

M E M O R A N D U M

TO: Board of Trustees

THROUGH: Indra Winquest
District General Manager

Darren Howard
Director of Golf/Cummunity Services

Brad Underwood
Director of Public Works

FROM: Richard Allen
Fleet Superintendent

SUBJECT: Award of a Purchase Order for the purchase of One Bobcat UW56 (Toolcat Utility Vehicle) with Snowblower – CIP Project 4378LE2220; 2022/2023 Capital Improvement Budget; Fund: Community Services Fund; Cost Center: Parks; Vendor: Clark Equipment Company; Sourcewell Contract 040319

DISTRICT STRATEGIC PLAN: Long Range Principal #5

DATE: July 27, 2022

I. RECOMMENDATION

1. The Board Of Trustees approves the award of contract to Clark Equipment Co., through Sourcewell Purchasing, for the purchase of one Bobcat UW56 (Toolcat Utility Vehicle) with Snowblower for the total amount of \$67,034.54.

II. DISTRICT STRATEGIC PLAN

Long Range Principle #5 – Assets and Infrastructure: *The District will practice perpetual asset renewal, replacement and improvement to provide*

safe and superior long term utility services and recreation venues, facilities, and services.

III. BACKGROUND

This purchase is part of the 2022/23 Capital Improvement Program which as been approved by the Board of Trustees. The new equipment will be utilized by Parks Grounds Maintenance. The Fleet Superintendent has reviewed the proposed equipment and concurs that this is the correct purchase for the needs of the Parks Department.

On school days, Parks is responsible for clearing the snow off the pathway from the Skate Park to the Rec Center. The tractor is not able to do the task when snow exceeds a certain level which varies depending on the snow's moisture content. The elimination of a snow storage area next to Incline Field #3, replaced by the new dugout, also added extra difficulty in pushing snow off the pathway. Utilizing a blower will fix this difficulty.

A mid-size blower is also needed due to recent additions to mandatory Day 1 snow removal areas. Increased customer service requirements have affected Parks' snow removal workload and altered timing for removal activities. There is now a need to clear areas for Recreation Department vehicle access the day of a storm, instead of the day after. The Parks team has also taken on the work of clearing the Lakeshore pathway in front of IVGID beach properties. At times the severity of wind drifts also makes this task extremely difficult to complete with the current tractor and/or small hand equipment.

Adding this piece of equipment would increase the Parks Department's capacity for snow removal work at Parks facilities. This would also eliminate Public Works from conducting Trackless snow removal efforts for Parks, allowing PW staff to perform work in other areas and reducing expenses to the Parks Department. Public Works' snow removal demands are prioritized due to the importance of facilities, which can push some of Parks snow removal work out several days. Overall, adding the Bobcat UW56 (Toolcat Utility Vehicle) with snowblower will allow efficiencies to both Parks' and Public Works' snow removal efforts. Clearing areas more effectively provides safer access to our facilities in a more timely manner.

This machine also provides the ability for multiple uses throughout the year, not just the winter:

- A snow blowing solution which is larger than our 32” wide snow blowers.
- Immediate use during a storm, regardless of snow depth/weight
- Ability to blow snow rather than push snow
- A multi-use machine capable of using other available attachments to create efficiencies, such as:
 - Large blower for turf grass
 - Auger for fence installation providing increased access to more locations
 - Small loader to fill the spreader for top dressing and other earth moving tasks
 - Flail mower for knocking down brush when clearing defensible space
 - Broom for post-pollen season clean-up
 - Larger turf cutter for more rapid field repairs
 - Tiller for incorporating nutrients into soil and breaking up infield hard pan
 - Stump grinder
 - Roller
 - Trencher
 - Fork lift

In accordance with Board Policy 3.1.0, 0.15, Consent Calendar, this item is included on the Consent Calendar as it is routine business of the District and within the currently approved District Budget.

IV. BID RESULTS

Consistent with the requirements of NRS 332.115.1.m, supplies, materials or equipment that are available pursuant to an agreement with a vendor that has entered into an agreement with the GSA or another governmental agency located within or outside the State of Nevada are exempt from competitive bidding requirements.

Sourcewell (previously NJPA), authorized under the Minnesota State Statute, is a Minnesota based municipal contracting agency that provides nationally leveraged, competitively solicited and cooperatively shared

procurement contracts to its member agencies. They state that they combine the buying power of 50,000 government, education non-profit organizations and they hold hundreds of competitively solicited cooperative contracts. The organization’s mission is to assist in meeting the purchasing needs of clients in participating governmental units which could be better provided by the service cooperative than by the members themselves.

The equipment proposed for purchase through Sourcewell was competitively solicited pricing and therefore Staff did not independently seek competitive bids.

Description	Clark Equipment CO.	Budget
Bobcat UW56 with Snowblower	\$ 67,034.54	\$ 70,000

V. FINANCIAL IMPACT AND BUDGET

Approval of the recommendation contained in this memo would result in a expenditure of \$67,034.54. Funding in support of this purchase, totaling \$70,000.00, is included in the approved FY2022/23 Capital Improvement Budget, through appropriations in the Community Services Enterprise/Parks fund.

VI. ALTERNATIVES

None, as deferring this equipment purchase will have negative impacts on customer service and expectations.

VII. BUSINESS IMPACT

This item is not a “rule” within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.



Project Summary

Project Number:	4378LE2220
Title:	Toolcat with Bucket and Snowblower
Project Type:	F - Rolling Stock
Division:	78 - Parks Services
Budget Year:	2023
Finance Option:	
Asset Type:	LE - Light Duty Service Equipment
Active:	Yes

Project Description				
Multifunction Utility Vehicle capable winter snow removal operations in tight areas, walk ways, and paths. Summer uses include many uses from moving to hauling and loading of material with multiple attachments available.				
Project Internal Staff				
Project Justification				
Forecast				
Budget Year	Total Expense	Total Revenue	Difference	
2023				
Toolcat with Bucket and Snowblower	70,000	0	70,000	
Year Total	70,000	0	70,000	
2033				
Toolcat with Bucket and Snowblower	75,000	0	75,000	
Year Total	75,000	0	75,000	
	145,000	0	145,000	
Year Identified	Start Date	Est. Completion Date	Manager	Project Partner
2022	Jul 1, 2022	Sep 30, 2022	Fleet Superintendent	