

# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 PM on October 25, 2023 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone at (877) 853-5247 (the webinar ID will be posted on our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE\*

B. ROLL CALL OF TRUSTEES\*

C. INITIAL PUBLIC COMMENTS - *Remarks by speakers during any public comment period shall be limited to three (3) minutes each. The Board Chair reserves the right to reduce the time allowed for public comment so long as such reduction is clearly communicated prior to the commencement of the comment period. Each individual's right to comment is subject to reasonable time, place, and manner restrictions as set forth in Board policy and this agenda statement. Public comments must be addressed to the Board Chair only, and not to staff or other attendees. No person may allocate their unused public comment time to any other person. The Chair may prohibit a person from continuing to make a public comment if it becomes clear that the content of the comment is a topic that is not relevant to or within the authority of the Board, or if the content of the comment is willfully disruptive of the meeting by being repetitious or interfering with the rights of other speakers. Any restriction on public comment for these reasons must be viewpoint neutral. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

***-OR-** The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. **SUBJECT:** Verbal report to the Board on Point of Sale Request For Proposal solicitation results, and staff recommendations. (Requesting Trustee Sara Schmitz and Requesting Staff Member: Director of Information Technology Mike Grove)
2. **SUBJECT:** Report to the Board on Fiscal Year 2022/ 2023 Fourth Quarter Budget Update: Popular Capital Improvement Program (CIP) Status Report through June 30, 2023 (unaudited). (Requesting Staff Member: Interim Director of Finance Bobby Mcgee)
3. **SUBJECT:** Treasurers Report - A Summary of the Activities of the District Treasury. (Requesting Trustee: Treasurer Raymond Tulloch)

## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: [info@ivgid.org](mailto:info@ivgid.org)

[www.yourtahoeplace.com](http://www.yourtahoeplace.com)

# NOTICE OF MEETING

Agenda for the Board Meeting of October 25, 2023 - Page 2

## F. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** Approval of the Meeting Minutes of September 19, 2023
2. **SUBJECT:** Approval of the Meeting Minutes of September 27, 2023
3. **SUBJECT:** Adopt Policy and Procedure No. 143/Resolution No. 1904 regarding advertisements in the IVGID Magazine and other District publications, at District-owned venues and District-sponsored events. (Requesting Legal Counsel: Josh Nelson and Anne Branham)

*Recommendation for Action:* That the Board of Trustees adopt the amended Policy and Procedure No. 143/Resolution No. 1904 regarding acceptance of advertisements for the IVGID Magazine and other District publications, at District-owned venues and District-sponsored events.

## G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, discuss, and potentially answer the remaining community questions received at the October 11, 2023 Townhall (Requesting Trustee: Chairman Matthew Dent)
2. **SUBJECT:** Review, Discuss and Possibly Authorize the Purchase Order Agreement utilizing Sourcewell Contract Pricing, for Six (6) Greensmaster Flex 1021 Mowers - 2023/2024 Capital Improvement Project; Fund: Community Services; Division: Golf; Project #Rolling Stock; Vendor: Turf Star Western, in the amount of \$109,404.48. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

*Recommendation for Action:* That the Board of Trustees makes a motion to:

1. Approve a purchase order agreement to Turf Star Western, for six (6) Greensmaster Flex 1021 mowers utilizing Sourcewell Contract Pricing, for the total amount of \$109,404.48.
3. **SUBJECT:** Review and discuss the Total Project Cost for completion of Phase 2 of the Effluent Export Pipeline including the negotiated schedule of values, risk reserve, contingency, and administration/inspection requirements prepared for Guaranteed Maximum Price (GMP)2; 2023/2024 Capital Improvement Project; Fund: Utilities; Division: Sewer; Project #2524SS1010 and provide direction on finalizing the CMAR contract for GMP2. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

*Recommendation for Action:* That the Board of Trustees makes a motion to:

1. Approve Granite Construction as the CMAR for the Construction of GMP2.
2. Direct Staff to finalize a contract for the completion of Phase 2 of the Effluent Export Pipeline with Granite Construction as CMAR under GMP2 at the Nov. 8, 2022 Board of Trustees meeting.

# NOTICE OF MEETING

Agenda for the Board Meeting of October 25, 2023 - Page 3

4. **SUBJECT:** Review, discuss and possibly approve augmentations to the Fiscal Year the 2023/24 approved budget to reflect carry-forward of available appropriations from the 2022/23 budget in support of ongoing capital improvement (per NRS 354.598005 procedures for augmentation) and other projects with funding provided in the prior fiscal year, subject to further context provided in the discussion and background sections of this memorandum, and the attachments hereto. (Requesting Staff Member: Interim Director of Finance Bobby Magee)

*Recommendation for Action:* That the Board of Trustees makes a motion to approve augmentation of the 2023/24 approved budget to reflect carry-forward of available appropriations from the 2022/23 budget in support of ongoing capital improvement and other projects with funding provided in the prior fiscal year, subject to further context provided in the discussion and background sections of this memorandum, and the attachments hereto.

H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)

1. **SUBJECT:** Redactions for Public Records

I. LONG RANGE CALENDAR

1. **SUBJECT:** Long Range Calendar

J. BOARD OF TRUSTEES UPDATE

1. **SUBJECT:** Verbal Report from Capital Investment Committee Chairman Raymond Tulloch on the Committee's first meeting held on September 26, 2023
2. **SUBJECT:** Verbal Report from Golf Advisory Committee Chair Michaela Tonking on the Committee's first meeting held on October 24, 2023
3. **SUBJECT:** Contracts Review by Trustee Sara Schmitz per Policy 3.1.0

K. FINAL PUBLIC COMMENTS - See Item C for applicable rules.

L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9: a.m. on Friday, October 20, 2023, a copy of this agenda (IVGID Board of Trustees Session of October 25, 2023) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas](http://www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: [hhw@ivgid.org](mailto:hhw@ivgid.org)/phone # 775-832-1268)

*IVGID Board of Trustees: Matthew Dent - Chairman, Sara Schmitz, Michaela Tonking, Raymond Tulloch and David Noble*

*Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled*

# NOTICE OF MEETING

Agenda for the Board Meeting of October 25, 2023 - Page 4

---

*and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoepace.com](http://www.yourtahoepace.com); go to "Board Meetings and Agendas".***