

NOTICE OF MEETING

The Regular Meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be held starting at 6:00 PM on April 10, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public Comment is allowed and members of the public are welcome to provide public comment via telephone at (877) 853-5247 (the webinar ID will be posted to the IVGID Website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*
The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.
-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
1. **SUBJECT:** District General Manager's Monthly Status Report (Requesting Staff Member: District General Manager Bobby Magee)
 2. **SUBJECT:** Summary Presentation of the Utility Infrastructure Master Plans for Sewer and Water; Project: 2097DI2202 – Fund: Utilities; Division: Shared; Vendor: Dowl Engineering. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Recommendation for Action: The Board Receive and File the Summary Report of the Utility Infrastructure Master Plan Preparation and Overall District Infrastructure Scoring from Dowl Engineering.
 3. **SUBJECT:** Verbal Report and Update on the Incline Beach House and Access Projects. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)
 4. **SUBJECT:** Verbal Report and Update on Project Savings Identified for Board Approved Re-Appropriation of Funds for Operating Budget Account 20002224-7510 From the Augmentation of Fiscal Year 2023/24 Budget Authorized at the March 13, 2024 Board of Trustees Meeting (Item G.1). (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

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F. CONSENT CALENDAR (for possible action)

1. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for March 6, 2024.
2. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for March 13, 2024.
3. **SUBJECT:** Approval of the IVGID Board of Trustees Meeting Minutes for March 28, 2024.
4. **SUBJECT:** Review, Discuss and Approve the Agreement for Services for Painting the Interior of the Château - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Facilities; Project #3350BD1505 - Paint Interior of Château; Vendor: Tahoe Workz, Inc., in an Amount Not to Exceed \$16,745. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Agreement for Services with Tahoe Workz, Inc. for the Amount Not to Exceed \$16,745; and,
2. Direct the Interim Director of Public Works to Sign and Execute the Agreement.

5. **SUBJECT:** Review, Discuss, and Approve the Agreement for Services for Replacing the Mountain Golf Course Cart Barn Roof - FY 2023/24 Capital Improvement Project; Fund: Community Services; Division: Golf; Project #3299BD2201; Vendor: Kodiak Roofing & Waterproofing Co, for an Amount of \$37,725. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Agreement for Services with Kodiak Roofing and Waterproofing Co. in the Amount of \$37,725; and,
2. Authorize Staff to Execute Change Orders for Additional Work if Required up to Approximately 10% of the Agreement for Services in the Amount Not to Exceed \$3,800; and,
3. Direct the General Manager to Sign and Execute the Agreement.

6. **SUBJECT:** Review, Discuss and Approve Nevada State Lands Non-Exclusive Easement Amendment-2, Incline Village General Improvement District Spooner Effluent Pump Station. (Requesting Staff member: Interim Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve Nevada State Lands Non-Exclusive Easement Amendment-2, Incline Village General Improvement District Spooner Effluent Pump Station; and,
2. Direct the Interim Director of Public Works to Sign and Execute the Agreement.

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G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, Discuss, and Approve the Recommended 2024 - 25 Golf Season Rates (Requesting Staff Member: General Manager of Golf Operations Tim Sands)
2. **SUBJECT:** Review, Discuss and Approve:
 1. The Construction Contract Agreement for the Capital Improvement Water Main Replacement Alder Avenue #2299WS1802 Project with Gerhardt & Berry Construction in the Amount of \$483,604; and,
 2. Authorize Staff to Execute Change Orders for Additional Work if Required up to Approximately 10% of the Construction Contract Value; Not to Exceed \$48,500; Project: 2023/24 Capital Improvement Water Main Replacement Alder Avenue #2299WS1802; Fund: Water; Division: Utilities. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Award the Construction Contract to Gerhardt & Berry Construction in the Amount of \$483,604; and,
 2. Authorize Staff to Execute Change Orders for Additional Work, if Required, of Approximately 10% of the Construction Contract Value; Not to Exceed \$48,500; and,
 3. Authorize the Board Chair and Board Secretary to Execute Contracts with Gerhardt & Berry Construction Based on a Review by General Counsel and Staff.
3. **SUBJECT:** Review, Discuss and Approve the Agreement for the 30% Schematic Design Contract for Skate Park Enhancement Project - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Parks; Project #4378BD2202; Contractor: Spohn Ranch, Inc. in the Amount of \$20,000. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Award of the Progressive Design-Build Agreement with Spohn Ranch, for the Total Amount of \$20,000.00; and,
 2. Direct the General Manager to Sign and Execute the Agreement.
4. **SUBJECT:** Review, Discuss and Approve the Agreement for Professional Services for the Full-Time Construction Inspection and Materials Testing, Vendor: Construction Materials Engineers, Inc. for an Amount Not to Exceed \$567,255 Effluent Export Line Project, GMP2 - 2023/24 Capital Improvement Project; Fund: Sewer; Division: Utilities; Project #2524SS1010. (Requesting Staff Member: Interim Director of Public Works Kate Nelson).

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Recommendation for Action: That the Board of Trustees make a Motion to:

1. Approve the Agreement for Professional Services with Construction Materials Engineers, Inc. for an Amount Not to Exceed \$567,255; and,
 2. Direct the Board Chair and Board Secretary to Sign and Execute the Agreement.
5. **SUBJECT:** Review, Discuss and Approve Letter of Engagement for Labor and Employment Legal Services with Kamer Zuker Abbott for Bargaining Unit Negotiation Purposes. (Requesting Staff Member: District General Manager Bobby Magee)

Recommendation for Action: That the Board make a Motion to:

1. Approve the Letter of Engagement for Labor and Employment Legal Services with Kamer Zuker Abbott for the Purposes of Bargaining Unit Negotiations with the Operating Engineers Local 3 for the Non-Supervisory, Supervisory, and Superintendent Contracts Expiring on June 30, 2024; and,
2. Direct the Chair of the Board to Review and Approve the Final Rate Schedule as Identified in the Letter of Engagement; and,
3. Direct the General Manager to Sign the Agreement upon Final Approval by the Chair of the Board.

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three minutes in duration.
- L. ADJOURNMENT (for possible action)

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CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 AM on Friday, April 5, 2024, a copy of this agenda (IVGID Board of Trustees Session of April 10, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Chair Sara Schmitz, Vice Chair Matthew Dent, Treasurer Raymond Tulloch, Secretary Michaela Tonking, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

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