
NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 p.m. on October 12, 2022 in the **Boardroom, 893 Southwood Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

A. PLEDGE OF ALLEGIANCE*

B. ROLL CALL OF TRUSTEES*

C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

E. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.

1. Annual Audit Committee Report – Reconciliation to Annual Comprehensive Financial Report (ACFR); Report by Director of Finance Paul Navazio (Requesting Trustee: Trustee Matthew Dent) – carried forward from the September 28, 2022 Board of Trustees meeting

2. Verbal update from the Audit Committee – Audit Committee Chairwoman Michaela Tonking

F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

G. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Approve a professional services agreement to develop the Utility Infrastructure Masterplan, Project: 2097DI2202 – Fund: Utilities; Division: Shared; Vendor: Farr West Engineering, in the amount of \$409,379, plus approximately 10% contingency (Requesting Staff Member: Director of Public Works Brad Underwood)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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H. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review, discuss and possibly approve refunds to charity golf events in 2022 (Requesting Trustee: Trustee Michaela Tonking)

Recommendation for Action: That the Board of Trustees make a motion to approve issuing refunds/credits to four (4) charity groups – St. Francis (Knights of Columbus), Hospital Auxiliary, Kids & Horses, and Tahoe Children’s Fund – who held golf events this fiscal year in the amount of \$2,190 each or a total of \$9,160.

2. **SUBJECT:** Review, discuss and possibly authorize IVGID Director of Public Works or his designee to direct, via a Work Order, Granite Construction to obtain competitive bids for approximately 8,000 lineal feet of pipeline materials for the Effluent Pipeline Project, Project: 2524SS1010 – Fund: Utilities; Division: Sewer and to bring those competitive bids to the IVGID Director of Public Works or his designee for review and future recommendation to the IVGID Board of Trustees for purchase (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: Authorize IVGID Director of Public Works or his designee to direct, via a Work Order, Granite Construction to obtain competitive bids for approximately 8,000 lineal feet of pipeline materials for the Effluent Pipeline Project, Project: 2524SS1010 – Fund: Utilities; Division: Sewer and to bring those competitive bids to the IVGID Director of Public Works or his designee for review and future recommendation to the IVGID Board of Trustees for purchase

I. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.

J. BOARD OF TRUSTEES UPDATE

K. ADJOURNMENT (*for possible action*)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, October 7, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of October 12, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID’s agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID’s website (www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Melissa N. Robertson

Melissa N. Robertson

District Clerk (e-mail: mnr@ivgid.org/phone # 775-832-1268)

Board of Trustees: Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID’S agenda packets are available at IVGID’s website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**