

MEMORANDUM

TO: Board of Trustees

FROM: Matthew Dent
Chair

Josh Nelson
General Counsel

SUBJECT: Review, discuss, and provide direction on redactions for pending public records requests

RELATED STRATEGIC PLAN INITIATIVES: Long Range Principle #7 Governance

RELATED DISTRICT POLICY: Policy and Procedure No. 137/Resolution No. 1801 (Policy for the Provision of Records and Information to the Public)

DATE: March 1, 2023

I. RECOMMENDATION

That the Board of Trustees review, discuss, and provide direction on redactions for pending public records requests.

II. BACKGROUND

Attached is a list of the pending public records redactions since our last Board meeting.

III. FINANCIAL IMPACT AND BUDGET

No direct impact by this item.

IV. ALTERNATIVES

Below is an alternative to the recommended action:

1. Discontinue or modify the proposed reporting for public records.

V. BUSINESS IMPACT

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.

VI. ATTACHMENTS

N/A

Date of Request	Requestor	Request	Dated Responded	Dated Records Provided	Exemption Applied and Rationale
1-9-2023	Joy Gumz	Payroll records for 2022, including the city where employees' W2s were sent.	1-9-2023 1-17-2023 1-25-2023 1-26-2023 2-28-2023	2-28-2023	The 2022 W2 register was provided with employee name, pay information, and home city, state, and zip code. Addresses were redacted as confidential personnel records.

