
NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 p.m. on May 26, 2022 in the **Chateau, 955 Fairway Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

- D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- E. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.

- 1. District General Manager's Report

- F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)

- G. PUBLIC HEARINGS (*for possible action*)

Public Comments will be taken on these items. The Board Chairman will set the time limit for these comments at the meeting. It is anticipated that will be 3 minutes.

- 1. **REQUIRED PUBLIC HEARING ON THE DISTRICT'S OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS, FISCAL YEAR 2022/2023** (*this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable*)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

www.yourtahoeplace.com

NOTICE OF MEETING

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REVISION 1

Recommendations for Action:

- ✓ Conduct the public hearing on the District’s Operating and Capital Improvement Program Budgets, Fiscal Year 2022/2023
 - ✓ Review, discuss and possibly Approve Fiscal Year 2022/2023: Budget, Capital Improvement Project Budget, Recreation Facility Fee, Beach Facility Fee and Central Service Cost Allocation (Requesting Staff Member: District General Manager Indra Winquest & Director of Finance Paul Navazio)
 - a. Approval of the Central Services Cost Allocation Plan for Fiscal Year 2022-2023 allocating a total of \$1,887,589 in costs from the General Fund to the Utility Fund, Community Services Funds and Beach Fund.
 - b. Review and adopt the proposed FY2022-2023 Recreation Facility Fee of \$450 and Beach Facility Fee of \$330.
 - c. Approval of the Incline Village General Improvement District’s Final Budget for Fiscal Year 2023-2023 (Form 4404LGF as prescribed by the State of Nevada Department of Taxation),
 - d. Approval of Authorized Staffing Levels and Salary Ranges for applicable full-time positions,
 - e. Approval of the Incline Village General Improvement District’s Capital Improvement Program Budget for Fiscal Year 2022-2023
2. **REQUIRED PUBLIC HEARING ON THE REPORT FOR COLLECTION OF RECREATION STANDBY AND SERVICE CHARGES, FISCAL YEAR 2022/2023** *(this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable)*

Recommendations for Action:

- Conduct the public hearing on the Report for Collection of Recreation Standby and Service Charges, Fiscal Year 2022/2023
 - Review, discuss and possibly approve Resolution Number 1893 which approves the Report for Collection of Recreation Standby and Services Charges (also known as the Recreation Facility Fee and Beach Facility Fee) for Fiscal Year 2022/2023
3. **REQUIRED PUBLIC HEARING ON ORDINANCE 7, AN ORDINANCE ESTABLISHING RATES, RULES AND REGULATIONS FOR IVGID RECREATION PASSES AND RECREATION PUNCH CARDS BY THE INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT** *(this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable)*

Recommendations for Action:

- Conduct the public hearing on Ordinance 7, An Ordinance establishing rates, rules and regulations for IVGID Recreation Passes and Recreation Punch Cards by the Incline Village General Improvement District
- Review, discuss and possibly approve Resolution Number 1894: A Resolution Approving Ordinance 7, An Ordinance establishing rates, rules and regulations for IVGID Recreation Passes and Recreation Punch Cards by the Incline Village General Improvement District

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REVISION 1

H. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Adopt Policy and Procedure No. 141/Resolution No. 1895 regarding complimentary and discounted use of District facilities and programs (Requesting Staff Member: District General Counsel Joshua Nelson)
2. **SUBJECT:** Approve amendments to Policy 15.1.0, Accounting, Auditing and Financial Reporting, Audit Committee Charter, to regarding commencing the process to fill vacancies (Requested by: District General Counsel Josh Nelson and Trustee Matthew Dent)
3. **SUBJECT:** Approve a purchase order for the 2022 Update Camera Equipment Project – 2599SS2107 - Fund: Utilities; Division: Sewer; Vendor: WECO Industries, in the amount of \$50,383.26. (Requesting Staff Member: Director of Public Works Brad Underwood)

I. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review, discuss and possibly proceed Lot Line Adjustment – Buchholz Trust (APN 126-273-04) and IVGID (APN 126-273-02) (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: That the Board of Trustees makes a motion to authorize property owner of 775 Fairview Boulevard (APN 126-273-04) to further investigate and refine details of a Lot Line Adjustment (LLA), which would include the transfer of fee title to the adjacent District well site to the property owner of 775 Fairview Boulevard (APN 126-273-04) in exchange for an easement to the District, and return to the Board for formal approval

2. **SUBJECT:** Audit Committee: Review, discuss and possibly appoint two (2) Trustees to the Audit Committee (Requesting Trustee: Trustee Michaela Tonking)

Recommendation for Action: That the Board of Trustees make a motion to appoint two (2) Trustees to the Audit Committee.

3. **SUBJECT:** Review, discuss and potentially provide direction regarding modifying the term of Audit Committee appointments to expire in February (Requesting Trustee: Trustee Sara Schmitz)

Recommendation for Action: That the Board of Trustees review, discuss, and potentially provide direction to modify the term of Audit Committee appointments to expire in February instead of June. With this direction, Staff would prepare amendments to Policy 15.1.0 for adoption at a future meeting.

J. MEETING MINUTES (*for possible action*)

1. Meeting of April 27, 2022

K. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.

L. ADJOURNMENT (*for possible action*)

NOTICE OF MEETING

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REVISION 1

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Monday, May 23, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of May 26, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**