

# NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at **4:00 p.m.** on **December 5, 2022** via Livestream/Zoom only.

**Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 12 noon a.m. on December 5, 2022) or via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>. (Remote only meeting permitted by AB 253 as Audit Committee contains non-elected members.)**

A. ROLL CALL OF THE AUDIT COMMITTEE MEMBERS\*  
Vito Brandle (At-Large Member), Mick Homan (At-Large Member), Raymond Tulloch (At-Large Member), Kendra Wong (Trustee), and Michaela Tonking (Chairwoman)

B. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration. The Audit Committee may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.

C. APPROVAL OF AGENDA (*for possible action*)

*The Audit Committee may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Audit Committee may make a motion to accept and follow the agenda as submitted/posted.*

D. GENERAL BUSINESS ITEMS (*for possible action*)

1. Receive and discuss draft Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2022, to include Auditor's Report(s) prepared by Davis Farr, LLP (Requesting Staff Member: Director of Finance Navazio; presenting with Jennifer Farr, Partner, Davis Farr, LLP).
2. Receive and discuss report from Davis Farr, LLP related to supplemental engagement to review compliance with Purchasing and Contract policies and procedures (Requested by: Jennifer Farr, Partner, Davis Farr, LLP)
3. Receive and discuss a verbal report from Davis Farr, LLP related to status of supplemental engagement to review compliance with District's Capitalization Policy; (Requested by Jennifer Farr, Partner, Davis Farr, LLP)
4. Discuss and provide input to inform 2023 Audit Committee meeting schedule, work plan priorities and long-range calendar (Requesting Trustee: Audit Committee Chair Michaela Tonking)

E. MEETING MINUTES (for possible action)

1. Meeting Minutes of September 28, 2022

F. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.

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## **Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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G. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Wednesday, November 30, 2022 at 9:00 a.m., a copy of this agenda (Audit Committee Session of December 5, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following three locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoepalce.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoepalce.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Melissa Robertson

Melissa Robertson

District Clerk (e-mail: [@ivgid.org](mailto:@ivgid.org)/phone # 775-832-1268)

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**Audit Committee Members:** Vito Brandle (*At-Large Member*), Mick Homan (*At-Large Member*), Raymond Tulloch (*At-Large Member*), Michaela Tonking (*Chairwoman*), Kendra Wong (*Trustee*),

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**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoepalce.com](http://www.yourtahoepalce.com); go to "Board Meetings and Agendas".**