



# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **Wednesday August 26, 2020** in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006, 016, 018 and 021, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 4:00 p.m. on Wednesday, August 26, 2020) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES\*
- C. PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.
- D. APPROVAL OF AGENDA (*for possible action*)

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

- E. DISTRICT STAFF UPDATE (*for possible action*)
  - 1. District General Manager Indra Winquest
    - a. Review of the long range calendar
- F. REPORTS TO THE IVGID BOARD OF TRUSTEES\*
  - 1. Board Treasurer Sara Schmitz
  - 2. Audit Committee Chairman Matthew Dent

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

[www.yourtahoeplace.com](http://www.yourtahoeplace.com)

# NOTICE OF MEETING

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## G. CONSENT CALENDAR *(for possible action)*

1. Recommendation to 1) accept a grant from the David & Cheryl Duffield Foundation to the IVGID Parks and Recreation Department in the amount of \$21,176 for the purchase of gymnastics programming equipment and associated expenses, **and** 2) authorize FY2020-21 budget augmentation for this purpose (Requesting Staff Member: District General Manager Indra Winquest)

## H. GENERAL BUSINESS *(for possible action)*

1. Review, discuss and possibly approve an item for the 2020/2021 Fiscal Year allowing the District to enter into an agreement for RTP|ONE – Capstone Database Integration, Active Gateway Services and ACM ONE|Store software licensing for 2020/21; Project – Fund: Ski; Project 3499CE1909; Vendor: Active Network in the amount of \$160,000 (Requesting Staff Member: Director of Information Technology Mike Gove and Diamond Peak Ski Resort General Manager Mike Bandelin)
2. Review, discuss and possibly approve a Schematic Design Services Contract for the Burnt Cedar Swimming Pool Improvement Project – Fund: Beaches; Project 3970BD2601. Vendor: TSK Architects in the amount of \$60,013 (Requesting Staff Member: Engineering Manager Nathan Chorey)
3. Review, discuss, and possibly select a project delivery method [Construction Manager-at-Risk (CMAR) versus design/bid/build] for the Burnt Cedar Swimming Pool Improvement Project – Fund: Beaches; Project 3970BD2601 (Requesting Staff Member: Engineering Manager Nathan Chorey)
4. Review and discuss the District General Manager taking one of the four following actions to obtain legal services for the District:  
(Requesting Staff Member: District General Manager Indra Winquest)
  - a. Proceed with a Request for Information followed by a Request for Proposal;
  - b. Obtain a pricing proposal from Best, Best & Krieger for a monthly retainer fee and/or hourly fee;
  - c. Interview and hire in-house legal counsel; or
  - d. An alternative/option determined by the Board of Trustees at this meeting
5. Review and discuss an improved method of handling correspondence submitted to the Board of Trustees/District (Requesting Trustee: Chairman Tim Callicrate)

# NOTICE OF MEETING

Agenda for the Board Meeting of August 26, 2020 - Page 3

- I. APPROVAL OF MINUTES (*for possible action*)
  1. Meeting Minutes of July 29, 2020
- J. BOARD OF TRUSTEES UPDATE (**NO DISCUSSION OR ACTION**) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA\*
- K. PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.
- L. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, August 21, 2020 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of August 26, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne  
Offices)
2. Incline Village
3. Crystal Bay
4. Raley's
5. Incline Village
6. IVGID's
7. The Chateau at

**SUSPENDED – STATE OF NEVADA  
EXECUTIVE DEPARTMENT,  
DECLARATION OF EMERGENCY,  
DIRECTIVE 006 (SECTION 3), 016, 018  
AND 021.**

Vorderbruggen Building (Administrative  
Post Office  
Post Office  
Shopping Center  
Branch of Washoe County Library  
Recreation Center  
Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

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**Board of Trustees:** Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Peter Morris.

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**

\*NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.