



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 PM on April 12, 2023 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.
-OR-The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. Utility Rate Study – Additional Information to be Provided Based Upon Board Feedback from the March 8, 2023 Utility Rate Study Presentation (Requesting Staff Member: Director of Public Works Brad Underwood)

F. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** First Non-Profit Contract Award - Third Party Administrator - Unemployment Claims (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: That the Board of Trustees Make a Motion to Approve the Contract for Services for Calendar Year 2023.

2. **SUBJECT:** Approval of the Nevada Water/Wastewater Agency Response Network (NvWARN) Agreement for Mutual Emergency Aid (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: That the Board of Trustees Make a Motion to:

1. Approve the Nevada Water/Wastewater Agency Response Network (NvWARN) Agreement for Mutual Emergency Aid **and;**
2. Authorize the Director of Public Works to Execute the Agreement Based on a Review by General Counsel and Staff.

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

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3. **SUBJECT:** Approval of a Contract Amendment with Shaw Engineering **and** Reduce Spending Authority Within the Watermain Replacement Crystal Peak Road Project (CIP #2299WS1705) (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: That the Board of Trustees Make a Motion to:

1. Approve a Contract Amendment with Shaw Engineering in the Amount of \$1,949.00, Resulting in a new Contract Amount of \$60,249.00 **and**;
2. Amend the CIP Budget to Reduce Spending Authority Within the Project Account in the Amount of \$196,382.00.

4. **SUBJECT:** Review and Approve Meeting Minutes of March 8, 2023 (Requesting Staff Member: District Clerk Melissa Robertson)

Recommendation for Action: That Board of Trustees Review and Possibly Make a Motion to Approve Meeting Minutes of March 8, 2023

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss and Possibly Approve the Award of the Design-Build Contract for Diamond Peak Base Lodge Walk in Cooler and Food Prep (Kitchen) Reconfiguration (CIP #3453BD1806) to Brycon Corporation (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: The Board of Trustees Make a Motion to:

1. Approve the award of the Design-Build contract to Brycon Corporation for Diamond Peak Base Lodge Walk in Cooler and Food Prep (Kitchen) Reconfiguration (CIP #3453BD1806) for an Amount of \$516,390 Based on Schematic Design **and**;
2. Approve an Augmentation to the FY22/23 CIP Project Budget of \$478,557 (CIP#3453BD1806, Ski - Fund 340) and Reduce the Amount that is in the FY23/24 Preliminary CIP Project Budget by the Same Amount, \$478,557 (CIP#3453BD1806, Ski - Fund 340). The Remaining Funds, \$321,443, are Recommended to Remain in the FY23/24 CIP Project Budget Until a GMP is Negotiated at 100% Design.

2. **SUBJECT:** Review, Discuss and Possibly Approve CMAR Construction Agreement with Granite Construction plus an Owners Construction Risk Reserve; a 3.5% Owners CMAR Contract Contingency; a Materials Testing and Inspection Services Agreement with GES Plus a Testing Contingency of 10%; an Amendment to the Contract with HDR Engineering for Construction Support Services; Budget Augmentation to Increase Project Funding and Allocate SRF Loan Funds, and Authorize Chair and Secretary to Execute Contracts with Granite Construction, GES, and HDR for the Effluent Export Pipeline Replacement Project CIP2524SS1010 (Requesting Staff Member: Director of Public Works Brad Underwood)

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Recommendation for Action: That the Board of Trustees Make a Motion to:

1. Approve CMAR Construction Agreement with Granite Construction for the Effluent Pipeline Project with a Guaranteed Maximum Price in the Amount of \$10,831,500 (Inclusive of \$1.466M Owner Controlled Risk Reserve).
 2. Approve 3.5% Owner CMAR Contract Contingency for the Effluent Pipeline Project GMP1 in the Amount of \$328,000.
 3. Approve a Materials Testing and Inspection Services Agreement with Geotechnical & Environmental Services Inc for the Effluent Pipeline Project GMP1 in the amount of \$331,517.
 4. Approve 10% Materials Testing and Inspection Contingency for the Effluent Pipeline Project in the Amount of \$33,150.
 5. Approve an Amendment to the Contract with HDR Engineering for Construction Support Services in the Amount of \$48,686.
 6. Approve a Project Budget Augmentation of \$1,930,493 to Increase the FY22/23 CIP Budget for the Effluent Pipeline Project (CIP#2524SS1010) to \$14,000,000 (Utility Fund).
 7. Approve a Budget Amendment of \$3,710,000 in SRF Loan Proceeds (Revenues) to Reflect Eligible Reimbursable Costs Anticipated to be Charged to the Utility Fund Through FY22/23.
 8. Authorize Chair and Secretary to Execute Contracts with Granite Construction, GES, and HDR.
3. **SUBJECT:** Review, Discuss and Possibly Approve the Award of the Construction Contract for the Wetlands Effluent Disposal Facility Improvements (CIP #2599SS1103) to McCuen Construction (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: The Board of Trustees Make a Motion to:

1. Award the Construction Contract for the Wetlands Effluent Disposal Facility Improvements (CIP #2599SS1103) to McCuen Construction for the Amount of \$200,524.05.
 2. Authorize Staff to Execute Change Orders for Additional Work for 10% of the Construction Contract Value in the Amount not to Exceed \$20,000.
 3. Authorize Staff to Perform Construction Services and Inspection as Required, not to Exceed \$25,000.
 4. Authorize Chair and Secretary to Execute Contracts.
4. **SUBJECT:** Effluent Storage Project (#2599SS2010) Project Partnership Agreement with US Army Corps of Engineers (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: That the Board of Trustees Make a Motion to Authorize the General Manager to Execute the Project Partnership Agreement in substantially the form presented, with the United States Army Corps of Engineers (USACE) for the Effluent Storage Project (#2599SS2010).

5. **SUBJECT:** Review, Discuss and Possible Approve Policy 22.1.0 Disclosure of Community Non-Profit Involvement

Recommendation for Action: Review, Discuss and Possibly Make a Motion to Approve Policy 22.1.0 Disclosure of Non-Profit Involvement.

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6. **SUBJECT:** Receive, Discuss and Possibly Approve FY 2023/2024 Tentative Budget (Form 4404LGF) to be Filed by the District to the Nevada Department of Taxation by April 15, 2023 (Requesting Staff Member: Director of Finance Paul Navazio)

Recommendation for Action: That the Board of Trustees Receive, Discuss and Possibly Approve Report on the Tentative Budget for FY2023-24 to be Filed with the Department of Taxation (Form 4404LGF) by April 15, 2023, as Required by NRS 354.596.

7. **SUBJECT:** Review, Discuss and Possibly Approve Resolution Number 1901: A Resolution Preliminarily Approving the Report for Collection of Recreation Standby and Service Charges for Fiscal Year 2023/2024 and Setting the Public Hearing Date for Thursday, May 25, 2023 at 6 p.m

Recommendation for Action: That the Board of Trustees Make a Motion to Adopt Resolution Number 1901 which Preliminarily Approves the Report for Collection of Recreation Standby and Services Charges (Also Known as the Recreation Facility Fee and Beach Facility Fee), and Sets Forth the Public Hearing Date of Thursday, May 25 2023 at 6:00 p.m.

H. **REPORTS TO THE BOARD - Reports are intended to inform the Board and/or public - CONTINUED**

1. **Treasurer's Report - Requesting Trustee: Treasurer Ray Tulloch**

Payment of Bills (For District Payments Exceeding \$50,000 or any Item of Capital Expenditure, in the Aggregate in any one Transaction, a Summary of Payments Made Shall be Presented to the Board at a Public Meeting for Review. The Board Hereby Authorizes Payment of any and all Obligations Aggregating Less than \$50,000 Provided They are Budgeted and the Expenditure is Approved According to District Signing Authority Policy)

2. **District General Manager's Report - Meeting of April 12, 2023**

I. **REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)**

J. **LONG RANGE CALENDAR**

K. **BOARD OF TRUSTEES UPDATE**

L. **FINAL PUBLIC COMMENTS - Limited to a maximum of three (3) minutes in duration.**

M. **ADJOURNMENT (for possible action)**

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday April 7, 2023, a copy of this agenda (IVGID IVGID Board of Trustees Session of April 12, 2023) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

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/s/ Melissa Robertson

Melissa Robertson

District Clerk (e-mail: mnr@ivgid.org/phone # 775-832-1268)

Board of Trustees: *Matthew Dent - Chairman, Sara Schmitz, Michaela Tonking, Raymond Tulloch and David Noble*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoepalace.com; go to "Board Meetings and Agendas".***