

Engineering Meeting
Meeting Minutes: January 10, 2024

Attendees: Hudson Klein (HK), Bree Waters (BW), Randolph Maclean (RM), Kate Nelson (KN), Darel Barlow (DB), Jim Youngblood (JY), Ronnie Rector (RR), Andrew Ansotegui (AA), Mike Bandelin (MB)
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Next meeting date: January 24, 2024, 08:00

UPDATED ITEMS shown in bold. Or LATE.

ITEM #	DESCRIPTION	DUE DATE	Resp. Party	STATUS
I – Project Updates				
1. RFPs/RFQs/Initial scoping				
A	Incline Beach House <ul style="list-style-type: none"> - 3 final consultant groups selected/notified - 01/18/24 committee meeting to develop interview reqts for selected groups - Expect to merge with beach ingress/egress and security improvements 	01/18	BW	Open
B	Skate Park (CIP #4378BD2202) <ul style="list-style-type: none"> - RFP to be issued on Friday 01/12 - Target March 13 award (\$200 vs \$400k options) 	01/12	BW	Open
C	Rec HVAC (CIP #BI24350100) <ul style="list-style-type: none"> - RFQ to be issued Thurs. 01/18/24 - Target PSA award March 13 BOT mtg 	01/18	BW	Open
D	Dog Park (CIP #4378LI2104) <ul style="list-style-type: none"> - RM provided plans for options to Shelia & Myles on Friday 01/05 	TBD	Rec/RM	Open
E	Snowflake Lodge (No CIP established) <ul style="list-style-type: none"> - Survey by Odyssey completed - BW to contact Curtis RE: asbestos and lead testing expect completion in the spring 	TBD 04/2024	BW BW	Closed Open
F	PW Bldg A walkway entry re-coating <ul style="list-style-type: none"> - RFP issued w/one bid received in excess of budget \$20k v \$34.5k - To be re-budget 24/25 and/or internal staff repair 	TBD		Open
G	Tennis Courts rebuild (No CIP established) <ul style="list-style-type: none"> - Receive proposal for survey from Odyssey this week; target survey contract for next week to BBK - Develop draft/tentative schedule - Review funding source (Bobby M) addressed Feb 14 BOT mtg 	01/12 01/12	RR/BW BW BM	Open Open Open
H	Ponderosa waterline survey – (CIP #2299WS1803) <ul style="list-style-type: none"> - Survey contract currently in approval process - Complete full survey and delivery by end of January 	01/31	HK	Open

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I	WRRF Roof replacement (CIP #2599BD1105) - Project bid is opening on 01/18/24 expect an extension to bid opening - 1x contractor at pre-bid meeting	01/24	RM AA	
J	PW Bldg A - Interior Paint (CIP #2097BD1202) - Carpet (CIP #2097BD1204) - AA reached out to 3x per each for interest	TBD TBD	AA AA	
K	Bldg C Rain Gutters / Drainage project (CIP #2097BD2201) - Matl's ordered; internal repair, weather pending	TBD	AA	Open
L	SCADA master Plan - RFP to be developed and reviewed internally	01/31	HK	Open
2. Design Updates				
A	Res. 3-1WPS 4-2/5-1 (CIP #2097LI1701) - Reduced scope following boundary and site reviews - Delete mass grading and include in ongoing pavement maintenance	05/2024	RM	Open
B	Boat Ramp (CIP #3972BD2101) - Limited availability of divers. No contract in place - Staff seeking alternatives - Meet w/TRPA to explore potential regulatory options	11/09	RM	Open
		02/01	HK	Open
C	Alder Ave water main replacement (CIP #2299WS1802) - 75% plans delivered 01/05/24 – to return to Dowl 01/12	01/12	RM	Open
D	Ski Way - Engineer Cost estimate to be reviewed - Previous road cores representative of parking areas, not main road travelway – add'l cores advised for spring	11/03 05/2024	HK tbd	Open
E	Replace Ski Lodge Facility Equipment (CIP #3499BD2101) - BW to update costs figures for budget mtg - Set up meeting w/ Mike Bandelin to discuss budget w/Adam and Staff - Est. May 2025 construction (limited urgency to UST replacement)	02/07	BW BW	Open Open Note
F	Utility Master Plan (CIP #2097DI2202) - 90% MPs received 12/22 - PW Staff to review and comment - Final due Feb 23 from Dowl	01/12	HK/JY	Open
G	Champ Course cart path improvements (CIP #3141LI1202) - Preparing plans currently for discussion with next Golf Director or Jeff, as appropriate	02/02	RM	Open
3. Construction Updates				
BIDDING				
A	SPS #5 – reline wetwell & MH - Need to prepare bid documents – RR Front Ends, HK specs			

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	<ul style="list-style-type: none"> - Bid due to advertise 02/01 OPEN 02/21 – Draft bid package due - 	01/19	RR	Open
B	<p>Ski Way Electrical Entry (CIP #3469BD2101)</p> <ul style="list-style-type: none"> - Put out to Bid Nov. 16 - Confirm BUDGET—verify w/Mike B. schedule mtg 11/07 - Combined with Item 2F above 	11/07	BW	Open
C	<p>WRRF Effluent Storage Tank (CIP #2599SS2010)</p> <ul style="list-style-type: none"> - Jacobs preparing construction services agreement - Target Jan 31, 2024 BOT meeting - Risk meeting w/CMAR Jan 16. - RFPs for inspection services due 	01/15/24 02/15	HK/KN HK	Open
D				
CONSTRUCTION				
E	<p>Export Pipeline (CIP#2524SS1010)</p> <ul style="list-style-type: none"> - GMP2 contract fully executed 12/14/23 - Proposal to re-sequence to allow Phase II in 2024 for operational flexibility in 2025/2026 - RFP for inspection services due 	02/01	HK	Note Open
F	<p>DP Base Lodge Walk In Cooler and Food Prep Reconfiguration (CIP #3542BD1806)</p> <ul style="list-style-type: none"> - Construction complete, NOC issued - Internal close-out to be completed - Fire alarm strobes still to be installed - Final from WC Bldg Dept will follow – Brycon waiting on mats 	02/05 TBD	BW BW	Closed Open Open
G	<p>Mtn Course Phase II (CIP #3241LI1903)</p> <ul style="list-style-type: none"> - Standby until May 2024 - TRPA final inspection and Plan Revision outstanding 	01/19	BW	Open
H	<p>Wetlands (CIP #2599SS1103)</p> <ul style="list-style-type: none"> - Construction complete 			Closed
I	<p>Reservoir Coating (CIP #2299DI1204))</p> <ul style="list-style-type: none"> - Delayed to May/June 2024 - EOT completed – standby until May 2024 			Note
J	<p>Snowmaking Pump Station</p> <ul style="list-style-type: none"> - Jay working with TechnoAlpin – BW for support if needed - Air-gap requirements to be implemented 		BW Jay R	Open
K	<p>Mt. Golf Roof (CIP #3299BD2201)</p> <ul style="list-style-type: none"> - Kodiak Roofing ordering material. On hold until spring. - Insurance club house roof claim – Kodiak, as above 	05/2024	BW/AA	Open
L	<p>Sewer Pump Station #1 Improvements (CIP #2599DI1703)</p> <ul style="list-style-type: none"> - Awarded to SJE on 12/13/23, contract executed - Initial schedule, SOV, and submittal sch. Provided 12/28 - Staff to review and respond, as required 	01/05/24	BW	Open



GENERAL IMPROVEMENT DISTRICT

ITEM #	DESCRIPTION	DUE DATE	Resp. Party	STATUS
	<ul style="list-style-type: none">- IVGID Bldgs to complete air exchange fan replacements- IVGID Pipeline and Darel to replace 16" flow meter (Risk meeting to be planned)	08/24	AA	