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# NOTICE OF MEETING

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The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 p.m. on May 11, 2022 in the **Boardroom, 893 Southwood Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

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A. PLEDGE OF ALLEGIANCE\*

B. ROLL CALL OF TRUSTEES\*

C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

E. REPORTS TO THE BOARD\* - Reports are intended to inform the Board and/or the public.

1. VERBAL UPDATE AND CLARIFICATION REGARDING REACTIVATING THE CRYSTAL BAY WATER PUMP STATION Presenter: Marsha Berkbigler (Requesting Trustee: Board Chairman Tim Callicrate)

2. FISCAL YEAR 2021/2022 THIRD QUARTER BUDGET UPDATE: DISTRICT FINANCIAL RESULTS THROUGH MARCH 31, 2022 (Requesting Staff Member: Director of Finance Paul Navazio)

3. FISCAL YEAR 2021/2022 THIRD QUARTER BUDGET UPDATE: POPULAR CAPITAL IMPROVEMENT PROGRAM STATUS REPORT THROUGH MARCH 31, 2022 (Requesting Staff Member: Director of Finance Paul Navazio)

4. SEASON ENDING REPORT – DIAMOND PEAK SKI RESORT (Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin)

5. DISTRICT GENERAL MANAGER REPORT\*

F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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# NOTICE OF MEETING

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G. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Approve the District's General Manager to execute a contract with KPS3 to redesign and redevelop the District's online content management system platform and the DiamondPeak.com website (CIP Project # 4999OE1399), for a one-time cost of \$79,990. (Requesting Staff Member: Marketing Manager Paul Raymore)

H. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review, discuss and possibly consider supplementing FY2021/22 Independent Audit to Include Additional Agreed-Upon Procedures Related to 1) Capitalization of Assets and 2) Purchasing/Contracts; Authorize the Audit Committee Chair to Execute Individual Engagement Letters Covering Supplemental Audit Services, and Authorize Additional Task Orders to the District's Existing Contract with DavisFarr, LLP, in a Cumulative Amount Not-to-Exceed \$20,000 (Requesting Trustee: Sara Schmitz and Director of Finance Paul Navazio)

*Recommendation for Action:* That the Board of Trustees make a motion to (1) authorize the Audit Committee Chair to execute supplemental Engagement Letters, with the District's Independent Auditor, Davis Farr, LLP for additional audit services related to capitalization of assets and purchasing/contracts, to be performed in conjunction with the firm's audit of the District's FY2021/22 financial statements; (2) authorize additional contract authority for the recommended supplemental audit services, in an amount not-to-exceed a cumulative cost of \$20,000; and (3) authorize associated Task Orders (#3 and #4) under the District's existing multi-year professional services contract with DavisFarr, LLP covering specified supplemental audit services

2. **SUBJECT:** Review, discuss and provide direction related to potential edits to Ordinance 7, An Ordinance Establishing Rates, Rules and Regulations for IVGID Recreation Passes and Recreation Punch Cards by the Incline Village General Improvement District **and** review, discuss, consider and potentially approve a business impact statement for the potential edits to Ordinance 7 (Requesting Staff Member: District General Manager Indra Winqest)

*Recommendation for Action:* Provide direction related to potential edits to Ordinance 7, An Ordinance Establishing Rates, Rules and Regulations for IVGID Recreation Passes and Recreation Punch Cards by the Incline Village General Improvement District **and** approve the related business impact statement

3. **SUBJECT:** Conduct interview(s) with applicants Vito Brandle, Mick Homan, and Raymond Tulloch **and** review, discuss and possibly make appointments to the Audit Committee in accordance with Policy 15.1.0 with terms commencing on beginning July 1, 2022 (Requesting Staff Member: Board Chairman Tim Callicrate)

*Recommendation for Action:* Make a motion to appoint one (1) candidate to a one-year term and make motions to appoint two (2) candidates to two-year terms.

4. **SUBJECT:** Review, discuss and possibly provide input to the FY2022/23 Budget: Update/Summary of Revisions to Tentative Budget to be included in Final Budget subject to Board approval on May 26, 2022 (Requesting Staff Member: Director of Finance Paul Navazio)

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# NOTICE OF MEETING

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I. MEETING MINUTES (for possible action)

1. Meeting of April 13, 2022

J. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

K. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, May 6, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of May 11, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: [sah@ivgid.org](mailto:sah@ivgid.org)/phone # 775-832-1207)

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**Board of Trustees:** *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".***