Facility Fee and Beach Facility Fee) for Fiscal Year 2023/2024
7. **SUBJECT:** Discussion of Incline Village General Improvement District Final Budget for FY2023-24, State of Nevada Form 4404LGF, and related FY2023-24 Central Service Cost Allocation, Recreation Facility Fee and Beach Facility Fee, Authorized Staffing Levels, and Fiscal Year 2023-24 Capital Improvement Project Budget (Requesting Staff Member: Director of Finance Paul Navazio) – pages 501 - 716
8. **SUBJECT: PUBLIC HEARING - FISCAL YEAR 2023/2024 BUDGET** – page 717

Public Comments will be taken on this item. The Board Chairman will set the time limit for these comments at the meeting. It is anticipated that will be 3 minutes.

9. **SUBJECT:** Adoption of Incline Village General Improvement District Final Budget for FY2023-24, State of Nevada Form 4404LGF, and related FY2023-24 Central Service Cost Allocation, Recreation Facility Fee and Beach Facility Fee, Authorized Staffing Levels, and Fiscal Year 2023-24 Capital Improvement Project Budget (Requesting Staff Member: Director of Finance Paul Navazio) – pages 501 - 716

Recommendation for Action:

1. Approval of the Central Services Cost Allocation Plan for Fiscal Year 2023-2024 allocating a total of \$1,956,300 in costs from the General Fund to the Utility Fund, Community Services Funds and Beach Fund
 2. Approval of the Incline Village General Improvement District's Final Budget for Fiscal Year 2023-2024 (Form 4404LGF) as prescribed by the State of Nevada Department of Taxation
 3. Approval of Fiscal Year 2023-24 Authorized Staffing Levels
 4. Approval of the Incline Village General Improvement District's Capital Improvement Program Budget for Fiscal Year 2023-2024
 10. **SUBJECT:** Final review and discussion of the District General Manager evaluation process for period 2022-2023 (Requesting Trustee: Board Chairman Matthew Dent with assistance from Director of Human Resources Erin Feore) – pages 718 - 765
- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action) – pages 766 - 769
- I. LONG RANGE CALENDAR – pages 770 - 774
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three (3) minutes in duration.
- L. ADJOURNMENT (for possible action)

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CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, May 19, 2023, a copy of this agenda (IVGID Board of Trustees Session of May 25, 2023) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron

Susan A. Herron

Acting District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: Matthew Dent - Chairman, Sara Schmitz, Michaela Tonking, Raymond Tulloch and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".

MEMORANDUM

TO: Board of Trustees

FROM: Paul Navazio
Director of Finance

SUBJECT: Fiscal Year 2022/2023 Third Quarter Budget Update: District Financial Results through March 31, 2023

DATE: May 25, 2023

I. RECOMMENDATION

This is an informational report and therefore no Board action is required.

II. BACKGROUND AND DISCUSSION

This communication represents the FY2022-23 3rd Quarter Budget Update providing budget versus actual results for the quarter ending March 31, 2023, to include:

- a) *Summary of Sources and Uses* of funds across all District activities
- b) *Summary of Revenue, Expenses and Changes in Net Position* for the District's proprietary funds

Sources and Uses

District revenues totaling \$41,930,707 were recorded through the third quarter of FY2022/23. Total revenues collected represent 80% of the total revenues (\$52,157,263) included in the District's amended budget for FY2022/23, as of March 31st.

The District's amended budget for FY2022/23 includes expenditure appropriations totaling \$77,432,808 across all funds, including the approved final FY2022/23 budget of \$89,712,570, and <\$12,279,762> in budget amendments approved since the start of the fiscal year. Overall, District expenditures recorded through the second quarter ending March 31, 2023, total \$34,725,343 which represents 45% of the amended fiscal year budget.

(Note: At their meeting of January 11, 2023, the Board took action to reduce the FY2022/23 revenue and expenditure budget by \$24,295,579 and \$24,384,044, respectively to reflect the cancellation of the Recreation Center Expansion Project. These budget amendments, are now e reflected in the District's 3rd Quarter Financial Reports.

Overall, financial results through the second quarter of FY2022/23 reflect revenues (sources) exceeding expenditures (uses) by \$7,205,364.

- Table 1 provides a summary of sources and uses for each of the District's major funds.

- Table 2 provides a District-wide summary of sources and uses by major category. Major sources include tax revenues, facility fees, charges for services, etc. while major uses include personnel costs, services and supplies, utilities, capital, debt, etc.
- This report also includes, via Attachment A, the complete set of monthly Sources and Uses reports for the period ending March 31, 2023 which are posted on the District's Financial Transparency webpage. This information includes District-wide roll-ups, summary by major fund types as well as results for each individual fund.

Table 1 – District-wide Financial Summary by Major Fund Types

MONTH- END FINANCIAL RESULTS									
STATEMENT OF SOURCES AND USES									
March 2023									
	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance	Remaining Budget	YTD % of Budget
100 General Fund									
Sources	4,117,002	195,779	1,083,258	887,479	3,208,255	2,748,232	(460,023)	1,368,770	67%
Uses	6,454,005	367,943	352,079	15,864	4,236,915	3,816,186	420,730	2,637,820	59%
Net Sources/Uses	<u>(2,337,003)</u>	<u>(172,164)</u>	<u>731,179</u>	<u>903,343</u>	<u>(1,028,660)</u>	<u>(1,067,954)</u>	<u>(39,293)</u>		
200 Utilities									
Sources	15,568,081	1,005,005	1,102,291	97,286	11,130,258	12,487,563	1,357,305	3,080,518	80%
Uses	34,891,045	791,905	1,251,766	(459,860)	32,605,936	8,335,198	24,270,738	26,555,847	24%
Net Sources/Uses	<u>(19,322,964)</u>	<u>213,100</u>	<u>(149,475)</u>	<u>(362,575)</u>	<u>(21,475,678)</u>	<u>4,152,365</u>	<u>25,628,043</u>		
300 Community Services									
Sources	25,813,403	2,048,457	1,813,825	(234,632)	22,156,733	21,816,519	(340,214)	3,996,884	85%
Uses	29,325,247	1,851,867	1,981,986	(130,119)	24,799,922	18,745,134	6,054,788	10,580,113	64%
Net Sources/Uses	<u>(3,511,844)</u>	<u>196,591</u>	<u>(168,161)</u>	<u>(364,751)</u>	<u>(2,643,189)</u>	<u>3,071,385</u>	<u>5,714,574</u>		
390 Beach									
Sources	3,192,130	(22,465)	15,565	38,030	2,439,170	2,796,909	357,739	395,221	88%
Uses	3,320,662	108,487	117,538	(9,050)	2,764,734	1,556,262	1,208,472	1,688,472	47%
Net Sources/Uses	<u>(128,532)</u>	<u>(130,952)</u>	<u>(101,972)</u>	<u>28,980</u>	<u>(325,564)</u>	<u>1,240,647</u>	<u>1,566,211</u>		
400 Internal Services									
Sources	3,466,647	281,784	205,925	(75,859)	2,573,088	2,081,484	(491,604)	1,385,163	60%
Uses	3,441,849	289,539	183,297	106,242	2,607,634	2,272,563	335,071	1,169,286	66%
Net Sources/Uses	<u>24,798</u>	<u>(7,755)</u>	<u>22,628</u>	<u>30,383</u>	<u>(34,546)</u>	<u>(191,079)</u>	<u>(156,533)</u>		
DISTRICT-WIDE SUMMARY									
Sources	52,157,263	3,508,560	4,220,864	712,304	41,507,504	41,930,707	423,204	10,226,556	80%
Uses	77,432,808	3,409,741	3,886,665	(476,924)	67,015,141	34,725,343	32,289,798	42,631,538	45%
Net Sources/Uses	<u>(25,275,545)</u>	<u>98,819</u>	<u>334,199</u>	<u>235,380</u>	<u>(25,507,637)</u>	<u>7,205,364</u>	<u>32,713,002</u>		

Table 2 – District-wide Financial Results: Sources and Uses by Major Category

ALL DISTRICT

*Budget-to-Actual Results
 Through March 31, 2023*

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Ad Valorem Property Tax	2,008,289	6,195	-	(6,195)	1,664,589	1,235,916	(428,673)
Consolidated Taxes	2,092,885	188,265	1,023,192	834,927	1,531,795	1,373,284	(158,511)
Charges for Services	35,353,526	2,982,382	2,773,326	(209,056)	28,915,106	28,930,095	14,989
Facility Fees	6,249,540	-	-	-	5,100,413	5,245,985	145,572
Intergovernmental - Operating Grants	139,875	9,750	-	(9,750)	102,750	115,131	12,381
Interfund Services	3,826,605	309,716	257,937	(51,779)	2,844,402	2,372,886	(471,516)
Non Operating Income/Leases	141,174	3,423	86	(3,337)	129,567	107,853	(21,714)
Investment Earnings	105,948	8,829	166,323	157,494	79,461	398,282	318,821
Capital Grants	1,239,421	-	-	-	1,139,421	1,139,421	(0)
Proceeds from Capital Asset Dispositions	-	-	-	-	-	11,855	11,855
Transfers In	1,000,000	-	-	-	-	1,000,000	1,000,000
TOTAL SOURCES	52,157,263	3,508,560	4,220,864	712,304	41,507,504	41,930,707	423,204
USES							
Salaries and Wages	17,669,331	1,576,757	1,481,568	95,189	13,714,114	12,125,131	1,588,983
Employee Fringe	7,218,710	635,515	521,308	114,207	5,451,534	4,261,440	1,190,094
Total Personnel Cost	24,888,041	2,212,272	2,002,875	209,397	19,165,648	16,386,571	2,779,077
Professional Services	702,800	33,750	74,363	(40,613)	601,551	311,103	290,448
Services and Supplies	12,822,059	756,995	854,447	(97,452)	10,403,119	7,127,864	3,275,255
Insurance	764,900	71,458	-	71,458	581,392	198,463	382,928
Utilities	2,515,493	174,633	381,710	(207,077)	2,003,183	2,388,287	(385,104)
Cost of Goods Sold	1,808,069	156,310	109,764	46,546	1,491,759	1,098,660	393,099
Central Services Cost	-	-	-	-	3	-	3
Defensible Space	200,000	4,166	-	4,166	137,502	25,016	112,486
Capital Improvements	31,591,085	-	463,194	(463,194)	31,591,085	5,149,596	26,441,489
Debt Service	1,040,362	156	312	(156)	1,039,894	1,039,783	111
Extraordinary	100,000	-	-	-	-	-	-
Transfers Out	1,000,000	-	-	-	-	1,000,000	(1,000,000)
TOTAL USES	77,432,808	3,409,740	3,886,665	(476,925)	67,015,135	34,725,343	32,289,792
SOURCES(USES)	(25,275,545)	98,820	334,199	235,379	(25,507,631)	7,205,365	32,712,996

- District-wide Sources through the third quarter of the fiscal year totaled \$41,930,707 representing 80.0% of the FY2022/23 sources (revenue) budget. Significant contributors to second quarter revenues are Charges for Services (\$28,930,095), Facility Fees (\$5,245,985), Inter-fund Services (\$2,372,886) and Capital Grants (\$1,139,421).
- District-wide Uses through the third quarter of the fiscal year totaled \$34,725,343, or 45% of the FY2022/23 uses (expenditure) budget.
 - Personnel costs through March 31, 2023 were \$16,386,571, or 65.8% of approved budget.
 - Capital Improvement expenditures through the third quarter were \$5,149,596 representing 16.3% of the FY2022/23 amended budget.

- Table 3 provides a summary of Revenues, Expenses and Change in Net Position for each of the District’s proprietary (enterprise) funds.
- This report also includes, via Attachment B, the complete set of monthly Statement of Revenues, Expenses and Change in Net Position for the period ending March 31, 2023 for the District’s proprietary funds.

Table 3 – Proprietary Funds: Statement of Revenues, Expenses and Change in Net Position

March 2023

Fund	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance	YTD % of Budget
200 Utilities								
Total Operating Income	14,526,393	1,001,531	1,052,747	51,216	11,098,992	11,360,677	261,685	78.2%
Total Operating Expense	14,377,676	1,057,585	1,171,265	(113,680)	10,634,795	8,523,660	2,111,136	59.3%
Net Income (Expense)	148,717	(56,054)	(118,519)	(62,464)	464,197	2,837,018	2,372,821	
Total Non Operating Income	41,688	3,474	49,544	46,070	31,266	126,886	95,620	304.4%
Total Non Operating Expense	73,728	-	-	-	73,728	73,728	0	100.0%
Income (Expense) Before Transfers	116,677	(52,580)	(68,975)	(16,394)	421,735	2,890,176	2,468,442	
Transfers in	1,000,000	-	-	-	-	1,000,000	1,000,000	100.0%
Total Transfers	1,000,000	-	-	-	-	2,000,000	1,000,000	
Change in Net Position	1,116,677	(52,580)	(68,975)	(16,394)	421,735	3,890,176	3,468,442	348.4%
300 Community Services								
Total Operating Income	24,392,800	2,041,700	1,773,020	(268,680)	20,857,739	20,464,723	(393,016)	83.9%
Total Operating Expense	24,646,381	2,077,676	2,178,689	(101,012)	18,207,909	17,314,167	893,742	70.3%
Net Income (Expense)	(253,581)	(35,976)	(405,669)	(369,693)	2,649,830	3,150,555	500,725	
Total Non Operating Income	1,420,603	6,757	40,805	34,048	1,298,994	1,351,796	52,802	95.2%
Total Non Operating Expense	6,157	156	312	(156)	5,689	5,577	111	90.6%
Income (Expense) Before Transfers	1,160,865	(29,375)	(365,176)	(335,801)	3,943,135	4,496,774	553,639	
Change in Net Position	1,160,865	(29,375)	(365,176)	(335,801)	3,943,135	4,496,774	553,639	387.4%
390 Beach								
Total Operating Income	3,180,730	(23,415)	-	23,415	2,430,620	2,757,426	326,806	86.7%
Total Operating Expense	2,553,558	123,842	112,767	11,075	1,708,014	1,637,586	70,428	64.1%
Net Income (Expense)	627,172	(147,257)	(112,767)	34,490	722,606	1,119,840	397,234	
Total Non Operating Income	11,400	950	15,565	14,615	8,550	39,484	30,934	346.3%
Total Non Operating Expense	70	-	-	-	70	71	(1)	101.2%
Income (Expense) Before Transfers	638,502	(146,307)	(97,201)	49,106	731,086	1,159,252	428,167	
Change in Net Position	638,502	(146,307)	(97,201)	49,106	731,086	1,159,252	428,167	181.6%
400 Internal Services								
Total Operating Income	3,467,103	281,822	205,496	(76,326)	2,573,430	2,081,174	(492,256)	60.0%
Total Operating Expense	3,451,725	290,362	183,169	107,193	2,615,041	2,279,477	335,564	66.0%
Net Income (Expense)	15,378	(8,540)	22,328	30,868	(41,611)	(198,303)	(156,692)	
Total Non Operating Income	(456)	(38)	429	467	(342)	310	652	
Income (Expense) Before Transfers	14,922	(8,578)	22,756	31,335	(41,953)	(197,994)	(156,040)	
Change in Net Position	14,922	(8,578)	22,756	31,335	(41,953)	(197,994)	(156,040)	-1326.8%

- Utility Fund – An increase in net position of \$3.89 million was reported through the first nine months of the fiscal year. This results reflect the transfer of \$1.0 million recorded from the General Fund, per the approved FY2022/23 budget.
- Community Services Fund – An increase in net position of \$4.50 million was reported through the first nine months of the fiscal year.
- Beach Fund - An increase in net position of \$1.16 million was reported through the first nine months of the fiscal year.

- Internal Service Fund – A decrease in net position of \$197,994 was reported through the first nine months of the fiscal year.

II. COMMENTS

This 3rd quarter budget update provides financial results through March 31, 2023. Update projections of financial results through the end of the fiscal year are included in the agenda materials related to adoption of the FY2023/24 budget, also on tonight's agenda.

Attachments:

- Monthly Financial Summary Reports – FY2022/2023 through March 31, 2023
 - Attachment A – Sources and Uses (All Funds)
 - Attachment B – Statement of Revenues, Expenses and Change in Net Positions (Proprietary Funds ONLY)

MONTHLY FINANCIAL SUMMARY REPORTS

STATEMENT OF SOURCES AND USES

FISCAL YEAR 2022/23

March 2023

District Wide Summary

District-wide Roll-up

General Fund

Utility Fund

Community Services Fund

Beach Fund

Internal Services

MONTH- END FINANCIAL RESULTS
STATEMENT OF SOURCES AND USES

March 2023

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance	Remaining Budget	YTD % of Budget
100 General Fund									
Sources	4,117,002	195,779	1,083,258	887,479	3,208,255	2,748,232	(460,023)	1,368,770	67%
Uses	6,454,005	367,943	352,079	15,864	4,236,915	3,816,186	420,730	2,637,820	59%
Net Sources/Uses	<u>(2,337,003)</u>	<u>(172,164)</u>	<u>731,179</u>	<u>903,343</u>	<u>(1,028,660)</u>	<u>(1,067,954)</u>	<u>(39,293)</u>		
200 Utilities									
Sources	15,568,081	1,005,005	1,102,291	97,286	11,130,258	12,487,563	1,357,305	3,080,518	80%
Uses	34,891,045	791,905	1,251,766	(459,860)	32,605,936	8,335,198	24,270,738	26,555,847	24%
Net Sources/Uses	<u>(19,322,964)</u>	<u>213,100</u>	<u>(149,475)</u>	<u>(362,575)</u>	<u>(21,475,678)</u>	<u>4,152,365</u>	<u>25,628,043</u>		
300 Community Services									
Sources	25,813,403	2,048,457	1,813,825	(234,632)	22,156,733	21,816,519	(340,214)	3,996,884	85%
Uses	29,325,247	1,851,867	1,981,986	(130,119)	24,799,922	18,745,134	6,054,788	10,580,113	64%
Net Sources/Uses	<u>(3,511,844)</u>	<u>196,591</u>	<u>(168,161)</u>	<u>(364,751)</u>	<u>(2,643,189)</u>	<u>3,071,385</u>	<u>5,714,574</u>		
390 Beach									
Sources	3,192,130	(22,465)	15,565	38,030	2,439,170	2,796,909	357,739	395,221	88%
Uses	3,320,662	108,487	117,538	(9,050)	2,764,734	1,556,262	1,208,472	1,688,472	47%
Net Sources/Uses	<u>(128,532)</u>	<u>(130,952)</u>	<u>(101,972)</u>	<u>28,980</u>	<u>(325,564)</u>	<u>1,240,647</u>	<u>1,566,211</u>		
400 Internal Services									
Sources	3,466,647	281,784	205,925	(75,859)	2,573,088	2,081,484	(491,604)	1,385,163	60%
Uses	3,441,849	289,539	183,297	106,242	2,607,634	2,272,563	335,071	1,169,286	66%
Net Sources/Uses	<u>24,798</u>	<u>(7,755)</u>	<u>22,628</u>	<u>30,383</u>	<u>(34,546)</u>	<u>(191,079)</u>	<u>(156,533)</u>		
DISTRICT-WIDE SUMMARY									
Sources	52,157,263	3,508,560	4,220,864	712,304	41,507,504	41,930,707	423,204	10,226,556	80%
Uses	77,432,808	3,409,741	3,886,665	(476,924)	67,015,141	34,725,343	32,289,798	42,631,538	45%
Net Sources/Uses	<u>(25,275,545)</u>	<u>98,819</u>	<u>334,199</u>	<u>235,380</u>	<u>(25,507,637)</u>	<u>7,205,364</u>	<u>32,713,002</u>	-	

MONTH- END FINANCIAL RESULTS
STATEMENT OF SOURCES AND USES

March 2023

COMMUNITY SERVICES: OPERATIONS BY VENUE

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance	Remaining Budget	YTD % of Budget
320 Golf									
Golf - Championship Course									
Sources	4,296,325	2,601	2,331	(270)	3,288,217	3,185,679	(102,538)	1,110,646	74%
Uses	5,726,118	154,252	160,472	(6,220)	4,549,615	3,449,853	1,099,762	2,276,265	60%
Net Sources/Uses	<u>(1,429,793)</u>	<u>(151,651)</u>	<u>(158,141)</u>	<u>(6,490)</u>	<u>(1,261,398)</u>	<u>(264,174)</u>	<u>997,224</u>		
Golf - Mountain Course									
Sources	2,185,453	1,641	(963)	(2,604)	1,731,450	1,617,106	(114,344)	568,347	74%
Uses	2,512,604	55,417	62,795	(7,378)	2,129,422	813,114	1,316,308	1,699,490	32%
Net Sources/Uses	<u>(327,151)</u>	<u>(53,776)</u>	<u>(63,758)</u>	<u>(9,982)</u>	<u>(397,972)</u>	<u>803,991</u>	<u>1,201,964</u>		
330 Facilities									
Sources	2,304,536	85,892	43,333	(42,559)	1,832,612	1,320,028	(512,584)	984,508	57%
Uses	2,188,987	122,650	109,510	13,140	1,793,009	1,340,465	452,544	848,521	61%
Net Sources/Uses	<u>115,549</u>	<u>(36,758)</u>	<u>(66,177)</u>	<u>(29,419)</u>	<u>39,603</u>	<u>(20,438)</u>	<u>(60,041)</u>		
340 Ski									
Sources	13,055,911	1,842,810	1,631,899	(210,911)	12,083,028	12,354,184	271,156	701,727	95%
Uses	11,659,231	1,191,909	1,350,778	(158,870)	10,260,427	7,970,945	2,289,482	3,688,286	68%
Net Sources/Uses	<u>1,396,680</u>	<u>650,901</u>	<u>281,121</u>	<u>(369,781)</u>	<u>1,822,601</u>	<u>4,383,240</u>	<u>2,560,639</u>		
350 Recreation									
Sources	2,907,560	122,345	112,972	(9,373)	2,489,338	2,011,161	(478,177)	896,399	69%
Uses	4,920,647	214,672	204,841	9,832	4,285,982	3,840,225	445,756	1,080,421	78%
Net Sources/Uses	<u>(2,013,087)</u>	<u>(92,327)</u>	<u>(91,869)</u>	<u>458</u>	<u>(1,796,644)</u>	<u>(1,829,064)</u>	<u>(32,421)</u>		
370 Parks									
Sources	378,368	4,769	10,678	5,909	212,742	193,330	(19,412)	185,038	51%
Uses	1,432,001	61,673	63,796	(2,123)	1,108,743	769,999	338,745	662,003	54%
Net Sources/Uses	<u>(1,053,633)</u>	<u>(56,904)</u>	<u>(53,118)</u>	<u>3,786</u>	<u>(896,001)</u>	<u>(576,668)</u>	<u>319,333</u>		
380 Tennis									
Sources	177,401	(196)	(3,906)	(3,710)	72,000	159,016	87,016	18,385	90%
Uses	300,074	23,703	6,752	16,951	223,166	251,887	(28,720)	48,187	84%
Net Sources/Uses	<u>(122,673)</u>	<u>(23,899)</u>	<u>(10,658)</u>	<u>13,241</u>	<u>(151,166)</u>	<u>(92,871)</u>	<u>58,295</u>		
360 Community Services Administration									
Sources	507,849	(11,404)	17,482	28,886	447,346	976,016	528,669	(468,167)	192%
Uses	585,586	27,591	23,041	4,549	449,557	308,646	140,911	276,940	53%
Net Sources/Uses	<u>(77,737)</u>	<u>(38,995)</u>	<u>(5,560)</u>	<u>33,436</u>	<u>(2,210)</u>	<u>667,370</u>	<u>669,580</u>		
COMMUNITY SERVICES SUMMARY									
Sources	25,813,403	2,048,457	1,813,825	(234,632)	22,156,733	21,816,519	(340,214)	3,996,884	85%
Uses	29,325,247	1,851,867	1,981,986	(130,119)	24,799,922	18,745,134	6,054,788	10,580,113	64%
Net Sources/Uses	<u>(3,511,844)</u>	<u>196,591</u>	<u>(168,161)</u>	<u>(364,751)</u>	<u>(2,643,189)</u>	<u>3,071,385</u>	<u>5,714,574</u>		

MONTH- END FINANCIAL RESULTS
STATEMENT OF SOURCES AND USES

March 2023

INTERNAL SERVICES: OPERATIONS BY VENUE

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance	Remaining Budget	YTD % of Budget
410 Fleet									
Sources	1,463,758	116,616	131,254	14,638	1,109,040	936,383	(172,656)	527,375	64%
Uses	1,463,313	116,590	123,258	(6,668)	1,132,779	950,400	182,379	512,913	65%
Net Sources/Uses	445	26	7,996	7,970	(23,740)	(14,017)	9,723		
420 Engineering									
Sources	1,019,023	84,919	98,261	13,342	764,267	715,928	(48,339)	303,095	70%
Uses	1,009,527	87,806	83,700	4,105	772,299	731,025	41,274	278,502	72%
Net Sources/Uses	9,496	(2,887)	14,561	17,448	(8,032)	(15,097)	(7,065)		
430 Buildings									
Sources	983,866	80,250	(23,589)	(103,839)	699,781	429,172	(270,609)	554,694	44%
Uses	969,009	85,144	(23,661)	108,805	702,556	591,138	111,418	377,871	61%
Net Sources/Uses	14,857	(4,894)	72	4,966	(2,775)	(161,966)	(159,191)		
INTERNAL SERVICES SUMMARY									
Sources	3,466,647	281,784	205,925	(75,859)	2,573,088	2,081,484	(491,604)	1,385,163	60%
Uses	3,441,849	289,539	183,297	106,242	2,607,634	2,272,563	335,071	1,169,286	66%
Net Sources/Uses	24,798	(7,755)	22,628	30,383	(34,546)	(191,079)	(156,533)		

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
ALL DISTRICT**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Ad Valorem Property Tax	2,008,289	6,195	-	(6,195)	1,664,589	1,235,916	(428,673)
Consolidated Taxes	2,092,885	188,265	1,023,192	834,927	1,531,795	1,373,284	(158,511)
Charges for Services	35,353,526	2,982,382	2,773,326	(209,056)	28,915,106	28,930,095	14,989
Facility Fees	6,249,540	-	-	-	5,100,413	5,245,985	145,572
Intergovernmental - Operating Grants	139,875	9,750	-	(9,750)	102,750	115,131	12,381
Interfund Services	3,826,605	309,716	257,937	(51,779)	2,844,402	2,372,886	(471,516)
Non Operating Income/Leases	141,174	3,423	86	(3,337)	129,567	107,853	(21,714)
Investment Earnings	105,948	8,829	166,323	157,494	79,461	398,282	318,821
Capital Grants	1,239,421	-	-	-	1,139,421	1,139,421	(0)
Proceeds from Capital Asset Dispositions	-	-	-	-	-	11,855	11,855
Transfers In	1,000,000	-	-	-	-	1,000,000	1,000,000
TOTAL SOURCES	52,157,263	3,508,560	4,220,864	712,304	41,507,504	41,930,707	423,204
USES							
Salaries and Wages	17,669,331	1,576,757	1,481,568	95,189	13,714,114	12,125,131	1,588,983
Employee Fringe	7,218,710	635,515	521,308	114,207	5,451,534	4,261,440	1,190,094
Total Personnel Cost	24,888,041	2,212,272	2,002,875	209,397	19,165,648	16,386,571	2,779,077
Professional Services	702,800	33,750	74,363	(40,613)	601,551	311,103	290,448
Services and Supplies	12,822,059	756,995	854,447	(97,452)	10,403,119	7,127,864	3,275,255
Insurance	764,900	71,458	-	71,458	581,392	198,463	382,928
Utilities	2,515,493	174,633	381,710	(207,077)	2,003,183	2,388,287	(385,104)
Cost of Goods Sold	1,808,069	156,310	109,764	46,546	1,491,759	1,098,660	393,099
Central Services Cost	-	-	-	-	3	-	3
Defensible Space	200,000	4,166	-	4,166	137,502	25,016	112,486
Capital Improvements	31,591,085	-	463,194	(463,194)	31,591,085	5,149,596	26,441,489
Debt Service	1,040,362	156	312	(156)	1,039,894	1,039,783	111
Extraordinary	100,000	-	-	-	-	-	-
Transfers Out	1,000,000	-	-	-	-	1,000,000	(1,000,000)
TOTAL USES	77,432,808	3,409,740	3,886,665	(476,925)	67,015,135	34,725,343	32,289,792
SOURCES(USES)	(25,275,545)	98,820	334,199	235,379	(25,507,631)	7,205,365	32,712,996

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
GENERAL FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Ad Valorem Property Tax	2,008,289	6,195	-	(6,195)	1,664,589	1,235,916	(428,673)
Consolidated Taxes	2,092,885	188,265	1,023,192	834,927	1,531,795	1,373,284	(158,511)
Charges for Services	2,520	210	-	(210)	1,890	-	(1,890)
Intergovernmental - Operating Grants	-	-	-	-	-	97	97
Non Operating Income/Leases	-	-	-	-	-	228	228
Investment Earnings	13,308	1,109	60,066	58,957	9,981	138,707	128,726
TOTAL SOURCES	4,117,002	195,779	1,083,258	887,479	3,208,255	2,748,232	(460,023)
USES							
Salaries and Wages	2,842,293	242,938	207,197	35,741	2,172,124	1,861,965	310,159
Employee Fringe	1,437,169	121,877	95,002	26,874	1,076,411	805,773	270,638
Total Personnel Cost	4,279,462	364,815	302,199	62,615	3,248,535	2,667,739	580,796
Professional Services	461,475	28,417	33,520	(5,103)	376,225	155,789	220,436
Services and Supplies	1,124,356	69,495	54,082	15,412	836,875	555,837	281,038
Insurance	57,900	4,825	-	4,825	43,425	15,567	27,858
Utilities	117,212	10,342	13,161	(2,819)	88,405	86,053	2,352
Central Services Cost	(1,319,400)	(109,950)	(109,499)	(451)	(989,550)	(943,180)	(46,370)
Capital Improvements	633,000	-	58,554	(58,554)	633,000	278,318	354,682
Extraordinary	100,000	-	-	-	-	-	-
Transfers Out	1,000,000	-	-	-	-	1,000,000	(1,000,000)
TOTAL USES	6,454,005	367,943	352,079	15,864	4,236,915	3,816,186	420,730
SOURCES(USES)	(2,337,003)	(172,164)	731,179	903,343	(1,028,660)	(1,067,954)	(39,293)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
UTILITY FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	14,289,893	978,031	1,010,946	32,915	10,907,842	11,165,285	257,443
Interfund Services	236,500	23,500	41,801	18,301	191,150	195,392	4,242
Investment Earnings	41,688	3,474	49,544	46,070	31,266	126,886	95,620
Transfers In	1,000,000	-	-	-	-	1,000,000	1,000,000
TOTAL SOURCES	15,568,081	1,005,005	1,102,291	97,286	11,130,258	12,487,563	1,357,305
USES							
Salaries and Wages	3,762,672	318,749	296,049	22,700	2,882,821	2,278,254	604,567
Employee Fringe	1,891,008	159,558	134,007	25,551	1,418,222	1,053,511	364,711
Total Personnel Cost	5,653,680	478,307	430,056	48,251	4,301,043	3,331,764	969,279
Professional Services	167,050	2,083	31,493	(29,410)	160,801	123,857	36,944
Services and Supplies	4,088,195	206,962	271,128	(64,165)	3,469,180	1,676,849	1,792,331
Insurance	221,900	18,492	-	18,492	166,425	59,720	106,705
Utilities	958,691	81,896	176,033	(94,138)	719,456	884,229	(164,773)
Defensible Space	100,000	4,166	-	4,166	87,502	6,958	80,544
Capital Improvements	23,058,394	-	343,055	(343,055)	23,058,394	1,608,686	21,449,708
Debt Service	643,135	-	-	-	643,135	643,134	1
TOTAL USES	34,891,045	791,905	1,251,766	(459,860)	32,605,936	8,335,198	24,270,738
SOURCES(USES)	(19,322,964)	213,100	(149,475)	(362,575)	(21,475,678)	4,152,365	25,628,043

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
UTILITY FUND - WATER**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	5,957,177	345,737	354,750	9,013	4,595,131	4,628,592	33,461
Interfund Services	236,500	23,500	41,801	18,301	191,150	195,392	4,242
Investment Earnings	20,844	1,737	24,772	23,035	15,633	63,443	47,810
TOTAL SOURCES	6,214,521	370,974	421,323	50,349	4,801,914	4,887,428	85,514
USES							
Salaries and Wages	1,615,656	138,174	134,443	3,731	1,239,960	1,002,538	237,422
Employee Fringe	828,765	70,253	60,870	9,383	621,145	462,977	158,168
Total Personnel Cost	2,444,421	208,427	195,312	13,115	1,861,105	1,465,515	395,591
Professional Services	80,350	1,000	12,561	(11,561)	77,350	53,643	23,707
Services and Supplies	2,449,236	99,703	166,844	(67,141)	2,153,654	930,747	1,222,907
Insurance	121,900	10,158	-	10,158	91,425	32,804	58,621
Utilities	474,748	41,303	74,827	(33,524)	356,499	451,873	(95,374)
Defensible Space	50,000	-	-	-	50,000	3,479	46,521
Capital Improvements	2,433,359	-	19,841	(19,841)	2,433,359	156,152	2,277,207
Debt Service	307,020	-	-	-	307,020	307,020	(0)
Transfers Out	(614,135)	(11,943)	(129,643)	117,700	(576,042)	(611,913)	35,871
TOTAL USES	7,746,899	348,649	339,743	8,906	6,754,371	2,789,320	3,965,051
SOURCES(USES)	(1,532,378)	22,325	81,580	59,255	(1,952,457)	2,098,108	4,050,564

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
UTILITY FUND - SEWER**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	7,816,716	632,294	653,947	21,653	5,885,711	6,062,731	177,020
Investment Earnings	20,844	1,737	24,772	23,035	15,633	63,443	47,810
Transfers In	1,000,000	-	-	-	-	1,000,000	1,000,000
TOTAL SOURCES	8,837,560	634,031	678,719	44,688	5,901,344	7,126,174	1,224,830
USES							
Salaries and Wages	1,907,639	160,912	146,115	14,797	1,465,207	1,136,323	328,884
Employee Fringe	952,450	80,142	65,103	15,039	715,595	523,855	191,740
Total Personnel Cost	2,860,089	241,054	211,219	29,835	2,180,802	1,660,178	520,624
Professional Services	86,700	1,083	18,932	(17,849)	83,451	70,214	13,237
Services and Supplies	1,409,034	87,907	73,372	14,535	1,143,187	599,501	543,685
Insurance	100,000	8,333	-	8,333	75,000	26,917	48,083
Utilities	481,963	40,339	101,066	(60,727)	361,472	430,998	(69,527)
Defensible Space	50,000	4,166	-	4,166	37,502	3,479	34,023
Capital Improvements	20,625,035	-	323,214	(323,214)	20,625,035	1,452,533	19,172,502
Debt Service	336,115	-	-	-	336,115	336,114	1
Transfers Out	614,135	11,943	129,643	(117,700)	576,042	611,913	(35,871)
TOTAL USES	26,563,070	394,825	857,446	(462,621)	25,418,605	5,191,848	20,226,757
SOURCES(USES)	(17,725,510)	239,206	(178,727)	(417,934)	(19,517,261)	1,934,326	21,451,587

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
UTILITY FUND - SOLID WASTE**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	356,000	-	2,249	2,249	267,000	311,360	44,360
TOTAL SOURCES	356,000	-	2,249	2,249	267,000	311,360	44,360
USES							
Salaries and Wages	202,164	16,574	10,379	6,195	149,510	92,671	56,839
Employee Fringe	84,670	7,036	5,524	1,512	62,684	44,271	18,414
Total Personnel Cost	286,834	23,610	15,903	7,707	212,194	136,941	75,253
Services and Supplies	160,326	13,569	17,228	(3,660)	120,089	97,368	22,721
Utilities	1,780	203	92	111	1,335	1,214	121
TOTAL USES	448,940	37,382	33,223	4,159	333,619	235,523	98,095
SOURCES(USES)	(92,940)	(37,382)	(30,974)	6,408	(66,619)	75,837	142,456

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
UTILITY FUND - TAHOE WATER SUPPLIERS ASSOCIATION**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	160,000	-	-	-	160,000	162,601	2,601
TOTAL SOURCES	160,000	-	-	-	160,000	162,601	2,601
USES							
Salaries and Wages	37,213	3,089	5,112	(2,023)	28,144	46,722	(18,578)
Employee Fringe	25,123	2,127	2,510	(383)	18,798	22,408	(3,610)
Total Personnel Cost	62,336	5,216	7,622	(2,406)	46,942	69,130	(22,189)
Services and Supplies	69,600	5,783	13,683	(7,900)	52,250	49,233	3,018
Utilities	200	50	48	2	150	144	6
TOTAL USES	132,136	11,050	21,353	(10,304)	99,342	118,507	(19,165)
SOURCES(USES)	27,864	(11,050)	(21,353)	(10,304)	60,658	44,094	(16,564)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
COMMUNITY SERVICES FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	20,437,223	2,027,556	1,762,380	(265,176)	17,661,459	17,221,260	(440,199)
Facility Fees	3,692,700	-	-	-	3,013,708	3,032,109	18,401
Intergovernmental - Operating Grants	139,875	9,750	-	(9,750)	102,750	115,034	12,284
Interfund Services	123,002	4,394	10,640	6,246	79,822	96,320	16,498
Non Operating Income/Leases	141,174	3,423	86	(3,337)	129,567	107,625	(21,942)
Investment Earnings	40,008	3,334	40,719	37,385	30,006	92,896	62,890
Capital Grants	1,239,421	-	-	-	1,139,421	1,139,421	(0)
Proceeds from Capital Asset Dispositions	-	-	-	-	-	11,855	11,855
TOTAL SOURCES	25,813,403	2,048,457	1,813,825	(234,632)	22,156,733	21,816,519	(340,214)
USES							
Salaries and Wages	8,504,014	836,374	827,261	9,113	6,707,645	6,209,073	498,572
Employee Fringe	2,819,953	268,950	225,808	43,142	2,159,366	1,763,119	396,247
Total Personnel Cost	11,323,967	1,105,324	1,053,069	52,255	8,867,011	7,972,192	894,819
Professional Services	41,425	1,000	7,650	(6,650)	38,425	27,257	11,168
Services and Supplies	5,755,092	371,919	494,844	(122,925)	4,658,020	3,862,599	795,421
Insurance	427,200	46,758	-	46,758	331,558	96,458	235,101
Utilities	1,300,863	72,214	181,091	(108,877)	1,089,527	1,294,559	(205,032)
Cost of Goods Sold	1,808,069	156,310	109,701	46,609	1,491,759	1,098,766	392,993
Central Services Cost	1,178,206	98,185	104,645	(6,460)	883,665	862,874	20,791
Defensible Space	100,000	-	-	-	50,000	18,058	31,942
Capital Improvements	6,999,563	-	30,673	(30,673)	6,999,563	3,122,089	3,877,474
Debt Service	390,862	156	312	(156)	390,394	390,282	111
TOTAL USES	29,325,247	1,851,867	1,981,986	(130,119)	24,799,922	18,745,134	6,054,788
SOURCES(USES)	(3,511,844)	196,591	(168,161)	(364,751)	(2,643,189)	3,071,385	5,714,574

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
CHAMPIONSHIP GOLF**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	3,778,822	2,830	2,958	128	2,865,687	2,749,967	(115,720)
Facility Fees	520,251	-	-	-	424,591	427,183	2,592
Non Operating Income/Leases	-	-	-	-	-	11,305	11,305
Investment Earnings	(2,748)	(229)	(627)	(398)	(2,061)	(2,776)	(715)
TOTAL SOURCES	4,296,325	2,601	2,331	(270)	3,288,217	3,185,679	(102,538)
USES							
Salaries and Wages	1,535,541	53,405	61,299	(7,894)	1,105,463	1,072,945	32,518
Employee Fringe	457,288	24,487	30,172	(5,685)	327,874	314,354	13,520
Total Personnel Cost	1,992,829	77,892	91,471	(13,578)	1,433,337	1,387,299	46,038
Professional Services	6,380	-	1,360	(1,360)	6,380	4,400	1,980
Services and Supplies	1,078,693	45,482	38,965	6,517	748,676	532,863	215,812
Insurance	81,800	-	-	-	54,533	44,040	10,493
Utilities	252,595	9,689	17,669	(7,980)	192,856	207,948	(15,092)
Cost of Goods Sold	615,505	1,910	1,946	(36)	473,355	356,178	117,177
Central Services Cost	231,348	19,279	8,749	10,530	173,511	152,693	20,818
Capital Improvements	1,281,417	-	-	-	1,281,417	577,622	703,795
Debt Service	185,551	-	312	(312)	185,551	186,810	(1,259)
TOTAL USES	5,726,118	154,252	160,472	(6,220)	4,549,615	3,449,853	1,099,762
SOURCES(USES)	(1,429,793)	(151,651)	(158,141)	(6,490)	(1,261,398)	(264,174)	997,224

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
MOUNTAIN GOLF**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	1,004,338	-	(336)	(336)	765,019	662,534	(102,485)
Facility Fees	1,139,874	-	-	-	930,281	935,961	5,680
Non Operating Income/Leases	43,989	1,870	-	(1,870)	38,211	21,386	(16,825)
Investment Earnings	(2,748)	(229)	(627)	(398)	(2,061)	(2,776)	(715)
TOTAL SOURCES	2,185,453	1,641	(963)	(2,604)	1,731,450	1,617,106	(114,344)
USES							
Salaries and Wages	500,207	18,372	11,954	6,418	361,798	272,516	89,282
Employee Fringe	162,915	10,356	6,926	3,430	118,677	86,663	32,014
Total Personnel Cost	663,122	28,728	18,881	9,848	480,475	359,179	121,296
Professional Services	2,570	-	340	(340)	2,570	1,740	830
Services and Supplies	399,290	16,106	22,143	(6,037)	282,287	233,355	48,933
Insurance	18,800	-	-	-	12,533	10,133	2,401
Utilities	98,346	3,991	7,441	(3,450)	76,038	81,425	(5,386)
Cost of Goods Sold	113,366	-	-	-	78,189	46,410	31,779
Central Services Cost	77,236	6,436	2,922	3,514	57,924	46,277	11,647
Capital Improvements	1,138,000	-	11,068	(11,068)	1,138,000	34,597	1,103,403
Debt Service	1,874	156	-	156	1,406	-	1,406
TOTAL USES	2,512,604	55,417	62,795	(7,378)	2,129,422	813,114	1,316,308
SOURCES(USES)	(327,151)	(53,776)	(63,758)	(9,982)	(397,972)	803,991	1,201,964

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
FACILITIES**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	2,117,586	85,907	43,369	(42,538)	1,680,026	1,166,736	(513,290)
Facility Fees	187,130	-	-	-	152,721	153,654	933
Investment Earnings	(180)	(15)	(36)	(21)	(135)	(362)	(227)
TOTAL SOURCES	2,304,536	85,892	43,333	(42,559)	1,832,612	1,320,028	(512,584)
USES							
Salaries and Wages	525,118	38,396	29,802	8,594	403,930	349,149	54,781
Employee Fringe	247,888	18,574	13,156	5,419	184,288	159,212	25,077
Total Personnel Cost	773,006	56,970	42,958	14,013	588,218	508,360	79,858
Professional Services	1,170	-	340	(340)	1,170	840	330
Services and Supplies	577,245	32,118	38,860	(6,742)	480,705	289,656	191,049
Insurance	12,800	1,067	-	1,067	9,600	3,453	6,147
Utilities	56,129	4,194	10,221	(6,027)	42,677	56,907	(14,230)
Cost of Goods Sold	464,700	19,400	11,074	8,326	393,400	237,233	156,167
Central Services Cost	106,807	8,901	6,057	2,844	80,109	66,877	13,232
Capital Improvements	20,000	-	-	-	20,000	-	20,000
Debt Service	177,130	-	-	-	177,130	177,139	(9)
TOTAL USES	2,188,987	122,650	109,510	13,140	1,793,009	1,340,465	452,544
SOURCES(USES)	115,549	(36,758)	(66,177)	(29,419)	39,603	(20,438)	(60,041)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
SKI**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	12,090,998	1,839,870	1,605,003	(234,867)	11,297,633	11,520,045	222,412
Facility Fees	842,769	-	-	-	687,806	692,005	4,199
Interfund Services	15,735	-	-	-	-	-	-
Non Operating Income/Leases	85,085	1,163	86	(1,077)	81,596	74,933	(6,663)
Investment Earnings	21,324	1,777	26,809	25,032	15,993	64,941	48,948
Proceeds from Capital Asset Dispositions	-	-	-	-	-	2,260	2,260
TOTAL SOURCES	13,055,911	1,842,810	1,631,899	(210,911)	12,083,028	12,354,184	271,156
USES							
Salaries and Wages	3,903,964	572,005	592,731	(20,726)	3,296,568	3,007,536	289,032
Employee Fringe	1,331,768	165,550	137,250	28,299	1,067,473	827,793	239,680
Total Personnel Cost	5,235,732	737,555	729,981	7,574	4,364,041	3,835,329	528,712
Professional Services	23,700	1,000	3,400	(2,400)	20,700	14,817	5,883
Services and Supplies	2,386,206	202,924	328,155	(125,230)	2,141,603	2,121,498	20,105
Insurance	234,500	39,083	-	39,083	195,417	12,660	182,757
Utilities	641,435	35,673	104,080	(68,406)	586,725	715,349	(128,624)
Cost of Goods Sold	558,200	132,000	95,435	36,565	503,500	413,871	89,629
Central Services Cost	524,073	43,673	71,246	(27,573)	393,057	435,814	(42,757)
Capital Improvements	2,035,616	-	18,482	(18,482)	2,035,616	401,837	1,633,779
Debt Service	19,769	-	-	-	19,769	19,770	(1)
TOTAL USES	11,659,231	1,191,909	1,350,778	(158,870)	10,260,427	7,970,945	2,289,482
SOURCES(USES)	1,396,680	650,901	281,121	(369,781)	1,822,601	4,383,240	2,560,639

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
RECREATION**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	1,476,890	112,510	112,854	344	1,120,025	1,025,437	(94,588)
Facility Fees	173,229	-	-	-	141,377	142,240	863
Intergovernmental - Operating Grants	117,000	9,750	-	(9,750)	87,750	100,000	12,250
Investment Earnings	1,020	85	118	33	765	(3,910)	(4,675)
Capital Grants	1,139,421	-	-	-	1,139,421	737,799	(401,622)
Proceeds from Capital Asset Dispositions	-	-	-	-	-	9,595	9,595
TOTAL SOURCES	2,907,560	122,345	112,972	(9,373)	2,489,338	2,011,161	(478,177)
USES							
Salaries and Wages	1,283,390	109,591	88,706	20,886	982,442	912,740	69,702
Employee Fringe	392,286	33,235	24,166	9,069	292,781	231,099	61,683
Total Personnel Cost	1,675,676	142,826	112,871	29,955	1,275,223	1,143,838	131,385
Professional Services	5,850	-	1,700	(1,700)	5,850	4,200	1,650
Services and Supplies	638,361	41,286	49,160	(7,874)	494,126	394,826	99,299
Insurance	60,900	5,075	-	5,075	45,675	21,219	24,456
Utilities	122,956	10,670	29,200	(18,530)	93,647	124,227	(30,580)
Cost of Goods Sold	45,720	3,000	1,246	1,754	35,720	24,605	11,115
Central Services Cost	141,787	11,816	10,663	1,153	106,344	96,485	9,859
Capital Improvements	2,227,168	-	-	-	2,227,168	2,028,571	198,597
Debt Service	2,229	-	-	-	2,229	2,254	(25)
TOTAL USES	4,920,647	214,672	204,841	9,832	4,285,982	3,840,225	445,756
SOURCES(USES)	(2,013,087)	(92,327)	(91,869)	458	(1,796,644)	(1,829,064)	(32,421)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
PARKS**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	63,115	-	-	-	48,563	21,690	(26,873)
Facility Fees	73,191	-	-	-	59,732	60,098	366
Intergovernmental - Operating Grants	22,875	-	-	-	15,000	15,034	34
Interfund Services	107,267	4,394	10,640	6,246	79,822	96,320	16,498
Non Operating Income/Leases	12,100	390	-	(390)	9,760	-	(9,760)
Investment Earnings	(180)	(15)	38	53	(135)	189	324
Capital Grants	100,000	-	-	-	-	-	-
TOTAL SOURCES	378,368	4,769	10,678	5,909	212,742	193,330	(19,412)
USES							
Salaries and Wages	416,383	23,133	26,047	(2,914)	299,964	324,405	(24,441)
Employee Fringe	115,788	8,216	8,755	(540)	84,395	79,545	4,850
Total Personnel Cost	532,171	31,349	34,802	(3,454)	384,359	403,950	(19,591)
Professional Services	1,170	-	340	(340)	1,170	840	330
Services and Supplies	410,892	17,358	14,088	3,270	281,629	149,517	132,112
Insurance	14,500	1,208	-	1,208	10,875	3,906	6,969
Utilities	112,091	6,690	9,964	(3,274)	84,731	93,966	(9,235)
Central Services Cost	60,810	5,068	3,479	1,589	45,612	38,070	7,542
Capital Improvements	297,362	-	1,123	(1,123)	297,362	76,744	220,618
Debt Service	3,005	-	-	-	3,005	3,005	(0)
TOTAL USES	1,432,001	61,673	63,796	(2,123)	1,108,743	769,999	338,745
SOURCES(USES)	(1,053,633)	(56,904)	(53,118)	3,786	(896,001)	(576,668)	319,333

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
TENNIS**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	178,449	-	(2,557)	(2,557)	72,700	161,405	88,705
Facility Fees	1,304	-	-	-	1,064	1,071	7
Investment Earnings	(2,352)	(196)	(1,348)	(1,152)	(1,764)	(3,460)	(1,696)
TOTAL SOURCES	177,401	(196)	(3,906)	(3,710)	72,000	159,016	87,016
USES							
Salaries and Wages	131,667	3,549	1,260	2,289	100,039	126,809	(26,770)
Employee Fringe	31,804	1,706	393	1,312	23,924	17,937	5,987
Total Personnel Cost	163,471	5,255	1,653	3,601	123,963	144,746	(20,783)
Professional Services	585	-	170	(170)	585	420	165
Services and Supplies	92,960	15,986	2,594	13,391	66,470	61,232	5,238
Insurance	3,900	325	-	325	2,925	1,047	1,878
Utilities	11,780	847	1,982	(1,136)	8,706	9,954	(1,248)
Cost of Goods Sold	10,578	-	-	-	7,595	20,468	(12,874)
Central Services Cost	15,496	1,291	352	939	11,619	12,715	(1,096)
Capital Improvements	-	-	-	-	-	-	-
Debt Service	1,304	-	-	-	1,304	1,305	(1)
TOTAL USES	300,074	23,703	6,752	16,951	223,166	251,887	(28,720)
SOURCES(USES)	(122,673)	(23,899)	(10,658)	13,241	(151,166)	(92,871)	58,295

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
COMMUNITY SERVICES ADMINISTRATION**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	(272,975)	(13,560)	1,090	14,650	(188,194)	(86,554)	101,640
Facility Fees	754,952	-	-	-	616,136	619,898	3,762
Investment Earnings	25,872	2,156	16,392	14,236	19,404	41,050	21,646
Capital Grants	-	-	-	-	-	401,621	401,621
TOTAL SOURCES	507,849	(11,404)	17,482	28,886	447,346	976,016	528,669
USES							
Salaries and Wages	207,744	17,923	15,463	2,460	157,441	142,974	14,467
Employee Fringe	80,217	6,826	4,989	1,837	59,953	46,517	13,436
Total Personnel Cost	287,961	24,749	20,452	4,297	217,394	189,491	27,904
Services and Supplies	171,445	660	880	(220)	162,525	79,652	82,873
Utilities	5,531	461	535	(74)	4,148	4,784	(636)
Central Services Cost	20,649	1,721	1,174	547	15,489	13,943	1,546
Defensible Space	100,000	-	-	-	50,000	18,058	31,942
Capital Improvements	-	-	-	-	-	2,717	(2,717)
TOTAL USES	585,586	27,591	23,041	4,549	449,557	308,646	140,911
SOURCES(USES)	(77,737)	(38,995)	(5,560)	33,436	(2,210)	667,370	669,580

**INCLINE VILLAGE GENERAL IMPROVEM .
STATEMENT OF SOURCES AND USES
BEACH FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Charges for Services	623,890	(23,415)	-	23,415	343,915	543,550	199,635
Facility Fees	2,556,840	-	-	-	2,086,705	2,213,876	127,171
Investment Earnings	11,400	950	15,565	14,615	8,550	39,484	30,934
TOTAL SOURCES	3,192,130	(22,465)	15,565	38,030	2,439,170	2,796,909	357,739
USES							
Salaries and Wages	939,860	40,249	35,702	4,547	712,792	711,007	1,785
Employee Fringe	250,645	15,573	11,941	3,632	183,572	154,163	29,409
Total Personnel Cost	1,190,505	55,822	47,642	8,179	896,364	865,171	31,193
Professional Services	17,850	1,000	1,700	(700)	14,850	4,200	10,650
Services and Supplies	894,504	30,645	22,869	7,776	715,237	324,455	390,782
Insurance	41,300	-	-	-	27,533	22,247	5,287
Utilities	128,817	9,255	10,478	(1,223)	98,363	113,932	(15,570)
Central Services Cost	141,194	11,766	4,854	6,912	105,894	80,306	25,588
Defensible Space	-	-	-	-	-	-	-
Capital Improvements	900,128	-	29,994	(29,994)	900,128	139,586	760,542
Debt Service	6,365	-	-	-	6,365	6,366	(1)
TOTAL USES	3,320,662	108,487	117,538	(9,050)	2,764,734	1,556,262	1,208,472
SOURCES(USES)	(128,532)	(130,952)	(101,972)	28,980	(325,564)	1,240,647	1,566,211

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
INTERNAL SERVICES FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Interfund Services	3,467,103	281,822	205,496	(76,326)	2,573,430	2,081,174	(492,256)
Investment Earnings	(456)	(38)	429	467	(342)	310	652
TOTAL SOURCES	3,466,647	281,784	205,925	(75,859)	2,573,088	2,081,484	(491,604)
USES							
Salaries and Wages	1,620,492	138,447	115,358	23,089	1,238,732	1,064,831	173,901
Employee Fringe	819,935	69,558	54,550	15,008	613,963	484,874	129,089
Total Personnel Cost	2,440,427	208,005	169,908	38,097	1,852,695	1,549,705	302,990
Professional Services	15,000	1,250	-	1,250	11,250	-	11,250
Services and Supplies	959,912	77,975	11,524	66,451	723,807	708,123	15,684
Insurance	16,600	1,383	-	1,383	12,450	4,472	7,978
Utilities	9,910	926	947	(21)	7,433	9,513	(2,081)
Cost of Goods Sold	-	-	-	-	-	(169)	169
TOTAL USES	3,441,849	289,539	183,297	106,242	2,607,634	2,272,563	335,071
SOURCES(USES)	24,798	(7,755)	22,628	30,383	(34,546)	(191,079)	(156,533)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
FLEET**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Interfund Services	1,463,650	116,607	131,118	14,512	1,108,959	935,972	(172,987)
Investment Earnings	108	9	136	127	81	412	331
TOTAL SOURCES	1,463,758	116,616	131,254	14,638	1,109,040	936,383	(172,656)
USES							
Salaries and Wages	645,375	54,681	48,317	6,364	494,840	406,565	88,275
Employee Fringe	342,669	28,936	25,164	3,772	256,943	208,802	48,141
Total Personnel Cost	988,044	83,617	73,482	10,136	751,783	615,367	136,416
Services and Supplies	467,560	32,230	49,599	(17,369)	375,215	332,439	42,776
Insurance	5,900	492	-	492	4,425	1,585	2,840
Utilities	1,809	251	178	73	1,357	1,178	179
Cost of Goods Sold	-	-	-	-	-	(169)	169
TOTAL USES	1,463,313	116,590	123,258	(6,668)	1,132,779	950,400	182,379
SOURCES(USES)	445	26	7,996	7,970	(23,740)	(14,017)	9,723

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
ENGINEERING**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Interfund Services	1,018,807	84,901	98,216	13,315	764,105	716,021	(48,085)
Investment Earnings	216	18	45	27	162	(93)	(255)
TOTAL SOURCES	1,019,023	84,919	98,261	13,342	764,267	715,928	(48,339)
USES							
Salaries and Wages	633,525	54,517	53,496	1,021	482,829	467,740	15,089
Employee Fringe	291,205	24,800	23,005	1,795	217,859	175,804	42,054
Total Personnel Cost	924,730	79,317	76,501	2,817	700,688	643,544	57,143
Professional Services	15,000	1,250	-	1,250	11,250	-	11,250
Services and Supplies	62,461	6,627	5,834	794	54,860	80,889	(26,030)
Insurance	4,400	367	-	367	3,300	1,189	2,111
Utilities	2,936	245	448	(203)	2,202	4,484	(2,282)
TOTAL USES	1,009,527	87,806	83,700	4,105	772,299	731,025	41,274
SOURCES(USES)	9,496	(2,887)	14,561	17,448	(8,032)	(15,097)	(7,065)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF SOURCES AND USES
BUILDINGS**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
July thru March 2022

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
SOURCES							
Interfund Services	984,646	80,315	(23,837)	(104,152)	700,366	429,182	(271,184)
Investment Earnings	(780)	(65)	248	313	(585)	(10)	575
TOTAL SOURCES	983,866	80,250	(23,589)	(103,839)	699,781	429,172	(270,609)
USES							
Salaries and Wages	341,592	29,249	13,545	15,704	261,063	190,526	70,537
Employee Fringe	186,061	15,822	6,381	9,441	139,162	100,268	38,894
Total Personnel Cost	527,653	45,071	19,926	25,145	400,225	290,794	109,431
Services and Supplies	429,891	39,118	(43,908)	83,026	293,732	294,795	(1,063)
Insurance	6,300	525	-	525	4,725	1,698	3,027
Utilities	5,165	430	321	109	3,874	3,851	22
TOTAL USES	969,009	85,144	(23,661)	108,805	702,556	591,138	111,418
SOURCES(USES)	14,857	(4,894)	72	4,966	(2,775)	(161,966)	(159,191)

MONTHLY FINANCIAL SUMMARY REPORTS

STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION

FISCAL YEAR 2022/23

March 2023

Utility Fund

Community Services Fund

Beach Fund

Internal Services Fund

MONTH- END FINANCIAL RESULTS

STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION

March 2023

Fund	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance	YTD % of Budget
200 Utilities								
Total Operating Income	14,526,393	1,001,531	1,052,747	51,216	11,098,992	11,360,677	261,685	78.2%
Total Operating Expense	14,377,676	1,057,585	1,171,265	(113,680)	10,634,795	8,523,660	2,111,136	59.3%
Net Income (Expense)	148,717	(56,054)	(118,519)	(62,464)	464,197	2,837,018	2,372,821	
Total Non Operating Income	41,688	3,474	49,544	46,070	31,266	126,886	95,620	304.4%
Total Non Operating Expense	73,728	-	-	-	73,728	73,728	0	100.0%
Income (Expense) Before Transfers	116,677	(52,580)	(68,975)	(16,394)	421,735	2,890,176	2,468,442	
Transfers in	1,000,000	-	-	-	-	1,000,000	1,000,000	100.0%
Total Transfers	1,000,000	-	-	-	-	2,000,000	1,000,000	
Change in Net Position	1,116,677	(52,580)	(68,975)	(16,394)	421,735	3,890,176	3,468,442	348.4%
300 Community Services								
Total Operating Income	24,392,800	2,041,700	1,773,020	(268,680)	20,857,739	20,464,723	(393,016)	83.9%
Total Operating Expense	24,646,381	2,077,676	2,178,689	(101,012)	18,207,909	17,314,167	893,742	70.3%
Net Income (Expense)	(253,581)	(35,976)	(405,669)	(369,693)	2,649,830	3,150,555	500,725	
Total Non Operating Income	1,420,603	6,757	40,805	34,048	1,298,994	1,351,796	52,802	95.2%
Total Non Operating Expense	6,157	156	312	(156)	5,689	5,577	111	90.6%
Income (Expense) Before Transfers	1,160,865	(29,375)	(365,176)	(335,801)	3,943,135	4,496,774	553,639	
Change in Net Position	1,160,865	(29,375)	(365,176)	(335,801)	3,943,135	4,496,774	553,639	387.4%
390 Beach								
Total Operating Income	3,180,730	(23,415)	-	23,415	2,430,620	2,757,426	326,806	86.7%
Total Operating Expense	2,553,558	123,842	112,767	11,075	1,708,014	1,637,586	70,428	64.1%
Net Income (Expense)	627,172	(147,257)	(112,767)	34,490	722,606	1,119,840	397,234	
Total Non Operating Income	11,400	950	15,565	14,615	8,550	39,484	30,934	346.3%
Total Non Operating Expense	70	-	-	-	70	71	(1)	101.2%
Income (Expense) Before Transfers	638,502	(146,307)	(97,201)	49,106	731,086	1,159,252	428,167	
Change in Net Position	638,502	(146,307)	(97,201)	49,106	731,086	1,159,252	428,167	181.6%
400 Internal Services								
Total Operating Income	3,467,103	281,822	205,496	(76,326)	2,573,430	2,081,174	(492,256)	60.0%
Total Operating Expense	3,451,725	290,362	183,169	107,193	2,615,041	2,279,477	335,564	66.0%
Net Income (Expense)	15,378	(8,540)	22,328	30,868	(41,611)	(198,303)	(156,692)	
Total Non Operating Income	(456)	(38)	429	467	(342)	310	652	
Income (Expense) Before Transfers	14,922	(8,578)	22,756	31,335	(41,953)	(197,994)	(156,040)	
Change in Net Position	14,922	(8,578)	22,756	31,335	(41,953)	(197,994)	(156,040)	-1326.8%

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
UTILITY FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	14,289,893	978,031	1,010,946	32,915	10,907,842	11,165,285	257,443
Interfund Services	236,500	23,500	41,801	18,301	191,150	195,392	4,242
TOTAL OPERATING INCOME	14,526,393	1,001,531	1,052,747	51,216	11,098,992	11,360,677	261,685
OPERATING EXPENSE							
Salaries and Wages	3,762,672	318,749	296,049	22,700	2,882,821	2,278,254	604,567
Employee Fringe	1,891,008	159,558	134,007	25,551	1,418,222	1,053,511	364,711
Total Personnel Cost	5,653,680	478,307	430,056	48,251	4,301,043	3,331,764	969,279
Professional Services	167,050	2,083	31,493	(29,410)	160,801	123,857	36,944
Services and Supplies	4,088,195	206,962	271,128	(64,165)	2,808,449	1,676,849	1,131,600
Insurance	221,900	18,492	-	18,492	166,425	59,720	106,705
Utilities	958,691	81,896	176,033	(94,138)	719,456	884,229	(164,773)
Cost of Goods Sold	-	-	-	-	-	-	-
Defensible Space	100,000	4,166	-	4,166	87,502	6,958	80,544
Depreciation	3,188,160	265,680	262,555	3,125	2,391,120	2,440,282	(49,162)
TOTAL OPERATING EXPENSE	14,377,676	1,057,585	1,171,265	(113,680)	10,634,795	8,523,660	2,111,136
NET INCOME (EXPENSE)	148,717	(56,054)	(118,519)	(62,464)	464,197	2,837,018	2,372,821
NON OPERATING INCOME							
Investment Earnings	41,688	3,474	49,544	46,070	31,266	126,886	95,620
TOTAL NON OPERATING INCOME	41,688	3,474	49,544	46,070	31,266	126,886	95,620
NON OPERATING EXPENSE							
Debt Service Interest	73,728	-	-	-	73,728	73,728	0
TOTAL NON OPERATING EXPENSE	73,728	-	-	-	73,728	73,728	0
INCOME(EXPENSE) BEFORE TRANSFERS	116,677	(52,580)	(68,975)	(16,394)	421,735	2,890,176	2,468,442
TRANSFERS							
Transfers In	1,000,000	-	-	-	-	1,000,000	1,000,000
CHANGE IN NET POSITION	1,116,677	(52,580)	(68,975)	(16,394)	421,735	3,890,176	3,468,442

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
UTILITY FUND - WATER**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	5,957,177	345,737	354,750	9,013	4,595,131	4,628,592	33,461
Interfund Services	236,500	23,500	41,801	18,301	191,150	195,392	4,242
TOTAL OPERATING INCOME	6,193,677	369,237	396,551	27,314	4,786,281	4,823,985	37,704
OPERATING EXPENSE							
Salaries and Wages	1,615,656	138,174	134,443	3,731	1,239,960	1,002,538	237,422
Employee Fringe	828,765	70,253	60,870	9,383	621,145	462,977	158,168
Total Personnel Cost	2,444,421	208,427	195,312	13,115	1,861,105	1,465,515	395,591
Professional Services	80,350	1,000	12,561	(11,561)	77,350	53,643	23,707
Services and Supplies	2,449,236	99,703	166,844	(67,141)	1,812,309	930,747	881,562
Insurance	121,900	10,158	-	10,158	91,425	32,804	58,621
Utilities	474,748	41,303	74,827	(33,524)	356,499	451,873	(95,374)
Defensible Space	50,000	-	-	-	50,000	3,479	46,521
Depreciation	1,647,384	137,282	133,439	3,843	1,235,538	1,274,535	(38,997)
TOTAL OPERATING EXPENSE	7,268,039	497,874	582,984	(85,110)	5,484,226	4,212,596	1,271,631
NET INCOME (EXPENSE)	(1,074,362)	(128,637)	(186,433)	(57,796)	(697,945)	611,389	1,309,335
NON OPERATING INCOME							
Investment Earnings	20,844	1,737	24,772	23,035	15,633	63,443	47,810
TOTAL NON OPERATING INCOME	20,844	1,737	24,772	23,035	15,633	63,443	47,810
NON OPERATING EXPENSE							
Debt Service Interest	50,732	-	-	-	50,732	50,732	0
TOTAL NON OPERATING EXPENSE	50,732	-	-	-	50,732	50,732	0
INCOME(EXPENSE) BEFORE TRANSFERS	(1,104,250)	(126,900)	(161,661)	(34,761)	(733,044)	624,100	1,357,145
TRANSFERS							
Transfers Out	(614,135)	(11,943)	(129,643)	(117,700)	(576,042)	(611,913)	(35,871)
CHANGE IN NET POSITION	(490,115)	(114,957)	(32,019)	82,939	(157,003)	1,236,013	1,393,016

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
UTILITY FUND - SEWER**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	7,816,716	632,294	653,947	21,653	5,885,711	6,062,731	177,020
TOTAL OPERATING INCOME	7,816,716	632,294	653,947	21,653	5,885,711	6,062,731	177,020
OPERATING EXPENSE							
Salaries and Wages	1,907,639	160,912	146,115	14,797	1,465,207	1,136,323	328,884
Employee Fringe	952,450	80,142	65,103	15,039	715,595	523,855	191,740
Total Personnel Cost	2,860,089	241,054	211,219	29,835	2,180,802	1,660,178	520,624
Professional Services	86,700	1,083	18,932	(17,849)	83,451	70,214	13,237
Services and Supplies	1,409,034	87,907	73,372	14,535	881,507	599,501	282,006
Insurance	100,000	8,333	-	8,333	75,000	26,917	48,083
Utilities	481,963	40,339	101,066	(60,727)	361,472	430,998	(69,527)
Defensible Space	50,000	4,166	-	4,166	37,502	3,479	34,023
Depreciation	1,540,776	128,398	129,115	(717)	1,155,582	1,165,747	(10,165)
TOTAL OPERATING EXPENSE	6,528,562	511,280	533,704	(22,425)	4,775,315	3,957,034	818,281
NET INCOME (EXPENSE)	1,288,154	121,014	120,242	(772)	1,110,396	2,105,697	995,301
NON OPERATING INCOME							
Investment Earnings	20,844	1,737	24,772	23,035	15,633	63,443	47,810
TOTAL NON OPERATING INCOME	20,844	1,737	24,772	23,035	15,633	63,443	47,810
NON OPERATING EXPENSE							
Debt Service Interest	22,996	-	-	-	22,996	22,996	0
TOTAL NON OPERATING EXPENSE	22,996	-	-	-	22,996	22,996	0
INCOME(EXPENSE) BEFORE TRANSFERS	1,286,002	122,751	145,014	22,263	1,103,033	2,146,144	1,043,112
TRANSFERS							
Transfers In	1,000,000		-	-	-	1,000,000	1,000,000
Transfers Out	614,135	11,943	129,643	117,700	576,042	611,913	35,871
CHANGE IN NET POSITION	1,671,868	110,808	15,372	(95,437)	526,991	2,534,232	2,007,241

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
UTILITY FUND - SOLID WASTE**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	356,000	-	2,249	2,249	267,000	311,360	44,360
TOTAL OPERATING INCOME	356,000	-	2,249	2,249	267,000	311,360	44,360
OPERATING EXPENSE							
Salaries and Wages	202,164	16,574	10,379	6,195	149,510	92,671	56,839
Employee Fringe	84,670	7,036	5,524	1,512	62,684	44,271	18,414
Total Personnel Cost	286,834	23,610	15,903	7,707	212,194	136,941	75,253
Services and Supplies	160,326	13,569	17,228	(3,660)	120,089	97,368	22,721
Utilities	1,780	203	92	111	1,335	1,214	121
TOTAL OPERATING EXPENSE	448,940	37,382	33,223	4,159	333,619	235,523	98,095
NET INCOME (EXPENSE)	(92,940)	(37,382)	(30,974)	6,408	(66,619)	75,837	142,456
INCOME(EXPENSE) BEFORE TRANSFERS	(92,940)	(37,382)	(30,974)	6,408	(66,619)	75,837	142,456
CHANGE IN NET POSITION	(92,940)	(37,382)	(30,974)	6,408	(66,619)	75,837	142,456

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
UTILITY FUND - TAHOE WATER SUPPLIERS ASSOCIATION**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	160,000	-	-	-	160,000	162,601	2,601
TOTAL OPERATING INCOME	160,000	-	-	-	160,000	162,601	2,601
OPERATING EXPENSE							
Salaries and Wages	37,213	3,089	5,112	(2,023)	28,144	46,722	(18,578)
Employee Fringe	25,123	2,127	2,510	(383)	18,798	22,408	(3,610)
Total Personnel Cost	62,336	5,216	7,622	(2,406)	46,942	69,130	(22,189)
Services and Supplies	69,600	5,783	13,683	(7,900)	52,250	49,233	3,018
Utilities	200	50	48	2	-	144	(144)
TOTAL OPERATING EXPENSE	132,136	11,050	21,353	(10,304)	99,192	118,507	(19,315)
NET INCOME (EXPENSE)	27,864	(11,050)	(21,353)	(10,304)	60,808	44,094	(16,714)
INCOME(EXPENSE) BEFORE TRANSFERS	27,864	(11,050)	(21,353)	(10,304)	60,808	44,094	(16,714)
CHANGE IN NET POSITION	27,864	(11,050)	(21,353)	(10,304)	60,808	44,094	(16,714)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
COMMUNITY SERVICES FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	20,437,223	2,027,556	1,762,380	(265,176)	17,661,459	17,221,260	(440,199)
Facility Fees	3,692,700	-	-	-	3,013,708	3,032,109	18,401
Intergovernmental - Operating Grants	139,875	9,750	-	(9,750)	102,750	115,034	12,284
Interfund Services	123,002	4,394	10,640	6,246	79,822	96,320	16,498
TOTAL OPERATING INCOME	24,392,800	2,041,700	1,773,020	(268,680)	20,857,739	20,464,723	(393,016)
OPERATING EXPENSE							
Salaries and Wages	8,525,014	836,374	827,261	9,113	6,707,645	6,209,073	498,572
Employee Fringe	2,819,953	268,950	225,808	43,142	2,159,366	1,763,119	396,247
Total Personnel Cost	11,344,967	1,105,324	1,053,069	52,255	8,867,011	7,972,192	894,819
Professional Services	41,425	1,000	7,650	(6,650)	38,425	27,257	11,168
Services and Supplies	5,734,092	371,919	494,844	(122,925)	3,422,270	3,862,599	(440,329)
Insurance	427,200	46,758	-	46,758	331,558	96,458	235,101
Utilities	1,300,830	72,214	181,091	(108,877)	1,089,527	1,294,559	(205,032)
Cost of Goods Sold	1,808,069	156,310	109,701	46,609	1,491,759	1,098,766	392,993
Central Services Cost	1,178,206	98,185	104,645	(6,460)	883,665	862,874	20,791
Defensible Space	100,000	-	-	-	50,000	18,058	31,942
Depreciation	2,711,592	225,966	227,688	(1,722)	2,033,694	2,081,404	(47,710)
TOTAL OPERATING EXPENSE	24,646,381	2,077,676	2,178,689	(101,012)	18,207,909	17,314,167	893,742
NET INCOME (EXPENSE)	(253,581)	(35,976)	(405,669)	(369,693)	2,649,830	3,150,555	500,725
NON OPERATING INCOME							
Non Operating Income/Leases	141,174	3,423	86	(3,337)	129,567	107,625	(21,942)
Investment Earnings	40,008	3,334	40,719	37,385	30,006	92,896	62,890
Capital Grants	1,239,421	-	-	-	1,139,421	1,139,421	(0)
Proceeds from Capital Asset Dispositions	-	-	-	-	-	11,855	11,855
TOTAL NON OPERATING INCOME	1,420,603	6,757	40,805	34,048	1,298,994	1,351,796	52,802
NON OPERATING EXPENSE							
Debt Service Interest	6,157	156	312	(156)	5,689	5,577	111
TOTAL NON OPERATING EXPENSE	6,157	156	312	(156)	5,689	5,577	111
INCOME(EXPENSE) BEFORE TRANSFERS	1,160,865	(29,375)	(365,176)	(335,801)	3,943,135	4,496,774	553,639
CHANGE IN NET POSITION	1,160,865	(29,375)	(365,176)	(335,801)	3,943,135	4,496,774	553,639

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
CHAMPIONSHIP GOLF**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	3,778,822	2,830	2,958	128	2,865,687	2,749,967	(115,720)
Facility Fees	520,251	-	-	-	424,591	427,183	2,592
TOTAL OPERATING INCOME	4,299,073	2,830	2,958	128	3,290,278	3,177,150	(113,128)
OPERATING EXPENSE							
Salaries and Wages	1,535,541	53,405	61,299	(7,894)	1,105,463	1,072,945	32,518
Employee Fringe	457,288	24,487	30,172	(5,685)	327,874	314,354	13,520
Total Personnel Cost	1,992,829	77,892	91,471	(13,578)	1,433,337	1,387,299	46,038
Professional Services	6,380	-	1,360	(1,360)	6,380	4,400	1,980
Services and Supplies	1,078,693	45,482	38,965	6,517	608,995	532,863	76,132
Insurance	81,800	-	-	-	54,533	44,040	10,493
Utilities	252,595	9,689	17,669	(7,980)	192,856	207,948	(15,092)
Cost of Goods Sold	615,505	1,910	1,946	(36)	473,355	356,178	117,177
Central Services Cost	231,348	19,279	8,749	10,530	173,511	152,693	20,818
Depreciation	623,292	51,941	48,467	3,474	467,469	438,376	29,093
TOTAL OPERATING EXPENSE	4,882,442	206,193	208,627	(2,434)	3,410,436	3,123,797	286,639
NET INCOME (EXPENSE)	(583,369)	(203,363)	(205,669)	(2,306)	(120,158)	53,353	173,510
NON OPERATING INCOME							
Non Operating Income/Leases	-	-	-	-	-	11,305	11,305
Investment Earnings	(2,748)	(229)	(627)	(398)	(2,061)	(2,776)	(715)
TOTAL NON OPERATING INCOME	(2,748)	(229)	(627)	(398)	(2,061)	8,529	10,590
NON OPERATING EXPENSE							
Debt Service Interest	2,055	-	312	(312)	2,055	3,314	(1,259)
TOTAL NON OPERATING EXPENSE	2,055	-	312	(312)	2,055	3,314	(1,259)
INCOME(EXPENSE) BEFORE TRANSFERS	(588,172)	(203,592)	(206,609)	(3,017)	(124,274)	58,568	182,841
CHANGE IN NET POSITION	(588,172)	(203,592)	(206,609)	(3,017)	(124,274)	58,568	182,841

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
MOUNTAIN GOLF**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	1,004,338	-	(336)	(336)	765,019	662,534	(102,485)
Facility Fees	1,139,874	-	-	-	930,281	935,961	5,680
TOTAL OPERATING INCOME	2,144,212	-	(336)	(336)	1,695,300	1,598,495	(96,805)
OPERATING EXPENSE							
Salaries and Wages	500,207	18,372	11,954	6,418	361,798	272,516	89,282
Employee Fringe	162,915	10,356	6,926	3,430	118,677	86,663	32,014
Total Personnel Cost	663,122	28,728	18,881	9,848	480,475	359,179	121,296
Professional Services	2,570	-	340	(340)	2,570	1,740	830
Services and Supplies	399,290	16,106	22,143	(6,037)	232,201	233,355	(1,154)
Insurance	18,800	-	-	-	12,533	10,133	2,401
Utilities	98,346	3,991	7,441	(3,450)	76,038	81,425	(5,386)
Cost of Goods Sold	113,366	-	-	-	78,189	46,410	31,779
Central Services Cost	77,236	6,436	2,922	3,514	57,924	46,277	11,647
Depreciation	198,528	16,544	15,197	1,347	148,896	145,230	3,666
TOTAL OPERATING EXPENSE	1,571,258	71,805	66,923	4,881	1,088,827	923,747	165,080
NET INCOME (EXPENSE)	572,954	(71,805)	(67,259)	4,545	606,473	674,748	68,275
NON OPERATING INCOME							
Non Operating Income/Leases	43,989	1,870	-	(1,870)	38,211	21,386	(16,825)
Investment Earnings	(2,748)	(229)	(627)	(398)	(2,061)	(2,776)	(715)
TOTAL NON OPERATING INCOME	41,241	1,641	(627)	(2,268)	36,150	18,611	(17,539)
NON OPERATING EXPENSE							
Debt Service Interest	1,874	156	-	156	1,406	-	1,406
TOTAL NON OPERATING EXPENSE	1,874	156	-	156	1,406	-	1,406
INCOME(EXPENSE) BEFORE TRANSFERS	612,321	(70,320)	(67,887)	2,433	641,218	693,359	52,141
CHANGE IN NET POSITION	612,321	(70,320)	(67,887)	2,433	641,218	693,359	52,141

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
FACILITIES**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	2,117,586	85,907	43,369	(42,538)	1,680,026	1,166,736	(513,290)
Facility Fees	187,130	-	-	-	152,721	153,654	933
TOTAL OPERATING INCOME	2,304,716	85,907	43,369	(42,538)	1,832,747	1,320,390	(512,357)
OPERATING EXPENSE							
Salaries and Wages	525,118	38,396	29,802	8,594	403,930	349,149	54,781
Employee Fringe	247,888	18,574	13,156	5,419	184,288	159,212	25,077
Total Personnel Cost	773,006	56,970	42,958	14,013	588,218	508,360	79,858
Professional Services	1,170	-	340	(340)	1,170	840	330
Services and Supplies	577,245	32,118	38,860	(6,742)	377,432	289,656	87,776
Insurance	12,800	1,067	-	1,067	9,600	3,453	6,147
Utilities	56,129	4,194	10,221	(6,027)	42,677	56,907	(14,230)
Cost of Goods Sold	464,700	19,400	11,074	8,326	393,400	237,233	156,167
Central Services Cost	106,807	8,901	6,057	2,844	80,109	66,877	13,232
Depreciation	122,064	10,172	10,216	(44)	91,548	92,750	(1,202)
TOTAL OPERATING EXPENSE	2,113,921	132,822	119,725	13,096	1,584,154	1,256,077	328,077
NET INCOME (EXPENSE)	190,795	(46,915)	(76,357)	(29,441)	248,593	64,313	(184,280)
NON OPERATING INCOME							
Investment Earnings	(180)	(15)	(36)	(21)	(135)	(362)	(227)
TOTAL NON OPERATING INCOME	(180)	(15)	(36)	(21)	(135)	(362)	(227)
NON OPERATING EXPENSE							
Debt Service Interest	1,962	-	-	-	1,962	1,971	(9)
TOTAL NON OPERATING EXPENSE	1,962	-	-	-	1,962	1,971	(9)
INCOME(EXPENSE) BEFORE TRANSFERS	188,653	(46,930)	(76,393)	(29,462)	246,496	61,980	(184,516)
CHANGE IN NET POSITION	188,653	(46,930)	(76,393)	(29,462)	246,496	61,980	(184,516)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
SKI**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	12,090,998	1,839,870	1,605,003	(234,867)	11,297,633	11,520,045	222,412
Facility Fees	842,769	-	-	-	687,806	692,005	4,199
TOTAL OPERATING INCOME	12,949,502	1,839,870	1,605,003	(234,867)	11,985,439	12,212,050	226,611
OPERATING EXPENSE							
Salaries and Wages	3,903,964	572,005	592,731	(20,726)	3,296,568	3,007,536	289,032
Employee Fringe	1,331,768	165,550	137,250	28,299	1,067,473	827,793	239,680
Total Personnel Cost	5,235,732	737,555	729,981	7,574	4,364,041	3,835,329	528,712
Professional Services	23,700	1,000	3,400	(2,400)	20,700	14,817	5,883
Services and Supplies	2,386,206	202,924	328,155	(125,230)	1,410,840	2,121,498	(710,658)
Insurance	234,500	39,083	-	39,083	195,417	12,660	182,757
Utilities	641,435	35,673	104,080	(68,406)	586,725	715,349	(128,624)
Cost of Goods Sold	558,200	132,000	95,435	36,565	503,500	413,871	89,629
Central Services Cost	524,073	43,673	71,246	(27,573)	393,057	435,814	(42,757)
Depreciation	1,137,696	94,808	104,706	(9,898)	853,272	952,897	(99,625)
TOTAL OPERATING EXPENSE	10,741,542	1,286,717	1,437,003	(150,286)	8,327,551	8,502,235	(174,684)
NET INCOME (EXPENSE)	2,207,960	553,153	168,000	(385,153)	3,657,888	3,709,815	51,927
NON OPERATING INCOME							
Non Operating Income/Leases	85,085	1,163	86	(1,077)	81,596	74,933	(6,663)
Investment Earnings	21,324	1,777	26,809	25,032	15,993	64,941	48,948
Proceeds from Capital Asset Dispositions	-	-	-	-	-	2,260	2,260
Funded Capital Resources	-	-	-	-	-	-	-
TOTAL NON OPERATING INCOME	106,409	2,940	26,896	23,956	97,589	142,134	44,545
NON OPERATING EXPENSE							
Debt Service Interest	219	-	-	-	219	220	(1)
TOTAL NON OPERATING EXPENSE	219	-	-	-	219	220	(1)
INCOME(EXPENSE) BEFORE TRANSFERS	2,314,150	556,093	194,896	(361,197)	3,755,258	3,851,729	96,472
CHANGE IN NET POSITION	2,314,150	556,093	194,896	(361,197)	3,755,258	3,851,729	96,472

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
RECREATION**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	1,476,890	112,510	112,854	344	1,120,025	1,025,437	(94,588)
Facility Fees	173,229	-	-	-	141,377	142,240	863
Intergovernmental - Operating Grants	117,000	9,750	-	(9,750)	87,750	100,000	12,250
Interfund Services	-	-	-	-	-	-	-
TOTAL OPERATING INCOME	1,767,119	122,260	112,854	(9,406)	1,349,152	1,267,677	(81,475)
OPERATING EXPENSE							
Salaries and Wages	1,304,390	109,591	88,706	20,886	982,442	912,740	69,702
Employee Fringe	392,286	33,235	24,166	9,069	292,781	231,099	61,683
Total Personnel Cost	1,696,676	142,826	112,871	29,955	1,275,223	1,143,838	131,385
Professional Services	5,850	-	1,700	(1,700)	5,850	4,200	1,650
Services and Supplies	617,361	41,286	49,160	(7,874)	346,543	394,826	(48,283)
Insurance	60,900	5,075	-	5,075	45,675	21,219	24,456
Utilities	122,923	10,670	29,200	(18,530)	93,647	124,227	(30,580)
Cost of Goods Sold	45,720	3,000	1,246	1,754	35,720	24,605	11,115
Central Services Cost	141,787	11,816	10,663	1,153	106,344	96,485	9,859
Depreciation	267,948	22,329	19,469	2,860	200,961	176,799	24,162
TOTAL OPERATING EXPENSE	2,959,165	237,001	224,309	12,692	2,109,963	1,986,199	123,764
NET INCOME (EXPENSE)	(1,192,046)	(114,741)	(111,455)	3,286	(760,811)	(718,523)	42,288
NON OPERATING INCOME							
Investment Earnings	1,020	85	118	33	765	(3,910)	(4,675)
Capital Grants	1,139,421	-	-	-	1,139,421	737,799	(401,622)
Proceeds from Capital Asset Dispositions	-	-	-	-	-	9,595	9,595
TOTAL NON OPERATING INCOME	1,140,441	85	118	33	1,140,186	743,484	(396,702)
NON OPERATING EXPENSE							
Debt Service Interest	-	-	-	-	-	25	(25)
TOTAL NON OPERATING EXPENSE	-	-	-	-	-	25	(25)
INCOME(EXPENSE) BEFORE TRANSFERS	(51,605)	(114,656)	(111,337)	3,319	379,375	24,936	(354,438)
CHANGE IN NET POSITION	(51,605)	(114,656)	(111,337)	3,319	379,375	24,936	(354,438)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
PARKS**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	63,115	-	-	-	48,563	21,690	(26,873)
Facility Fees	73,191	-	-	-	59,732	60,098	366
Intergovernmental - Operating Grants	22,875	-	-	-	15,000	15,034	34
Interfund Services	107,267	4,394	10,640	6,246	79,822	96,320	16,498
TOTAL OPERATING INCOME	266,448	4,394	10,640	6,246	203,117	193,141	(9,976)
OPERATING EXPENSE							
Salaries and Wages	416,383	23,133	26,047	(2,914)	299,964	324,405	(24,441)
Employee Fringe	115,788	8,216	8,755	(540)	84,395	79,545	4,850
Total Personnel Cost	532,171	31,349	34,802	(3,454)	384,359	403,950	(19,591)
Professional Services	1,170	-	340	(340)	1,170	840	330
Services and Supplies	410,892	17,358	14,088	3,270	238,452	149,517	88,935
Insurance	14,500	1,208	-	1,208	10,875	3,906	6,969
Utilities	112,091	6,690	9,964	(3,274)	84,731	93,966	(9,235)
Central Services Cost	60,810	5,068	3,479	1,589	45,612	38,070	7,542
Depreciation	267,048	22,254	22,169	85	200,286	202,415	(2,129)
TOTAL OPERATING EXPENSE	1,398,682	83,927	84,842	(915)	965,485	892,665	72,821
NET INCOME (EXPENSE)	(1,132,234)	(79,533)	(74,202)	5,331	(762,368)	(699,523)	62,845
NON OPERATING INCOME							
Non Operating Income/Leases	12,100	390	-	(390)	9,760	-	(9,760)
Investment Earnings	(180)	(15)	38	53	(135)	189	324
Capital Grants	100,000	-	-	-	-	-	-
TOTAL NON OPERATING INCOME	111,920	375	38	(337)	9,625	189	(9,436)
NON OPERATING EXPENSE							
Debt Service Interest	33	-	-	-	33	33	(0)
TOTAL NON OPERATING EXPENSE	33	-	-	-	33	33	(0)
INCOME(EXPENSE) BEFORE TRANSFERS	(1,020,347)	(79,158)	(74,164)	4,994	(752,776)	(699,368)	53,408
CHANGE IN NET POSITION	(1,020,347)	(79,158)	(74,164)	4,994	(752,776)	(699,368)	53,408

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
TENNIS**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	178,449	-	(2,557)	(2,557)	72,700	161,405	88,705
Facility Fees	1,304	-	-	-	1,064	1,071	7
TOTAL OPERATING INCOME	179,753	-	(2,557)	(2,557)	73,764	162,476	88,712
OPERATING EXPENSE							
Salaries and Wages	131,667	3,549	1,260	2,289	100,039	126,809	(26,770)
Employee Fringe	31,804	1,706	393	1,312	23,924	17,937	5,987
Total Personnel Cost	163,471	5,255	1,653	3,601	123,963	144,746	(20,783)
Professional Services	585	-	170	(170)	585	420	165
Services and Supplies	92,960	15,986	2,594	13,391	47,843	61,232	(13,389)
Insurance	3,900	325	-	325	2,925	1,047	1,878
Utilities	11,780	847	1,982	(1,136)	8,706	9,954	(1,248)
Cost of Goods Sold	10,578	-	-	-	7,595	20,468	(12,874)
Central Services Cost	15,496	1,291	352	939	11,619	12,715	(1,096)
Depreciation	70,608	5,884	5,917	(33)	52,956	53,523	(567)
TOTAL OPERATING EXPENSE	369,378	29,587	12,669	16,918	256,192	304,105	(47,913)
NET INCOME (EXPENSE)	(189,625)	(29,587)	(15,226)	14,361	(182,428)	(141,629)	40,799
NON OPERATING INCOME							
Investment Earnings	(2,352)	(196)	(1,348)	(1,152)	(1,764)	(3,460)	(1,696)
TOTAL NON OPERATING INCOME	(2,352)	(196)	(1,348)	(1,152)	(1,764)	(3,460)	(1,696)
NON OPERATING EXPENSE							
Debt Service Interest	14	-	-	-	14	15	(1)
TOTAL NON OPERATING EXPENSE	14	-	-	-	14	15	(1)
INCOME(EXPENSE) BEFORE TRANSFERS	(191,991)	(29,783)	(16,575)	13,208	(184,206)	(145,104)	39,102
CHANGE IN NET POSITION	(191,991)	(29,783)	(16,575)	13,208	(184,206)	(145,104)	39,102

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
COMMUNITY SERVICES ADMINISTRATION**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	(272,975)	(13,560)	1,090	14,650	(188,194)	(86,554)	101,640
Facility Fees	754,952	-	-	-	616,136	619,898	3,762
TOTAL OPERATING INCOME	481,977	(13,560)	1,090	14,650	427,942	533,344	105,402
OPERATING EXPENSE							
Salaries and Wages	207,744	17,923	15,463	2,460	157,441	142,974	14,467
Employee Fringe	80,217	6,826	4,989	1,837	59,953	46,517	13,436
Total Personnel Cost	287,961	24,749	20,452	4,297	217,394	189,491	27,904
Services and Supplies	171,445	660	880	(220)	159,965	79,652	80,313
Utilities	5,531	461	535	(74)	4,148	4,784	(636)
Central Services Cost	20,649	1,721	1,174	547	15,489	13,943	1,546
Defensible Space	100,000	-	-	-	50,000	18,058	31,942
Depreciation	24,408	2,034	1,548	486	18,306	19,414	(1,108)
TOTAL OPERATING EXPENSE	609,994	29,625	24,589	5,036	465,303	325,343	139,960
NET INCOME (EXPENSE)	(128,017)	(43,185)	(23,499)	19,686	(37,360)	208,001	245,362
NON OPERATING INCOME							
Investment Earnings	25,872	2,156	16,392	14,236	19,404	41,050	21,646
Capital Grants	-	-	-	-	-	401,621	401,621
TOTAL NON OPERATING INCOME	25,872	2,156	16,392	14,236	19,404	442,672	423,268
INCOME(EXPENSE) BEFORE TRANSFERS	(102,145)	(41,029)	(7,107)	33,922	(17,956)	650,673	668,630
CHANGE IN NET POSITION	(102,145)	(41,029)	(7,107)	33,922	(17,956)	650,673	668,630

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
BEACH FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Charges for Services	623,890	(23,415)	-	23,415	343,915	543,550	199,635
Facility Fees	2,556,840	-	-	-	2,086,705	2,213,876	127,171
TOTAL OPERATING INCOME	3,180,730	(23,415)	-	23,415	2,430,620	2,757,426	326,806
OPERATING EXPENSE							
Salaries and Wages	968,860	40,249	35,702	4,547	712,792	711,007	1,785
Employee Fringe	250,645	15,573	11,941	3,632	183,572	154,163	29,409
Total Personnel Cost	1,219,505	55,822	47,642	8,179	896,364	865,171	31,193
Professional Services	17,850	1,000	1,700	(700)	14,850	4,200	10,650
Services and Supplies	820,632	30,645	22,869	7,776	564,940	324,455	240,485
Insurance	41,300	-	-	-	27,533	22,247	5,287
Utilities	128,817	9,255	10,478	(1,223)	98,363	113,932	(15,570)
Central Services Cost	141,194	11,766	4,854	6,912	105,894	80,306	25,588
Depreciation	184,260	15,355	25,223	(9,868)	70	227,276	(227,206)
TOTAL OPERATING EXPENSE	2,553,558	123,842	112,767	11,075	1,708,014	1,637,586	70,428
NET INCOME (EXPENSE)	627,172	(147,257)	(112,767)	34,490	722,606	1,119,840	397,234
NON OPERATING INCOME							
Investment Earnings	11,400	950	15,565	14,615	8,550	39,484	30,934
TOTAL NON OPERATING INCOME	11,400	950	15,565	14,615	8,550	39,484	30,934
NON OPERATING EXPENSE							
Debt Service Interest	70	-	-	-	70	71	(1)
TOTAL NON OPERATING EXPENSE	70	-	-	-	70	71	(1)
INCOME(EXPENSE) BEFORE TRANSFERS	638,502	(146,307)	(97,201)	49,106	731,086	1,159,252	428,167
CHANGE IN NET POSITION	638,502	(146,307)	(97,201)	49,106	731,086	1,159,252	428,167

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
INTERNAL SERVICES FUND**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023
Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Interfund Services	3,467,103	281,822	205,496	(76,326)	2,573,430	2,081,174	(492,256)
TOTAL OPERATING INCOME	3,467,103	281,822	205,496	(76,326)	2,573,430	2,081,174	(492,256)
OPERATING EXPENSE							
Salaries and Wages	1,620,492	138,447	115,358	23,089	1,238,732	1,064,831	173,901
Employee Fringe	819,935	69,558	54,550	15,008	613,963	484,874	129,089
Total Personnel Cost	2,440,427	208,005	169,908	38,097	1,852,695	1,549,705	302,990
Professional Services	15,000	1,250	-	1,250	11,250	-	11,250
Services and Supplies	959,912	77,975	11,524	66,451	723,807	708,123	15,684
Insurance	16,600	1,383	-	1,383	12,450	4,472	7,978
Utilities	9,910	926	947	(21)	7,433	9,513	(2,081)
Cost of Goods Sold	-	-	-	-	-	(169)	169
Depreciation	9,876	823	790	33	7,407	7,832	(425)
TOTAL OPERATING EXPENSE	3,451,725	290,362	183,169	107,193	2,615,041	2,279,477	335,564
NET INCOME (EXPENSE)	15,378	(8,540)	22,328	30,868	(41,611)	(198,303)	(156,692)
NON OPERATING INCOME							
Investment Earnings	(456)	(38)	429	467	(342)	310	652
TOTAL NON OPERATING INCOME	(456)	(38)	429	467	(342)	310	652
INCOME(EXPENSE) BEFORE TRANSFERS	14,922	(8,578)	22,756	31,335	(41,953)	(197,994)	(156,040)
CHANGE IN NET POSITION	14,922	(8,578)	22,756	31,335	(41,953)	(197,994)	(156,040)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
FLEET**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Interfund Services	1,463,650	116,607	131,118	14,512	1,108,959	935,972	(172,987)
TOTAL OPERATING INCOME	1,463,650	116,607	131,118	14,512	1,108,959	935,972	(172,987)
OPERATING EXPENSE							
Salaries and Wages	645,375	54,681	48,317	6,364	494,840	406,565	88,275
Employee Fringe	342,669	28,936	25,164	3,772	256,943	208,802	48,141
Total Personnel Cost	988,044	83,617	73,482	10,136	751,783	615,367	136,416
Services and Supplies	467,560	32,230	49,599	(17,369)	375,215	332,439	42,776
Insurance	5,900	492	-	492	4,425	1,585	2,840
Utilities	1,809	251	178	73	1,357	1,178	179
Cost of Goods Sold	-	-	-	-	-	(169)	169
Depreciation	6,528	544	492	52	4,896	5,157	(261)
TOTAL OPERATING EXPENSE	1,469,841	117,134	123,750	(6,617)	1,137,675	955,557	182,118
NET INCOME (EXPENSE)	(6,191)	(527)	7,368	7,895	(28,717)	(19,586)	9,131
NON OPERATING INCOME							
Investment Earnings	108	9	136	127	81	412	331
TOTAL NON OPERATING INCOME	108	9	136	127	81	412	331
INCOME(EXPENSE) BEFORE TRANSFERS	(6,083)	(518)	7,503	8,021	(28,636)	(19,174)	9,462
CHANGE IN NET POSITION	(6,083)	(518)	7,503	8,021	(28,636)	(19,174)	9,462

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
ENGINEERING**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Interfund Services	1,018,807	84,901	98,216	13,315	764,105	716,021	(48,085)
TOTAL OPERATING INCOME	1,018,807	84,901	98,216	13,315	764,105	716,021	(48,085)
OPERATING EXPENSE							
Salaries and Wages	633,525	54,517	53,496	1,021	482,829	467,740	15,089
Employee Fringe	291,205	24,800	23,005	1,795	217,859	175,804	42,054
Total Personnel Cost	924,730	79,317	76,501	2,817	700,688	643,544	57,143
Professional Services	15,000	1,250	-	1,250	11,250	-	11,250
Services and Supplies	62,461	6,627	5,834	794	54,860	80,889	(26,030)
Insurance	4,400	367	-	367	3,300	1,189	2,111
Utilities	2,936	245	448	(203)	2,202	4,484	(2,282)
TOTAL OPERATING EXPENSE	1,009,527	87,806	82,782	5,024	772,299	730,107	42,193
NET INCOME (EXPENSE)	9,280	(2,905)	15,434	18,339	(8,194)	(14,086)	(5,892)
NON OPERATING INCOME							
Investment Earnings	216	18	45	27	162	(93)	(255)
TOTAL NON OPERATING INCOME	216	18	45	27	162	(93)	(255)
INCOME(EXPENSE) BEFORE TRANSFERS	9,496	(2,887)	15,479	18,366	(8,032)	(14,179)	(6,147)
CHANGE IN NET POSITION	9,496	(2,887)	15,479	18,366	(8,032)	(14,179)	(6,147)

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION
BUILDINGS**

CURRENT YEAR TO BUDGET COMPARISON

Fiscal Year 2023

Through March

	Amended Budget	Current Month Budget	Current Month Actual	Month Budget Variance	YTD Budget	YTD Actual	YTD Budget Variance
OPERATING INCOME							
Interfund Services	984,646	80,315	(23,837)	(104,152)	700,366	429,182	(271,184)
TOTAL OPERATING INCOME	984,646	80,315	(23,837)	(104,152)	700,366	429,182	(271,184)
OPERATING EXPENSE							
Salaries and Wages	341,592	29,249	13,545	15,704	261,063	190,526	70,537
Employee Fringe	186,061	15,822	6,381	9,441	139,162	100,268	38,894
Total Personnel Cost	527,653	45,071	19,926	25,145	400,225	290,794	109,431
Services and Supplies	429,891	39,118	(43,908)	83,026	293,732	294,795	(1,063)
Insurance	6,300	525	-	525	4,725	1,698	3,027
Utilities	5,165	430	321	109	3,874	3,851	22
Depreciation	3,348	-	297	(297)	2,511	2,675	(164)
TOTAL OPERATING EXPENSE	972,357	85,144	(23,364)	108,508	705,067	593,813	111,253
NET INCOME (EXPENSE)	12,289	(4,829)	(474)	4,355	(4,701)	(164,632)	(159,931)
NON OPERATING INCOME							
Investment Earnings	(780)	(65)	248	313	(585)	(10)	575
TOTAL NON OPERATING INCOME	(780)	(65)	248	313	(585)	(10)	575
INCOME(EXPENSE) BEFORE TRANSFERS	11,509	(4,894)	(226)	4,668	(5,286)	(164,641)	(159,356)
CHANGE IN NET POSITION	11,509	(4,894)	(226)	4,668	(5,286)	(164,641)	(159,356)

E M O R A N D U M

TO: Board of Trustees

FROM: Paul Navazio
Director of Finance

SUBJECT: Fiscal Year 2022/23 Third Quarter Budget Update:
Popular CIP Status Report through March 31, 2023

DATE: May 25, 2023

I. RECOMMENDATION

This is an informational report and therefore no Board action is required.

II. BACKGROUND AND DISCUSSION

This communication represents the FY2022/23 3rd Quarter Popular CIP Status Report intended to provide an update for the District's Capital Improvement Program (CIP) Budget for activities for the period from July 1, 2022 through March 31, 2023. This report complies with Board Policy 13.1.0.2 relating to periodic reports on the status of the District's capital projects.

Overview

The District's FY2022/23 approved capital budget adopted by the Board on May 26, 2022 provided for appropriations totaling \$44,748,400 in support of planned capital projects across all District activities, including Administration (\$633,000), Utilities (\$15,588,700), Community Services (\$28,041,700), and Beaches (\$485,000).

The FY2022/23 capital budget was subsequently amended by Board action (8/31/22) to authorize carry-forward of prior year capital budget appropriations, in the amount of \$8,820,050.

Subsequent budget amendments were approved by the Board resulting in an amended capital budget, as of March 31st, of \$31,591,084:

- *Reduction of budget to reflect unexpended appropriations for the Recreation Expansion Project in the amount of \$24,348,044.*
- *Effluent Pipeline Project – augmentation of \$1,936,993 concurrent with contract award.*
- *Augmentation of budget for Diamond Peak Base Lodge Walk-in Cooler and Kitchen Reconfiguration Project (\$478,557)*
- *Reduction in Burnt Cedar Pool Reconstruction Project (\$44,872) to provide for pool furnishings.*

This agenda item, via attachment, provides the Board with the second quarterly Popular Report, reflecting financial results through the first six months of this fiscal year.

	FY2022/23 Final Budget	BOT Approved Carry Forward 8/31/2022	Adjustments	FY2022/23 Amended Budget	FY2022/23 Expenditures (12/31/22)	Available Budget
<i>Capital Budget - CIP Projects</i>						
General Fund	\$ 633,000	\$ -	\$ -	\$ 633,000	\$ 207,846	\$ 425,154
Utility Fund	15,588,700	5,532,700	1,936,993	23,058,393	1,608,686	21,449,707
Community Services	28,041,700	2,627,350	(23,869,487)	6,999,563	3,096,508	3,903,055
Beach	485,000	480,000	(44,872)	900,128	139,585	760,543
Total All Funds	\$ 44,748,400	\$ 8,820,050	\$ (21,977,366)	\$ 31,591,084	\$ 5,052,625	\$ 26,538,460

Overall, capital budget expenditures through the second quarter of FY2022/23 (March 31, 2023) totaled \$5,052,625, or 16% of the amended CIP budget.

- A summary of activity, along with project status as of the second quarter of the fiscal year, is provide via Attachment A of this report.
- Attachment B provides a summary of activity for projects included in the District's FY2022/23 budget that do not meet policy criteria for capitalization, and are therefore expensed within the fiscal year incurred.

FY2022/23 Third Quarter CIP Project Status Report Highlights

The following is intended to supplement the information provided in Attachment A for selected projects. Staff is available to provide additional information on projects included in the District's FY2022/23 CIP Budget.

- General Fund / Administration -
 - Replace Xerox Printer (CIP#1099OE1401) – Funding for this project was included in the FY2021/22 CIP budget. The new printer was ordered and expected to be delivered prior to the end of the fiscal year and, as such, carry-over of available budget appropriations was not requested. As the equipment was not received until early July, the expense has been charged to the current fiscal year. Prior to requesting Board action for an FY2022/23 budget augmentation, staff is evaluation the extent to which current year budget appropriations can be re-allocated to this project.
 - HRIS/Payroll/Finance Software Implementation (CIP#1315CO1801) – The report reflects charges of \$26,520 charged to this project in the first quarter of the fiscal year. These costs, including training and technical support services represent non-capital operating expenses (provided for within the General Fund operating budget) and will be transferred from the capital budget accounts.
- Utilities –
 - Effluent Pipeline (CIP#2599SS1010) – The FY2022/23 budget includes a total of \$14,006,500 in budget appropriations in support of this priority project. This includes a budget augmentation approved on 5/11/23 concurrent with the award of the FY22/23 construction contract.
 - Effluent Pond Lining / Storage Tank (CIP#2599SS2010) – The FY2022/23 budget appropriations totaling \$4,069,185 in support of this priority project. Staff has secured a funding commitments from the Army Corps of Engineers and the Board approved the Project Partnership Agreement on 5/11/23. Staff will be returning to the Board for formal action, including modifications to the current budget, as required, to reflect the grant-funding and local cost share needed to award construction contracts.
- Community Services
 - Recreation Center Expansion (CIP#BI23350100) – The FY2022/23 adopted budget includes \$25,435,000 in budget appropriations to support this grant-funded project. With the cancellation of the project, the Board took action (1/11/23) to reduce the capital project budget appropriation by \$24,348,044, representing unexpended appropriations at project close-out.

- Fleet Replacement (various funds)
 - The annual fleet replacement program continues to be impacted by extended delays in procurement and delivery of vehicles, light and heavy equipment and specialized items. A significant portion of funds carried-forward from the FY21-22 budget support fleet-related procurement that was approved and ordered last fiscal year, with several items as yet not delivered.
 - Many of fleet replacement projects included in the FY2022/23 capital budget have already been ordered, however delivery of selected items may extend beyond the end of the fiscal year. These are reflected as “In Process” status in this report.

Attachments:

- Attachment A – FY2022/23 Q3 Popular CIP Status Report – Capital Projects
- Attachment B – FY2022/23 Q3 Popular CIP Status Report – Expense Projects
- Attachment C - Project “Status” Definitions

FY2022/23 CAPITAL IMPROVEMENT BUDGET

Fund / Dept. Div.	Project #	New TYLER Project #	Project Title	FY2022/23 Final Budget	BOT Approved Carry Forward (8/31/22)	Cancelled	Adjustments	Reallocation	FY2022/23 Amended Budget	FY2022/23 Expenditures (3/31/23)	Available Budget	Project Status (3/31/23)
Accounting/Information Systems												
	1099CE1401		Replace Xerox Printer	-	-	-	-	-	-	-	-	CFWD Completed
	1213BD2106		Network Closet Updates (HVAC)	-	-	-	-	24,197	24,197	24,197	-	Delayed
	1213CE2101		Power Infrastructure Improvements	15,000	-	-	-	-	15,000	-	15,000	Completed
	1213CE2102		Network Upgrades - Switches, Controllers, WAP	78,000	-	-	-	(24,197)	53,803	16,351	37,452	In Process
	1213CE2104		Fiber Installation/Replacement	285,000	-	-	-	-	285,000	71,835	213,165	Delayed
	1213CE2105		Security Cameras	25,000	-	-	-	-	25,000	-	25,000	In Process
	1315CO1801		HRIS, Payroll, & Finance Software Implementation	100,000	-	-	-	-	100,000	66,074	33,926	Delayed
			Sub-Total	503,000	-	-	-	-	503,000	26,520	(26,520)	Xfer to Operating
General												
	4378LJ2104		IVGID Community Dog Park	100,000	-	-	-	-	100,000	-	99,427	Ongoing
	1099CE2201	CE23100100	Board Meeting - Technology Upgrades	30,000	-	-	-	-	30,000	573	27,704	In Process
			Sub-Total	130,000	-	-	-	-	130,000	2,296	127,131	In Process
			Total General Fund	633,000	-	-	-	-	633,000	2,859	425,154	
Utilities												
Public Works Shared												
	2097CO2101		Public Works Billing Software Replacement	-	20,000	-	-	-	20,000	-	20,000	Delayed
	2097HE1725		Loader Tire Chains - 2 sets	-	20,000	-	-	-	20,000	-	20,000	In Process
	2097HE1729		2002 Caterpillar 950G Loader #523	-	265,000	-	-	-	265,000	-	265,000	In Process
	2097HE1730		2003 Caterpillar 950G Loader #525	-	265,000	-	-	-	265,000	-	265,000	In Process
	2097LE1720		Snowplow #300A	-	19,000	-	-	-	19,000	-	19,000	Delayed
	2097LE1721		Snowplow #307A	-	19,000	-	-	-	19,000	-	19,000	Delayed
	2097L11701		Pavement Maintenance, Reservoir 3-1 WPS 4-2/5-1	90,000	130,000	-	-	-	19,000	-	19,000	Delayed
	2097LE2221	LV23200100	Medium Duty Truck Plow	16,500	-	-	-	-	220,000	-	220,000	In Progress
	2097LV2220	LV23200200	Chevy 1/2-Ton Pick-up Truck	16,500	-	-	-	-	16,500	16,564	(54)	In Progress
			Sub-Total	143,700	738,000	-	-	-	37,200	16,564	37,200	In Progress
Water												
	2299D11707		Burnt Cedar Water Disinfection Plant Emerg. Generator Fuel Tank	-	137,429	-	-	-	137,429	10,607	126,822	In Progress
	2299WS1705		Watermain Replacement - Crystal Peak Road	1,500,000	68,642	-	-	-	1,568,642	65,735	1,502,907	In Progress
	2299WS1802		Watermain Replacement - Alder Avenue	65,000	-	-	-	-	65,000	-	65,000	In Progress
	2299WS1706		Watermain Replacement Slott Peak Ct	-	72,230	-	-	-	72,230	23,435	48,796	In Progress
	2299D11102		Water Pumping Station Improvements	50,000	-	-	-	-	50,000	47,120	2,880	Ongoing
	2299D11401		Burnt Cedar Water Disinfection Plant Improvements	25,000	19,208	-	-	-	44,208	-	44,208	Ongoing
	2299CO2203	SW23200100	LIMS Software	55,000	-	-	-	-	55,000	-	55,000	Postponed
			Sub-Total	1,695,000	297,509	-	-	-	1,992,509	146,897	1,845,612	
Sewer												
	2524SS1010		Effluent Pipeline Project	10,000,000	2,069,507	-	1,936,993	-	14,006,500	856,502	13,149,998	In Progress
	2599SS2010		Effluent Pond Lining / Storage Tank	3,000,000	1,069,185	-	-	-	4,069,185	472,636	3,596,549	In Progress
	2599D11703		Sewer Pump Station #1 Improvements	500,000	1,038,370	-	-	-	1,538,370	1,898	1,536,472	In Progress
	2599D11104		Sewer Pumping Station Improvements	50,000	-	-	-	-	50,000	5,099	44,901	Ongoing
	2599SS1102		Water Resource Recovery Facility Improvements	100,000	86,607	-	-	-	186,607	41,021	145,586	Ongoing
	2599SS1103		Wetlands Effluent Disposal Facility Improvements	100,000	173,523	-	-	-	273,523	12,500	261,023	In Progress
	2599SS2107		Update Camera Equipment	-	60,000	-	-	-	60,000	55,569	4,431	Completed
			Sub-Total	13,750,000	4,497,191	-	1,936,993	-	20,184,184	1,445,225	18,738,959	
			Total Utilities	15,588,700	5,532,700	-	1,936,993	-	23,058,393	1,608,686	21,449,707	
Community Services Funds												
Championship Golf												
	3141L11202		Cart Path Replacement - Champ Course	55,000	114,667	-	-	-	169,667	-	169,667	In Process
	3141LV1898		Championship Golf Course Electric Cart Fleet and	-	533,360	-	-	-	533,360	533,360	-	In Process
	3158BD2001		Recoat Chateau F&B Grill and Catering Kitchen Floors	39,700	-	-	-	-	39,700	-	39,700	
	3142LE1741		2016 Bar Cart #724	20,000	-	-	-	-	20,000	-	20,000	In Process
	3142LE1742		2016 Bar Cart #725	20,000	-	-	-	-	20,000	-	20,000	In Process

FY2022/23 CAPITAL IMPROVEMENT BUDGET

Fund / Dept. Div.	New TYLER Project #	Project Title	FY2022/23 Final Budget	BOF Approved Carry Forward (8/31/22)	Cancelled	Adjustments	Reallocation	FY2022/23 Amended Budget	FY2022/23 Expenditures (3/31/23)	Available Budget	Project Status (3/31/23)
	3142LE1744	2014 Toro Tri-Plex Mower 3250D #694		42,781				42,781	-	42,781	In Process
	3142LE1745	2017 Toro 3500D Mower #743		36,184				36,184	-	36,184	In Process
	3142LE1746	2012 JD 8500 Fairway Mower #670		93,486				93,486	-	93,486	In Process
	3142LE1747	2011 Toro Groundmaster 4000D #650		66,211				66,211	-	66,211	In Process
	3142LE1750	2013 JD 3235 Fairway Mower #685	98,000					98,000	40,028	57,972	In Process
	3142LE1759	2014 3500D Toro Rotary Mower #693		40,028				40,028	-	40,028	In Process
	3142LE1760	Replacement of 2010 John Deere 8500 #641	92,000					92,000	-	92,000	In Process
	3143GG2002	Range Ball Machine Replacement		20,000				20,000	4,234	15,766	In Process
	3199OE1501	Championship Golf Printer Copier Replacement	10,000					10,000	-	10,000	In Process
		Sub-Total	334,700	946,717	-	-	-	1,281,417	577,622	703,795	
Mountain Golf											
	3241LI2001	Mountain Golf Cart Path Replacement - Phase II	1,100,000	-				1,100,000	34,033	1,065,967	In Process
	3241GC1404	Irrigation Improvements	18,000					18,000	563	17,437	In Process
	3242LE1726	2016 Bar Cart #726	20,000					20,000	-	20,000	Delayed
		Sub-Total	1,138,000	-	-	-	-	1,138,000	34,596	1,103,404	
Facilities											
	3351BD1703	Aspen Grove Outdoor Seating, BBQ and Landscaping	10,000	10,000				20,000	-	20,000	Delayed
		Sub-Total	10,000	10,000	-	-	-	20,000	-	20,000	
Ski											
	3453BD1806	Base Lodge Walk In Cooler and Food Prep (Kitchen) Reconfiguration	110,000	31,398		478,557		619,955	25,166	594,789	In Process
	3452HE1702	Lakeview Ski Lift Maintenance and Improvements		1,613				1,613	500	1,113	In Process
	3462HE1711	Lodgepole Ski Lift Maintenance and Improvements	18,000					18,000	-	18,000	In Process
	3452HE1712	Red Fox Ski Lift Maintenance and Improvements	75,000					75,000	-	75,000	In Process
	3463HE1722	Loader Tire Chains (1-Set)		9,750				9,750	-	9,750	Delayed
	3463HE1723	2002 Caterpillar 950G Loader #524		265,000				265,000	-	265,000	Delayed
	3464LE1601	Ski Resort Snowmobile Fleet Replacement	17,000	14,295				31,295	-	31,295	In Process
	3464LE1729	Snowplow #304A		19,000				19,000	-	19,000	Delayed
	3464LE1734	2016 Polaris Ranger Crew #723	19,000					19,000	19,384	(384)	Completed
	3467LE1703	Replace Child Ski Center Surface Lift		10,000				10,000	-	10,000	In Process
	3458RE0002	Replace Ski Rental Equipment		259,133				259,133	-	259,133	In Process
	3468HE1740	14-passenger Van	125,000					125,000	-	125,000	In Process
	3469BD2101	Replace Ski Lodge Facility Equipment		115,000				115,000	4,506	110,494	In Process
	3453FF1706	Replace Main Lodge/Snowflake Lodge Dining Furniture and Fixtures	49,000					49,000	-	49,000	In Process
	3499OE1502	Ski Services Printer/Copier		8,870				8,870	8,870	-	Completed
	3499CE2201	CO23340100 Installation RFID - Software and Gantries	410,000					410,000	343,411	66,589	In Process
		Sub-Total	823,000	734,059	-	478,557	-	2,035,616	401,837	1,633,779	
Parks											
	4378LI1604	Pump Track		78,196				78,196	24,078	54,118	In Process
	4378BD2202	Skate Park Enhancement	10,000					10,000	1,675	8,325	In Process
	4378LE1742	2015 Ball Field Groomer #706		24,000				24,000	-	24,000	Cancelled
	4378LE2220	HV23370100 Toolcat with Bucket and Snowblower	70,000					70,000	-	70,000	In Process
	4378LV1734	2011 Pick-Up with Lift gate #646	50,000					50,000	-	50,000	In Process
	4378LV1735	2005 Pick-up Truck 4x4 (1-ton) #554		45,166				45,166	45,166	-	Completed
		Village Green Drainage and Park Improvement Project		20,000				20,000	5,824	14,176	In Process
		Sub-Total	130,000	167,362	-	-	-	297,362	76,743	220,619	
Recreation Center											
	4884BD2201	B123350100 Recreation Center Expansion Project	25,435,000		(24,348,044)		(38,009)	1,048,947	1,048,947	-	Cancelled
		B123350300 Recreation Center Tennant Improvements					38,009	38,009	38,009	-	Cancelled

FY2022/23 CAPITAL IMPROVEMENT BUDGET

Fund /		New TYLER		BOT Approved Carry Forward		FY2022/23 Amended		FY2022/23 Expenditures		Available	Project Status	
Dept. Div.	Project #	Project #	Project Title	FY2022/23 Final Budget	(8/31/22)	Cancelled	Adjustments	Reallocation	Budget	(3/31/23)	Budget	(3/31/23)
	4884BD2202	8123350200	Rec Center Exterior Wall Waterproofing & French Drain	100,000					100,000	22,558	77,442	In Process
	4899F1202		Rec Center Locker Room Improvements		969,212				969,212	896,196	73,016	Completed
	4884BD1804		Chemtrol System for Recreation Center Pool	22,000					22,000	-	22,000	
	4886LE0003		Fitness Equipment	49,000					49,000	-	49,000	
			Sub-Total	25,606,000	969,212	(24,348,044)	-	-	2,227,168	2,005,710	221,458	
			Total Community Services	28,041,700	2,827,350	(24,348,044)	478,557	-	6,999,563	3,096,508	3,903,055	
Beaches												
	39708D2601		Burnt Cedar Swimming Pool and Site Improvements		350,000			(44,872)	305,128	139,585	165,543	In Process
	39728D1501		Beaches Flatscape and Retaining Wall Enhancement and Replacement	55,000	110,000				165,000	-	165,000	In Process
	39728D2101		SKI Beach Boat Ramp Improvement Project	100,000					100,000	-	100,000	In Process
	39998D1708		SKI Beach Bridge Replacement	120,000					120,000	-	120,000	Delayed
	3999F2201	FF23390100	Beach Furnishings	10,000					10,000	-	10,000	In Process
	39728D2102		Beach Access Improvements	200,000					200,000	-	200,000	In Process
			Total Beaches	485,000	460,000	-	-	(44,872)	900,128	139,585	760,543	
			Total All Funds	\$ 44,748,400	\$ 8,820,050	\$ (24,348,044)	\$ 2,415,550	\$ (44,872)	\$ 31,591,084	\$ 5,052,625	\$ 26,538,460	

FY2022/23 CAPITAL PLAN - EXPENSE ITEMS

Fund / Dept. Div.	Project #	New TYLER Project #	Project Title	FY2022/23 Final Budget	BOT Approved Carry Forward 8/31/2022	Cancelled	Adjustments	Reallocation	FY2022/23 Amended Budget	FY2022/23 Expenditures (3/31/23)	Available Budget	Project Status
General Fund	1212OE1701	EX23100100	Accounting Printer Replacement	8,400					8,400	-	8,400	In Process
	1213CO1703		District Wide PC, Laptops, Peripheral Equipment and	75,000					75,000	70,472	4,528	Ongoing
			Total	83,400					83,400	70,472	12,928	
	4990E1399	EX23100200	Web Site Redesign and Upgrade	10,000					10,000	-	10,000	In Process
1099LI1705		Pavement Maintenance - Administration Building	14,300					14,300	-	14,300	In Process	
		Total	24,300					24,300	-	24,300		
		Total General Fund	107,700					107,700	70,472	37,228		
Utilities Shared	2097DI1401		Adjust Utility Facilities in NDOT/Washoe County Right	60,000	183,000				243,000	10,481	232,519	Ongoing
	2097LI1401		Pavement Maintenance, Utility Facilities	180,000	141,495				321,495	623	320,872	In Process
	4990E1399	EX23100200	Web Site Redesign and Upgrade	10,000					10,000	-	10,000	In Process
	NEW	EX23200200	Rain Gutters, Garage Door Openers, Drainage, Heat	100,000					100,000	-	100,000	In Process
	NEW	EX23200300	Utility Infrastructure Masterplan	500,000					500,000	56,536	443,464	In Process
			Total	850,000	324,495				1,174,495	67,640	1,106,855	
Water	2299DI1103		Replace Commercial Water Meters, Vaults and Lids	40,000					40,000	-	40,000	Ongoing
	2299DI1204		Water Reservoir Coatings and Site Improvements	60,000	25,000				85,000	2,487	82,513	In Process
			Total	100,000	25,000				125,000	2,487	122,513	
Sewer	2599BD1105X		Building Upgrades Water Resource Recovery Facility	30,000	5,600				35,600	165	35,435	Ongoing
	2599SS1203X		Replace & Refine Sewer Mains, Manholes and	55,000					55,000	3,009	51,991	Ongoing
	NEW	EX23200400	Effluent Pipeline Repairs	100,000					100,000	-	100,000	Ongoing
			Total	185,000	5,600				190,600	3,174	187,426	
		Total Utilities	1,135,000	355,095				1,490,095	73,301	1,416,794		
Community Services Championship	3141GC1103		Irrigation Improvements	15,000					15,000	5,984	9,006	In Process
	3141LI1201		Pavement Maintenance of Parking Lots - Champ	25,000	17,500				42,500	25,355	17,145	In Process
			Total	40,000	17,500				57,500	31,349	26,151	
Mountain	3241GC1101		Mountain Course Greens, Tees and Bunkers	8,000					8,000	1,537	6,463	In Process
	3242LI1204		Pavement Maintenance of Parking Lot - Mountain	12,500	17,400				29,900	3,000	26,900	In Process
			Total	20,500	17,400				37,900	4,537	33,363	
Facilities	3350BD1103		Chateau - Replace Carpet	49,500					49,500	-	49,500	In Process
	3350BD1506		Paint Exterior of Chateau		22,300				22,300	-	22,300	
	3350BD1803		Replace Carpet in Chateau Grill		2,090				2,090	-	2,090	
	3350BD1505		Paint Interior of Chateau	40,500					40,500	-	40,500	Delayed
	3351BD1501		Aspen Grove Replace Carpet		3,880				3,880	-	3,880	
			Total	90,000	28,270				118,270	-	118,270	
Ski	3469LI1105		Pavement Maintenance, Diamond Peak and Ski Way	75,000	25,000				100,000	76,651	23,349	In Process
	3499BD1710		Diamond Peak Facilities Flooring Material	20,000	35,603				55,603	35,604	19,999	In Process
			Total	95,000	60,603				155,603	112,255	43,348	
Parks	43788D1604		Resurface and Coat Preston Park Bathroom, Mech.		2,100				2,100	-	2,100	
	43788D2001		Grout Repair Upstair Parks Office & Tile Replace		10,000				10,000	-	10,000	
	4378LI1303		Pavement Maintenance, Village Green Parking	5,000	-				5,000	2,717	2,283	In Process
	4378LI1403		Pavement Maintenance, Preston Field	5,000	7,500				12,500	600	11,900	In Process
	4378LI1602		Pavement Maintenance, Overflow Parking Lot	5,000	5,000				10,000	5,000	5,000	In Process
	4378LI1802		Pavement Maintenance - Incline Park	6,000	7,500				13,500	-	13,500	In Process
			Total	21,000	22,100				43,600	8,317	35,283	

Incline Village General Improvement District Capital Improvement Projects Report to the Board of Trustees

Attachment B

FY2022/23 CAPITAL PLAN - EXPENSE ITEMS

Fund / Dept. Div.	Project #	New TYLER Project #	Project Title	FY2022/23 Final Budget	BOT Approved Carry Forward 8/31/2022	Cancelled	Adjustments	Reallocation	FY2022/23 Amended Budget	FY2022/23 Expenditures (3/31/23)	Available Budget	Project Status
	4378RS1601X		Playground Repairs - Preston	7,500	-				7,500	-	7,500	
	Total			28,500	32,100				60,600	8,317	52,283	
Tennis	4588LI1201		Pavement Maintenance, Tennis Facility	5,000	5,000				10,000	-	10,000	In Process
	Total			5,000	5,000				10,000	-	10,000	
Rec Center	4884LI1102x		Pavement Maintenance, Recreation Center Area	7,500	7,500				15,000	300	14,700	In Process
	Total			7,500	7,500				15,000	300	14,700	
CS Admin	4990E1399	EX23100200	Web Site Redesign and Upgrade	20,000	79,990				99,990	56,715	43,275	In Process
	Total			20,000	79,990				99,990	56,715	43,275	
			Total Community Services	306,500	248,363				554,863	213,473	341,390	
Beaches	3972BD1301X		Pavement Maintenance, Ski Beach	15,000	8,500				23,500	-	23,500	In Process
	3972BD1707		Burnt Cedar Dumpster enclosure		27,648				27,648	-	27,648	Delayed
	3972BD2102		Beach Access Improvement Project		40,775				40,775	26,632	14,143	
	3972FF1704		Beach Furnishings		21,000				21,000	-	21,000	
	3970BD2601		Burnt Cedar Swimming Pool and Site Improvements					44,872	44,872	-		
	3972LI1201		Pavement Maintenance, Incline Beach	6,500	6,500				13,000	-	13,000	In Process
	3972LI1202X		Pavement Maintenance, Burnt Cedar Beach	-	24,800				24,800	-	24,800	In Process
	3972RS1701X		Playground Repairs - Beaches	7,500	-				7,500	-	7,500	
	3973LI1302		Incline Beach Facility Replacement	-	100,000				100,000	-	100,000	In Process
	3999DI1706		Burnt Cedar Beach Backflow Device Replacement	55,000					55,000	165	54,835	In Process
	Total			84,000	229,223			44,872	358,095	26,797	286,426	
Grand Total				\$ 1,633,200	\$ 832,681				\$ 2,510,753	\$ 384,042	\$ 2,081,839	

IVGID Capital Improvement Project Reporting

Definitions for Status Terms

- **Added** - An unbudgeted project that meets capital improvement criteria and established after the start of the fiscal year.
 - **Cancelled** - A project that was scheduled, but is no longer being considered for construction or acquisition.
 - **Carried Over** - A project re-scheduled to another fiscal year, and has had its remaining budget updated.
 - **Completed** - A project that has finished all phases and is set up as a capital asset.
 - **Delayed** - A project timeline extended for either for a change in scope of work or the conditions, without adjustment to its budget.
 - **In Progress** – A project which is not completed, and may incur additional costs.
 - **Multi-Year** - A project scheduled to be executed over multiple fiscal years to facilitate each phase (pre-design, design and construction or acquisition).
 - **Ongoing** - A project that represents a continuous flow of rehabilitation or renewal of an operating system with added revenues and costs over time.
 - **Opened Early**- A scheduled project that starts ahead of plan due to a change in conditions or assumptions.
 - **Postponed** - A project with some reason to not be active, but is still intended to be executed at some future time.
 - **Reallocation** - A project added or altered by the addition of spending authority from a specified completed or cancelled project from the same fiscal year.
-

MEMORANDUM

TO: Board of Trustees

THROUGH: Indra Winqest, District General Manager

FROM: Brad Underwood, Director of Public Works

SUBJECT: Review, discuss and possibly approve a Site Use License Agreement with NV Energy (Requesting Staff Member: Director of Public Works Brad Underwood)

RELATED STRATEGIC PLAN BUDGET INITIATIVE(S): **LONG RANGE PRINCIPLE #5 – ASSETS AND INFRASTRUCTURE**
The District will practice perpetual asset renewal, replacement and improvement to provide safe and superior long term utility services and recreation venues, facilities, and services.

RELATED DISTRICT POLICIES, PRACTICES, RESOLUTIONS OR ORDINANCES Not Applicable

DATE: May 25, 2023

I. RECOMMENDATION

Review, discuss and possibly approve a Site Use License Agreement with NV Energy for property at Diamond Peak Ski Resort, and authorize the General Manager to execute the agreement.

II. BACKGROUND

NV Energy has planned to upgrade some facilities serving power to Incline Village. These improvements are divided into three distinct projects as follows:

1. Incline Substation Upgrade: to help accommodate the forecasted load growth in the area; increase reliability through replacement of aging substation infrastructure; implement natural disaster mitigation measures to reduce wildland fire risk by installing substation hardening controls.
2. NVE Reconductor Project for Overhead (OH) Line along SR-28: replace poles and reconductor OH copper line to OH covered conductor as a part of NVE Natural Disaster Mitigation and System Hardening programs for fire prevention; system improvement to increase reliability.

3. Underground an OH Line through Diamond Peak: Change and OH line to underground as part of NVE Natural Disaster Mitigation and System Hardening programs for fire prevention; system improvement to increase reliability.

To accomplish these projects, NV Energy requires property for employee and contractor parking and materials storage, refueling trucks, helicopter use including landing zone, refueling and material transport. With much of the work taking place at or near the Diamond Peak Ski Resort, NV Energy has requested that IVIGID provide a license agreement for their needs at this location. Since the work is to take place over four construction seasons, the term of the License Agreement is four years with the expiration date set at October 14, 2027. NV Energy will pay a \$1,000 per month fee to IVIGID during the use of the property from May 1st to October 14th each year. This fee was set to cover any limited time that staff spent preparing the agreement and any staff time that may be needed for coordination during the time NV Energy occupies the space. A pavement degradation fee will also be charged to NV Energy based upon the difference in pavement condition at the beginning and end of the lease. The pavement degradation fee is set at 25% due to normal degradation and, IVIGID's Contractor is using parking lot space for similar reasons for the Effluent Pipeline project over the same time span.

This item is placed on the Consent Calendar in accordance with Policy 3.1.0.4.

III. BID RESULTS

There are no bid results associated with this item.

IV. FINANCIAL IMPACT AND BUDGET

NV Energy will be paying a monthly fee for the use of Diamond Peak property in the approximate total amount of \$24,000 over the four-year term. In addition, the District will receive an underdetermined sum of money at the agreement termination for the pavement degradation that occurs.

V. ALTERNATIVES

Not approve the Site Use License Agreement with NV Energy.

VI. COMMENTS

Cooperating with NV Energy on this Site Use License Agreement is positive for the District as they work to make improvements to their facilities that are serving power to Incline Village.

VII. BUSINESS IMPACT/BENEFIT

These improvements by NV Energy are intended to provide the District and property owners of Incline Village with greater reliability and hardening of facilities against potential fire hazards. In doing so, IVIGID facilities will see fewer power interruptions and may then operate at a high level.

VIII. ATTACHMENTS

1. IVGID - Parking license agreement with NV Energy - Final-NVE Signed

IX. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES

Review, discuss and possibly approve a Site Use License Agreement with NV Energy for property at Diamond Peak Ski Resort, and authorize the General Manager to execute the agreement.

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
SITE USE LICENSE AGREEMENT
WITH NV ENERGY**

1. PARTIES AND DATE.

This Parking License Agreement (“Agreement”) is entered into as of _____, 2023 by and between the Incline Village General Improvement District (“IVGID”) and Sierra Pacific Power, a Nevada corporation d/b/a NV Energy, Inc., a Nevada corporation (“Licensee”). All parties are at times referred to collectively as “Parties” and individually as “Party” herein.

2. RECITALS.

2.1 IVGID owns certain real property commonly known as the Diamond Peak Ski Resort (“Diamond Peak”). Diamond Peak includes a certain area adjacent to the Diamond Peak parking lot which is depicted in Exhibit A, attached hereto and incorporated by this reference (“License Area”).

2.2 Licensee wishes to utilize the License Area for employee and contractor parking and materials storage, refueling trucks, helicopter use including landing zone, refueling and material transport. IVGID is willing to grant to Licensee the right to use the License Area, under the terms and conditions set forth herein.

3. TERMS.

3.1 Recitals. The above recitals are hereby incorporated into the Agreement by reference.

3.2 License. IVGID hereby grants to Licensee a license in, on, across, and over the License Area, for the purpose of permitting employee and contractor parking and construction materials storage and staging by Licensee’s employees and contractors. Licensee may not store or use any hazardous materials as defined by applicable law in the License Area.

3.3 Term & Termination.

3.3.1 Term. This Agreement shall remain in effect from May 25, 2023 through October 14, 2027. Licensee may only use the License Area from May 1 through October 14 of each year of the Term.

3.3.2 Termination of License. Either Party may terminate this Agreement with ninety (90) days written notice to the other Party. Upon termination of the Agreement, Licensee shall surrender the License Area in substantially the same condition as when received, including removing any dust or debris from its use of the License Area.

3.4 License Fee. In exchange for the license and other rights granted by this Agreement, Licensee shall pay IVGID \$1,000.00 per month (“License Fee”) during the months of actual use during the Term, which shall run from May 1 through October 14. The License Fee shall be prorated for any partial month of use. The License Fee shall be paid on or by the first of each month or first day of use during each partial month during this Agreement.

3.5 Pavement Degradation Fee. IVGID shall, at its own expense, provide Licensee with a pavement assessment within 15 days of the execution of this Agreement (“First Pavement Assessment”). Within 15 days of the termination of this Agreement, IVGID shall, at its own expense, provide Licensee with an updated pavement assessment (“Second Pavement Assessment”) that determines the level of pavement degradation that occurred during the Term, ordinary wear and tear excepted, and the reasonable estimate associated with repair of the pavement to the original quality, ordinary wear and tear excepted, as established by the First Pavement Assessment. Within 45 days of receipt of the Second Pavement Assessment, Licensee shall pay to IVGID an amount totaling 25% of the estimated pavement restoration cost set forth in said Second Pavement Assessment.

3.6 Indemnification. To the full extent permitted by law, Licensee shall indemnify, defend (with counsel acceptable to IVGID) and hold IVGID, its officials, officers, employees, contractors, volunteers and agents free and harmless from and against any and all losses, claims, damages, or injuries to the License Area caused by or arising out of Licensee’s use of the Parking Area or this Agreement, expressly including, but not limited to, any storage or use of hazardous materials. Licensee shall be responsible for conducting, at its own expense, any clean-up and associated remediation that results from a release, escape, seepage, leakage, discharge, or migration, at or from the License Area, of any hazardous materials, whether or not such condition was known or unknown to Licensee. At the conclusion of the Term of this Agreement, Licensee shall be responsible for removing any stored materials, hazardous or otherwise, from the License Area, and returning the License Area to its original condition as of the commencement date of the Agreement. Notwithstanding anything to the contrary contained in this Section 3.5, Licensee shall have no obligation to indemnify IVGID to the extent of any losses, claims, damages or injuries that may arise out of the gross negligence or willful misconduct of IVGID.

3.7 Insurance. Licensee shall maintain in full force and effect during its use of the License Area during the effective months of the Term: (a) commercial general liability insurance in the amount of \$3,000,000 per occurrence; and (b) property damage insurance in the amount of \$3,000,000. Licensee may satisfy these requirements partially or wholly through self-insurance and will provide IVGID with a letter to that effect. Such insurance shall name IVGID as an additional insured, shall be primary with respect to any insurance or self-insurance programs maintained by IVGID, and shall not be materially changed, terminated or allowed to expire except on thirty (30) days' prior written notice to IVGID. Proof of IVGID being named as an additional insured must be included as part of the submission of proof of insurance, which may include providing a statement to that effect

in any letter of self-insurance. Licensee shall not commence use of the License Area until it has provided evidence satisfactory to IVGID that it has secured all insurance required under this section.

3.8 Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. The terms and conditions of this Agreement may be altered, changed or amended only by written agreement of the Parties hereto. Section headings contained in this Agreement are for convenience only and shall not have an effect in the construction or interpretation of any provision.

3.9 Governing Law. This Agreement shall be governed by the laws of the State of Nevada.

3.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties.

3.11 Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address or at such other address as the respective Parties may provide in writing for this purpose:

IVGID: Incline Village General Improvement District
Attn: District Clerk
893 Southwood Boulevard
Incline Village, Nevada 89451

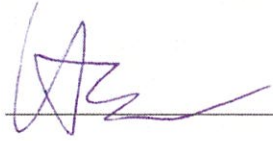
LICENSEE: NV Energy
Land Resources
Attn: Manager
6100 Neil Rd., MS S4B20
Reno, NV 89511

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at the applicable address.

3.12 Jury Trial Waiver. TO THE FULLEST EXTENT PERMITTED BY LAW, EACH OF THE PARTIES HERETO WAIVES ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF LITIGATION DIRECTLY OR INDIRECTLY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. EACH PARTY FURTHER WAIVES ANY RIGHT TO CONSOLIDATE ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED.

IN WITNESS WHEREOF, this Agreement has been executed by the Parties on the day and year first above written.

A-1



(Signature)

William Kruger
Manager, Land Resources
SIERRA PACIFIC POWER COMPANY,
a Nevada corporation d/b/a NV Energy

051523

Date

Reviewed as to Form:

Joshua Nelson
District General Counsel

(Signature)

Indra Winqest
General Manager
Incline Village General Improvement
District

Date

EXHIBIT "A"

**APPROXIMATE GRAPHICAL DEPICTION OF
THE LICENSE AREA**



A-1

MEMORANDUM

TO: Board of Trustees

THROUGH: Brad Underwood, Director of Public Works

FROM: Kate Nelson, Engineering Manager

SUBJECT: Review, discuss and possibly approve a professional services agreement with DOWL LLC for water model services associated with the Watermain Replacement - Alder Avenue CIP# 2299WS1802 (Requesting Staff Member: Director of Public Works Brad Underwood)

RELATED STRATEGIC PLAN BUDGET INITIATIVE(S):

LONG RANGE PRINCIPLE #5 – ASSETS AND INFRASTRUCTURE

The District will practice perpetual asset renewal, replacement and improvement to provide safe and superior long term utility services and recreation venues, facilities, and services.

- Maintain, renew, expand and enhance District infrastructure to meet the capacity needs and desires of the community for future generations.

- Conduct planning and design, prior to advancing projects or procurement, to ensure new District assets meet operational requirements and enhance the parcel owners and customer experience.

RELATED DISTRICT POLICIES, PRACTICES, RESOLUTIONS OR ORDINANCES

Conduct Meetings of the Board of Trustees Policy 3.1.0.5(f); Capital Planning Multi-Year Capital Planning Policy 12.1.0; Purchasing Policy for Goods and Services Policy 20.1.0

DATE: May 25, 2023

I. RECOMMENDATION

1. Approve the professional services contract with DOWL LLC for water model services associated with the Watermain Replacement - Alder Ave CIP#2299WS1802 project in the amount of \$7,000.
2. Authorize the Director of Public Works to execute the contract in substantially the form presented.

II. BACKGROUND

The Alder Avenue project is a continuation of the multi-year program to replace 1960's-era thin-wall steel watermains and other deficient watermains. The criteria for replacement priority has been to replace those watermains with the most leaks and those in streets with aging pavement. The waterline section that has been identified for replacement is a 6" and 8" steel waterline located within an undeveloped lot between Northwood Boulevard and Alder Avenue (Attachment A) and extends west along Northwood Boulevard.

The current condition of this line is extremely poor and results in numerous leaks that require the pipeline crew to repair with clamps. As part of the planning process for replacement of this line, a water model of the area is required to determine what the most effective replacement will be to meet current flow and pressure requirements. IVGID does not have an easement recorded for the waterline that bisects the undeveloped lot. As part of the water model request of the consultant, a scenario will be run without this segment of line to see what effects it has to the system. If the system is found to be deficient without this section of line, other scenarios will be run to determine if other improvements to adjacent mains (within documented easements) may be completed to provide the required flows and pressures. If it is determined that this line must be replaced to maintain flow and pressure requirements in conjunction with design, staff will work with the property owner to formalize and record the easement documentation.



Photo of leaking waterline directly adjacent to a previous repair clamp.

This item is placed on the Consent Calendar in accordance with Policy 3.1.0.4.

III. BID RESULTS

This work is not subject to competitive solicitation due to the dollar amount of the contract; however, DOWL LLC did participate in the Statement of Qualification solicitation for On-Call Professional Services completed earlier this year (Attachment B). DOWL LLC is the engineering firm that has been contracted for the Utility Water and Sewer Masterplan project. As part of the masterplan, DOWL has been tasked with preparing an updated and calibrated water model of the water distribution system. Since DOWL has the background information needed for the water model, they were chosen to provide a cost proposal. Their cost proposal of \$7,000 is in-line with other water model services the District has done in the recent past. The professional service contract with detailed scope of work can be found as Attachment C.

IV. FINANCIAL IMPACT AND BUDGET

Internal planning and design for the Watermain Replacement - Alder Avenue CIP#2299WS1802 (Attachment D) project was approved for funding in FY 2022/2023. A total of \$65,000 in funding was approved by the Board of Trustees

at the May 26, 2022 meeting.

V. ALTERNATIVES

Not approve the water model and direct staff to replace the waterline in the same location, same size and different pipe material type. Staff will still work with the property owner to formalize and record the easement documentation.

VI. COMMENTS

The Professional Services Agreement has been reviewed and approved substantially to form by District Legal Counsel.

VII. BUSINESS IMPACT/BENEFIT

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.

The project is necessary to replace watermain infrastructure that has outlived its useful life and requires the use of valuable resources when repair is necessary. This will maintain reliability for customers.

VIII. ATTACHMENTS

1. Attachment A - Location Map
2. Attachment B - Public Works Listed Professionals for On Call Services 2023-2025
3. Attachment C - Draft Dowl_Alder Avenue Waterline Modeling_bbk approved
4. Attachment D - 2299WS1802 - Watermain Replacement - Alder Avenue

IX. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES

1. Approve the professional services contract with DOWL LLC for water model services associated with the Watermain Replacement - Alder Ave CIP#2299WS1802 project in the amount of \$7,000.
2. Authorize the Director of Public Works to execute the contract in substantially the form presented.



ATTACHMENT A

Waterline Replacement - Alder Ave
Location Map

Approximate Location of Waterline to be replaced

**Incline Village General Improvement District
Qualified Professionals
For On-Call Services
2023-2025**

Incline Village GID, requested Statements of Qualifications (SOQ) from consulting firms for various engineering fields and professional services. The solicitation was publicly advertised as required by NRS 338 and all documents were posted on PlanetBids. The intent of the request was to establish an on-call list of consulting firms for various disciplines for 2023 through 2023. The list may be utilized beyond 2025 at the discretion of the Public Works Director.

CIVIL ENGINEERING

CFA Inc.
Dowl Llc
JK Architecture Engineering
Lumos & Associates
Nichols Consulting Engineers
Reno Tahoe Geo Associates
Resource Concepts
Shaw Engineering
Wood Rogers

ELECTRICAL ENGINEERING

Dowl Llc
JP Engineering
PK Electrical

SURVEYING

CFA Inc
Dowl Llc
Lumos & Associates
Resource Concepts
Wood Rogers

ARCHITECTURAL

COAR Design Group
H+K Architects
JK Architecture Engineering
TSK Reno

STRUCTURAL ENGINEERING

Resource Concepts

MECHANICAL ENGINEERING

Etchemendy Engineering

TRAFFIC STUDIES

LSC Transportation Consultants

GEOTECHNICAL SERVICES

Black Eagle
Construction Materials Engineers
Geotechnical & Environmental Services
Lumos & Associates
Reno Tahoe Geo Associates

MATERIALS TESTING & INSPECTION

Black Eagle
Construction Materials Engineers
Geotechnical & Environmental Services
Lumos & Associates
Reno Tahoe Geo Associates

The above unranked list presented in alphabetical order represents the approved professionals based on category.

Projects may be assigned in three (3) different ways:

- 1) A firm may be selected by the City from the appropriate service category based upon on their project experience and qualifications,
- 2) At least three firms from a service category may be invited to participate in a request for approach process or participate in a short interview to determine which firm's qualifications best match the project needs, or,
- 3) Incline Village GID may issue a request for proposals and solicit responses for individual projects from all interested firms nationwide, independent of the SOQ list.

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
PROFESSIONAL SERVICES AGREEMENT**

1. PARTIES AND DATE.

This Agreement is made and entered into as of (date) by and between the Incline Village General Improvement District, a Nevada general improvement district (“District”) and **DOWL, LLC, a Delaware Limited Liability Corporation**, with its principal place of business at 5442 Longley Lane, Suite A, Reno, Nevada (“Consultant”). The District and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 District. District is a general improvement district organized under the laws of the State of Nevada, with power to contract for services necessary to achieve its purpose.

2.2 Consultant. Consultant desires to perform and assume responsibility for the provision of certain professional engineering services required by the District on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing surveying services to public clients, is licensed in the State of Nevada, and is familiar with the plans of the District.

2.3 Project. District desires to engage Consultant to render modeling services for the District’s upcoming Watermain Replacement – Alder Avenue Project (“Project.”)

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the District, all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply services consisting of a water model study of existing conditions and three proposed waterline alternative scenarios, resulting in the preparation of a Technical Memorandum (TM) for the subject Project (the “Services.”) The Services to be provided are more particularly described in Exhibit A, Consultant’s Scope of Work, attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. As described in Section 3.3, the District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit B, Consultant’s fee schedule.

3.1.2 Term. The term of this Agreement shall be from May 26, 2023 to July 25, 2023, unless earlier terminated as provided herein. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project.

3.2 Responsibilities of Consultant.

- 3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement and such directions and amendments from District as herein provided. The District retains Consultant on an independent contractor basis and not as an employee. No employee or agent of Consultant shall become an employee of District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of the District and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.
- 3.2.2 Schedule of Services. Consultant shall perform its services in a prompt and timely manner and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). Consultant shall complete the services required hereunder by July 25, 2023.
- 3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the District's approval.
- 3.2.4 Substitution of Key Personnel. Consultant has represented to the District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence subject to the District's written approval. In the event that the District and Consultant cannot agree as to the substitution of key personnel, the District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the District, or who are determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the District. The key personnel for performance of this Agreement are as follows: [Matt Van Dyne](#).
- 3.2.5 District's Representative. The District hereby designates [Engineering Manager Kate Nelson](#) or her designee, to act as its representative for the performance of this Agreement ("District's Representative"). The District's Representative shall have the power to act on behalf of the District for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than the District's Representative or her designee.
- 3.2.6 Consultant's Representative. Consultant hereby designates [Matt Van Dyne](#) or his designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

- 3.2.7 Coordination of Services. Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District's staff, consultants and other staff at all reasonable times.
- 3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of Nevada. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a Washoe County Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.
- 3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. If required, Consultant shall assist District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies. Consultant shall be liable for all violations of local, state and federal laws, rules and regulations in connection with the Project and the Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold the District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
- 3.2.10 Insurance.
- 3.2.10.1 Time for Compliance. Consultant shall not commence the Services under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section.
- 3.2.10.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance meeting the requirements set forth herein. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

- (A) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability:* A minimum of \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* A minimum of \$1,000,000 combined single limit (each accident) for bodily injury and property damage; and (3) *Industrial Insurance:* Workers' Compensation limits as required by the Labor Code of the State of Nevada. Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability/Errors and Omissions:* Consultant shall procure and maintain, and require its sub-consultants to procure and maintain, for a period of five (5) years following completion of the Services, professional liability/errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability. "Covered Professional Services" as designated in the Professional Liability/Errors and Omissions policy must specifically include work performed under this Agreement.

Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as additional insured pursuant to this Agreement. Defense costs shall be payable in addition to the limits.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

- (A) Commercial General Liability. The commercial general liability policy shall be endorsed to provide the following: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds; (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way; and (3) the insurance coverage shall contain or be endorsed to provide waiver of subrogation in favor of the District, its directors, officials, officers, employees, agents and volunteers or shall specifically allow Consultant to waive its right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
- (B) Automobile Liability. The automobile liability policy shall be endorsed to provide the following: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall

stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way; and (3) the insurance coverage shall contain or be endorsed to provide waiver of subrogation in favor of the District, its directors, officials, officers, employees, agents and volunteers or shall specifically allow Consultant to waive its right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

- (C) Industrial (Workers' Compensation and Employers Liability) Insurance. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.
- (D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its directors, officials, officers, employees, agents and volunteers.

3.2.10.4 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

3.2.10.5 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the District. Consultant shall guarantee that, at the option of the District, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its directors, officials, officers, employees, agents and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

3.2.10.6 Acceptability of Insurers. Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The District in no way warrants that the above-required minimum insurer rating is sufficient to protect the Consultant from potential insurer insolvency.

3.2.10.7 Verification of Coverage. Consultant shall furnish the District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the District if requested. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.

- 3.2.10.8 Subconsultants. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.
- 3.2.10.9 Compliance with Coverage Requirements. If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may terminate this Agreement for cause.
- 3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

3.3 Fees and Payments.

- 3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement in accordance with the Schedule of Charges set forth in Exhibit B, attached hereto and incorporated herein by reference. The total compensation to be provided under this Agreement shall not exceed Seven Thousand Dollars (\$7,000.00) without written approval of District's Engineering Manager. Extra Work may be authorized, as described below; and if authorized, said Extra Work will be compensated at the rates and manner set forth in this Agreement.
- 3.3.2 Payment of Compensation. Consultant shall submit to District a monthly itemized invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services and supplies provided since the initial commencement date of Services under this Agreement, and since the start of the subsequent billing periods, through the date of the invoice. Invoices shall be sent to invoices@ivgid.org, with a copy to rlr@ivgid.org. Consultant shall include a Project Task Tracking Sheet with each invoice submitted. District shall, within thirty (30) days of receiving such invoice and Project Task Tracking Sheet, review the invoice and pay all approved charges thereon.
- 3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized under Exhibit A, or otherwise in writing by the District.
- 3.3.4 Extra Work. At any time during the term of this Agreement, the District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by the District to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the District's Representative. Where Extra Work is deemed merited by the District, an amendment to the Agreement shall be prepared by the District

and executed by both Parties before performance of such Extra Work, or the District will not be required to pay for the changes in the scope of work. Such amendment shall include the change in fee and/or time schedule associated with the Extra Work. Amendments for Extra Work shall not render ineffective or invalidate unaffected portions of this Agreement.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain accurate and complete books, documents, accounting records and other records pertaining to the Services for six (6) years (or longer as required by applicable law) from the date of final payment under this Agreement. Consultant shall make such records available to the District for inspection, audit, examination, reproduction, and copying at Consultant's offices at all reasonable times. However, if requested, Consultant shall furnish copies of said records at its expense to the District, within seven (7) business days of the request.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. Consultant shall not be entitled to payment for unperformed Services, and shall not be entitled to damages or compensation for termination of this Agreement by District except for the amounts authorized herein.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, the District may require Consultant to provide all finished or unfinished Documents and Data (defined below) and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, the District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

District

Incline Village General Improvement District
893 Southwood Blvd.
Incline Village, NV 89451
Attn: Kate Nelson

Consultant

DOWL, LLC
5442 Longley Lane, Suite A
Reno, Nevada 89511
Attn: Matt Van Dyne

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the

Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data. All source code, reports, programs, manuals, disks, tapes, and any other material prepared by or worked upon by Consultant for the Services shall be the exclusive property of the District, and the District shall have the right to obtain from Consultant and to hold in District's name copyrights, trademark registrations, patents, or whatever protection Consultant may appropriate to the subject matter. Consultant shall provide District with all assistance reasonably required to perfect the rights in this subsection.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of the District, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use the District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the District.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to any negligence or willful misconduct of Consultant, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages, expert witness fees, and attorney's fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents, or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents, or volunteers, in any such suit, action or other legal proceeding. Consultant shall reimburse District and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal

expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided, including correction of errors and omissions. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees, agents or volunteers.

- 3.5.6.1 Design Professional. To the extent required by NRS 338.155, Consultant's obligation to defend, indemnify, and hold District, its officials, officers, employees, volunteers, and agents free and harmless shall not include any liability, damage, loss, claim, action or proceeding caused by the negligence, errors, omissions, recklessness or intentional misconduct of the employees, officers or agents of the District. Moreover, Consultant's obligation to defend, indemnify, and hold District, its officials, officers, employees, volunteers, and agents free and harmless from any liability, damage, loss, claim, action or proceeding caused by the negligence, errors, omissions, recklessness or intentional misconduct of the Consultant or the employees or agents of the Consultant which are based upon or arising out of the professional services of the Consultant. If the Consultant is adjudicated to be liable by a trier of fact, the trier of fact shall award reasonable attorney's fees and costs to be paid to the District, as reimbursement for the attorney's fees and costs incurred by the District in defending the action, by the Consultant in an amount which is proportionate to the liability of the Consultant. This Section shall only apply to the extent required by NRS 338.155 and shall not otherwise limit Consultant's obligation to defend, indemnify and hold the District harmless as required under Section 3.5.6.
- 3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.
- 3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of Nevada. Venue shall be in Washoe County.
- 3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.
- 3.5.10 District's Right to Employ Other Consultants. The District reserves right to employ other consultants in connection with this Project.
- 3.5.11 Successors and Assigns. This Agreement shall be binding on and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party.
- 3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- 3.5.13 Subcontracting. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.
- 3.5.14 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party.

Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subcontractors of Consultant, except as otherwise specified in this Agreement. All references to the District include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

- 3.5.15 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- 3.5.16 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 3.5.17 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.
- 3.5.18 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 3.5.22 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.
- 3.5.23 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.
- 3.5.24 Limitation of Liability. The District does not and will not waive and expressly reserves all available defenses and limitations contained in Chapter 41 of the Nevada Revised Statutes. Contract liability of both parties shall not be subject to punitive damages.
- 3.5.25 Non-Appropriations. The District may terminate this Agreement, effective immediately upon receipt of written notice on any date specified if for any reason the District's funding source is not appropriated or is withdrawn, limited, or impaired.
- 3.5.26 Compliance with Laws. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services. Consultant shall not discriminate against any person on the grounds of race, color, creed, religion, sex, sexual orientation, gender identity or gender expression, age, disability, national origin or any other status protected under any applicable law. Consultant is not currently engaged in, and during the duration of the Agreement shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in NRS 332.065. Consultant shall be responsible for all fines, penalties, and repayment of any State of Nevada or federal funds (including those that the District pays, becomes liable to pay, or becomes liable to repay) that may arise as a direct result of the Consultant's non-compliance with this subsection.

3.5.27 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

OWNER:
INCLINE VILLAGE G. I. D.
Agreed to:

CONTRACTOR:
DOWL, LLC
Agreed to:

By: _____
Brad B. Underwood, P. E.
Director of Public Works

By: _____
Signature of Authorized Agent

Print or Type Name and Title

Date

Date

Reviewed as to Form:

Joshua Nelson
District General Counsel

If Contractor is a corporation,
attach evidence of authority to
sign.

Date

Exhibit A
Consultant's Scope of Work



EXHIBIT A SCOPE OF WORK

Incline Village General Improvement District Steel Water Line Modeling

INTRODUCTION

Incline Village General Improvement District (IVGID) has asked DOWL to prepare this scope of work to perform modeling services for potential changes to their water distribution system. This project will include modeling the existing condition of a 6-inch steel water line located between Alder Avenue and Northwood Boulevard, modeling a scenario where the line is upsized to 8-inch, and modeling a scenario where the 6-inch line is removed. DOWL will provide the model assumptions and results for all three scenarios in a technical memorandum (TM).

The phase and task breakdown for the project is designated as follows:

- Task 1 – Water System Modeling

DESIGN SERVICES

Task 1 – Water System Modeling

Objective

Model three different alternatives for the 6-inch steel water line that runs north/south between Alder Avenue and Northwood Boulevard. This modeling effort will include three scenarios. Modeling assumptions, process, and results will be documented in a TM.

Approach

The following approach applies:

- The existing hydraulic model of the IVGID system will be run under the following scenarios:
 - Existing
 - 6-inch line upsized to 8-inch
 - 6-inch line removed
- The area immediately surrounding the line in question will be analyzed for potential effect
- The pressure zone affected by these scenarios will also be examined to see if there are any unexpected consequences
- If any of the scenarios modeled negatively affect the surrounding area or pressure zone, an analysis will be performed to determine what improvement projects would be required to negate these effects

- For each scenario the following results will be documented (the demand scenario relating to these results is listed in parentheses):
 - System pressures (ADD, MDD, PHD)
 - Pipe velocities (PHD)
 - Fire Flow (MDD)
- The modeling assumptions and results will be documented into a draft TM and submitted to IVGID for review
- DOWL and IVGID staff will hold one (1) virtual meeting to discuss the modeling results, answer any questions from IVGID staff, and address any comments
- DOWL will issue a final TM if necessary, after the virtual meeting

Deliverables

The following deliverables will be delivered under this task:

- One (1) electronic copy of the draft modeling TM
- One (1) electronic copy of the final modeling TM

Assumptions

The following assumptions apply:

- Modeling will take place using the hydraulic model developed by DOWL as a part of the IVGID Utility Master Plan project
- DOWL will not stamp any of the documents produced
- The TM produced does not constitute a hydraulic modeling report in compliance with NAC 445A and will not be submitted to governing agencies for review if a water project is forthcoming

Exhibit B
Consultant's Fee Schedule



NEVADA FEE SCHEDULE

Personnel Billing Rates

Personnel are identified on our invoices by name and/or labor category.

Description	Rate	Description	Rate
Administrator I	\$85	GIS Technician I	\$100
Administrator II	\$100	GIS Technician II	\$110
Administrator III	\$110	Hydrogeologist I	\$125
Administrator IV	\$120	Hydrogeologist II	\$150
CAD Drafter I	\$90	Intern	\$70
CAD Drafter II	\$105	Planner I	\$105
CAD Drafter III	\$115	Planner II	\$130
Construction Inspector I	\$120	Planner III	\$145
Construction Inspector II	\$135	Professional Surveyor	\$170
Construction Inspector III	\$140	Project Assistant I	\$100
Construction Inspector IV	\$190	Project Coordinator	\$115
Designer I	\$120	Proposal Specialist	\$100
Designer II	\$135	Regulatory & Env. Specialist	\$125
Designer III	\$145	Senior Electrical Engineer	\$185
Electrical and Controls – Engineer in Training	\$145	Senior Engineer	\$180
Electrical Engineer I	\$140	Senior Engineer II	\$195
Electrical Engineer II	\$150	Senior Engineer III	\$210
Electrical Engineer III	\$160	Senior Hydrogeologist	\$210
Electrical Engineer in Training I	\$115	Senior Manager I	\$225
Electrical Engineer in Training II	\$125	Senior Manager II	\$245
Engineer I	\$125	Senior Professional Surveyor	\$190
Engineer II	\$140	Senior Survey Technician	\$155
Engineer III	\$155	Survey Technician I	\$100
Engineer in Training I	\$105	Survey Technician II	\$120
Engineer in Training II	\$115	Survey Technician III	\$140
Engineer IV	\$170	Utility Operator	\$130
Environmental Specialist I	\$105	Water Resource Specialist	\$180
Environmental Specialist II	\$120	Water Rights Specialist I	\$135
Environmental Specialist III	\$135	Water Rights Specialist II	\$155
Field Project Representative	\$130	Water Rights Specialist III	\$190
GIS Analyst I	\$135	Water Rights Technician I	\$90
GIS Analyst II	\$160	Water Rights Technician II	\$100
GIS Specialist	\$120	Water Rights Technician III	\$110



Survey Crews

One-Person Survey Crew	=	\$160 /hour
Two-Person Survey Crew	=	\$270 /hour

Other Fees and Charges

1. All direct project expenses, including subconsultants, will be billed at actual cost plus 15%.
2. An overtime surcharge of 25% will be applied to the hourly rates of non-salaried employees for authorized overtime work.
3. Different survey and construction inspection labor rates will apply on prevailing wage projects. Rates for prevailing wage projects will be provided on a case-by-case basis.



Project Summary

Project Number:	2299WS1802
Title:	Watermain Replacement - Alder Avenue
Project Type:	D - Capital Improvement - Existing Facilities
Division:	99 - General Administration - Water
Budget Year:	2023
Finance Options:	
Asset Type:	DI - Distribution Infrastructure
Active:	Yes

Project Description			
<p>Project area Alder Avenue and easement area only. This project is a continuation of the multi-year program to replace 1960's era thin-wall steel water mains and other deficient water mains. Replacement criteria is twofold: Replace those water mains with the most leaks and in streets with aging pavement. Since our water loss is now less than 6%, our main objective is to work closely with the Washoe County Road Department to replace water mains just prior to the County's repaving the street. We also work closely with the North Lake Tahoe Fire Protection District to determine areas of low fire flow, which may indicate a need for increased capacity in that area. There are approximately 6 miles of old steel water mains remaining in the system.</p> <p>Our watermain replacement strategy involves meeting with Washoe County prior to each budget year and jointly agreeing on streets to be paved and water mains to be replaced. This project budgets to replace approx. 6 miles of pipeline in 15 years at \$1,500,000 per mile. Without additional escalators, that is \$9,000,000 in 15 years or \$600,000 per year. Adjustments have been made to allow for the trend of a high year then low year of work scheduled.</p>			
<p>Project Internal Staff HIRE AN OUTSIDE CONSULTANT FOR IVGID STAFF WILL PROVIDE CA AND INSPECTION TASKS</p> <p>Engineering will perform Design, Engineering, Bidding, Contract Administration and Inspection tasks. Outside contractor to do the work. IVGID resources remain available for ongoing maintenance activities and emergency response. AND LIMITED CA.</p>			
Project Justification			
<p>Our overall goal is to replace deficient water mains to keep our unaccounted for water loss to under 6% and to avoid costly pavement patch penalties imposed by Washoe County. The original water mains installed in much of Incline Village in the 1960's were thin-walled steel. These pipes are now failing repeatedly and need replacement. Washoe County has high pavement penalty costs for replacing water mains in newly paved streets. Replacing water mains in newly paved streets or streets with an excellent pavement condition could increase project costs by up to 50% due to pavement cut penalties.</p>			
Forecast			
Budget Year	Total Expense	Total Revenue	Difference
2023			
Internal Planning and Design	65,000	0	65,000
Year Total	65,000	0	65,000
2024			
Construction Inspection & Testing	25,000	0	25,000
Washoe County street repair & Penalties	135,000	0	135,000
Watermain Construction	375,000	0	375,000
Year Total	535,000	0	535,000
	600,000	0	600,000

Year Identified	Start Date	Est. Completion Date	Manager	Project Partner
2018	Oct 2, 2023	Jun 30, 2024	Senior Engineer	

MEMORANDUM

TO: Board of Trustees

THROUGH: Brad Underwood, Director of Public Works

FROM: Bree Waters, District Project Manager

SUBJECT: Review, discuss and possibly approve a professional services agreement with DOWL LLC for the preparation of revised bidding documents associated with the Sewer Pump Station (SPS) #1 CIP#2599DI1703 project (Requesting Staff Member: Director of Public Works Brad Underwood)

RELATED STRATEGIC PLAN BUDGET INITIATIVE(S): **LONG RANGE PRINCIPLE #5 – ASSETS AND INFRASTRUCTURE**

The District will practice perpetual asset renewal, replacement and improvement to provide safe and superior long term utility services and recreation venues, facilities, and services.

Strategies

- Maintain, renew, expand and enhance District infrastructure to meet the capacity needs and desires of the community for future generations.
- Maintain and execute a 5-year and 20-year capital improvement program.

RELATED DISTRICT POLICIES, PRACTICES, RESOLUTIONS OR ORDINANCES Board Policy 3.1.0.5(f) - Conduct Meetings of the Board of Trustees; Board Policy 12.1.0 - Multi-Year Capital Planning; Board Policy 13.1.0 - Capital Project Budgeting

DATE: May 25, 2023

I. RECOMMENDATION

1. Review, discuss and possibly approve a professional services agreement with DOWL LLC, in the amount not to exceed \$42,303 for the preparation of revised bidding documents associated with the Sewer Pump Station (SPS) #1 CIP#2599DI1703 project.
2. Authorize Director of Public Works to execute the contract in substantially the form presented.

II. BACKGROUND

The Sewer Pump Station (SPS) #1 Improvements project, CIP#2599DI1703 (Attachment A), has been a proposed capital improvement since 2019. In 2019, the project was designed and bid; however the bids well exceeded the available budget at the time. In 2021, PW Staff revisited the project with the engineering firm, Jacobs, and the Board of Trustees approved a contract to rebid the project. Due to unfilled positions in the Engineering Division, this work with Jacobs was not initiated.

In 2022, Staff met with a number of electrical engineers and contractors to reevaluate the original scope of the project. Also in 2022, staff began working with DOWL LLC on the Water and Sewer Masterplan Project. Since a high level review of all sewer pump stations was being completed as part of the Masterplan, staff requested they perform an in-depth review of the Jacobs plans, condition assessment of the SPS#1 existing equipment, and provide a prioritized list of work which is presented in a technical memo (Attachment B). Staff also requested an increase in the CIP budget FY22/23 since material and labor costs have risen sharply following the Covid pandemic.

Based on the technical memorandum provided by DOWL LLC, staff requested that Jacobs provide a cost proposal to re-package the documents to include Base Bid, Bid Alternate A and a Bid Alternate B. Jacob's cost for the re-packaging of the scaled down design was \$73,100. Staff deemed this cost proposal too high for the work to be performed. Therefore, staff contacted DOWL LLC for a cost proposal which was received in the amount of \$42,303 (Attachment C).

This item is placed on the Consent Calendar in accordance with Policy 3.1.0.4.

III. BID RESULTS

This item is not subject to competitive bidding within the meaning of the Nevada Revised Statute (NRS) 332.115 as described in subsection (b) Professional Services.

Additionally, per NRS 625.530, selection of a professional engineer or registered architect to perform work on public works projects, where the complete project costs exceed \$35,000, is to be made solely on the basis of the competence and qualifications of the engineer or architect and not the basis of competitive fees.

Dowl is currently contracted for the Water and Sewer Masterplan project, and as part of that project DOWL LLC is performing a high level review of the electrical infrastructure within the District's pump stations. Dowl completed the condition assessment and provided a technical memorandum regarding the proposed work at SPS#1.

IV. FINANCIAL IMPACT AND BUDGET

This project has been listed as a Capital Improvement Project for several years. An increased budget was approved by the Board of Trustees at the May 26, 2022 meeting and with the carry forward funding, the total budget for this project is \$1,538,370.

V. ALTERNATIVES

Not authorize the work and re-bid the project as is.

VI. COMMENTS

The professional services contract has been approved substantially to the form presented by District Legal Counsel.

VII. BUSINESS IMPACT/BENEFIT

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.

The project is necessary to replace aging electrical infrastructure that has outlived its useful life. Maintaining SPS#1 is a high priority for the District since it is the main sewer pump station and its close proximity to the shores of Lake Tahoe. The functionality of this specific sewer pump station is key to providing sewer service to properties within the District.

VIII. ATTACHMENTS

1. Attachment A_2599DI1703 -SPS 1 Data Sheet
2. Attachment B_Technical Memo 1.02
3. Attachment C_DOWL_Agreement - Sewer Pump Station #1 Improvements

IX. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES

1. Review, discuss and possibly approve a professional services agreement with DOWL LLC, in an amount not to exceed \$42,303 for the preparation of revised bidding documents associated with the Sewer Pump Station (SPS) #1 CIP#2599DI1703 project.
2. Authorize Director of Public Works to execute the contract in substantially the form presented.



Project Summary

Project Number:	2599D11703
Title:	Sewer Pump Station #1 Improvements
Project Type:	D - Capital Improvement - Existing Facilities
Division:	99 - General Administration - Sewer
Budget Year:	2023
Finance Options:	
Asset Type:	SS - Sewer System
Active:	Yes

Project Description														
The District owns 18 sewer pumping stations in Incline Village and Crystal Bay. Sewer Pump Station #1 collects and transports 50% of the raw sewage and transports it to the WRRF on Sweetwater Road. If something were to happen to Sewer Pump Station #8 there is a direct bypass that would send all of the raw sewage to Sewer Pump Station #1, thus accounting for 75% of the raw sewage in the District. Constructed in the early 1970s this station has provided reliable service. The station contains the mechanical and electrical equipment to pump sewage to the WRRF. The equipment in the station to be replaced as a part of this project are the variable frequency drives and motor control centers for the three pump sets plus instrumentation and controls. This will enhance the condition and reliability of our aging infrastructure to collect and pump sewage to the WRRF and to protect the environment.														
Project Internal Staff		Staff will work with an outside design consultant and the project will be publicly bid. (Supply Chain delays with electrical equipment maybe a concern)												
Staff involvement is the coordination and contracting of the removal, procurement, and replacement of equipment with rebuilt or new equipment.														
Project Justification														
This project funds the replacement of the equipment listed above at sewer pumping station #1. The age of the equipment, the number of hours of operation and other equipment analyses dictate replacement or rehabilitation of the equipment to maintain this reliability to provide continuous service. The project was bid in the summer/fall 2019 and one bid was received that was substantially above budget. All bids were rejected. The design team is considering modifications to the design. The construction estimate is based on the bid received and current cost escalation. There will be carry forward funds from 2019-20 CIP.														
Forecast		<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">Carry Forward Funding</td> <td style="width: 20%;">FY21/22 Approved by BOT 8/31/22</td> <td style="width: 20%; text-align: right;">\$1,038,370</td> <td colspan="2"></td> </tr> <tr> <td colspan="2"></td> <td colspan="3" style="text-align: right; color: red;">TOTAL PROJECT FUNDING \$1,538,370.00</td> </tr> </table>			Carry Forward Funding	FY21/22 Approved by BOT 8/31/22	\$1,038,370					TOTAL PROJECT FUNDING \$1,538,370.00		
Carry Forward Funding	FY21/22 Approved by BOT 8/31/22	\$1,038,370												
		TOTAL PROJECT FUNDING \$1,538,370.00												
Budget Year	Total Expense	Total Revenue	Difference											
2023														
Construction	500,000	0	500,000											
Year Total	500,000	0	500,000											
	500,000	0	500,000											
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Internal Staff Time</td> <td style="width: 50%; text-align: right;">\$15,000</td> </tr> <tr> <td>Engineer – Design/Bidding/Construction Administration</td> <td style="text-align: right;">\$80,000</td> </tr> <tr> <td>Permitting</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$1,423,370</td> </tr> </table>		Internal Staff Time	\$15,000	Engineer – Design/Bidding/Construction Administration	\$80,000	Permitting	\$10,000	Construction	\$1,423,370					
Internal Staff Time	\$15,000													
Engineer – Design/Bidding/Construction Administration	\$80,000													
Permitting	\$10,000													
Construction	\$1,423,370													
Year Identified	Start Date	Est. Completion Date		Manager										
2017	Jul 1, 2020	Jun 30, 2021 October 2024		Principal Engineer										
				Project Partner										



TECHNICAL MEMORANDUM #1

INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT

SEWAGE PUMPING STATION NO. 1

Prepared For: Kate Nelson – Engineering Manager
Prepared By: Matthew Bodge, P.E.
Reviewed By: Lucas Tipton, P.E.
Date: 12/6/2022
Subject: Sewage Pumping Station 1 Bid Package

1.0 INTRODUCTION

The Incline Village General Improvement District (IVGID) Sewer Pump Station 01 (SPS-01) project went to bid in early 2020 with an engineer's estimate of probable construction cost between \$300,000 and \$400,000. The lowest bid came in over \$800,000; this exceeded the budget set aside by IVGID and prompted the project postponement.

In an effort to investigate ways to reduce the cost of this project, IVGID met with the apparent low bidder. The items listed below were identified as main factors contributing to the disparity in price between the engineer's estimate and official bids.

- Unique construction of the sewage pump station made it extremely difficult to move equipment in and out.
- The importance and critical nature of this facility required additional equipment to minimize downtime and allow the facility to remain operational during construction.
- The importance and critical nature of this facility required the contractor to assume additional risk.
- The proximity of this pump station to bodies of water required the contractor to assume additional risk.

IVGID determined that reducing the overall work included as part of this project would be the best approach to reduce total cost. Farr West Engineering (Farr West) has been contracted by IVGID to evaluate the documents listed in Section 1.1 and outline the critical items that should remain part of the project and identify items that are not as high a priority.

Farr West appreciates this opportunity to provide IVGID recommendations for reducing overall costs related to the bid package for SPS-01.

1.1 BASIS

The IVGID SPS-01 bid set drawings dated August 2019 and IVGID SPS-01 conceptual design report dated January 2019 were submitted by IVGID for review by Farr West and serve as the basis of recommendations within this memo. These documents have been attached to the end of this memo for reference. Notes have been added to the IVGID SPS-01 bid set drawings to clearly identify items listed within Table 1.

2.0 STRATEGIC REPLACEMENT

The electrical equipment at SPS-01 is functional but has been in service over 20 years and approaching manufacturer’s rated lifetimes and anticipated life expectancy as discussed in “IEEE Gold Book – Recommended Practice for the Design of Reliable Industrial and Commercial Power Systems”. Some equipment has exceeded these expectations.

Reliable and constant operation of the electrical system at SPS-01 is crucial and demands replacement of key items prior to inherent unplanned outages. Evaluating the documents identified in Section 1.1 prompted a priority list be created to assist IVGID in strategic replacement of all equipment outlined within the plan set drawings. This list can be seen in Table 1. Section 2.1 has a brief summary behind the priority rankings given to each piece of equipment.

Table 1: SPS 01 Electrical Equipment Priority List

Equipment	Priority
Motor Control Center C W/ Variable Frequency Drives SPS-01 through SPS-03	1
Local Control Panel LCP-SPS1	1
Surge Protection Device*	1*
Shunt Trip**	1**
Kirk Key Interlock***	1***
Chlorine Analyzer AIT-SPS1-1 & AE-SPS1-1	2
Wet Well Level Switches LSL-SPS1-01 & 02 and LSH-SPS1-02	2
Wet Well Level Transducers LET-SPS1-01 & 02	2
Power Panel PP-1	3
Power Panel PP-2	3
Motor Control Center D W/ Panel-LL & Panel-HH	4
Main Service and Metering Switchboard MSC	4
ATS Relocation	4
Flow Meter FIT-SPS1-01 & FE-SPS1-01	See Section 2.1.5

* Down grade to priority 4 if existing unit is functional and not in fault condition.

** This upgrade may require additional modules or replacement of main breaker.

*** Kirk key interlock to be added as necessary to prevent paralleling of “Trailer Generator” with ATS source.

2.1 EQUIPMENT PRIORITY RANKING

2.1.1 Priority 1 Equipment

Priority 1 equipment should remain part of this project.

Motor Control Center C W/ Variable Frequency Drives SPS-01 through SPS-03:

These VFDs are over 20 years old, unserviceable, and likely to not have replacement parts readily available. They are a critical part of the electrical infrastructure and most prone to experience problems with age compared to other major electrical equipment outlined for replacement. Additionally, upgrading these motor controllers will allow for updating the control algorithms and communication protocol to the SCADA network as part of future projects when necessary. Replacement of the existing MCC C, SWBD, and VFDs with a single unit as outlined within the bid set drawings is recommended.

Local Control Panel LCP-SPS1:

SCADA system RTUs are often robust but become significantly outdated within 10 years. Replacement of the RTU with LCP-SPS1 is recommended to be kept in this project and will allow for incorporating any additional functionality offered by the new VFDs and instrumentation as well as future expansions and capabilities required to be incorporated into the SCADA system.

Surge Protection Device:

Surge protection is cheap insurance and should be a requirement for this facility given its nature and importance. The existing surge protection device is recommended for replacement if faulty or no longer functional.

Shunt Trip Device:

The ability to shunt trip the electrical system is recommended for all facilities where the main breaker is located indoors. This safety device allows for quick de-energization of the electrical distribution system during an emergency without having to enter the building.

It is likely that the main breaker will require a module be added. Given the age of the main breaker, the module may not be available. If the module is not available, it would prompt a replacement of the main breaker; replacement of main breaker may require utility coordination and involvement.

Kirk Key Interlock:

A Kirk key interlock will be required to prevent catastrophic failure from paralleling the "Trailer Generator" and ATS source. If proposed system is altered for bidding purposes, it should be evaluated to prevent any and all paralleling.

2.1.2 Priority 2 Equipment

Priority 2 equipment should be replaced as part of this project. Priority 2 equipment carries relatively minimal cost while adding the benefits of increased reliability and functionality.

Chlorine Analyzer AIT-SPS1-1 & AE-SPS1-1:

It is recommended to keep the addition of the chlorine analyzer as part of this project.

Wet Well Level Switches LSL-SPS1-01 & 02 and LSH-SPS1-02:

It is recommended to keep the addition of the float switches as part of this project.

Wet Well Level Transducers LET-SPS1-01 & 02

It is recommended to keep the addition of the level transducers as part of this project.

2.1.3 Priority 3 Equipment

Priority 3 equipment should be added to this project as a bid alternate. Priority 3 equipment represents equipment that is not necessary but desired by IVGID and carries relatively moderate cost.

Power Panel PP-1:

It is recommended that the addition of Power Panel PP-1 remain in this project as a bid alternate.

Power Panel PP-2:

It is recommended that the addition of Power Panel PP-2 remain in this project as a bid alternate.

2.1.4 Priority 4 Equipment

Priority 4 equipment should be removed as part of this project unless IVGID regularly experiences issues and cannot find replacement parts. Priority 4 equipment represents the electrical equipment of lease concern and carries significant cost.

Motor Control Center D W/ Panel-LL and Panel-HH:

Motor Control Center D replacement is recommended to be removed from this project. Motor Control Centers typically last 20-30 years without issue but can last well over this when routine regular maintenance takes place. The replacement of this motor control center adds little to no increase in desired functionality. This motor control center should be planned for replacement within the next ten years.

Main Service and Metering Switchboard MSC:

Main Service and Metering Switchboard MSC replacement is recommended to be removed from this project. Switchboards typically last 20-30 years without issue but can last well over this when routine regular maintenance takes place. The replacement of this Switchboard adds little to no increase in desired functionality. This motor control center should be planned for replacement within the next ten years.

ATS Relocation:

The ATS relocation would be unnecessary unless required to fit LCP-SPS1. This work is recommended to be removed from this project.

2.1.5 Flow Meter

The flow meter was brought up as a point of concern in previous discussions and meetings. The flow meter was not planned for replacement in this project but should be added to Priority 1 if necessary. Further clarification from IVGID is required to properly place a priority level on this device.

Attachment 1
Bid Set Drawings

INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT SEWAGE PUMPING STATION NO. 1

INCLINE VILLAGE WASHOE COUNTY NEVADA
IVGID PROJECT NO.: 2599DI1703
PWP NO.: WA-2019-192

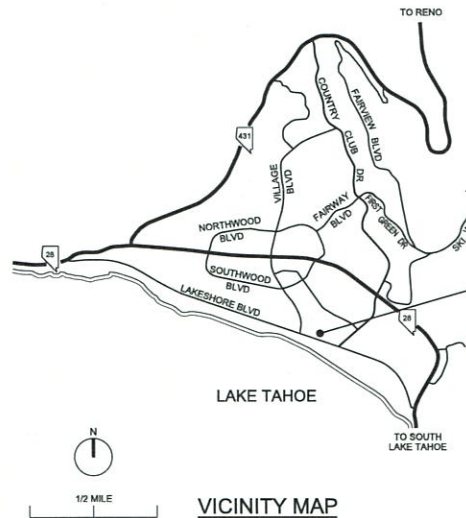
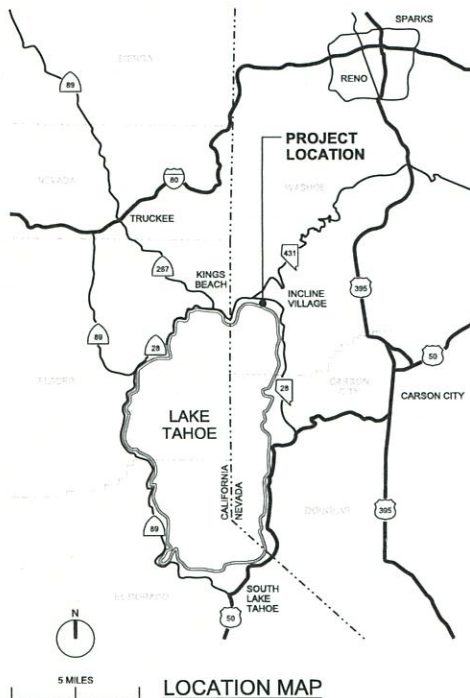
AUGUST 2019

**VOLUME 2 OF 2
DRAWINGS**

INDEX TO DRAWINGS



SHEET NO.	DRAWING NO.	TECHNOLOGY	TITLE
1	G-1001	GENERAL	COVER SHEET AND DRAWING INDEX
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3	G-1003	GENERAL	ELECTRICAL LEGEND
4	G-1004	GENERAL	INSTRUMENTATION AND CONTROL LEGEND
5	D-1001	ELECTRICAL	ONE LINE DIAGRAM DEMOLITION
6	D-1002	ELECTRICAL	PUMP BUILDING DEMOLITION PLAN
7	D-1003	ELECTRICAL	PUMP BUILDING DEMOLITION PLAN
8	E-1001	ELECTRICAL	SITE PLAN
9	E-1002	ELECTRICAL	PUMP BUILDING PLAN
10	E-1003	ELECTRICAL	PUMP BUILDING PLAN AND SECTION
11	E-1004	ELECTRICAL	ONE LINE DIAGRAM
12	E-1005	ELECTRICAL	MCC ELEVATIONS AND PANEL SCHEDULE
13	E-1006	ELECTRICAL	CONTROL DIAGRAM - 1
14	E-1007	ELECTRICAL	CONTROL DIAGRAM - 2
15	E-1008	ELECTRICAL	CONTROL DIAGRAM - 3
16	E-2001	ELECTRICAL	SECTION AND DETAILS - 1
17	E-2002	ELECTRICAL	DETAILS - 2
18	N-1001	INSTRUMENTATION	PUMP STATION P&ID
19	N-1002	INSTRUMENTATION	CONTROL PANEL - TYPICAL WIRING DIAGRAMS



SEWAGE PUMP STATION NO. 1
TAHOE BLVD
INCLINE VILLAGE, NV 89451
COORDINATES: 39.240837, -119.947111
INCLINE VILLAGE WWTP
1250 SWEETWATER ROAD
INCLINE VILLAGE, NV 89451

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
BOARD OF TRUSTEES:**

KENDRA WONG	CHAIRWOMAN
PHILIP HORAN	VICE CHAIRMAN
MATTHEW DENT	TREASURER
TIM CALLICRATE	SECRETARY
PETER MORRIS	TRUSTEE



AREA OFFICE: 50 WEST LIBERTY ST STE. 205 RENO, NEVADA 89501 (775) 329-7300	DESIGN OFFICE: 2525 AIRPARK DRIVE REDDING, CA 96001 (530) 243-5831
--	--



NO.	DATE	DESIGN	DR	CHK	BY



JACOBS
GENERAL
COVER SHEET AND DRAWING INDEX

VERIFY SCALE	
BAR IS ONE INCH ON ORIGINAL DRAWING	0
DATE	AUGUST 2019
PRJ#	703648
DWG	G-1001
SHEET	1 OF 19

ABBREVIATIONS

<p>A</p> <p>ADJ AB</p> <p>APV D</p> <p>ARCH</p> <p>ARV</p> <p>AS</p> <p>AUTO</p> <p>AUX</p> <p>AWG</p> <p>AWT</p> <p>BC</p> <p>BD</p> <p>BLND</p> <p>BFV</p> <p>BLDG</p> <p>BM</p> <p>BO</p> <p>BOD</p> <p>BOP</p> <p>BOT</p> <p>BTU</p> <p>BV</p> <p>BYP</p> <p>C</p> <p>CAB</p> <p>CARV</p> <p>CB</p> <p>CCBD</p> <p>CCD</p> <p>CCS</p> <p>CDG</p> <p>CDL</p> <p>CDSD</p> <p>CFM</p> <p>CFS</p> <p>CHEM</p> <p>CI</p> <p>CIGC</p> <p>CI MJ</p> <p>CIP</p> <p>CIRJ</p> <p>CISP</p> <p>CJ</p> <p>CL</p> <p>CLCS</p> <p>CLDP</p> <p>CLG</p> <p>CLSM</p> <p>CLR</p> <p>CLST</p> <p>q or CL</p> <p>CMP</p> <p>CMU</p> <p>CNS</p> <p>CO2</p> <p>COL</p> <p>CONC</p> <p>CONN</p> <p>CONT</p> <p>COORD</p> <p>COP</p> <p>CPLG</p> <p>CPVC</p> <p>CRS</p> <p>CS</p> <p>CT</p> <p>CTRD</p> <p>CTR</p> <p>C TO C</p> <p>CU</p> <p>CU FT</p> <p>CU IN</p> <p>CU YD</p> <p>CULV</p> <p>CY</p> <p>CW</p> <p>°C</p> <p>DBA</p> <p>DR</p> <p>DRR</p>	<p>B</p> <p>BF</p> <p>BLDG</p> <p>BM</p> <p>BO</p> <p>BOD</p> <p>BOP</p> <p>BOT</p> <p>BTU</p> <p>BV</p> <p>BYP</p> <p>C</p> <p>CAB</p> <p>CARV</p> <p>CB</p> <p>CCBD</p> <p>CCD</p> <p>CCS</p> <p>CDG</p> <p>CDL</p> <p>CDSD</p> <p>CFM</p> <p>CFS</p> <p>CHEM</p> <p>CI</p> <p>CIGC</p> <p>CI MJ</p> <p>CIP</p> <p>CIRJ</p> <p>CISP</p> <p>CJ</p> <p>CL</p> <p>CLCS</p> <p>CLDP</p> <p>CLG</p> <p>CLSM</p> <p>CLR</p> <p>CLST</p> <p>q or CL</p> <p>CMP</p> <p>CMU</p> <p>CNS</p> <p>CO2</p> <p>COL</p> <p>CONC</p> <p>CONN</p> <p>CONT</p> <p>COORD</p> <p>COP</p> <p>CPLG</p> <p>CPVC</p> <p>CRS</p> <p>CS</p> <p>CT</p> <p>CTRD</p> <p>CTR</p> <p>C TO C</p> <p>CU</p> <p>CU FT</p> <p>CU IN</p> <p>CU YD</p> <p>CULV</p> <p>CY</p> <p>CW</p> <p>°C</p> <p>DBA</p> <p>DR</p> <p>DRR</p>	<p>D</p> <p>DB</p> <p>DBL</p> <p>DD</p> <p>DET</p> <p>DI</p> <p>DIAM</p> <p>DIAG</p> <p>DIL</p> <p>DI M J</p> <p>DIP</p> <p>DIR</p> <p>DJ</p> <p>DN</p> <p>DWG</p> <p>E</p> <p>EA</p> <p>EW EF</p> <p>EC</p> <p>EC E</p> <p>EF</p> <p>EFL</p> <p>EL</p> <p>ELB</p> <p>ELC</p> <p>ELC</p> <p>ENGR</p> <p>EO</p> <p>EOP</p> <p>EQU</p> <p>EQPT</p> <p>ER</p> <p>EUA</p> <p>EVC</p> <p>EXC</p> <p>EXF</p> <p>EXH</p> <p>EXP</p> <p>EXP JT</p> <p>EXST</p> <p>F</p> <p>FAB</p> <p>FACT</p> <p>FB</p> <p>FC</p> <p>FCO</p> <p>FCV</p> <p>FD</p> <p>FDM</p> <p>FDN</p> <p>FE</p> <p>FE</p> <p>FE</p> <p>FG</p> <p>FG</p> <p>FHY</p> <p>FI</p> <p>FIGURE</p> <p>FIL</p> <p>FL</p> <p>FLG</p> <p>FLH</p> <p>FLW</p> <p>FLR</p> <p>FLTR</p> <p>FNISH</p> <p>FOC</p> <p>FRP</p> <p>FT</p> <p>FTG</p> <p>FTW</p> <p>FW</p> <p>FWD</p> <p>* F</p> <p>G</p> <p>GAGE</p> <p>GAL</p> <p>GALV</p> <p>GC</p> <p>GCR</p> <p>GCF</p> <p>GE</p> <p>GL</p> <p>GLB</p> <p>GPD</p> <p>GPH</p> <p>GPM</p> <p>GRTG</p> <p>GSP</p> <p>GUH</p> <p>GTR</p> <p>GVL</p> <p>GW</p> <p>GWB</p> <p>GYP</p> <p>H</p> <p>HAS</p> <p>HD</p> <p>HDR</p> <p>HDW</p> <p>HGL</p> <p>HGT</p> <p>HM</p> <p>HORIZ</p>	<p>H</p> <p>HORSEPOWER</p> <p>HOSE RACK, HANDRAIL</p> <p>HT</p> <p>HV</p> <p>I</p> <p>IBC</p> <p>ID</p> <p>ID</p> <p>IF</p> <p>IN</p> <p>INFL</p> <p>INST M</p> <p>INSUL</p> <p>INVT</p> <p>INVGID</p> <p>J</p> <p>JP</p> <p>JT</p> <p>K</p> <p>KIP</p> <p>KW</p> <p>L</p> <p>L</p> <p>LATL</p> <p>LB</p> <p>LB/CU FT</p> <p>LF</p> <p>LH</p> <p>LIT</p> <p>LONG</p> <p>LPG</p> <p>LR</p> <p>M</p> <p>MTL</p> <p>MAX</p> <p>MB</p> <p>MBR</p> <p>MCC</p> <p>MDF</p> <p>MDO</p> <p>MECH</p> <p>MFR</p> <p>MGD</p> <p>MGL</p> <p>MH</p> <p>MIN</p> <p>MISC</p> <p>MJ</p> <p>MSBRY</p> <p>MSONRY</p> <p>MRL</p> <p>NPT</p> <p>MWS</p> <p>N</p> <p>NDOT</p> <p>NIC</p> <p>NO</p> <p>NPT</p> <p>NTS</p> <p>O</p> <p>OC</p> <p>OD</p> <p>OF</p> <p>OFR</p> <p>OG</p> <p>OSD</p> <p>O TO O</p> <p>OPNG</p> <p>OZ</p> <p>P</p> <p>PA CL</p> <p>PC</p> <p>PCC</p> <p>PCCP</p> <p>PD</p> <p>PDF</p> <p>PDR</p> <p>PE</p> <p>PENT</p> <p>PI</p> <p>PAID</p> <p>PJF</p> <p>PL</p> <p>PLYWD</p> <p>PO</p> <p>POA</p> <p>POLYMER</p> <p>PON</p> <p>PPS</p> <p>PRECAST</p> <p>PREFAB</p> <p>PRESS</p> <p>PRI</p> <p>PRJ</p> <p>PROP</p> <p>PSF</p> <p>PSI</p> <p>R</p> <p>RAD</p> <p>RCP</p> <p>RD</p> <p>RDCR</p> <p>RDW</p> <p>RECIRC</p> <p>REF</p> <p>REFR</p> <p>RFA</p> <p>REIN F</p> <p>REIN R</p> <p>REIN R</p> <p>RJ</p> <p>RL</p> <p>RLS</p> <p>RM</p> <p>RPBA</p> <p>RO</p> <p>RR</p> <p>RST</p> <p>RTM</p> <p>RV</p> <p>RW</p> <p>RW</p>	<p>S</p> <p>S</p> <p>SA</p> <p>SAT</p> <p>SBS</p> <p>SC</p> <p>SCHED</p> <p>SCFH</p> <p>SCFM</p> <p>SD</p> <p>SEC</p> <p>SECT</p> <p>SEPM</p> <p>SEW</p> <p>SH</p> <p>SHC</p> <p>SIM</p> <p>SJ</p> <p>SJP</p> <p>SOLN</p> <p>SP</p> <p>SP</p> <p>SPEC</p> <p>SPLY</p> <p>SQ</p> <p>SQ FT</p> <p>SQ IN</p> <p>SR</p> <p>SS</p> <p>SST</p> <p>STA</p> <p>STD</p> <p>STIFF</p> <p>STL</p> <p>STR</p> <p>STRL</p> <p>STRUCT</p> <p>SUBFL</p> <p>SUF</p> <p>SUSP</p> <p>SW</p> <p>SYMM</p> <p>T</p> <p>T</p> <p>TAN</p> <p>TAN</p> <p>TBG</p> <p>TBR</p> <p>TBS</p> <p>TC</p> <p>TDH</p> <p>TECH</p> <p>TELE</p> <p>TEMP</p> <p>TF</p> <p>TGC</p> <p>THD</p> <p>THD</p> <p>THK</p> <p>TP</p> <p>TRANSV</p> <p>TST</p> <p>TT</p> <p>TW</p> <p>TYP</p> <p>U</p> <p>UD</p> <p>UH</p> <p>UW</p> <p>V</p> <p>V</p> <p>VAC</p> <p>VAR</p> <p>VCT</p> <p>VC</p> <p>VERT</p> <p>VIN</p> <p>VPS</p> <p>VTR</p> <p>W1</p> <p>W2</p> <p>W3</p> <p>W</p> <p>W</p> <p>WD</p> <p>WH</p> <p>WM</p> <p>WR</p> <p>WS</p> <p>WSP</p> <p>WT</p> <p>WW</p> <p>WWF</p> <p>YD</p> <p>YARD</p>	<p>W</p> <p>WATER (POTABLE)</p> <p>NON POTABLE WATER</p> <p>NON CHLORINATED WATER</p> <p>WITH</p> <p>WIDE FLANGE (BEAM), WEST</p> <p>WOOD</p> <p>WOOD HEATER</p> <p>WATER METER</p> <p>WATER RESISTANT</p> <p>WSP</p> <p>WEIGHT</p> <p>WV</p> <p>WELDED STEEL PIPE</p> <p>WASHWATER</p> <p>WELDED WIRE FABRIC</p> <p>WATER RESISTANT</p> <p>YD</p> <p>YARD</p>	<p>W</p> <p>WATER (POTABLE)</p> <p>NON POTABLE WATER</p> <p>NON CHLORINATED WATER</p> <p>WITH</p> <p>WIDE FLANGE (BEAM), WEST</p> <p>WOOD</p> <p>WOOD HEATER</p> <p>WATER METER</p> <p>WATER RESISTANT</p> <p>WSP</p> <p>WEIGHT</p> <p>WV</p> <p>WELDED STEEL PIPE</p> <p>WASHWATER</p> <p>WELDED WIRE FABRIC</p> <p>WATER RESISTANT</p> <p>YD</p> <p>YARD</p>	<p>W</p> <p>WATER (POTABLE)</p> <p>NON POTABLE WATER</p> <p>NON CHLORINATED WATER</p> <p>WITH</p> <p>WIDE FLANGE (BEAM), WEST</p> <p>WOOD</p> <p>WOOD HEATER</p> <p>WATER METER</p> <p>WATER RESISTANT</p> <p>WSP</p> <p>WEIGHT</p> <p>WV</p> <p>WELDED STEEL PIPE</p> <p>WASHWATER</p> <p>WELDED WIRE FABRIC</p> <p>WATER RESISTANT</p> <p>YD</p> <p>YARD</p>
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DRAWING IDENTIFICATION SYSTEM

TECHNOLOGY DESIGNATION SEQUENTIAL NUMBER
(SEE BELOW)

LETTER	TECHNOLOGY DESIGNATION
A	ARCHITECTURAL
C	CIVIL
D	DEMOLITION
E	ELECTRICAL
G	GENERAL
H	HVAC
N	INSTRUMENTATION AND CONTROL (&C)
SM	STRUCTURAL/MECHANICAL

TYPE CODE	
NUMBER	TYPE
0	GENERAL
1	PLAN
2	ELEVATION
3	SECTION
4	DETAIL
5	SCHEDULE OR DIAGRAM
6	RENDERING

DETAIL AND SECTION DESIGNATION

DETAIL (NUMERAL) DESIGNATION ON DRAWING WHERE DETAIL IS TAKEN:

M-1 DRAWING NUMBER WHERE SHOWN (REPLACED WITH A LINE IF TAKEN AND SHOWN ON SAME SHEET)

1 **DETAIL** ON DRAWING WHERE DETAIL IS SHOWN:
1/2"x1'-0"

M-1 DRAWING NUMBER WHERE TAKEN (REPLACED WITH A LINE IF TAKEN ON SAME SHEET)

SECTION (LETTER) DESIGNATION ON DRAWING WHERE SECTION IS TAKEN:

S-1 DRAWING NUMBER WHERE SHOWN (REPLACED WITH A LINE IF TAKEN AND SHOWN ON SAME SHEET)

A **SECTION** ON DRAWING WHERE SECTION IS SHOWN:
1/2"x1'-0"

S-1 DRAWING NUMBER WHERE TAKEN (REPLACED WITH A LINE IF TAKEN ON SAME SHEET)

DEMOLITION PHOTOGRAPHS

PHOTO NUMBER, SEE SPECIFICATION 02 41 00

DIRECTION IN WHICH PHOTO WAS TAKEN

STANDARD DETAIL DESIGNATION

STANDARD DETAIL DESIGNATION SHOWN ON STANDARD DETAIL DRAWINGS (ROUND SEPARATELY)

NOTE: ALL STANDARD DETAILS ARE TYPICAL AND MUST BE USED EVEN IF STANDARD DETAIL DESIGNATION IS NOT SHOWN

NOTES:

- FOR OTHER ABBREVIATIONS, SEE LEGENDS.
- CONTACT THE ENGINEER FOR ABBREVIATIONS NOT LISTED.
- THIS IS A STANDARD LEGEND SHEET. THEREFORE, SOME SYMBOLS OR ABBREVIATIONS MAY APPEAR ON THIS SHEET AND MAY NOT BE USED ON THIS PROJECT.



NO.	DATE	DESIGN	CHK	APPV



JACOBS GENERAL ABBREVIATIONS

VERIFY SCALE	
BAR IS ONE INCH ON ORIGINAL DRAWING	1" = 1'
DATE	AUGUST 2019
PROJ	703648
DWG	G-1002
SHEET	2 OF 19

ONE LINE DIAGRAMS

400 CIRCUIT BREAKER, THERMAL MAGNETIC TRIP SHOWN, 3 POLE, UNO

AS or AT LSIG CIRCUIT BREAKER, STATIC TRIP UNIT, SENSOR AMP TRIP AND FRAME RATINGS SHOWN, 3 POLE, UNO. TRIP UNIT FUNCTION AS INDICATED:
L - LONG TIME
S - SHORT TIME
I - INSTANTANEOUS
G - GROUND FAULT

100M CIRCUIT BREAKER, MAGNETIC TRIP ONLY, TRIP RATING SHOWN, 3 POLE, UNO

100 SWITCH, CURRENT RATING INDICATED, 3 POLE, UNO

60 (3) FUSE, CURRENT RATING AND QUANTITY INDICATED

1 MAGNETIC STARTER WITH OVERLOAD, NEMA SIZE INDICATED, FNVR UNO

AFD ELECTRONIC STARTERS/SPEED CONTROL
RVSS = REDUCED VOLTAGE SOFT STARTER
AFD = AC ADJUSTABLE FREQUENCY DRIVE
DC = DC ADJUSTABLE SPEED DRIVE
RVAT = REDUCED VOLTAGE AUTO TRANSFORMER TYPE
RVRT = REDUCED VOLTAGE REACTOR TYPE

CABLE OR BUS CONNECTION POINT

SURGE ARRESTER (GAP TYPE)

10 CAPACITOR - KVAR INDICATED, 3 PHASE

3 AC MOTOR, SQUIRREL CAGE INDUCTION - HORSEPOWER INDICATED

G GENERATOR, KW/KVA RATING SHOWN

500/625

VS ANALOG METER WITH SWITCH - SCALE RANGE SHOWN
V = VOLTAGE KW = KILOWATTS
A = AMPERAGE KVAR = KILOVAR
PF = POWER FACTOR

DPM DIGITAL POWER METER (MULTIFUNCTION)

O UTILITY REVENUE METER

G GROUND ELECTRODE SYSTEM

15 KVA 480-120/240V 1 PH TRANSFORMER, SIZE, VOLTAGE RATINGS, AND PHASE INDICATED

480-120V (3) POTENTIAL TRANSFORMER, VOLTAGE RATING AND QUANTITY INDICATED

100.5 (3) CURRENT TRANSFORMER, RATIO(100.5) AND QUANTITY INDICATED (3)

⊙ CONNECTION POINT TO EQUIPMENT SPECIFIED IN OTHER DIVISIONS, RACEWAY, CONDUCTOR AND CONNECTION IN THIS DIVISION

SPD SURGE PROTECTIVE DEVICE OR OTHER DEVICE, SEE ABBREVIATIONS

GROUND SYSTEM PLAN

⊙ GROUND ROD

⊙ GROUND ROD IN TEST WELL

--- GROUNDING CONDUCTOR, SIZE AS INDICATED

--- PIGTAIL FOR CONNECTION TO EQUIPMENT CABINET OR FRAME

NOTES:

- THESE ARE STANDARD LEGEND SHEETS. SOME SYMBOLS AND ABBREVIATIONS MAY APPEAR ON THE LEGEND AND NOT ON THE DRAWINGS.
- FOR ADDITIONAL ABBREVIATIONS OF OTHER DIVISIONS (HVAC, MECHANICAL, AND STRUCTURAL/ARCHITECTURAL) SEE OTHER LEGENDS.

CONTROL DIAGRAMS

⊙ PUSH-BUTTON SWITCH, MOMENTARY CONTACT, NORMALLY OPEN

⊙ PUSH-BUTTON SWITCH, MOMENTARY CONTACT, NORMALLY CLOSED

HAND OFF REMOTE SELECTOR SWITCH - MAINTAINED CONTACT - CHART IDENTIFIES OPERATION WHEN NEEDED FOR CLARITY:

CKT	POSITION	
	HAND	REMOTE
1	X	O
2	O	X

X - CLOSED CONTACT
O - OPEN CONTACT

MUSHROOM HEAD PUSHBUTTON SWITCH

⊙ INDICATING LIGHT, PUSH-TO-TEST, LETTER INDICATES COLOR

⊙ INDICATING LIGHT - LETTER INDICATES COLOR
A - AMBER G - GREEN S - STROBE
B - BLUE R - RED
C - CLEAR W - WHITE

ETM ELAPSED TIME METER

M MOTOR STARTER CONTACTOR COIL

CR CONTROL RELAY, X INDICATES NUMERICAL ORDER IN CIRCUIT

TR TIME DELAY RELAY, X INDICATES NUMERICAL ORDER IN CIRCUIT

SV SOLENOID VALVE, X INDICATES NUMERICAL ORDER IN CIRCUIT

⊙ CONTACT - NORMALLY OPEN

⊙ CONTACT - NORMALLY CLOSED

⊙ REMOTE DEVICE

⊙ TIME DELAY RELAY CONTACT, NORMALLY OPEN, CLOSSES WHEN ENERGIZED AND TIMED OUT

⊙ TIME DELAY RELAY CONTACT, NORMALLY CLOSED, OPENS WHEN ENERGIZED AND TIMED OUT

⊙ TIME DELAY RELAY CONTACT, CLOSSES WHEN ENERGIZED, OPENS WHEN DE-ENERGIZED AND TIMED OUT

⊙ TIME DELAY RELAY CONTACT, OPENS WHEN ENERGIZED, CLOSSES WHEN DE-ENERGIZED AND TIMED OUT

⊙ MOTOR SPACE HEATER

⊙ TERMINAL BLOCK, REMOTE

⊙ TERMINAL BLOCK, INTERNAL

CPT TRANSFORMER, CONTROL POWER

120V

⊙ CAPACITOR

⊙ BATTERY

⊙ LIMIT SWITCH, NORMALLY OPEN, CLOSSES AT END OF TRAVEL

⊙ LIMIT SWITCH, NORMALLY CLOSED, OPENS AT END OF TRAVEL

⊙ TEMPERATURE SWITCH, OPENS ON TEMPERATURE RISE

⊙ TEMPERATURE SWITCH, CLOSSES ON TEMPERATURE RISE

⊙ FLOAT SWITCH, NORMALLY OPEN, CLOSSES ON DESCENDING LEVEL

⊙ FLOAT SWITCH, NORMALLY OPEN, CLOSSES ON RISING LEVEL

⊙ PRESSURE SWITCH, NORMALLY CLOSED, OPENS ON RISING PRESSURE

⊙ PRESSURE SWITCH, NORMALLY OPEN, CLOSSES ON RISING PRESSURE

⊙ FLOW SWITCH, CLOSSES ON INCREASED FLOW

⊙ FLOW SWITCH, OPENS ON INCREASED FLOW

POWER SYSTEM PLAN

⊙ CONNECTION POINT TO EQUIPMENT SPECIFIED, RACEWAY, CONDUCTOR, TERMINATION AND CONNECTION IN THIS DIVISION.

MCCA MAJOR ELECTRICAL COMPONENT OR DEVICE - NAME OR IDENTIFYING SYMBOL AS SHOWN.

⊙ PANELBOARD - SURFACE MOUNTED

LP X X A PANELBOARD LETTER OR NUMBER
FACILITY NUMBER
LP - LOW VOLTAGE PANEL
DP - DISTRIBUTION PANEL

⊙ PANELBOARD - FLUSH MOUNTED

⊙ TERMINAL JUNCTION BOX

M MOTOR, SQUIRREL CAGE INDUCTION

G GENERATOR, VOLTAGE AND SIZE AS INDICATED.

--- LPXXA HOME RUN - DESTINATION SHOWN

--- EXPOSED CONDUIT AND CONDUCTORS*

--- CONCEALED CONDUIT AND CONDUCTORS*

NOTE:
ALL UNMARKED CONDUIT RUNS CONSIST OF TWO NO. 12, ONE NO. 12 GROUND CONDUCTORS IN 3/4" CONDUIT. RUNS MARKED WITH CROSSHATCHES INDICATE NUMBER OF NO. 12 CONDUCTORS. CROSSHATCH WITH SUBSCRIPT "G" INDICATES GREEN GROUND WIRE.

--- CROSSHATCHES WITH BAR INDICATE NO. 10 CONDUCTOR, SIZE CONDUIT ACCORDING TO SPECIFICATIONS AND APPLICABLE CODE.

--- CONDUIT AND CONDUCTOR CALLOUT, AS INDICATED.

--- CONDUIT DOWN

--- CONDUIT UP

--- CONDUIT, STUBBED AND CAPPED

⊙ TRANSFORMER

⊙ GENERAL CONTROL OR WIRING DEVICE. LETTER SYMBOLS OR ABBREVIATIONS INDICATE TYPE OF DEVICE

CS CONTROL STATION. SEE CONTROL DIAGRAMS FOR CONTROL DEVICE(S) REQUIRED.

30 NONFUSED DISCONNECT SWITCH, CURRENT RATING INDICATED, 3 POLE

60/40 FUSED DISCONNECT SWITCH, CURRENT RATING INDICATED (60/40, 60=SWITCH RATING / 40=FUSE RATING) 3 POLE

2 COMBINATION CIRCUIT BREAKER AND MAGNETIC STARTER, NEMA SIZE INDICATED

100/40 BREAKER, SEPARATELY MOUNTED, CURRENT RATING INDICATED (100/40, 100 = FRAME SIZE; 40 = TRIP RATING) 3 POLE

L 30 LIGHTING CONTACTOR, CURRENT RATING INDICATED

2 STARTER, MAGNETIC NEMA SIZE INDICATED

⊙ CONVENIENCE RECEPTACLE - DUPLEX UNLESS NOTED OTHERWISE
WP - WEATHERPROOF C - C-LOCK HANGER
TL - TWIST LOCK CRE - CORROSION RESISTANT
GFCI - GROUND FAULT CIRCUIT INTERRUPTER
SUBSCRIPT NUMBER AT RECEPTACLE INDICATES CIRCUIT

L20R 20 RECEPTACLE, SPECIAL PURPOSE-NEMA CONFIGURATION AND AMPERAGE INDICATED

⊙ THERMOSTAT

⊙ UTILITY REVENUE METERING FACILITY

LIGHTING SYSTEM PLAN

⊙ or **⊙** LUMINAIRE, SEE SCHEDULE

⊙ LUMINAIRE, SEE SCHEDULE

⊙ or **⊙** LUMINAIRE WITH INTERNAL BATTERY BACKUP, SEE SCHEDULE

⊙ or **⊙** LUMINAIRE AND POLE, SEE SCHEDULE

⊙ or **⊙** WALL MOUNTED LUMINAIRE, SEE SCHEDULE

⊙ FLOOD LIGHTS - AIM IN THE DIRECTION SHOWN

⊙ STANDBY LIGHTING UNIT, SURFACE MOUNTED, SEE SCHEDULE

XX or **⊙** EXIT LIGHTS - FILLED SECTION INDICATES LIGHTED FACE, ARROW INDICATES EGRESS DIRECTIONAL INDICATORS, XX = FIXTURE NUMBER, SEE SCHEDULE

\$ or **⊙** SMALL LETTER SUBSCRIPT AT SWITCH AND LUMINAIRE INDICATES SWITCHING. SUBSCRIPT NUMBER AT LUMINAIRE INDICATES CIRCUIT

⊙ WALL SWITCH:
2 - DOUBLE POLE P - PILOT LIGHT
3 - THREE WAY K - KEY OPERATED
4 - FOUR WAY D - DIMMER
WP - WEATHERPROOF CRE - CORROSION RESISTANT
EX - EXPLOSION PROOF L - MOMENTARY 3-WAY
M - MOTOR RATED MS - MANUAL STARTER WITH OVERLOADS

⊙ PHOTOCELL

⊙ PHOTO CALLOUT AND DIRECTION

MISCELLANEOUS

ABBREVIATIONS

A	AMPERE, AUTOMATIC	KA	KEY INTERLOCK
AC	ALTERNATING CURRENT	KV	KILOAMPERES
AFD	ADJUSTABLE FREQUENCY DRIVE	KV	KILOVOLT
AFF	ABOVE FINISHED FLOOR	KVA	KILOVOLT AMPERES
ATS	AUTOMATIC TRANSFER SWITCH	KW	KILOWATTS
BKR	BREAKER	M	MAGNETIC CONTACTOR COIL, MOTOR, MANUAL MOTOR CONTROL CENTER
C	CONDUIT, CONTACTOR, CONDUCTOR, CLOSE	MCC	MANHOLE, METAL HALIDE, MOUNTING HEIGHT
CPT	CONTROL POWER TRANSFORMER	NC	NORMALLY CLOSED
CR	CONTROL RELAY	N.O.	NOT TO SCALE
CT	CURRENT TRANSFORMER, CABLE TRAY	NTS	NORMALLY OPEN
DC	DIRECT CURRENT	OL	OVERLOAD RELAY
DF	DISTRIBUTION PANEL	PB	PULL BOX
DPM	DIGITAL POWER METER	RGS	RIGID GALVANIZED STEEL CONDUIT
E	EMPTY	SPD	SURGE PROTECTIVE DEVICE
F, FU	FUSE FREQUENCY	ST	SHUNT TRIP
G	GROUND	SS	START STOP
GEN	GENERATOR	SS	STAINLESS STEEL
GFCI	GROUND FAULT CIRCUIT INTERRUPTER	SV	SOLENOID VALVE
GND	GROUND	SWBD	SWITCHBOARD
HH	HANDHOLE	TYP	TYPICAL
HOA	HAND-OFF-AUTO	UNO	UNLESS NOTED OTHERWISE
HP	HORSEPOWER	V	VOLTAGE, VOLTS
HS	HAND SWITCH	W	WATTS
HZ	HERTZ	WP	WEATHERPROOF
IC	INTERRUPTING CAPACITY	XFM	TRANSFORMER
J, JB	JUNCTION BOX		

VERIFICATION

DESIGNED BY: **STEPHEN D. PARKER**
CHECKED BY: **STEPHEN D. PARKER**
DATE: **8/22/2019**

JACOBS ELECTRICAL **ELECTRICAL LEGEND**

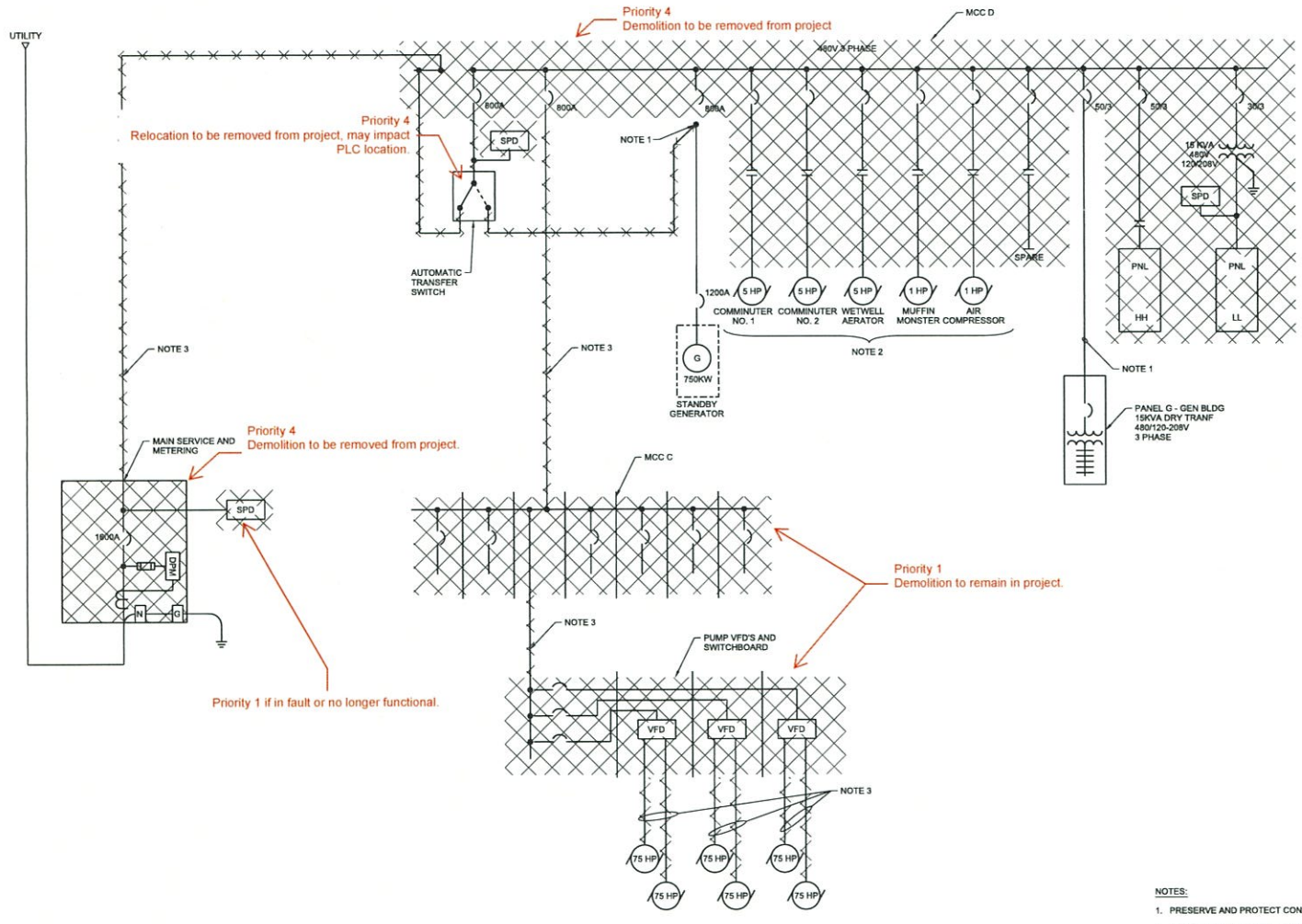
VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
SCALE: 1" = 1'-0"

DATE: **AUGUST 2019**
PROJ: **703648**
DWG: **G-1003**
SHEET: **3 OF 19**

FILENAME: 001-G-003.dgn PLOT DATE: 2019/08/22

1 2 3 4 5 6

A
B
C
D



ONE LINE DIAGRAM
NTS

- NOTES:**
1. PRESERVE AND PROTECT CONDUCTORS FOR RE-USE.
 2. HP OF LOADS ARE FROM RECORD DRAWINGS, CONTRACTOR TO INVESTIGATE ACTUAL HP OF LOADS AND REPORT TO ENGINEER FOR SIZING NEW MCC-D FEEDER BREAKERS AND STARTERS.
 3. DEMOLISH CONDUCTORS AND PRESERVE CONDUIT WHERE POSSIBLE.



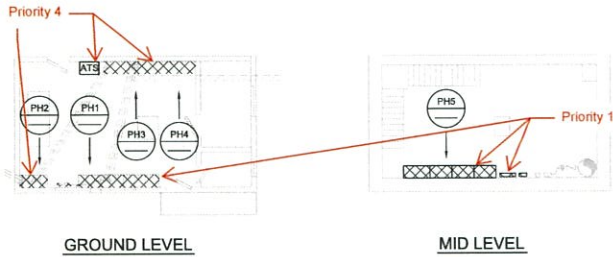
NO.	DATE	DR	CHK	REVISION	BY	APVD



JACOBS
ELECTRICAL
**ONE LINE DIAGRAM
DEMOLITION**

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
1"

DATE	AUGUST 2019
PROJ	703648
DWG	D-1001
SHEET	5 OF 19



PARTIAL PLAN
NTS

NOTES:

1. REMOVE AND SALVAGE ATG FOR RE-USE.
 2. DEMOLISH MCC-C.
 3. PRESERVE AND PROTECT FOR RE-USE EXISTING SERVICE LATERALS, DEMOLISH MAIN BREAKER AND METERING SECTION.
 4. PRESERVE AND PROTECT FOR RE-USE FEEDER AND BRANCH CIRCUIT CONDUCTORS FROM MCC-D BUCKETS, PANEL LL AND PANEL HH. PRESERVE AND PROTECT ALL CONTROL AND SIGNAL CONDUCTORS TO FIELD DEVICES, FOR RE-USE BEFORE DEMOLISHING MCC-D.
 5. SALVAGE LCP TO OWNER.
 6. DEMOLISH CONDUIT AND CONDUCTORS BACK TO LOAD SOURCE.
 7. DEMOLISH CONDUIT AND CONDUCTORS. PROVIDE TEMPORARY POWER TO 480V SWITCHBOARD PER SEQUENCING DOCUMENTATION IN SPECIFICATIONS.
 8. DETERMINE IF CONDUIT AND CONDUCTORS ARE REQUIRED. RE ROUTE CONDUIT AND CONDUCTORS AS REQUIRED.
 9. DEMOLISH CONDUIT AND CONDUCTORS BACK TO LOAD SOURCE.
 10. SALVAGE SURGE PROTECTION DEVICES TO OWNER.
- Replace-in-kind if in fault or no longer functional.
11. DEMOLISH 120 AND 208V EXTRACTOR FAN AND BLOWER MOTOR CONTROLS; DETERMINE WHICH EXTRACTOR FAN AND BLOWER ARE STILL IN USE AND POWERED FROM PANEL LL. PRESERVE CONDUCTORS FOR RE-TERMINATION TO NEW PANEL LL.



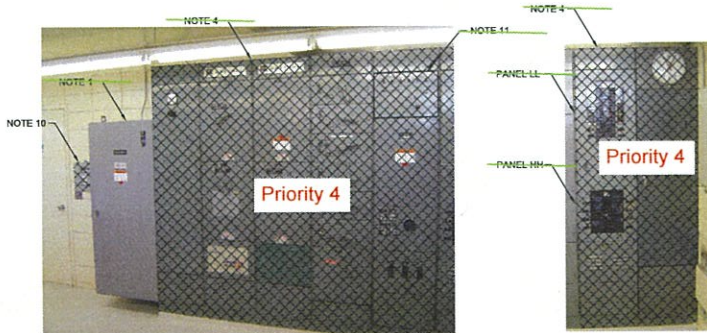
MCC-C LOOKING SOUTH WEST

1 PHOTO
NTS



MAIN LOOKING SOUTH WEST

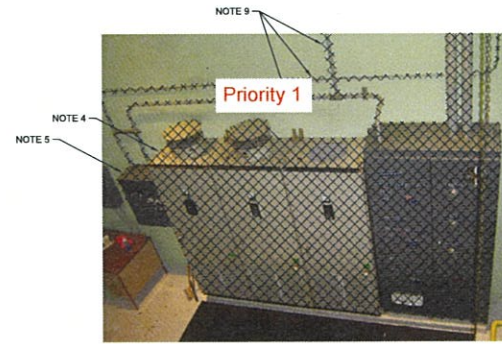
2 PHOTO
NTS



MCC-D LOOKING NORTH EAST

3 PHOTO
NTS

4 PHOTO
NTS



**SWITCHBOARD AND VFD'S
LOOKING SOUTH WEST**

5 PHOTO
NTS



NO.	DATE	DR	DESIGN	REVISION	BY	APPROVED
		T. HILL		K. BISHOP	S. PARKER	B. ISEELL



JACOBS
ELECTRICAL
PUMP BUILDING
DEMOLITION PLAN

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
0 1"

DATE	AUGUST 2019
PROJ	703648
DWG	D-1003
SHEET	7 OF 19



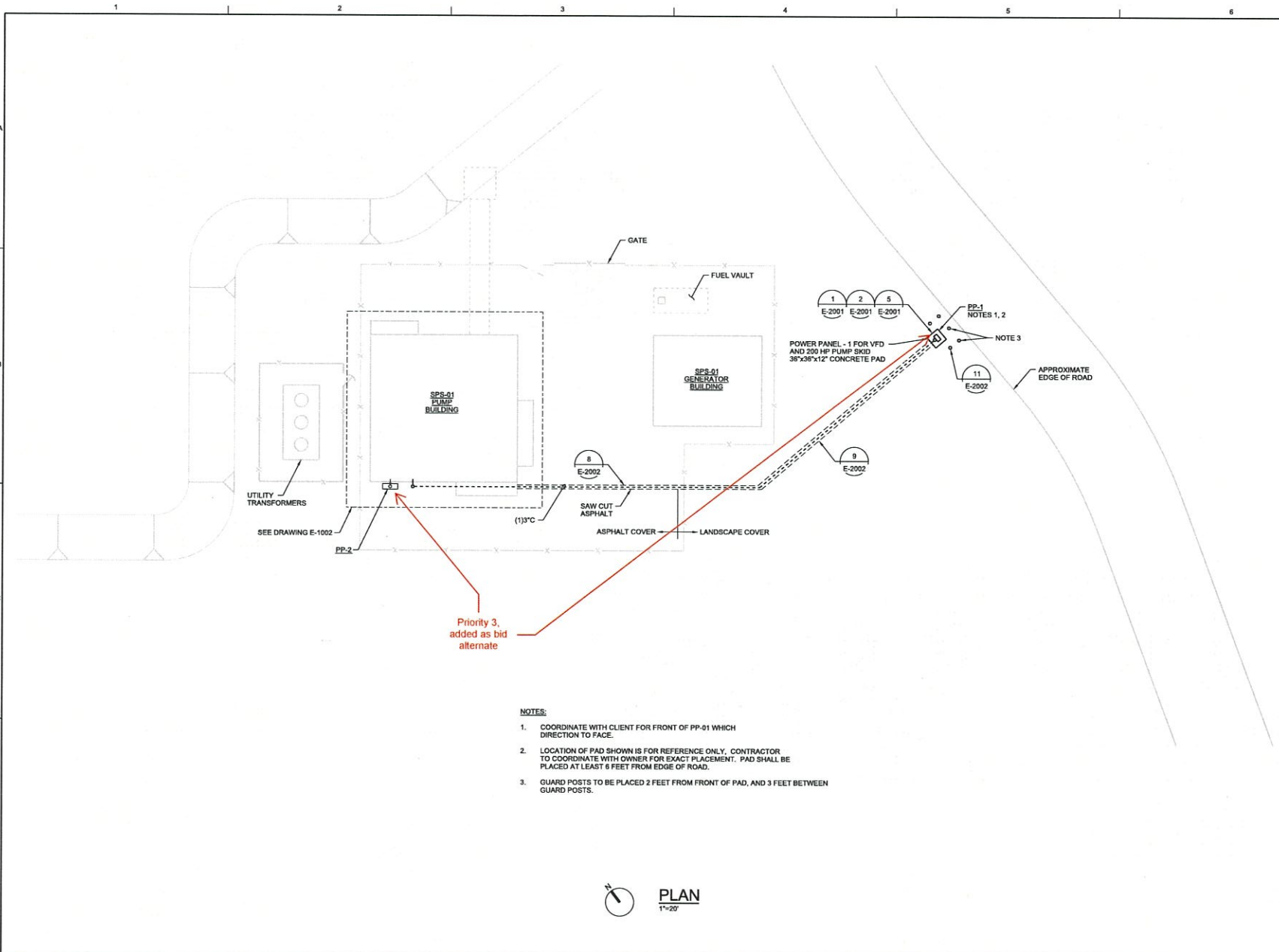
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2							
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9							
10							
11							

JACOBS
ELECTRICAL
SITE PLAN

INCLINE VILLAGE
GENERAL IMPROVEMENT DISTRICT
ONE DISTRICT - ONE TEAM
SEWAGE PUMP STATION NO. 1
IMPROVEMENT PROJECT

JACOBS
ELECTRICAL
SITE PLAN

VERIFY SCALE	
BAR IS ONE INCH ON ORIGINAL DRAWING	
DATE	AUGUST 2019
PROJ	703648
DWG	E-1001
SHEET	8 OF 19

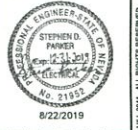


Priority 3, added as bid alternate

NOTES:

- COORDINATE WITH CLIENT FOR FRONT OF PP-01 WHICH DIRECTION TO FACE.
- LOCATION OF PAD SHOWN IS FOR REFERENCE ONLY, CONTRACTOR TO COORDINATE WITH OWNER FOR EXACT PLACEMENT. PAD SHALL BE PLACED AT LEAST 6 FEET FROM EDGE OF ROAD.
- GUARD POSTS TO BE PLACED 2 FEET FROM FRONT OF PAD, AND 3 FEET BETWEEN GUARD POSTS.

PLAN
1"=20'

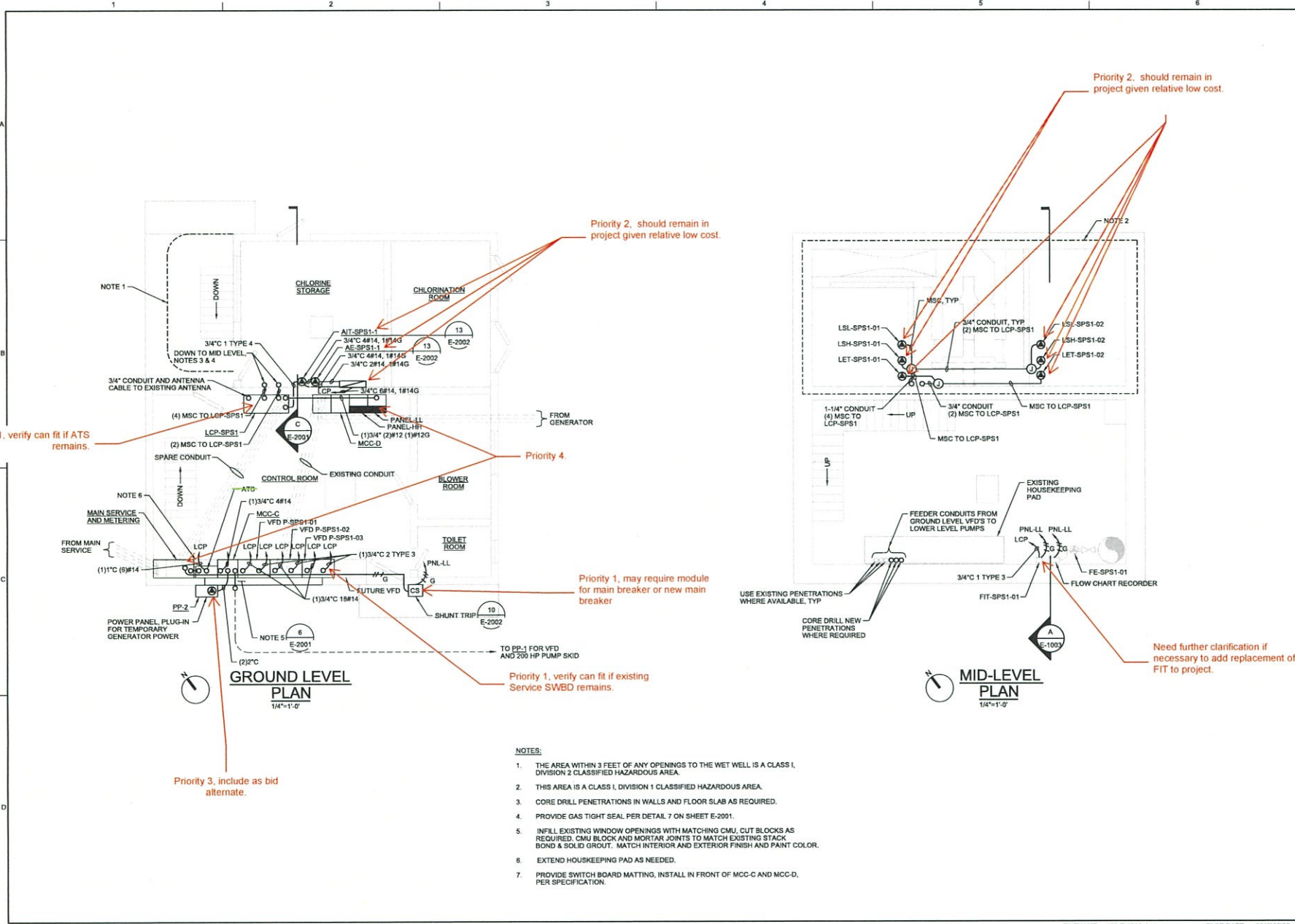


NO.	DATE	DESIGN	T. HILL
REVISION	CHK	K. BISHOP	S. PARKER
BY	APPROVED	B. ISBELL	APPROVED

JACOBS
ELECTRICAL/ARCHITECTURAL
PUMP BUILDING PLAN

INCLINE VILLAGE
GENERAL IMPROVEMENT DISTRICT
CHRYSLER CENTER
SEWERAGE PUMP STATION NO. 1
IMPROVEMENT PROJECT

VERIFY SCALE	DATE	AUGUST 2019
BAR IS ONE INCH ON ORIGINAL DRAWING.	PROJ	703648
0" = 1'-0"	DWG	E-1002
	SHEET	9 OF 19



Priority 1. verify can fit if ATS remains.

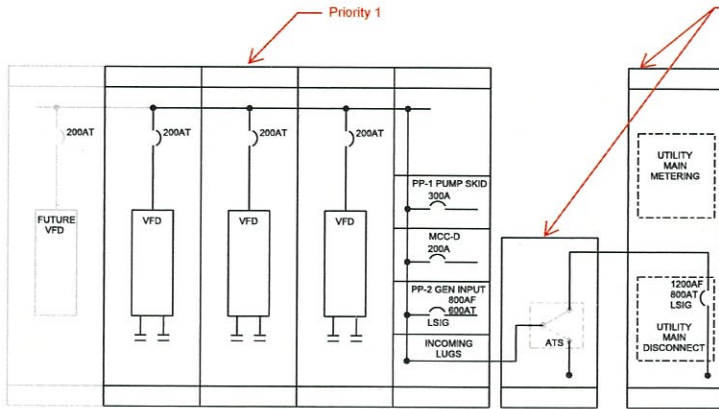
Priority 2. should remain in project given relative low cost.

Priority 3. include as bid alternate.

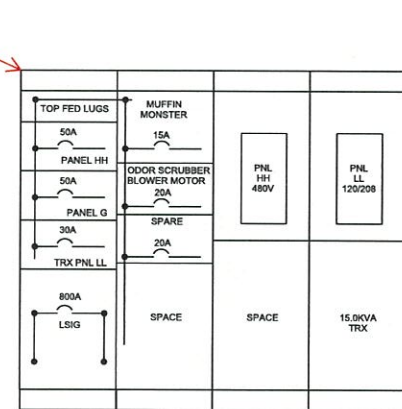
Priority 4. may require module for main breaker or new main breaker.

Priority 1. verify can fit if existing Service SWBD remains.

Need further clarification if necessary to add replacement of FIT to project.



MCC-C ELEVATION



MCC-D ELEVATION

PNL: HH
 SERVICE VOLTAGE: 480V
 TOTAL LOAD KVA: 29.7
 REMARKS:
 LOCATION: SPS-01
 PHASE: 3
 BUS SIZE: 100A
 NEUTRAL: N/A
 WIRE: 3
 MAIN SIZE: N/A
 MOUNTING: MCC
 TYPE: NEMA 1

LOAD IN KVA			CIRCUIT DESCRIPTION	BKR A/P	CKT NO	OCT NO	BKR A/P	CIRCUIT DESCRIPTION	LOAD IN KVA		
A	B	C							A	B	C
3.00			DUCT HEATER	20/3	1	2	20/3	DUCT HEATER	3.00		
	3.00									3.00	
2.50			HEATER - 1ST FLOOR	20/2	3	4	20/2	HEATER - BATHROOM	0.75		
	2.50									0.75	
1.25			HEATER - ODOR SCRUBBER	20/2	5	6	20/2	HEATER - BLOWER ROOM	1.25		
	1.25								1.25		
0.05			SPD	20/3	7	8	20/3	SPARE			
	0.05										
6.8	5.6	4.3	TOTAL						5.00	3.75	4.25

PHASE A LOAD (VA) = 10.55
 PHASE B LOAD (VA) = 9.80
 PHASE C LOAD (VA) = 4.30
 TOTAL LOAD (VA) = 24.65

PNL: LL
 SERVICE VOLTAGE: 208/120V
 TOTAL LOAD KVA: 14.9
 REMARKS:
 LOCATION: SPS-01
 PHASE: 3
 BUS SIZE: 100A
 NEUTRAL: 100A
 WIRE: 4
 MAIN SIZE: N/A
 MOUNTING: MCC
 TYPE: NEMA 1

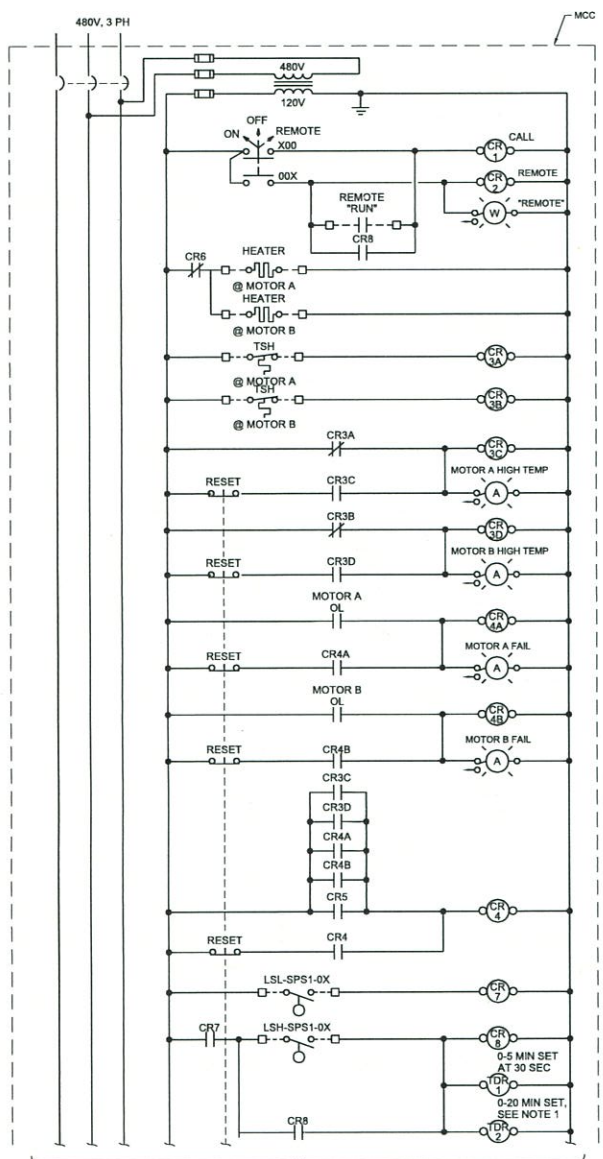
LOAD IN KVA			CIRCUIT DESCRIPTION	BKR A/P	CKT NO	OCT NO	BKR A/P	CIRCUIT DESCRIPTION	LOAD IN KVA		
A	B	C							A	B	C
0.30			EXH FAN #1	20/1	1	2	20/1	EXH FAN #2	0.30		
	0.20		EXH FAN #3	20/1	3	4	20/1	EXH FAN #4		0.40	
		0.20	EXH FAN #5	20/1	5	6	20/1	FIT-SPS1-01			0.20
0.80			SPARE / SPARE	(2) 20/1	7	8	20/1	MAIN SERVICE SHUNT TRIP	0.05		
	0.30		SUMP PUMP	20/1	9	10	20/1	CHLORINATOR		0.10	
		0.40	RECEPT'S	20/1	11	12	20/1	SPARE			0.10
1.00			LIGHTS EXT	20/1	13	14	20/1	LIGHTS MAIN FLOOR	0.90		
	1.00		LIGHTS CONTROL RM	20/1	15	16	20/1	LIGHTS MOTOR RM		1.20	
		0.80	LIGHTS COMMUNITOR	20/1	17	18	20/1	LIGHT PUMP RM			1.20
0.80			RECEPT'S	20/1	19	20	20/1	SPD	0.05		
	1.00		RECEPT'S	20/1	21	22	20/1	SPD		0.05	
		1.00	BACKFLOW RECEPT	20/1	23	24	15/1	SPD			0.05
0.33									0.33		
	0.33		BLOWER #1	15/3	25	26	20/3	#2 HOIST		0.33	
		0.30	LCP	20/1	27	28	15/1	F.24			0.33
3.5	2.8	2.7	TOTAL						1.85	2.08	1.85

PHASE A LOAD (VA) = 5.36
 PHASE B LOAD (VA) = 4.91
 PHASE C LOAD (VA) = 4.61
 TOTAL LOAD (VA) = 14.88



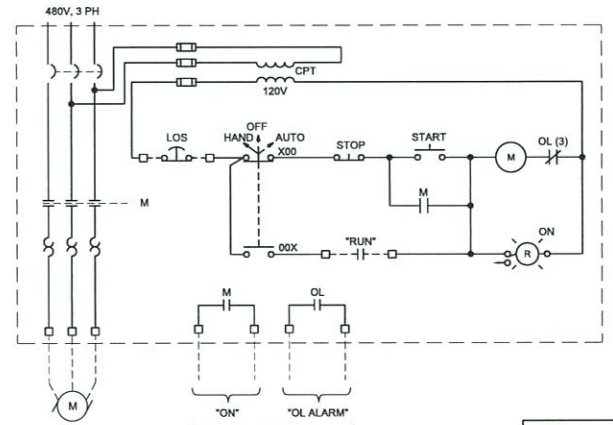
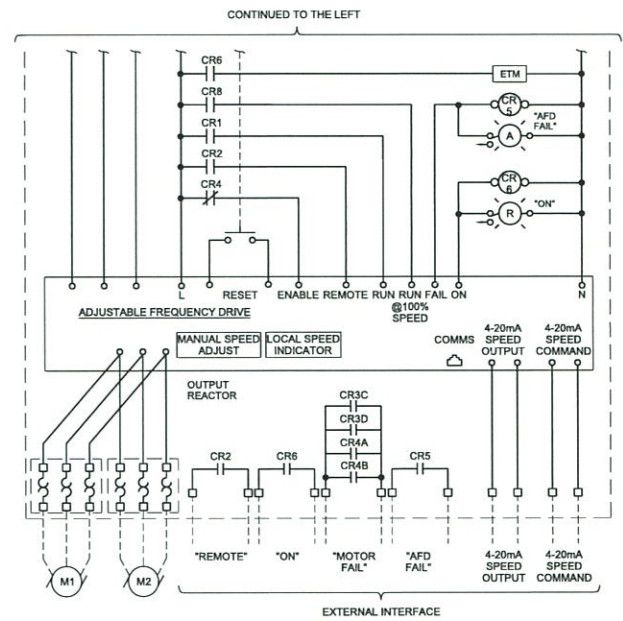
JACOBS
 ELECTRICAL
 MCC ELEVATIONS
 PANEL SCHEDULE

VERIFY SCALE
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 DATE: AUGUST 2019
 PROJ: 703648
 DWG: E-1005
 SHEET: 12 OF 19

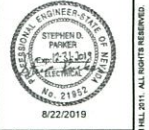


CONTINUED TO THE RIGHT
SEWAGE PUMP AFD's
 VFD-SPS1-01 AND VFD-SPS1-03

NOTE:
 1. INITIALLY SET TIMER TO 5 MIN. DURING COMMISSIONING.
 ADJUST TIMER SETPOINT WITH INPUT FROM OPERATIONS STAFF.



LEGEND FOR LSL AND LSH-SPS1-0X X=1&2
 LSL-SPS1-01 AT NORTH WEST WET WELL
 LSH-SPS1-01 AT NORTH WEST WET WELL
 LSL-SPS1-02 AT SOUTH EAST WET WELL
 LSH-SPS1-02 AT SOUTH EAST WET WELL

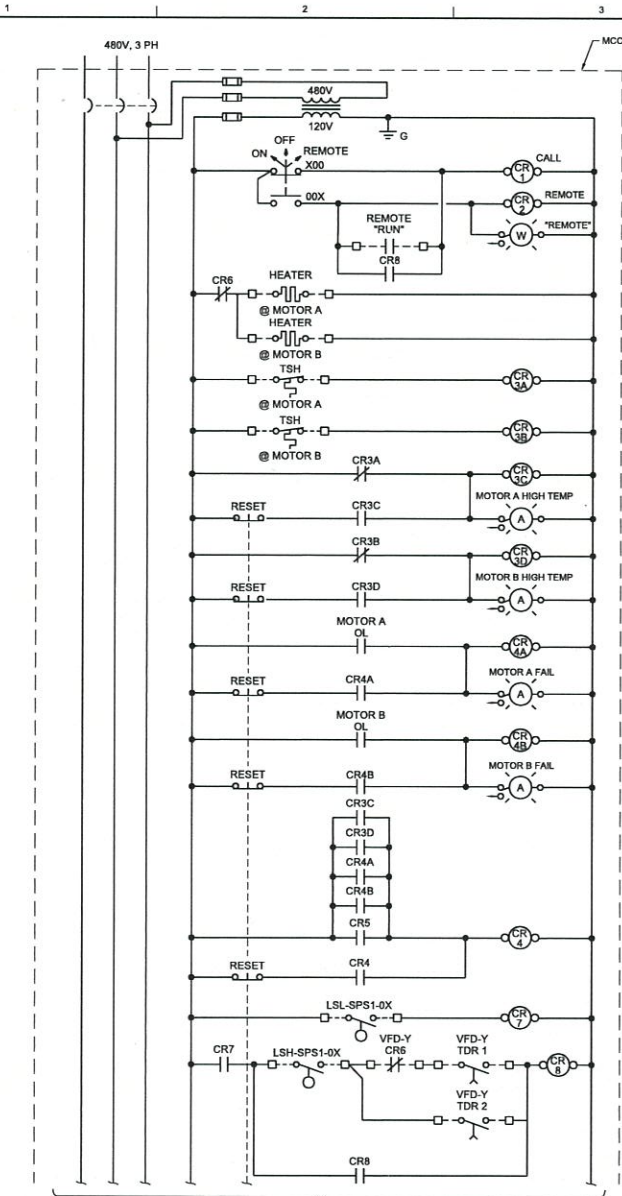


NO.	DATE	BY	APPROVED
1		B. BEISEL	
2		S. PARKER	
3		K. BISHOP	
4		T. HILL	
5		DR	
6		REVISION	
7		CHK	
8		DR	

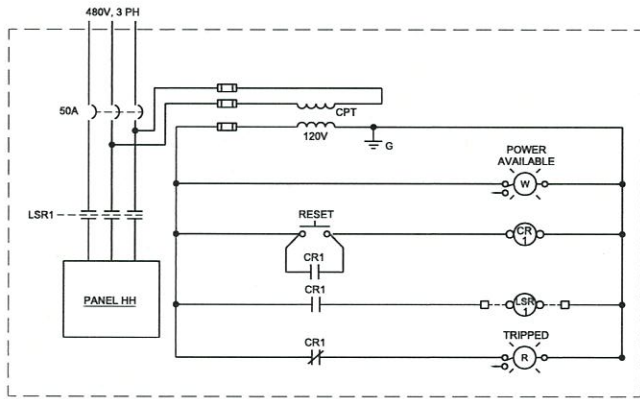
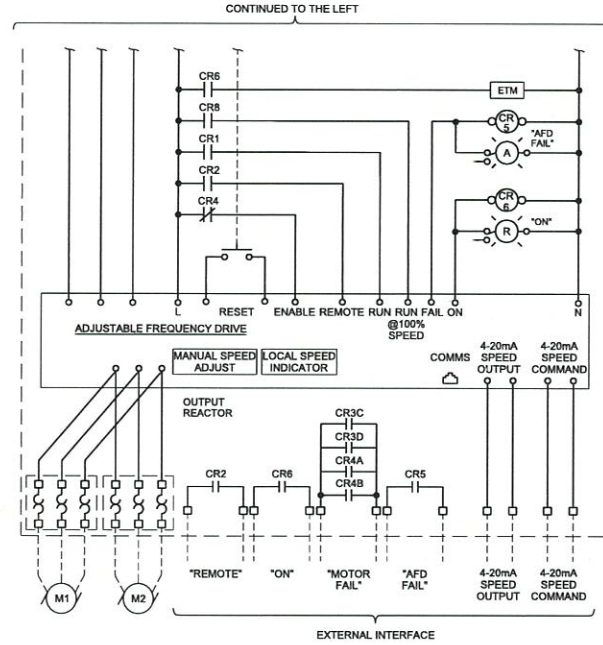


JACOBS
 ELECTRICAL
CONTROL DIAGRAM - 1

VERIFY SCALE	
DATE	AUGUST 2019
PROJ	703648
DWG	E-1006
SHEET	13 OF 19



CONTINUED TO THE RIGHT
SEWAGE PUMP AFD's
 VFD-SPS1-02 AND (FUTURE VFD-SPS1-04)



LOAD SHED CONTACTOR CONTROL

LEGEND FOR LSL AND LSH-SPS1-0X X=1&2
 LSL-SPS1-01 AT NORTH WEST WET WELL
 LSH-SPS1-01 AT NORTH WEST WET WELL
 LSL-SPS1-02 AT SOUTH EAST WET WELL
 LSH-SPS1-02 AT SOUTH EAST WET WELL

LEGEND FOR AFD-Y-CR6 & AFD-Y-TDR1 Y= 1 & 3
 AFD-1-CR6 AT AFD 1 (ON SIGNAL)
 AFD-1-TDR1 AT AFD 1 (30 SEC TIME DELAY)
 AFD-1-TDR2 AT AFD 1 (5 MIN TIME DELAY)
 AFD-3-CR6 AT AFD 3 (ON SIGNAL)
 AFD-3-TDR1 AT AFD 3 (30 SEC TIME DELAY)
 AFD-3-TDR2 AT AFD 3 (5 MIN TIME DELAY)

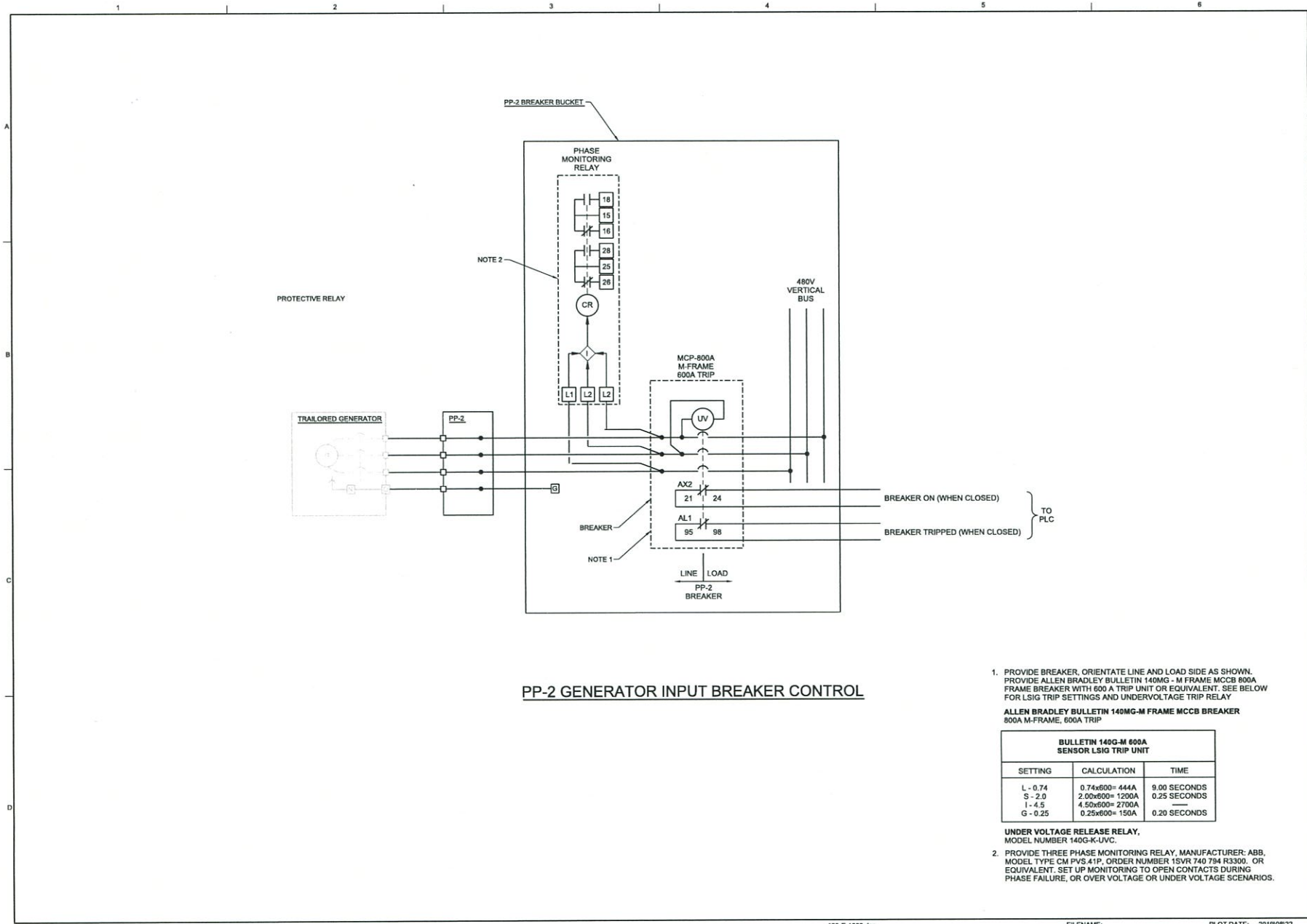


NO.	DATE	BY	CHK	REVISION
		AP/VD	B. BISHOP	
		AP/VD	S. PARKER	
		DR	K. BISHOP	
		CHK	B. BISHOP	



JACOBS
 ELECTRICAL
CONTROL DIAGRAM - 2

VERIFY SCALE	
BAR IS ONE INCH ON ORIGINAL DRAWING	
DATE	AUGUST 2019
PROJ	703648
DWG	E-1007
SHEET	14 OF 18



PP-2 GENERATOR INPUT BREAKER CONTROL

1. PROVIDE BREAKER, ORIENTATE LINE AND LOAD SIDE AS SHOWN. PROVIDE ALLEN BRADLEY BULLETIN 140MG - M FRAME MCCB 800A FRAME BREAKER WITH 800 A TRIP UNIT OR EQUIVALENT. SEE BELOW FOR LSIG TRIP SETTINGS AND UNDERVOLTAGE TRIP RELAY

ALLEN BRADLEY BULLETIN 140MG-M FRAME MCCB BREAKER 800A M-FRAME, 800A TRIP

BULLETIN 140G-M 800A SENSOR LSIG TRIP UNIT		
SETTING	CALCULATION	TIME
L - 0.74	$0.74 \times 600 = 444A$	9.00 SECONDS
S - 2.0	$2.00 \times 600 = 1200A$	0.25 SECONDS
I - 4.5	$4.50 \times 600 = 2700A$	
G - 0.25	$0.25 \times 600 = 150A$	0.20 SECONDS

UNDER VOLTAGE RELEASE RELAY, MODEL NUMBER 140G-K-UVC.

2. PROVIDE THREE PHASE MONITORING RELAY. MANUFACTURER: ABB, MODEL TYPE CM PVS 41P, ORDER NUMBER 1SVR 740 794 R3300, OR EQUIVALENT. SET UP MONITORING TO OPEN CONTACTS DURING PHASE FAILURE, OR OVER VOLTAGE OR UNDER VOLTAGE SCENARIOS.



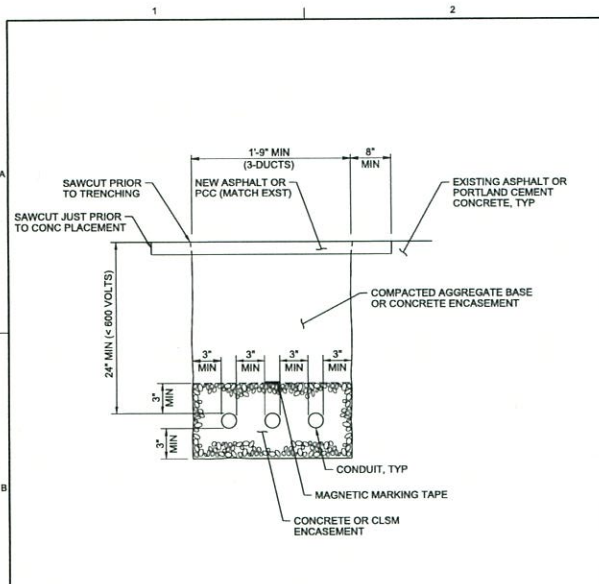
NO.	DATE	DR	REVISION	BY
1		DR	CRK	JAP/D
		DR	K.BIRCH	JAP/D
		DR	H.H.	B. IBELL



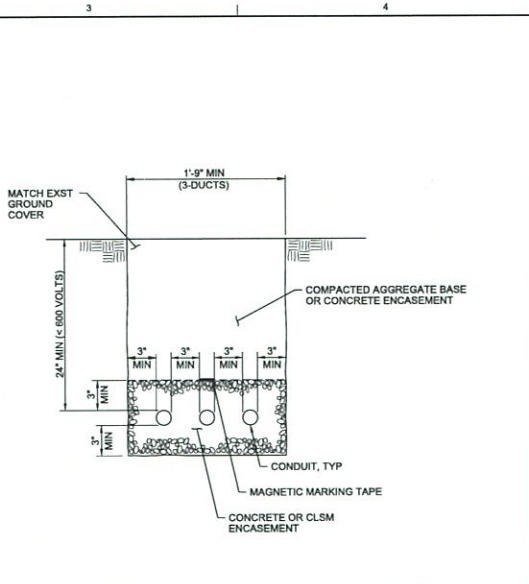
GENERAL IMPROVEMENT DISTRICT ONE DISTRICT - ONE TEAM SERVICE IMPROVEMENT PROJECT

JACOBS
ELECTRICAL
CONTROL DIAGRAM - 3

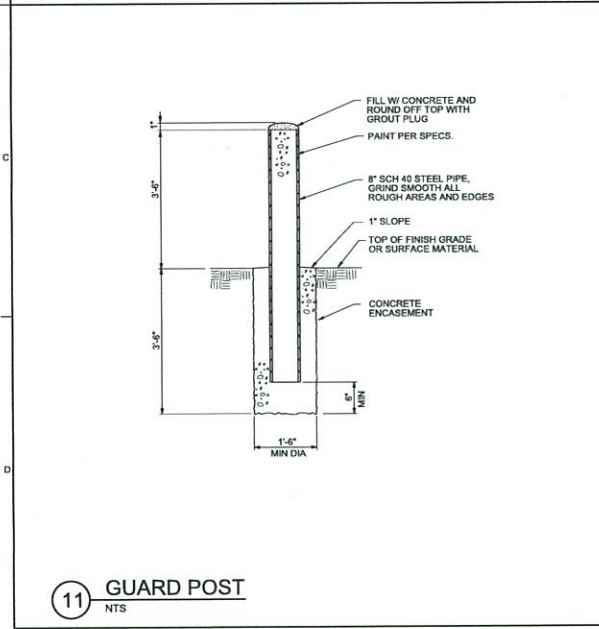
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DATE	AUGUST 2019
PROJ	703648
DWG	E-1008
SHEET	15 OF 19



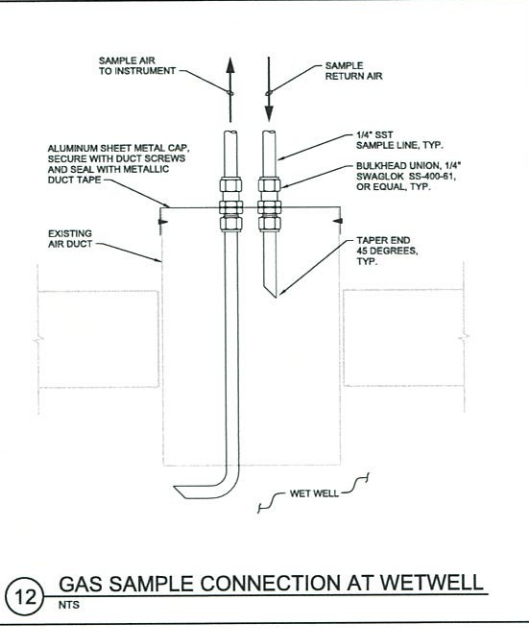
8 TRENCH AND CONDUIT PLACEMENT
NTS



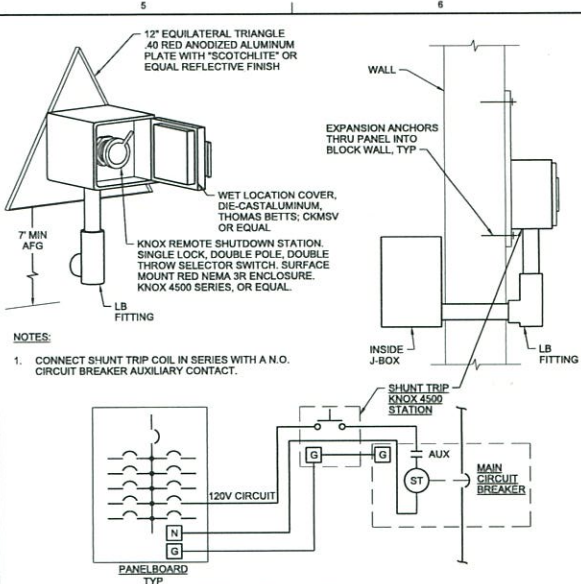
9 TRENCH AND CONDUIT PLACEMENT
NTS



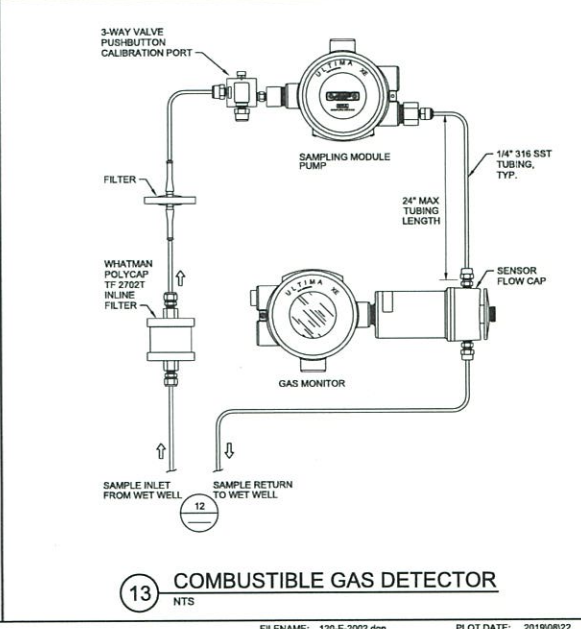
11 GUARD POST
NTS



12 GAS SAMPLE CONNECTION AT WETWELL
NTS



10 TYPICAL SHUNT TRIP STATION
NTS



13 COMBUSTIBLE GAS DETECTOR
NTS



DESIGN	DATE	DR	CHK	BY	APPROVED

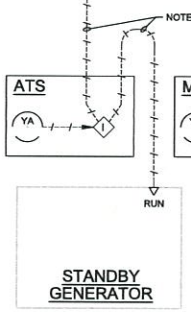
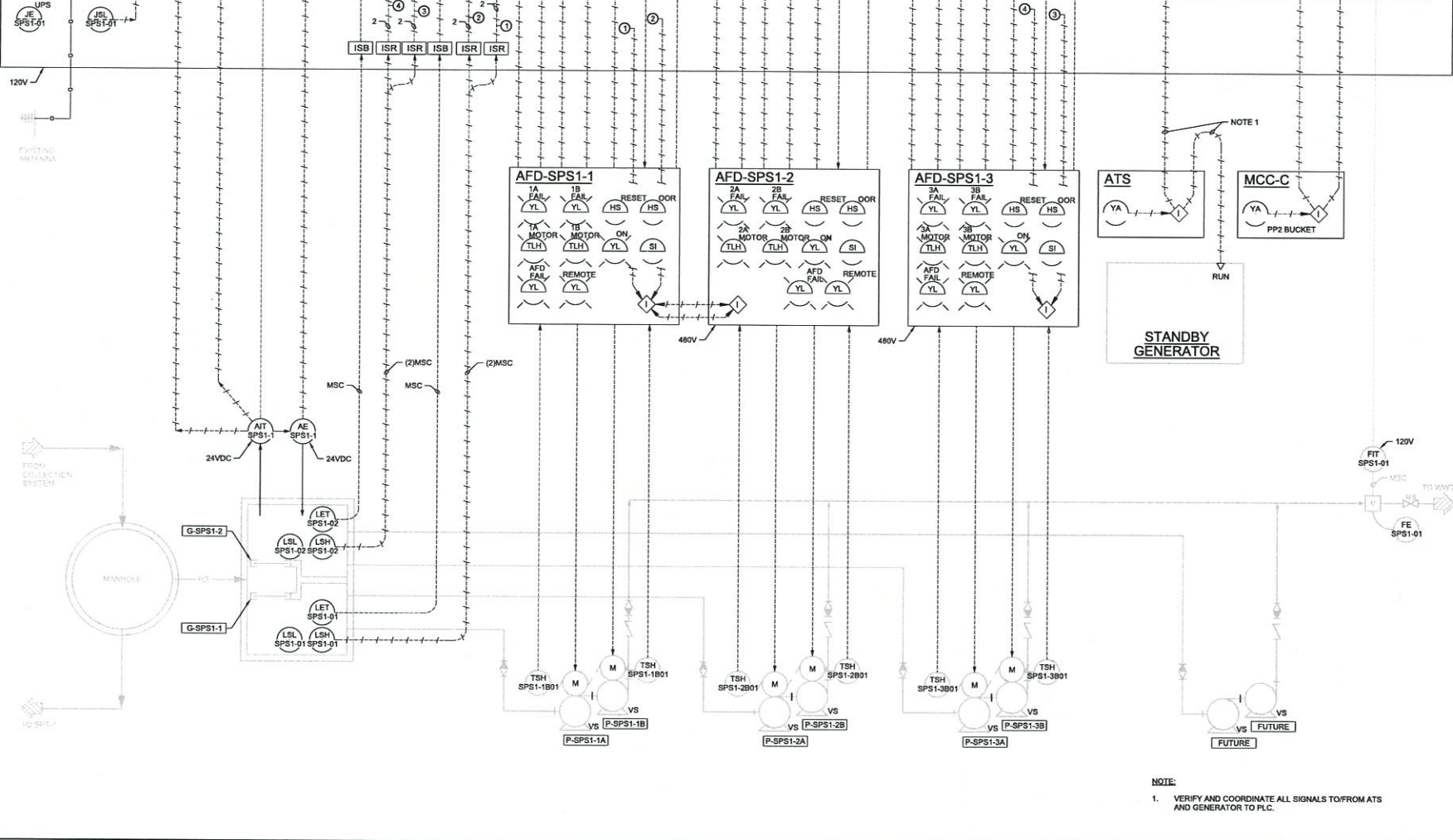
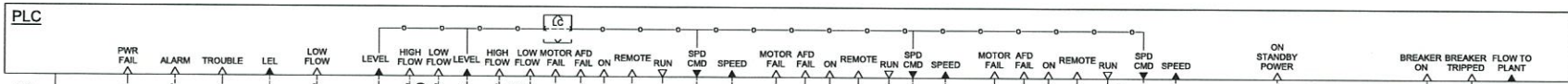
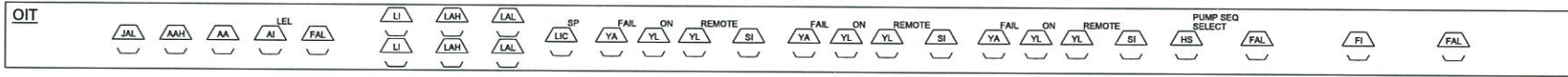


JACOBS
ELECTRICAL
DETAILS - 2

VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING

DATE: AUGUST 2019
PROJ: 703648
DWG: E-2002
SHEET: 17 OF 19

LCP-SPS1



NOTE:
1. VERIFY AND COORDINATE ALL SIGNALS TO/FROM ATS AND GENERATOR TO PLC.



NO.	DATE	BY	CHK	REVISED	DESCRIPTION

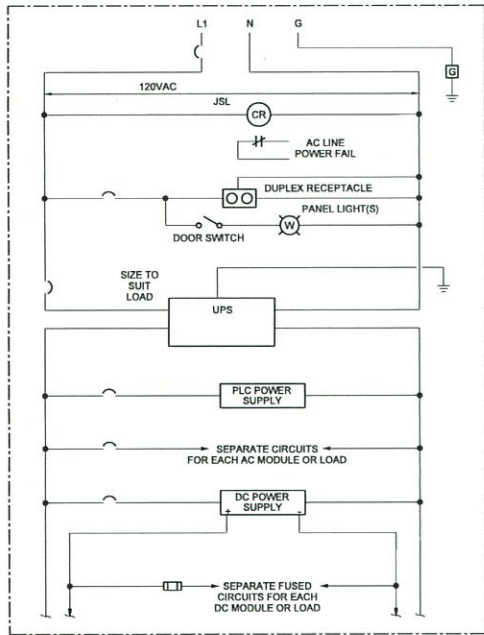
JACOBS
ELECTRICAL

INCLINE VILLAGE
GENERAL IMPROVEMENT DISTRICT
ON-CAVE PLANT
SERVICES PUMP STATION NO. 1
IMPROVEMENT PROJECT

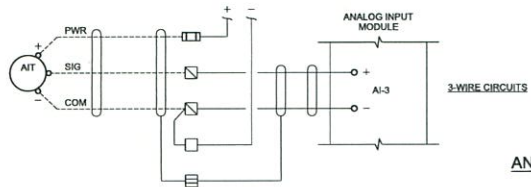
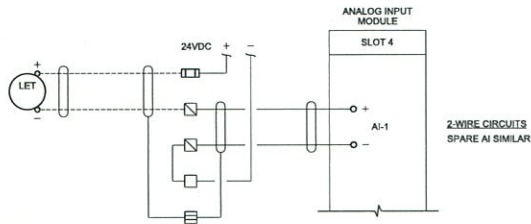
PUMP STATION P&ID

VERIFY SCALE
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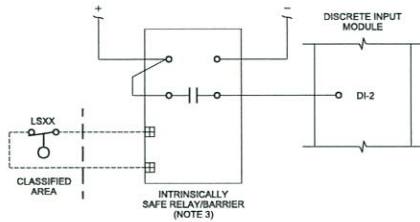
DATE	AUGUST 2019
PROJ	703648
DWG	N-1001
SHEET	18 OF 19



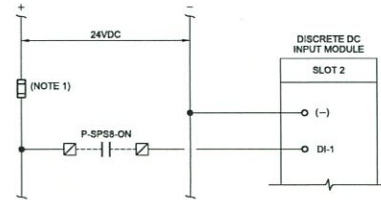
**CONTROL PANEL
POWER DISTRIBUTION**



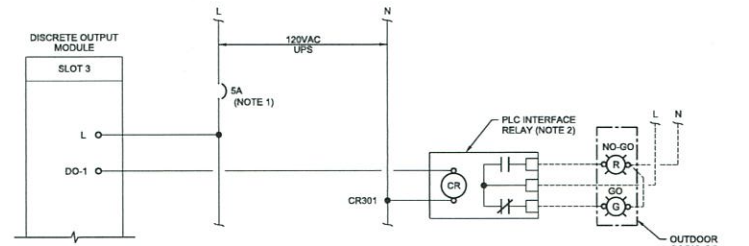
ANALOG INPUTS



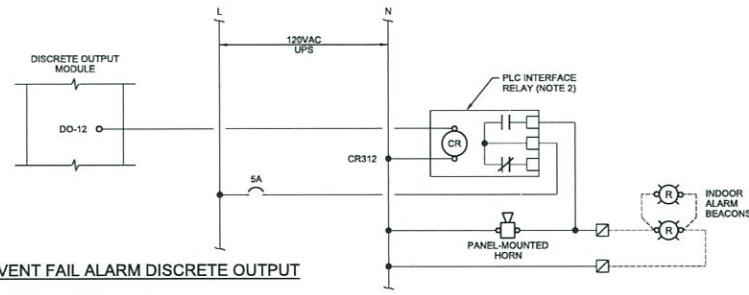
INTRINSICALLY-SAFE CIRCUITS



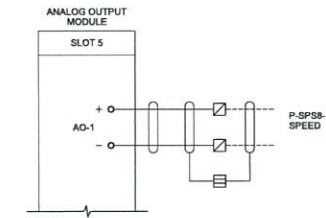
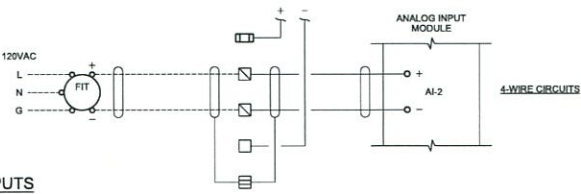
24VDC DISCRETE INPUTS



DISCRETE OUTPUTS



VENT FAIL ALARM DISCRETE OUTPUT



ANALOG OUTPUTS

GENERAL NOTES:

1. TYPICAL WIRING DIAGRAMS SHOW GENERAL REQUIREMENTS, BUT DO NOT SHOW ALL DETAILS REQUIRED FOR SHOP DRAWINGS AND PANEL CONSTRUCTION. SEE SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
2. PROVIDE A FUSE OR CIRCUIT BREAKER ON DISCRETE I/O CIRCUITS, ONE FOR EACH DISCRETE I/O MODULE.
3. USE PLC INTERFACE RELAY FOR DISCRETE OUTPUTS, INCLUDING SPARES. PROVIDE UNIQUE NUMBER FOR EACH RELAY. SCHEME SHOWN USES OUTPUT MODULE SLOT NUMBER AND POINT NUMBER.
4. INTRINSICALLY-SAFE RELAY/BARRIER INSTALLATION AND WIRING ACCORDING TO NATIONAL ELECTRICAL CODE AND MANUFACTURER'S INSTRUCTIONS.

LEGEND

- DEVICE TERMINAL
- TERMINAL FOR FIELD CONNECTION
- ⊠ TERMINAL WITH DISCONNECT
- ⊞ GROUNDED TERMINAL
- ⊡ FUSED DISCONNECT TERMINAL
- ⊞ INTRINSICALLY-SAFE CIRCUIT TERMINAL
- PANEL WIRING
- - - FIELD WIRING
- ▭ SHIELDED CABLE



NO.	DATE	DR	DESIGN	REVISION	CHK	BY



JACOBS
ELECTRICAL
CONTROL PANEL
TYPICAL WIRING DIAGRAMS

VERIFY SCALE	BAR IS ONE INCH ON ORIGINAL DRAWING
DATE	AUGUST 2019
PROJ	703648
DWG	N-1002
SHEET	19 OF 19

Attachment 2

Conceptual Design Report

2525 Airpark Drive
Redding, California 96001
United States
T +1.530.243.5831

www.jacobs.com

Subject Sewage Pump Station No. 1 Electrical Improvements
Project Definition and Preliminary Design Report

Project Name Incline Village General Improvement District

Attention Joe Pomroy/Incline Village General Improvement District (IVGID)
Charley Miller/IVGID
Keith Rudd/IVGID

From Timothy Hill/Jacobs
Steve Parker/Jacobs
Brett Isbell/Jacobs

Date January 23, 2019

Copies to 393670

1. Overview

Sewage Pump Station No. 1 (SPS-1) conveys wastewater from IVGID's collection system to IVGID's water resource recovery facility. SPS-1, IVGID's largest sewage lift station, is a critical component of IVGID's wastewater conveyance and advanced treatment system; reliable operation and performance of SPS-1 is essential. This technical memorandum presents the conceptual design, approach, and construction cost estimate for electrical system and pumping improvements at SPS-1, including removing and replacing pump variable frequency drives (VFDs) and modernizing pump controls. Additionally, an external power connection for a skid-mounted backup pump will be provided for increased reliability.

SPS-1 was originally constructed in 1962 and has been modified since original construction. The pump configuration comprises three sets of two pumps in series, which were originally controlled by a Unitrol motor control center (MCC). Approximately 20 years ago the original Unitrol MCC was decommissioned and a new switchboard and VFDs were installed for pumping control. These existing VFDs are currently operable, but unserviceable, and must be replaced to mitigate the risk of component failure and to improve pumping reliability.

The preliminary design presented herein and shown on the preliminary design drawings (Attachment 1) defines the electrical components that will be upgraded and outlines an approach for replacing existing equipment without having SPS-1 inoperable for extended durations. Also, a conceptual-level construction cost estimate is presented for budgetary planning.

2. Design Development

A summary of project components that will be included in the final design drawings and specifications for construction by a qualified electrical contractor follows:

- Existing Unitrol MCC (labeled "Old Motor Controller" on drawings), switchboard, and drive controls will be demolished. The existing motor controller is located on the Main Level, and the existing

switchboard and three VFDs are located on Level 2. The extent of demolition is conceptually shown on the demolition drawings (Attachment 1).

- A new MCC (MCC-02) will be fitted and installed on the Main Level and will include a programmable logic controller (PLC) panel with an operator interface terminal, three VFDs, space for power and lighting panels, and a plug-in for temporary power will be fitted and installed on the Main Level. Feeders from the emergency power panel (powered by a diesel generator) will also be connected to the MCC.
- A new PLC will be connected to IVGID's supervisory control and data acquisition system (SCADA) and will provide pump control and data logging. Pumping controls will be similar to Sewage Pump Station No. 8. New wet well level instruments will be installed and connected to the new PLC and SCADA system.
- Electrical plugs compatible with a 1,200-amp diesel generator will be provided.
- Additionally, the contractor will provide and install a power panel for a 200-horsepower skid-mounted pump. The power panel will be located near the access road and will include new conduits and conductors to the SPS-1 pump building. This is conceptually shown on the site plan drawing (Attachment 1).

Preliminary engineering drawings are provided in Attachment 1.

2.1 Construction Considerations, Temporary Power, and Sequencing

It is critical that the SPS-1 remain in operation during construction. Temporary power for switchgear and VFDs will be needed and will require a brief (approximately 2 hours) shutdown of the electrical supply to connect temporary power. Temporary power will be supplied through the existing system to the existing switchboard and VFDs allowing pumps to operate while select existing equipment is demolished and new equipment is installed. It will be necessary and mandatory for the contractor to adhere to the following construction sequencing:

- 1) Provide Temporary Power to Existing VFD Switchboard
- 2) Demolish Existing Motor Controller
- 3) Install New MCC-02
- 4) Connect New Conductors to New MCC-02 and Energize
- 5) Route Conduit and Conductors from New VFDs, located in MCC-02, to Pump Motors
- 6) Cut-over Power One Pump Set at a Time; Commission and Test
- 7) Disconnect Temporary Power
- 8) Demolish Old Switchboard and VFDs

2.2 Future Improvements

Mechanical improvements such as pump replacement, pipe header replacement and reconfiguration, and wet well modifications are not included in this contract. The new MCC includes capacity for power and lighting panels and additional motor control, to be designed and constructed in a future contract.

3. Delivery and Implementation Schedule

Final design development will be based on the concepts discussed with IVGID and defined in this technical memorandum. Bid documents will include signed and sealed drawings and specifications in preparation for public bid advertisement. Project implementation includes the following milestones:

- | | |
|--|---------------------------|
| • Draft bid documents submitted to IVGID | March 21, 2019 |
| • Bid documents submitted to IVGID | May 17, 2019 |
| • Bid advertisement (approximate) | June 6, 2019 |
| • Contractor Notice to Proceed | August 7, 2019 |
| • Construction phase | August 2019–February 2020 |
| • Substantial completion | January 2020 |

3.1 Estimated Construction Cost

Table 1 presents planning-level construction costs based on preliminary design information. Note that line item subtotals include contractor markup and profit. A construction cost contingency of approximately 10 percent is included.

Table 1. Planning-level Construction Costs

Construction Activity	Cost
Temporary Power to Existing VFD Switchboard	\$10,000
Demolish Existing Unitrol MCC	\$5,000
Procure and Install a New MCC-02 (includes three new VFDs, MCC components, and breakers)	\$120,000
Connect New Conductors to New MCC-02 and Energize	\$10,000
Route Conduit and Conductors from New VFDs to Motors	\$10,000
Change Over One Pump Set at a Time to New VFD	\$5,000
Disconnect Temporary Power; Demolish Old Switchboard and VFDs	\$10,000
Trench and Install Conduit and Conductors, Backfill and Restore	\$30,000
Install Plug-in Panel for Skids and Terminals Trailered VFD and Pump	\$15,000
Install Plug-in Terminals for Trailered Generator	\$10,000
Construction Contingency (10%)	\$25,000
TOTAL	\$250,000

Attachment 1
Preliminary Engineering Drawings

INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT SEWAGE PUMPING STATION NO. 1 IMPROVEMENTS PROJECT

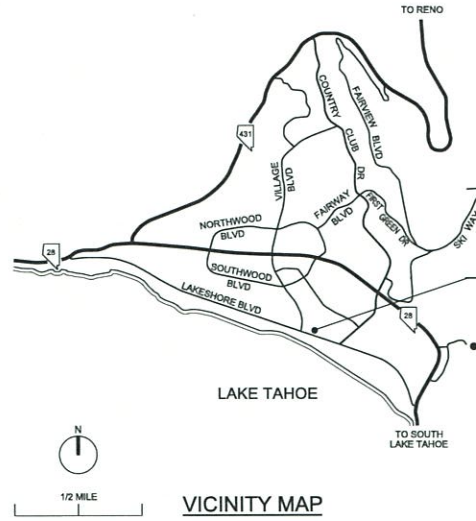
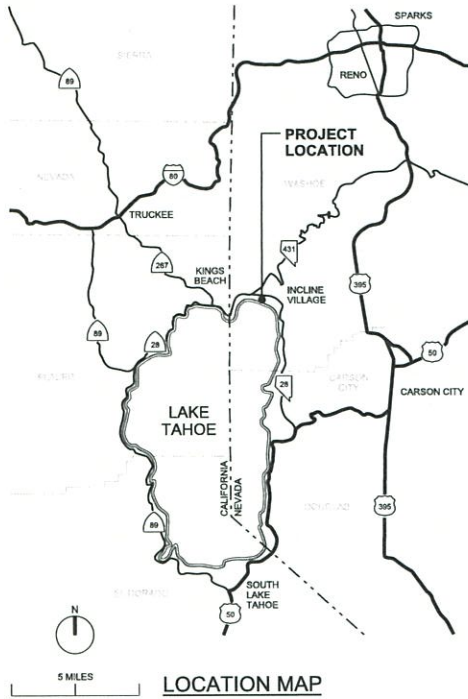
INCLINE VILLAGE WASHOE COUNTY NEVADA
IVGID PROJECT NO.:

NOVEMBER 2018



INDEX TO DRAWINGS

SHEET NO.	DRAWING NO.	TECHNOLOGY	TITLE
1	G-1	GENERAL	COVER SHEET AND DRAWING INDEX



SEWAGE PUMP STATION NO. 1
TAHOE BLVD
INCLINE VILLAGE, NV 89451
COORDINATES: 39.240837, -119.947111
INCLINE VILLAGE WWTP
1250 SWEETWATER ROAD
INCLINE VILLAGE, NV 89451

**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT
BOARD OF TRUSTEES:**

- | | |
|----------------|---------------|
| KENDRA WONG | CHAIRWOMAN |
| PHILIP HORAN | VICE CHAIRMAN |
| MATTHEW DENT | TREASURER |
| TIM CALLICRATE | SECRETARY |
| PETER MORRIS | TRUSTEE |



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CH2MHILL.

AREA OFFICE: 50 WEST LIBERTY ST. STE. 205 RENO, NEVADA 89501 (775) 329-7300	DESIGN OFFICE: 2525 AIRPARK DRIVE REDDING, CA 96001 (530) 243-5831
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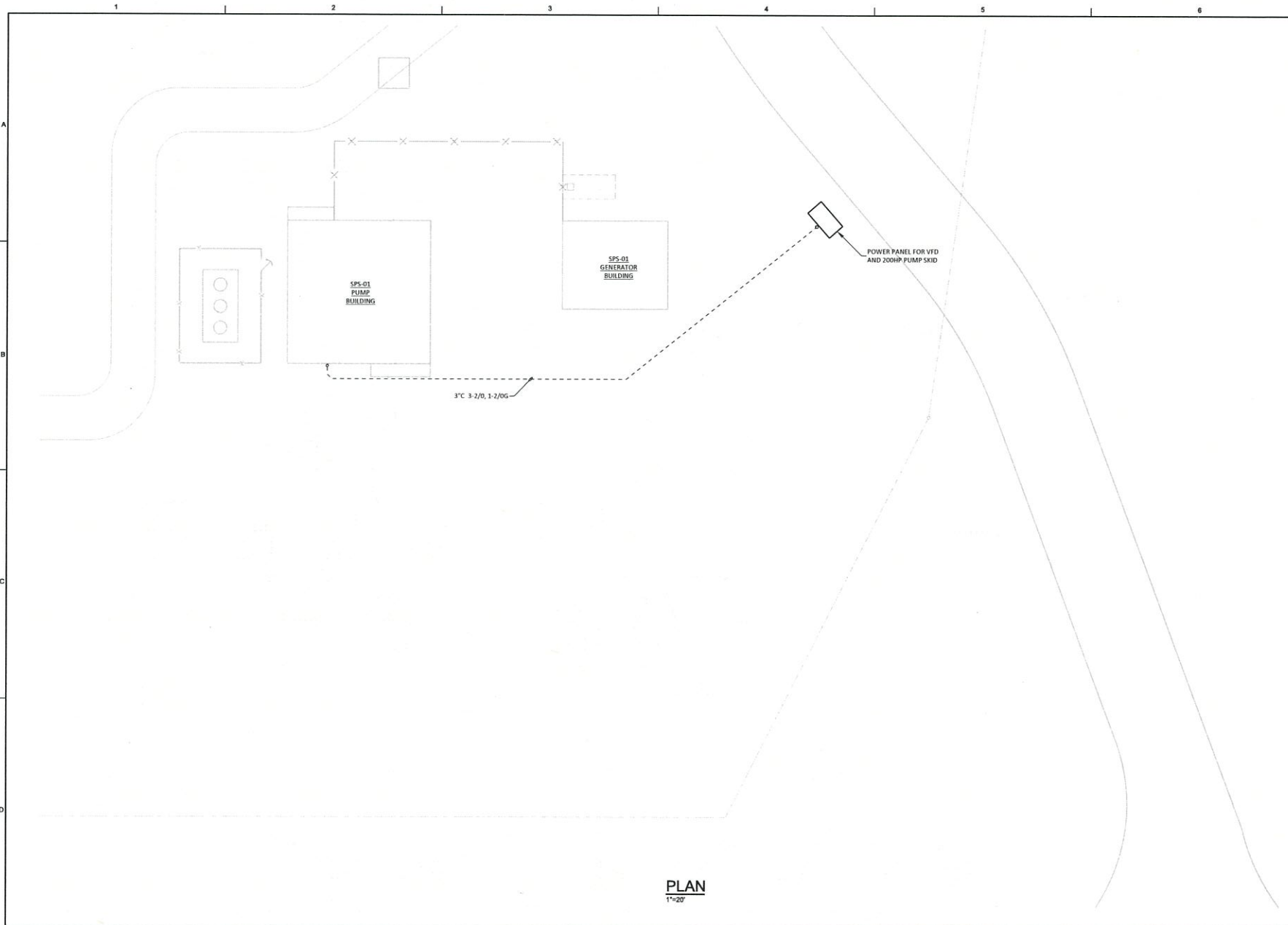
INCLINE VILLAGE
GENERAL IMPROVEMENT DISTRICT
ONE DISTRICT ~ ONE TEAM
SEWAGE PUMPING STATION NO. 1
IMPROVEMENTS PROJECT

CH2MHILL.
DESIGN OFFICE:
2525 AIRPARK DRIVE
REDDING, CA 96001
(530) 243-5831

COVER SHEET AND DRAWING INDEX

VERIFY SCALE	
BAR IS ONE INCH ON ORIGINAL DRAWING	
DATE	FEBRUARY 2017
PROJ	393670.S8
DWG	G-1
SHEET	1 OF 15

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PLAN
1"=20'



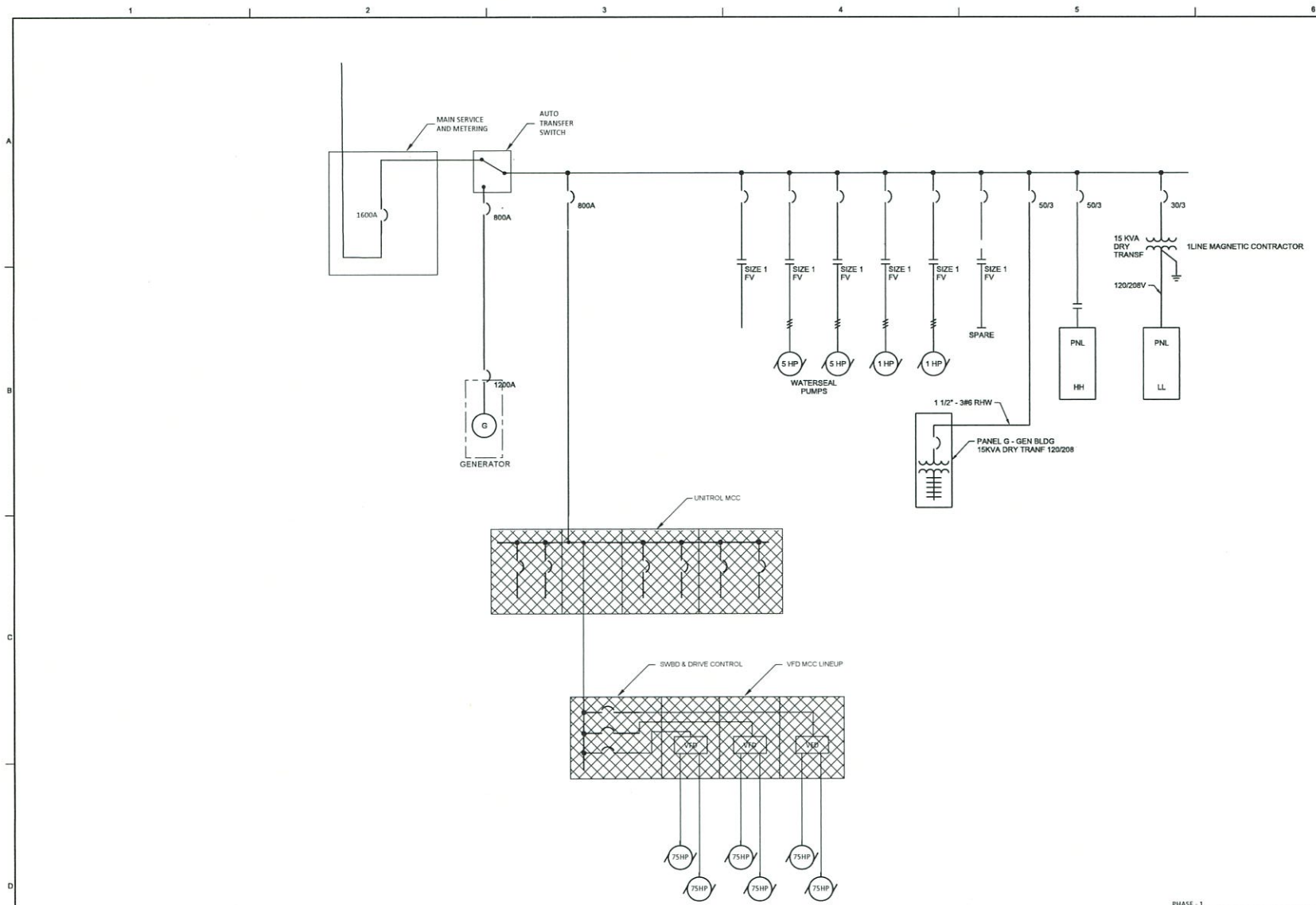
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ELECTRICAL
SITE PLAN

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PROJ	393670 EIES
DWG	DRAWING-NO
SHEET	Sh#Num of XX

NO.	DATE	DR	CHK	REVISION	BY	APVD

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30% DOCUMENT

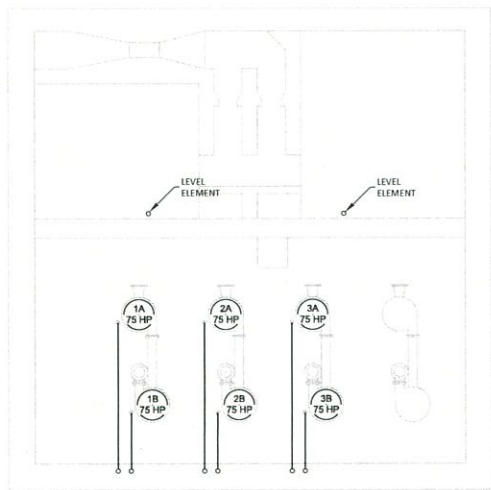


ONE LINE DIAGRAM
NTS

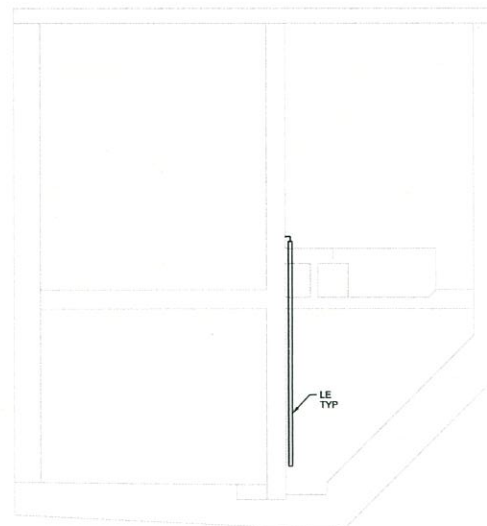
- PHASE - 1
- 1 - PROVIDE TEMPORARY POWER TO EXISTING VFD SWITCHBOARD.
 - 2 - DEMOLISH OLD MOTOR CONTROLLER
 - 3 - INSTALL NEW MCC-02
 - 4 - CONNECT NEW CONDUCTORS TO NEW MCC-02 AND ENERGIZE
 - 5 - ROUTE CONDUIT AND CONDUCTORS FROM NEW VFD'S TO MOTORS
 - 6 - CHANGE OVER ONE PUMP SET AT A TIME TO NEW VFD'S
 - 7 - DISCONNECT TEMPORARY POWER.
 - 8 - DEMOLISH OLD SWITCHBOARD AND VFD'S

		ELECTRICAL PLAN	
VERIFY SCALE BAR IS ONE INCH ON ORIGINAL DRAWING.			
DATE	PROJ	DWG	SHEET
	393670.ELES		of
		GENERAL IMPROVEMENT DISTRICT ONE DISTRICT - ONE TEAM MUNICIPALITY PROJECT	
NO.	DATE	DR	BY
			JAP/DO
DESIGN	REVISION	CHK	BY
			JAP/DO

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**LEVEL 3
PLAN**
1/4"=1'-0"



A SECTION
1/4"=1'-0"



ch2m:
ELECTRICAL
PUMPING PLANT
PLAN AND SECTION

VERIFY SCALE	
BAR IS ONE INCH ON ORIGINAL DRAWING	
DATE	
PROJ	393670.ELES
DWG	
SHEET	of

NO.	DATE	DESIGN	DR	REVISION	CHK	BY
						JAPVO

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INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT PROFESSIONAL SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into as of May 25, 2023 by and between the Incline Village General Improvement District, a Nevada general improvement district ("District") and **DOWL, LLC, a Delaware Limited Liability Corporation**, with its principal place of business at 5442 Longley Lane, Suite A, Reno, Nevada ("Consultant"). The District and Consultant are sometimes individually referred to as "Party" and collectively as "Parties."

2. RECITALS.

2.1 District. District is a general improvement district organized under the laws of the State of Nevada, with power to contract for services necessary to achieve its purpose.

2.2 Consultant. Consultant desires to perform and assume responsibility for the provision of certain professional engineering services required by the District on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing surveying services to public clients, is licensed in the State of Nevada, and is familiar with the plans of the District.

2.3 Project. District desires to engage Consultant to render modeling services for the District's upcoming Sewer Pump Station #1 Improvements ("Project.")

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the District, all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply services consisting of developing Bid Set Documents for replacing aging electrical infrastructure within the existing Sewer Pump Station #1 facility. A consultant had previously prepared plans and specifications for this project, however IVGID would like to break the project up into four priority levels of upgrades to the facility. The consultant shall review the prior design and develop bidding documents that include the Base Bid - Priorities #1 and #2, Bid Alternate A - Priority #3 and Bid Alternate B - Priority #4. (the "Services.") The Services to be provided are more particularly described in Exhibit A, Consultant's Scope of Work, attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. As described in Section 3.3, the District shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit B, Consultant's fee schedule.

3.1.2 Term. The term of this Agreement shall be from May 26, 2023 to March 30, 2024, unless earlier terminated as provided herein. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Project.

3.2 Responsibilities of Consultant.

- 3.2.1 Control and Payment of Subordinates; Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement and such directions and amendments from District as herein provided. The District retains Consultant on an independent contractor basis and not as an employee. No employee or agent of Consultant shall become an employee of District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of the District and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.
- 3.2.2 Schedule of Services. Consultant shall perform its services in a prompt and timely manner and shall commence performance upon receipt of written notice from the District to proceed ("Notice to Proceed"). Consultant shall complete the services required hereunder by July 25, 2023.
- 3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the District's approval.
- 3.2.4 Substitution of Key Personnel. Consultant has represented to the District that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence subject to the District's written approval. In the event that the District and Consultant cannot agree as to the substitution of key personnel, the District shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the District, or who are determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the District. The key personnel for performance of this Agreement are as follows: [Matt Van Dyne](#).
- 3.2.5 District's Representative. The District hereby designates [Engineering Manager Kate Nelson](#) or her designee, to act as its representative for the performance of this Agreement ("District's Representative"). The District's Representative shall have the power to act on behalf of the District for all purposes under this Contract. Consultant shall not accept direction or orders from any person other than the District's Representative or her designee.
- 3.2.6 Consultant's Representative. Consultant hereby designates [Matt Van Dyne](#) or his designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

- 3.2.7 Coordination of Services. Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District's staff, consultants and other staff at all reasonable times.
- 3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of Nevada. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, including a Washoe County Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.
- 3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. If required, Consultant shall assist District, as requested, in obtaining and maintaining all permits required of Consultant by federal, state and local regulatory agencies. Consultant shall be liable for all violations of local, state and federal laws, rules and regulations in connection with the Project and the Services. If the Consultant performs any work knowing it to be contrary to such laws, rules and regulations and without giving written notice to the District, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold the District, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.
- 3.2.10 Insurance.
- 3.2.10.1 Time for Compliance. Consultant shall not commence the Services under this Agreement until it has provided evidence satisfactory to the District that it has secured all insurance required under this section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the District that the subcontractor has secured all insurance required under this section.
- 3.2.10.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance meeting the requirements set forth herein. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

- (A) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability:* A minimum of \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability:* A minimum of \$1,000,000 combined single limit (each accident) for bodily injury and property damage; and (3) *Industrial Insurance:* Workers' Compensation limits as required by the Labor Code of the State of Nevada. Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability/Errors and Omissions:* Consultant shall procure and maintain, and require its sub-consultants to procure and maintain, for a period of five (5) years following completion of the Services, professional liability/errors and omissions liability insurance appropriate to their profession. Such insurance shall be in an amount not less than \$1,000,000 per claim, and shall be endorsed to include contractual liability. "Covered Professional Services" as designated in the Professional Liability/Errors and Omissions policy must specifically include work performed under this Agreement.

Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as additional insured pursuant to this Agreement. Defense costs shall be payable in addition to the limits.

3.2.10.3 Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

- (A) Commercial General Liability. The commercial general liability policy shall be endorsed to provide the following: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds; (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way; and (3) the insurance coverage shall contain or be endorsed to provide waiver of subrogation in favor of the District, its directors, officials, officers, employees, agents and volunteers or shall specifically allow Consultant to waive its right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.
- (B) Automobile Liability. The automobile liability policy shall be endorsed to provide the following: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall

stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way; and (3) the insurance coverage shall contain or be endorsed to provide waiver of subrogation in favor of the District, its directors, officials, officers, employees, agents and volunteers or shall specifically allow Consultant to waive its right of recovery prior to a loss. Consultant hereby waives its own right of recovery against District, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

- (C) Industrial (Workers' Compensation and Employers Liability) Insurance. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.
- (D) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the District, its directors, officials, officers, employees, agents and volunteers.

3.2.10.4 Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

3.2.10.5 Deductibles and Self-Insurance Retentions. Any deductibles or self-insured retentions must be declared to and approved by the District. Consultant shall guarantee that, at the option of the District, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the District, its directors, officials, officers, employees, agents and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation costs, claims and administrative and defense expenses.

3.2.10.6 Acceptability of Insurers. Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Nevada and with an "A.M. Best" rating of not less than A-VII. The District in no way warrants that the above-required minimum insurer rating is sufficient to protect the Consultant from potential insurer insolvency.

3.2.10.7 Verification of Coverage. Consultant shall furnish the District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to the District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the District if requested. All certificates and endorsements must be received and approved by the District before work commences. The District reserves the right to require complete, certified copies of all required insurance policies, at any time.

- 3.2.10.8 Subconsultants. Consultant shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the District that they have secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the District as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Consultant, District may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.
- 3.2.10.9 Compliance with Coverage Requirements. If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, District has the right but not the duty to obtain the insurance it deems necessary and any premium paid by District will be promptly reimbursed by Consultant or District will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, District may terminate this Agreement for cause.
- 3.2.11 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

3.3 Fees and Payments.

- 3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement in accordance with the Schedule of Charges set forth in Exhibit B, attached hereto and incorporated herein by reference. The total compensation to be provided under this Agreement shall not exceed **Forty Two Thousand Three Hundred Three (\$42,303.00)** without written approval of District's Engineering Manager. Extra Work may be authorized, as described below; and if authorized, said Extra Work will be compensated at the rates and manner set forth in this Agreement.
- 3.3.2 Payment of Compensation. Consultant shall submit to District a monthly itemized invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services and supplies provided since the initial commencement date of Services under this Agreement, and since the start of the subsequent billing periods, through the date of the invoice. Invoices shall be sent to invoices@ivgid.org, with a copy to rlr@ivgid.org. Consultant shall include a Project Task Tracking Sheet with each invoice submitted. District shall, within thirty (30) days of receiving such invoice and Project Task Tracking Sheet, review the invoice and pay all approved charges thereon.
- 3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized under Exhibit A, or otherwise in writing by the District.
- 3.3.4 Extra Work. At any time during the term of this Agreement, the District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by the District to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the District's Representative. Where Extra Work is deemed

merited by the District, an amendment to the Agreement shall be prepared by the District and executed by both Parties before performance of such Extra Work, or the District will not be required to pay for the changes in the scope of work. Such amendment shall include the change in fee and/or time schedule associated with the Extra Work. Amendments for Extra Work shall not render ineffective or invalidate unaffected portions of this Agreement.

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Consultant shall maintain accurate and complete books, documents, accounting records and other records pertaining to the Services for six (6) years (or longer as required by applicable law) from the date of final payment under this Agreement. Consultant shall make such records available to the District for inspection, audit, examination, reproduction, and copying at Consultant's offices at all reasonable times. However, if requested, Consultant shall furnish copies of said records at its expense to the District, within seven (7) business days of the request.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. The District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to the District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause. Consultant shall not be entitled to payment for unperformed Services, and shall not be entitled to damages or compensation for termination of this Agreement by District except for the amounts authorized herein.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, the District may require Consultant to provide all finished or unfinished Documents and Data (defined below) and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, the District may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

District

Incline Village General Improvement District
893 Southwood Blvd.
Incline Village, NV 89451
Attn: Kate Nelson

Consultant

DOWL, LLC
5442 Longley Lane, Suite A
Reno, Nevada 89511
Attn: Matt Van Dyne

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Ownership of Materials and Confidentiality.

3.5.3.1 Documents & Data. All source code, reports, programs, manuals, disks, tapes, and any other material prepared by or worked upon by Consultant for the Services shall be the exclusive property of the District, and the District shall have the right to obtain from Consultant and to hold in District's name copyrights, trademark registrations, patents, or whatever protection Consultant may appropriate to the subject matter. Consultant shall provide District with all assistance reasonably required to perfect the rights in this subsection.

3.5.3.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of the District, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use the District's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of the District.

3.5.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.5 Attorney's Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.6 Indemnification. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to any negligence or willful misconduct of Consultant, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages, expert witness fees, and attorney's fees and other related costs and expenses. Consultant shall defend, at Consultant's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees, agents, or volunteers. Consultant shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents, or volunteers, in any

such suit, action or other legal proceeding. Consultant shall reimburse District and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided, including correction of errors and omissions. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees, agents or volunteers.

- 3.5.6.1 Design Professional. To the extent required by NRS 338.155, Consultant's obligation to defend, indemnify, and hold District, its officials, officers, employees, volunteers, and agents free and harmless shall not include any liability, damage, loss, claim, action or proceeding caused by the negligence, errors, omissions, recklessness or intentional misconduct of the employees, officers or agents of the District. Moreover, Consultant's obligation to defend, indemnify, and hold District, its officials, officers, employees, volunteers, and agents free and harmless from any liability, damage, loss, claim, action or proceeding caused by the negligence, errors, omissions, recklessness or intentional misconduct of the Consultant or the employees or agents of the Consultant which are based upon or arising out of the professional services of the Consultant. If the Consultant is adjudicated to be liable by a trier of fact, the trier of fact shall award reasonable attorney's fees and costs to be paid to the District, as reimbursement for the attorney's fees and costs incurred by the District in defending the action, by the Consultant in an amount which is proportionate to the liability of the Consultant. This Section shall only apply to the extent required by NRS 338.155 and shall not otherwise limit Consultant's obligation to defend, indemnify and hold the District harmless as required under Section 3.5.6.
- 3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both Parties.
- 3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of Nevada. Venue shall be in Washoe County.
- 3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.
- 3.5.10 District's Right to Employ Other Consultants. The District reserves right to employ other consultants in connection with this Project.
- 3.5.11 Successors and Assigns. This Agreement shall be binding on and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each Party.
- 3.5.12 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the District. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.
- 3.5.13 Subcontracting. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of District. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

- 3.5.14 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subcontractors of Consultant, except as otherwise specified in this Agreement. All references to the District include its officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 3.5.15 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.
- 3.5.16 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 3.5.17 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.
- 3.5.18 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 3.5.22 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.
- 3.5.23 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.
- 3.5.24 Limitation of Liability. The District does not and will not waive and expressly reserves all available defenses and limitations contained in Chapter 41 of the Nevada Revised Statutes. Contract liability of both parties shall not be subject to punitive damages.
- 3.5.25 Non-Appropriations. The District may terminate this Agreement, effective immediately upon receipt of written notice on any date specified if for any reason the District's funding source is not appropriated or is withdrawn, limited, or impaired.
- 3.5.26 Compliance with Laws. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services. Consultant shall not discriminate against any person on the grounds of race, color, creed, religion, sex, sexual orientation, gender identity or gender expression, age, disability, national origin or any other status protected under any applicable law. Consultant is not currently engaged in, and during the duration of the Agreement shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in NRS 332.065. Consultant shall be responsible for all fines, penalties, and repayment of any State of Nevada or federal funds (including those

that the District pays, becomes liable to pay, or becomes liable to repay) that may arise as a direct result of the Consultant's non-compliance with this subsection.

3.5.27 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, District shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

OWNER:
INCLINE VILLAGE G. I. D.
Agreed to:

CONTRACTOR:
DOWL, LLC
Agreed to:

By: _____
Brad B. Underwood, P. E.
Director of Public Works

By: _____
Signature of Authorized Agent

Print or Type Name and Title

Date

Date

Reviewed as to Form:

Joshua Nelson
District General Counsel

If Contractor is a corporation,
attach evidence of authority to
sign.

Date

EXHIBIT A

CONSULTANT'S SCOPE OF WORK

Consultant will provide IVGID with the following services:

1. Review of Constructability and Existing Design Materials.
 - 1.1. Investigate the possibility of removing MCC-D entirely in an effort to save cost and make the system more intuitive to IVGID and maintenance personnel.
 - 1.2. Explore alternate design material avenues given current extended lead time for procuring major electrical equipment.
 - 1.3. Review and potentially revise construction phasing information in accordance with market conditions and IVGID's needs. Suggested phasing is as follows:
 - 1.3.1. Provide temporary power to (E) VFD SWBD directly from (E) MCC-D, allowing removal of (E) MCC-C and installation of (N) MCC-C.
 - 1.3.2. Hook up a pump to (N) VFD within (N) MCC-C while keeping other two (E) pumps connected to (E) MCC-D.
 - 1.3.3. At this point either use IVGID's mobile pump, VFD, and generator to provide bypass pumping or connect the sites 750kW generator directly to MCC-D. It is critical that the ATS is locked out to prevent paralleling sources.
 - 1.3.4. Verify both pumps are able to run on the 750kW generator.
 - 1.3.5. Disconnect ATS from (E) MCC-D and connect to (N) MCC-C. Verify (N) MCC-C and (N) VFD are operational on utility power. Fire up the one pump connected to MCC C and verify operation.
 - 1.3.6. Shut down 750kW generator and start cutting over the remaining two pumps one at a time to MCC-C.
 - 1.3.7. Connect 750kW generator back to ATS.
 - 1.3.8. Remove part of all of MCC-D depending on if bid alternates are being performed.
 - 1.3.9. Once the system is running off MCC-C, last step would be to phase the installation of the Service SWBD with utility. Could use bypass pump skid system or 750kW generator while waiting for utility to set the meter in the new SWBD.

2. Anticipated Deliverables and Schedule.

2.1. Consultant will complete its work in accordance with the following schedule, subject to reliance on IVGID for questions that may come up during the design phase.

Description	Date
Notice to Proceed	May 24, 2023
90% Design Document Submission for Review	June 16, 2023
90% Design Document Review Meeting	Week of June 19th
90% Design Document Comments Received	June 23, 2023
Bid Set Documents	July 6, 2023

3. Project Manager and Key Project Personnel.

3.1. David Oto, PE will serve as the project manager. His primary role will be to monitor the schedule and budget, and provide QA/QC for the electrical design.

3.2. Other key personnel include Matt Bodge, PE, Dakota Dreyer, and Tommy Garate.

EXHIBIT B
CONSULTANT'S FEE SCHEDULE

Category	Fee
Design Review	\$1,120
Design Development of Bidding Documents	\$30,643
Bidding Services	\$2,070
Construction Administration Services	\$8,470
Total	\$42,303