

## M E M O R A N D U M

**TO:** Board of Trustees

**THROUGH:** Indra Winqest  
Interim District General Manager

**FROM:** Susan A. Herron, CMC  
District Clerk

**SUBJECT:** PUBLIC HEARING (TIME CERTAIN FOR 6 P.M.) – Medium-Term  
Installment Purchase plans for golf carts for the Mountain Golf  
Course in the amount of \$204,627.16

**DATE:** October 14, 2019

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On October 30, 2019, the Board of Trustees will hold a public hearing on the above subject matter. Following is an outline for the public hearing:

1. Chairwoman Wong will ask the Board for a motion and a second to officially open the public hearing.
2. Chairwoman Wong will call for the question and the Board will take a vote to open the public hearing.
3. Once the public hearing is open, Chairwoman Wong will state that the District is holding a public hearing as required by the Nevada Revised Statutes.
4. Chairwoman Wong will then ask Director of Finance Gerry Eick, for the record, if the District complied with the required notice.
5. Following confirmation, Director of Finance Gerry Eick will then provide an overview, which may include a PowerPoint presentation, of the proposed installation purchase plans.
6. Chairwoman Wong will state the comments made during the public hearing are governed by the Chair and Chairwoman Wong should state the rules she wants to use.
7. Chairwoman Wong will then ask for public comment on the installation purchase plans as included in the Board packet.
8. The duration of the public hearing is at the Board's discretion.
9. After all public comments have been made, a Board member will need to make a motion to close the public hearing, which will need a second, and then Chairwoman Wong will call for the question and a vote will be taken on this motion. Chairwoman Wong will then move onto the remaining agenda items.