



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 PM on March 8, 2023 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. **CLOSED SESSION*** (for possible action) The Board may consider a motion to enter a Closed Session to consider negotiating strategy pertaining to the Operating Engineers Union (pursuant to NRS 288.220(4))
- B. **PLEDGE OF ALLEGIANCE***
- C. **ROLL CALL OF TRUSTEES***
- D. **INITIAL PUBLIC COMMENTS** - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- E. **APPROVAL OF AGENDA** (for possible action)
- The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block OR the Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*
- F. **REPORTS TO THE BOARD** - Reports are intended to inform the Board and/or the public.
1. **Treasurer's Report** - Requesting Trustee: Treasurer Ray Tulloch
- Payment of Bills (For District payments exceeding \$50,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$50,000 provided they are budgeted and the expenditure is approved according to District signing authority policy)
2. **Beach Deed** - Correspondence, from Thorndal Armstrong Attorneys dated February 27, 2023, in response to a request from the Board of Trustees for an opinion related to the 6/4/68 Beach Deed (Requesting Trustee: Chairman Matthew Dent)
- G. **CONSENT CALENDAR** (for possible action)
1. **SUBJECT:** Set date and time for Public Hearing for the FY2023/2024 Budget and Recreation Roll for Wednesday, May 24, 2023, at 6:00 p.m. or as determined by the Board of Trustees (Requesting Staff Member: Director of Finance Paul Navazio)

Staff recommends that the Board of Trustees:

- Approve a motion to set the date of a public hearing for the 2023/2024 Budget **and** Recreation Roll for Wednesday, May 24, 2023 under the Nevada Revised Statutes.
- The time of the hearing is expected be 6:00 p.m. or as determined by the Board of Trustees.

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2. **SUBJECT:** Review, discuss, and potentially approve revisions to Policy 15.1 regarding Audit Committee officers (Requesting Trustee: Chairman Matthew Dent)
3. **SUBJECT:** Review and Possibly Approve Meeting Minutes of January 25, 2023

H. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review and gain Board approval on the draft Fiscal Year 2023 IVGID Utility Rate Study. Direct staff to prepare documents and Utility Rate Schedules for a Fiscal Year 2023/24 Water and Sewer utility rate increase - Including a Presentation by HDR.

Set the date/time of April 26, 2023 at 6:00 p.m. for the public hearing on the proposed amendments to the Sewer and Water fee schedule and to publish the notice in accordance with the NRS 318.199. (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: Review and gain Board approval on the draft Fiscal Year 2023 IVGID Utility Rate Study. Direct staff to prepare documents and Utility Rate Schedules as proposed for a one-year average Water utility rate increase of eight percent (8%), and a one-year average Sewer utility rate increase of thirteen point two percent (13.2%) for the average residential customer.

Set the date/time of April 26, 2023 at 6:00 p.m. for the public hearing on the proposed amendments to the Sewer and Water fee schedule and to publish the notice in accordance with the NRS 318.199.

2. **SUBJECT:** Accept the FY22 Tahoe Water for Fire Suppression Partnership Grant in the amount of \$204,528.00; appropriate FY22 Tahoe Water for Fire Suppression Partnership Grant funds in the amount of \$204,528.00 as a revenue source to support the Watermain Replacement - Crystal Peak Road Project (CIP#2299WS1705); award the Construction Contract to Burdick Excavation in the amount of \$1,111,111.00; authorize Staff to execute change orders for additional work not anticipated at this time of approximately 10% of the construction contract value; amount not to exceed \$111,000; approve construction phase contract for Shaw Engineering in the amount not to exceed \$9,600.00; approve a materials testing contract for Construction Materials Engineers Inc. (CME) in the amount of \$18,800; and authorize Chair and Secretary to execute contracts with Burdick Excavation, Shaw Engineering, and CME. (Requesting Staff Member: Director of Public Works Brad Underwood)

Recommendation for Action: That the Board of Trustees made a motion to:

- Accept the FY22 Tahoe Water for Fire Suppression Partnership Grant in the amount of \$204,528.00
- Appropriate FY22 Tahoe Water for Fire Suppression Partnership Grant funds in the amount of \$204,528.00 as a funding source to support the Watermain Replacement - Crystal Peak Road Project (CIP#2299WS1705)
- Award the Construction Contract to Burdick Excavation in the amount of \$1,111,111.00
- Authorize Staff to execute change orders for additional work not anticipated at this time of approximately 10% of the construction contract value; amount not to exceed \$111,000
- Approve a construction phase contract for Shaw Engineering in the amount not to exceed \$9,600.00
- Approve a materials testing contract for CME in the amount of \$18,800.00
- Authorize Chair and Secretary to execute contracts with Burdick Excavation, Shaw Engineering, and CME, based on a review by General Counsel and Staff.

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3. **SUBJECT:** Review, discuss and provide direction on the District General Manager evaluation process (Requesting Trustee: Trustee Sara Schmitz) (Requesting Staff Member: Director of Human Resources Erin Feore)

Recommendation for Action: The Board provides direction to the Director of Human Resources in the structured process for evaluating the District General Manager’s work performance. This may, at the Board’s discretion, include requesting the District’s senior leadership team anonymously submit feedback (often referred to as a “360 review”).

4. **SUBJECT:** Review, discuss and possibly approve Golf Play Pass rate structure, Daily Green fees, Charity rates and Range fee rates for the Incline Village Golf Courses for the 2023 season. (Requesting Staff Member: Director of Golf/Community Services Darren Howard)

Recommendation for Action: That the Board of Trustees makes a motion to approve Golf Play Pass rate structure, Daily Green fees and Charity fee rates for the Incline Village Golf Courses for the 2023 season.

5. **SUBJECT:** Review, discuss and possibly approve Diamond Peak Ski Resort’s 2023-2024 Picture Pass holder daily lift ticket rates including Picture Pass holders and Non-Picture Pass holder season pass rate proposal. (Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin)

Recommendation for Action: That the Board of Trustees makes a motion to:

- Approve a 5-dollar increase to all Picture Pass holder daily ticket products for fiscal year 2023-2024.
- Approve a zero-dollar increase to all Picture Pass holder season pass products for fiscal year 2023-2024.
- Approve a five-dollar increase to all Non-Picture Pass holder season pass products for fiscal year 2023-2024.
- Authorize District Staff to include an additional (Tier 4) for Non-Picture Pass holder season pass products.

6. **SUBJECT:** Review and discuss what is needed to create and recruit for a Board-appointed Capital Advisory Committee and provide further direction to Staff as to the initiation of those next steps, if deemed necessary (Requesting Staff Member: District General Manager Indra Winqest)

Recommendation for Action: That the Board of Trustees discuss and provide direction to Staff to take the necessary steps to create a Board-appointed Capital Advisory Committee and to recruit volunteers for such Board-appointed Capital Advisory Committee.

7. **SUBJECT:** Review, discuss and possibly approve a scope of work for use in soliciting competitive proposals for the first phase of a two-phase consulting engagement focused on improving the District (Requesting Trustee: Trustee Sara Schmitz)

Recommendation for Action: The Board of Trustees make a motion to approve the scope of work outlined and direct staff to formulate a request for proposals and solicit competitive bids for the first of a two-phase project.

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8. **SUBJECT:** Review, discuss and possibly provide direction regarding the contract with the Nevada Division of State Lands (Requesting Trustee: Trustee Sara Schmitz)

Recommendation for Action: That the Board of Trustees review the contract (attached) and the report from the Nevada Division of State Lands (attached) and possibly provide direction related to the contract. The contract is set to expire on June 30th and can be terminated with a 30-day notice.

- I. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)

1. **SUBJECT:** Review, Discuss, and Provide Direction on Redactions for Pending Public Records Requests

Recommendation for Action: That the Board of Trustees Review, Discuss, and Provide Direction on Redactions for Pending Public Records Requests

- J. REPORTS TO THE BOARD - CONTINUED - Reports are intended to inform the Board and/or the public.

1. District General Manager's Report - Meeting of March 8, 2023

- K. REVIEW OF THE LONG RANGE CALENDAR (for possible action)

- L. BOARD OF TRUSTEES UPDATE

- M. FINAL PUBLIC COMMENTS - Limited to a maximum of three (3) minutes in duration.

- N. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, March 3, 2023, a copy of this agenda (IVGID IVGID Board of Trustees Session of March 8, 2023) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtaohoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Melissa Robertson

Melissa Robertson

District Clerk (e-mail: mnr@ivgid.org/phone # 775-832-1268)

Board of Trustees: Matthew Dent - Chairman, Sara Schmitz, Michaela Tonking, Raymond Tulloch and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtaohoeplace.com; go to "Board Meetings and Agendas".**