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# NOTICE OF MEETING

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The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 PM on August 9, 2023 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number is (877) 853-5247 and the webinar ID will be posted to our website on the day of the meeting).. The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

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A. PLEDGE OF ALLEGIANCE\*

B. ROLL CALL OF TRUSTEES\*

C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block -OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

E. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** Approve Meeting Minutes of July 12, 2023

2. **SUBJECT:** Review, discuss, and possibly approve a legal service agreement with Silver State Law, LLC in an amount not to exceed \$72,000 for special counsel construction related services.

*Recommendation for Action:* The Board of Trustees review, discuss, and possibly approve a legal service agreement with Silver State Law, LLC in an amount not to exceed \$72,000 for special counsel construction related services.

3. **SUBJECT:** Review, discuss and possibly approve Trustee Schmitz and staff to prepare and solicit an RFP for the Point of Sale System Assessment (Requesting Trustee: Trustee Sara Schmitz)

*Recommendation for Action:* The Board makes a motion to authorize Trustee Schmitz and staff to prepare and solicit an RFP for the Point of Sale System Assessment.

F. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, discuss and possibly appoint members of the community to the Board Advisory Committee on Golf (Requesting Trustee: Chairman Matthew Dent)

Applicants are Armand Jay Simon Jr., Steven Ross, Robert Watson, Elyse Gut (unable to attend the 8/9 meeting), Greg J. Flanders (unable to attend the 8/9 meeting), John E. Johnson, Polly Wolfe (unable to attend the 8/9 meeting), Katherine C. Holland, Robert A. Riccitelli

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**Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: [info@ivgid.org](mailto:info@ivgid.org)

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2. **SUBJECT:** Review, discuss and possibly appoint members of the community to the Board Advisory Committee on Capital Investment (Requesting Trustee: Chairman Matthew Dent)

Applicants are Bill Feast, William (Bill) Kahrs, Linda K. Kahrs, Clifford F. Dobler, James Novack, Michael T. Lefrancois, P.E., Sarah Hussong Johnson, P.E., Chris Heuer

3. **SUBJECT:** Review, discuss and possibly approve the rules of engagement and charter of the Board Advisory Committees for Golf and Capital/Investment (Requesting Staff Members: Interim General Manager Mike Bandelin and Director of Administrative Services Susan Herron)

*Recommendation for Action:* That the Board of Trustees go over the Decision Points documents and provide input on all matters included on that document so that Staff can proceed with setting up the Board Appointed Advisory Committees.

4. **SUBJECT:** Review, Discuss and Possibly Approve an Increase to GMP 1 for Phase 1 and GMP 2 for Phase 2 of the Base Lodge Walk-In Cooler and Food Prep (Kitchen) Reconfiguration CIP #3453BD1806.

*Recommendation for Action:* The Board of Trustees Makes a Motion to:

1. Approve an increase to GMP 1 for Phase 1 of the Base Lodge Walk-In Cooler and Food Prep (Kitchen) Reconfiguration CIP #3453BD1806 in the amount of \$42,622, from \$516,390 to \$559,012.
2. Approve Phase 2 of the Base Lodge Walk-In Cooler and Food Prep (Kitchen) Reconfiguration CIP #3453BD1806 with a final GMP 2 of \$255,876.

5. **SUBJECT:** Review, discuss and possibly authorize the Acting General Manager to Enter Into a Contract With Baker Tilly In An Amount Not To Exceed \$125,000 for Accounting and Audit Support Services; **and** review, discuss and possibly approve the Finance Department Staffing Augmentation Plan in the amount of \$483,397. **and** review, discuss and possibly approve an Appropriations Increase in the Total Amount of \$608,397 to Support the Staffing Augmentation Plan and the Baker Tilly Contract for Fiscal Year 2023-24, to be funded by the General Fund.

*Recommendation for Action:* That the Board of Trustees makes a motion to authorize the Acting General Manager to Enter Into a Contract With Baker Tilly In An Amount Not To Exceed \$125,000 for Accounting and Audit Support Services; **and** approve the Finance Department Staffing Augmentation Plan in the amount of \$483,397. **and** approve an Appropriations Increase in the Total Amount of \$608,397 to Support the Staffing Augmentation Plan and the Baker Tilly Contract for Fiscal Year 2023-24, to be funded by the General Fund.

6. **SUBJECT:** Review, discuss, and provide feedback regarding the updated Board of Trustees Frequently Asked Questions to be shared with the community and on the District website (Requesting Trustee: Chairman Matthew Dent)

*Recommendation for Action:* That the Board of Trustees makes a motion to approve the updated Board of Trustees Frequently Asked Questions (FAQs), as presented, to be shared with the community and on the District website.

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7. **SUBJECT:** Review, discuss and possibly prioritize and provide direction to staff for the incomplete goals identified by the prior Board of Trustees and budgeted initiatives from the 2021-23 Strategic Plan (Requesting Trustee: Trustee Sara Schmitz)

*Recommendation for Action:* Review, discuss and possibly prioritize and provide direction to staff for the incomplete goals identified by the prior Board of Trustees and budgeted initiatives from the 2021-23 Strategic Plan

- G. PUBLIC HEARING (for possible action) Reference: Nevada Revised Statutes 288.153

1. Public Hearing (for possible action) Reference: Nevada Revised Statutes 288.153

**Public Comments will be taken on this item. The Board Chairman will set the time limit for these comments at the meeting. It is anticipated that will be 3 minutes.**

Review, discuss, and possibly approve the proposed one year extension of the Operating Engineers Local Union No. 3, three (3) bargaining units through and including June 30, 2024 (Requesting Staff Member: Interim District General Manager Mike Bandelin)

- H. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.

1. Treasurer's Report - Payment of Bills (For District Payments Exceeding \$50,000 or any Item of Capital Expenditure, in the Aggregate in any one Transaction, a Summary of Payments Made Shall be Presented to the Board at a Public Meeting for Review. The Board Hereby Authorizes Payment of any and all Obligations Aggregating Less than \$50,000 Provided They are Budgeted and the Expenditure is Approved According to District Signing Authority Policy) - Requesting Trustee: Treasurer Ray Tulloch
2. General Manager's Report for August 9, 2023

- I. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)

- J. LONG RANGE CALENDAR

1. Long Range Calendar

- K. BOARD OF TRUSTEES UPDATE

- L. FINAL PUBLIC COMMENTS - Limited to a maximum of three (3) minutes in duration.

- M. ADJOURNMENT (for possible action)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, August 4, 2023, a copy of this agenda (IVGID Board of Trustees Session of August 9, 2023) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas](http://www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron

Susan A. Herron

Acting District Clerk (e-mail: [sah@ivgid.org](mailto:sah@ivgid.org)/phone # 775-832-1207)

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**Board of Trustees:** *Matthew Dent - Chairman, Sara Schmitz, Michaela Tonking, Raymond Tulloch and David Noble*

**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".***