

M E M O R A N D U M

TO: Board of Trustees

THROUGH: Indra Winquest
District General Manager

Darren Howard
Director of Golf/Cummunity Services

Brad Underwood
Director of Public Works

FROM: Richard Allen
Fleet Superintendent

SUBJECT: Award of a Purchase Order for the purchase of One Toro Reelmaster 5010 Fairway Mower – CIP Project 3142LE1750; 2022/2023 Capital Improvement Budget; Fund: Community Services; Cost Center: Golf; Vendor: Turf Star Inc.; utilizing GSA Contract Pricing

DISTRICT STRATEGIC PLAN: Long Range Principal #5

DATE: July 27, 2022

I. RECOMMENDATION

1. That the Board of Trustees approves a purchase order with Turf Star Inc., for the purchase of one Toro Reelmaster 5010 Fairway Mower, utilizing GSA Contract Pricing, with a total purchase price of \$97,467.45.

II. DISTRICT STRATEGIC PLAN

Long Range Principle #5 – Assets and Infrastructure: *The District will practice perpetual asset renewal, replacement and improvement to provide*

safe and superior long term utility services and recreation venues, facilities, and services.

III. BACKGROUND

This purchase is part of the 2022/23 Capital Improvement Program which has been approved by the Board of Trustees. The new equipment will be utilized by Golf Grounds Maintenance. The Fleet Superintendent has evaluated the various options and determined that the chosen equipment will best serve the District.

The Golf Grounds Maintenance equipment purchases are part of a comprehensive program to replace maintenance equipment used at the Championship and Mountain golf courses. This ongoing program replaces daily use equipment on a scheduled cycle identified by maintenance cost records, oil analysis, visual inspection and overall condition. This is a vital link in assuring quality turf and grounds condition at the District golf courses and allows current Fleet Mechanic staffing levels to provide the service and support needed for operations

The Toro Reelmaster 5010 Fairway Mower to be purchased from Turf Star Inc. is the replacement for vehicle #685 (a 2013 John Deere fairway mower), which is 10-years old and no longer provides the level of reliability and product that our customers desire. Advanced technology of new mowers can cut more acreage per hour while providing a superior cut. The current John Deere unit will be replaced with a new Toro model; over the years, we have seen a decline in parts availability and service with John Deere products, with their new models requiring proprietary software to troubleshoot and repair machines with new emissions standards. Parts and service availability has been much better from Turf Star Inc., with service support dedicated to our area, and the equipment does not require special software for trouble shooting.

In accordance with Board Policy 3.1.0, 0.15, Consent Calendar, this item is included on the Consent Calendar as it is routine business of the District and within the currently approved District Budget.

IV. BID RESULTS

Government Services Administration (GSA), in partnership with the Department of Treasury, launched the Federal Strategic Sourcing Initiative (FSSI) in November 2005, requiring agencies to identify commodities that could be purchased more efficiently through strategic sourcing.

FSSI encourages cross-government collaboration and adoption of industry best practices. This allows governments to aggregate requirements; streamline processes; and leverage buying power. As a result, best value and repeatable processes are created that can be used in any acquisition environment to drive down the cost of commonly purchased commodities.

The FSSI webpage provides a centralized source for many government-wide and agency-specific Blanket Purchase Agreements (BPAs). GSA establishes long-term government-wide contracts with commercial firms to provide access to millions of commercial products and services at volume discount pricing. These can be ordered directly from GSA Schedule contractors. Multiple authorized programs also allow state and local governments the eligibility to use GSA Schedules for select purchases, saving taxpayers money.

Turf Star Inc. has exclusive GSA contract sales rights for Toro equipment brand and models; therefore, staff did not seek competitive bids.

Description	Turf Star Inc.	Budget
Reelmaster 5010 Fairway Mower	\$ 97,467.45	\$ 98,000.00

V. FINANCIAL IMPACT AND BUDGET

Approval of the recommendation contained in this memo would result in an expenditure of \$97,467.45. Funding in support of this purchase, totaling \$98,000.00, is included in the approved FY2022/23 Capital Improvement Budget, through appropriations in the Community Services Enterprise/Golf fund.

VI. ALTERNATIVES

Defer or eliminate replacing this equipment and risk higher maintenance costs, increased down time, higher future cost of equipment, and extended delivery timeframe. Deferring this equipment will have negative impacts on customer service and expectations at the golf courses.

VII. COMMENTS

Existing equipment being replaced will be disposed of through equipment auction. Although it is not practical to determine the exact revenue that will be generated from the sale, we estimate the value of the existing John Deere Fairway mower at \$3,500.00. Revenues from equipment sales are credited to the operating account from which the funds were initially appropriated for the original equipment purchase.

VIII. BUSINESS IMPACT

This item is not a “rule” within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.



Project Summary

Project Number:	3142LE1750
Title:	2013 JD 3235 Fairway Mower #685
Project Type:	F - Rolling Stock
Division:	42 - Championship Maintenance
Budget Year:	2023
Finance Option:	
Asset Type:	LE - Light Duty Service Equipment
Active:	Yes

Project Description	<p>This is a comprehensive program to purchase replacement equipment for both Golf courses. The CIP equipment replacement program is a scheduled cycle ranging from five (5) to fifteen (15) years. This program is a vital link in meeting turf maintenances standards, assuring top quality playing conditions and keeping up with the latest in maintenance practices and equipment technology. This fairway mower is on a 8-year replacement schedule, subject to accumulated mileage, accrued maintenance cost, oil analysis reports, visual inspection and overall condition.</p>
----------------------------	---

Project Internal Staff	<p>Fleet Maintenance Staff will manage this project</p>
-------------------------------	---

Project Justification	<p>This equipment is a vital link in meeting turf maintenances standards, assuring top quality playing conditions and keeping up with the latest in maintenance practices and equipment technology. The final replacement date is subject to accumulated usage (hours), accrued maintenance cost, oil analysis reports, visual inspection and overall condition. Replacement will be moved back in the CIP if indicators reveal that increased maintenance cost or elevated down time will not result by deferring the replacement date.</p>
------------------------------	--

Forecast			
Budget Year	Total Expense	Total Revenue	Difference
2023			
Fairway Mower	98,000	0	98,000
Year Total	98,000	0	98,000
2031			
Fairway Mower	100,000	0	100,000
Year Total	100,000	0	100,000
2039			
Fairway Mower	100,000	0	100,000
Year Total	100,000	0	100,000
	298,000	0	298,000

Year Identified	Start Date	Est. Completion Date	Manager	Project Partner
2012	Jul 1, 2021	Jun 30, 2022	Fleet Superintendent	