

**MEMORANDUM**

**TO:** Board of Trustees

**THROUGH:** Mike Bandelin  
Interim District General Manager

**FROM:** Heidi H. White  
District Clerk

**SUBJECT:** Election of Board of Trustees Officers for the 2024 Term –  
Effective January 1, 2024

**DATE:** December 13, 2023

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In accordance with IVGID's Policy 3.1.0, Section 0.8 as follows:

**0.8 Officers of the Board.** As the first item of General Business at the first meeting of the calendar year, the Board of Trustees shall elect a Chair, Vice Chair, Treasurer, and Secretary. Each will begin their term immediately after the election and to assume their role for the duration of the meeting continuing until the next election.

According to NRS 318.085(1), the role of Treasurer and the Secretary may be fulfilled by someone other than a Trustee.

Should a vacancy occur, the Board of Trustees shall follow NRS 318.090(5) to fill the vacancy. The most current roster for the current Board of Trustees is located on the District's website.

District Clerk White will conduct the elections of officers and the term of the elected officers will be January 1, 2024 through December 31, 2024.

District Clerk White will open the agenda item by stating that the nominations for officers of the Board is now open and that she would like to begin with the position of Board Chair. Nomination(s) from the Board members will be taken and it is acceptable for a Board member to nominate themselves to an officer position. It is also acceptable for a Board member to nominate a slate of officers. Once all nomination(s) are made, District Clerk White will close the nomination(s) and call for a vote on each nomination(s). This process is repeated for each officer position. The exception would be if a slate of officers is nominated.