

NOTICE OF MEETING

REVISION 1

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **Wednesday, June 9, 2021** at 893 Southwood Boulevard, Incline Village, Nevada and via Livestream/Zoom.

Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to info@ivgid.org by 4:00 p.m. on Wednesday, June 9, 2021) or via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

In addition, if a member of the public wishes to hear, observe, participate in and provide public comment at the meeting, using Livestream/Zoom, they may do so by coming to the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada. A notification of this attendance would be greatly appreciated by telephoning the District Clerk at (775) 832-1207 or sending an e-mail to info@ivgid.org. We appreciate your help with this process. (Reference is made to Assembly No. 253)

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

F. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.

1. Mr. Andy Chapman of the Incline Village/Crystal Bay Visitors Bureau: PowerPoint Presentation on the TART Connect Microtransit Pilot Program

2. Tri-Strategies Verbal Report of the 2021 Legislative Session – Mr. Eddie Ableser and/or Mr. Paul Klein

G. CONSENT CALENDAR (*for possible action*) (In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to budget, user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar". A memorandum containing all relevant information will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section. Any member of the Board may request the removal of a particular item from the Consent Calendar and that the matter shall be removed and addressed in the General Business section of the meeting. A unanimous affirmative vote shall be recorded as a favorable motion and approval of each individual item included on the Consent Calendar.)

1. Review, discuss and possibly authorize a 2021 Unemployment Insurance Renewal with First Nonprofit (Requesting Staff Members: Director of Finance Paul Navazio and Director of Human Resources Erin Feore)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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2. Review, discuss, and possibly authorize a Professional Services Agreement for the Effluent Pipeline Project#2524SS1010 – Fund: Utility; Division: Sewer; Vendor: HDR in the amount of \$115,614 for the Effluent Pipeline Design Project - Phase I **Critical** Pipeline **Repair** Design Professional Services (Requesting Staff Member: Director of Public Works Brad Underwood)
3. Review, discuss, and possibly authorize a Professional Services Agreement for the Effluent Pond Lining, Project#2599SS2010, Fund: Utility; Division: Sewer; Vendor: Jacobs Engineering, Inc. in the amount of \$36,000 for the Effluent Pond Lining Final Design Project - Phase I Pond Lining Alternative Analysis Design Professional Services (Requesting Staff Member: Director of Public Works Brad Underwood)

H. GENERAL BUSINESS (*for possible action*)

1. Review, discuss, and possibly authorize or approve Contract Amendment for Additional Architectural Services associated with the Recreation Center Men's and Women's Locker Room Remodel, Project#4899FF1202, Fund: Community Services; Division: Recreation; Vendor: Ward-Young Architecture for Architectural Services Additional Services Addendum #4 in the amount of \$17,000. (Requesting Staff Member: Director of Public Works Brad Underwood)
2. Review, discuss and possibly authorize Amendment #1 to the Interlocal Contract Amendment with Nevada Division of State Lands for Sale and Transfer of Coverage Owned by Incline Village General Improvement District (Requesting Staff Member: Director of Public Works Brad Underwood)
3. Review, discuss and take action to reject the bids for the Slott Peak Court Water Main Replacement Project; 2021/2022 Capital Improvement Project: Fund: Public Works; Division: Water; Project #2299WS1706 in accordance with NRS 338.1385, paragraph 6, subparagraph (d). (Requesting Staff Member: Director of Public Works Brad Underwood)
4. Conduct interview(s) with applicants Derrek Aaron, Yolanda Knaak, and Chris Nolet **and** review, discuss and possibly make an appointment of one (1) Audit Committee At-Large Member (Policy 15.1.0) for a two-year term beginning July 1, 2021 (Requesting Trustee: Audit Committee Chairman Matthew Dent)
5. Review, discuss and possibly take action as it relates to Policy 15.1.0: Accounting, Auditing and Financial Reporting: Audit Committee; Organization: Confirm the two Board of Trustees appointments (Requesting Trustee: Audit Committee Chairman Matthew Dent)
6. Review, discuss and possibly direct Staff to develop a scope of work and solicit bids to engage an attorney to refine and/or create policies to ensure the District is in compliance with Dillion's Rule related to employee benefits and for outside contractors (Requesting Trustee: Audit Committee Chairman Matthew Dent)
7. Review, discuss and possibly direct Staff to price long term rentals and/or the lease of property at market rates, with the exception of non-profit organizations which would be provided a 10% discount

and

Additionally, to review, discuss and possibly determine the direction for updating necessary policies



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(Requesting Trustee: Audit Committee Chairman Matthew Dent)

8. Review, discuss and provide feedback for the District Strategic Plan 2021 – 2023 (Requesting Staff Member: District General Manager Indra Winquest)
 9. Review, discuss and potentially authorize payment to the Special Master Matthew Sharp in Mark E. Smith v. IVGID, Case No. CV18-01564 in an amount of \$12,500 (Requesting Trustee: Chair Tim Callicrate; Requesting Staff Member: District General Counsel Josh Nelson)
- I. MEETING MINUTES *(for possible action)*
1. Meeting Minutes of May 5, 2021
- J. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.
- K. ADJOURNMENT *(for possible action)*

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, June 4, 2021 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of June 4, 2021) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".*