



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **Wednesday September 30, 2020** in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006, 016, 018 and 021, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to info@ivgid.org by 4:00 p.m. on Wednesday, September 30, 2020) or via telephone (the telephone number will be posted to our website on the day of the meeting).

CLOSED SESSION – TIME CERTAIN - 5:00 p.m. to 5:45 p.m.

The Board may consider a motion to enter a Closed Session to consider negotiating strategy pertaining to the Operating Engineers Local Union No. 3 (pursuant to NRS 288.220).

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES*
- C. PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.
- D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- E. DISTRICT STAFF UPDATES (*for possible action*)
 - 1. District General Manager Indra Winqest
 - a. Review of the long range calendar
 - 2. General Manager Diamond Peak Ski Resort Mike Bandelin
 - a. Diamond Peak Tentative Operational Plan (PowerPoint Presentation)
 - 3. District General Counsel Josh Nelson
 - a. Possibly review and discuss Office of Attorney General (OAG) File No. 13897-278 Findings of Fact and Conclusions of Law – Open Meeting Law Complaint filed by Mr. Frank Wright – ***Finding by OAG of no violation – AND*** – Possibly review and discuss

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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NOTICE OF MEETING

Agenda for the Board Meeting of September 30, 2020 - Page 2

Office of Attorney General (OAG) File No. 13897-330 Findings of Fact and Conclusions of Law – Open Meeting Law Complaint filed by Mr. Aaron L. Katz – ***Finding by OAG of no violation***

F. REPORTS TO THE IVGID BOARD OF TRUSTEES*

1. Board Treasurer Sara Schmitz
2. Audit Committee Chairman Matthew Dent

G. GENERAL BUSINESS (*for possible action*)

1. Review, discuss, and provide feedback on a project delivery method [Design/Bid/Build (DBB), Construction Manager as Agent (CMA), and Construction Manager-at-Risk (CMAR)] for the Burnt Cedar Swimming Pool Improvement Project – Fund: Beaches; Project 3970BD2601 (Requesting Staff Member: Engineering Manager Nathan Chorey)
2. Review, discuss and possibly approve an item for the 2020/21 Fiscal Year allowing the District to enter into an agreement for media buying services for 2020/21; Venue: Diamond Peak; Vendor: EXL Media; Contract Amount: Not-To-Exceed a total of \$100,000 (*consisting of not-to-exceed \$75,000 in paid media spending and not-to-exceed \$25,000 in agency fees*) (Requesting Staff Members: Diamond Peak General Manager Mike Bandelin & Marketing Manager Paul Raymore)
3. Review, discuss, and possibly approve the District General Manager Goals for Fiscal Year 2020/2021 **and** set a date for the District General Manager’s Performance Evaluation (Requesting Trustee: Chairman Tim Callicrate)
4. Potential Rebate to all Recreation and/or Beach Fee Rate Payers for Fiscal Year ending 2019/2020 due to COVID-19 impacts on IVGID Recreational Venues – Discussion of possible processes to issue the rebate (Requesting Staff Member: District General Manager Indra Winquest)
5. Discuss, potentially revise, and approve revisions to Board Policy 3.1.0 (Requesting Trustee: Trustee Sara Schmitz through Chairman Tim Callicrate)
6. Review, discuss and provide guidance to Staff on possibly adopting a Code of Conduct for the Board of Trustees and any Board Advisory Committees (Requesting Trustee: Chairman Tim Callicrate)
7. Review, discuss and possibly approve the revisions made to the Board of Trustees Handbook (Requesting Trustee: Trustee Sara Schmitz)

H. APPROVAL OF MINUTES (*for possible action*)

1. Meeting Minutes of August 26, 2020

I. BOARD OF TRUSTEES UPDATE (***NO DISCUSSION OR ACTION***) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA*

J. PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.

NOTICE OF MEETING

Agenda for the Board Meeting of September 30, 2020 - Page 3

K. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, September 25, 2020 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of September 30, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne
Offices)
2. Incline Village
3. Crystal Bay
4. Raley's
5. Incline Village
6. IVGID's
7. The Chateau at

**SUSPENDED – STATE OF NEVADA
EXECUTIVE DEPARTMENT,
DECLARATION OF EMERGENCY,
DIRECTIVE 006 (SECTION 3), 016, 018
AND 021.**

Vorderbruggen Building (Administrative
Post Office
Post Office
Shopping Center
Branch of Washoe County Library
Recreation Center
Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Peter Morris.

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

IVGID'S agenda packets are now available at IVGID's web site, www.yourtahoeplace.com; go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.

*NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting... 10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.